**Kaitlyn McCabe**  **219.488.7445** **· klmccabe92@gmail.com**

**7687 W. 87th Avenue · Crown Point, IN 46307**

**Objective**

Motivated and hardworking mathematics student with education in finance and statistics seeking full-time position with LaSalle Solutions.

**Education**

**Purdue University Calumet – Hammond, IN**

***Bachelor’s Degree in Mathematics – December 2015***

* Minors in Business Management and Finance
* GPA: 3.62
* Recipient: Academic Achievement Four-Year Scholarship
* Recipient: Dean’s List and Semester Honors 2012 - 2015

**Relevant Skills and Coursework**

**Skills**

* Proficient in Microsoft Office, including advanced Excel functions.
* Experienced with computational and statistical software programs (R, Matlab, SPSS)

**Courses**

* Econometrics
* Computational Mathematics & Statistics
* Micro- and Macroeconomics
* Financial Management (Corporate, Personal, Investments)

**Research Experience**

* Conducted university research on time series analysis and forecasting using R with focus on their applications to financial data.
* Participated in research day by presenting statistical and economic analysis on hurricane data using the statistical software program, R.

**Relevant Experience**

**Purdue University Calumet Fall 2014 – Spring 2015**

***Supplemental Instructor – Calculus, Algebra, & Trigonometry***

* Held, planned, and taught class study sessions.
* Assisted class professor and students with group problems and everyday class duties.

**Burke, Warren, MacKay, & Serritella Summer 2011**

***Project Assistant***

* Assisted records department with entry of vault documents and processing of off-site storage boxes.
* Performed reception and hospitality duties, such as conference room setups.

**Additional Employment Experience**

**Coldwell Banker Residential Brokerage Fall 2011 - Present**

***Administrative Assistant***

* Operate office phone system, set appointments, input listings, and greet clients.
* Monitor office equipment, assist office administrators with projects, and receive and sort mail deliveries.