

Minutes

Horsley Neighbourhood Plan Working Group Meeting

Date: 19 October 2014

Time: 3.00 p.m.

Venue: Horsley Village Hall

NOTE: DATE OF NEXT MEETING IS: 23 NOVEMBER (3.00 pm, in the village hall)

Present:			
Jane Archer (JA)	Alan Caudwell (AC)	Robert Gegg (RG)	Karel Hughes (KH)
Kate Kay (KK)	Helen Knuckle (HK)	Jolyon Neely (JN)	Jo Payne (JP)
Charlie Ralph (CR)	Patricia Rowan (PR)	Chris Sane (CS)	
Apologies:			
Polly Gegg (PG)	Jude Smith (JS)	Ali Heywood (AH)	Pip Heywood (PH)
Alistair Thompson (AT)	Karen Bartlett-Butt (KB)	Bryn Howells (BH)	Maxine Relton (MR)
Simon Read (SR)	Simon Allen (SA)	Nick Hackett (NH)	Christina McDough (CM)

HNP = Horsley Neighbourhood Plan

Points discussed/agreed	Action Who/When
1. KK presented a proposal for an outline schedule (Copy is attached) to deliver HNP in March 2015 <ul style="list-style-type: none"> General agreement that this was a good start and could form the draft plan for delivery of the HNP JN wanted to know if possible to accelerate an early draft of the plan for housing development (the main part) for December 2014. It was agreed that JN and AC would investigate feasibility and discuss with SDC NP Officer (Ricardo Rosso) 	JN/AC Nov (3/4?)
2. KK advised the group that the December SDC Development Control Committee (DCC) meeting will discuss and scrutinise the updated Stroud Local Plan (SLP) <ul style="list-style-type: none"> The updated SLP contains no allocation of housing in Horsley or Nailsworth 	
3. AC advised the group that he has reviewed a number of diverse NPs from other areas. <ul style="list-style-type: none"> There is a common pattern to the contents of each Billsden Village's NP struck AC as being appropriate as a model for Horsley It was agreed that Billsden, Cringleford and Ferring NPs would be sent to the group as references for style and content It was pointed out that while the model for an NP could be used for the HNP, the supporting data for the Horsley NP would need to be rigorous and original 	JN to send Pdfs of each plan

Points discussed/agreed	Action Who/When
<p>4. The group scrutinised a sample NP to find what the framework of the HNP would look like. This was done by asking two questions:</p> <ul style="list-style-type: none"> • 1) Was the section essential framework for the HNP • 2) Would it at value to the HNP • This produced a list of key sections that will be needed in the HNP. • It was agreed that new sections may be needed in due course 	
<p>5. It was agree that Working Groups (WGs) should be set up to research the key content for each key section</p> <ul style="list-style-type: none"> • WGs to comprise two people who would be responsible for defining and delivering the required output for their respective section • Others volunteers could be seconded onto WG to assist • The list of Key sections in the framework and the WGs is attached 	
<p>6. CS highlighted the main focus for development over next 5 years:</p> <ul style="list-style-type: none"> • Housing • Economy • Carbon Reduction 	
<p>7. Request for maps of Horsley Parish to be sent to group</p> <ul style="list-style-type: none"> • AC to arrange to be sent out with minutes 	AC/JN
<p>8. Need to set up communications infrastructure and agree comms strategy</p> <ul style="list-style-type: none"> • Working Group to be set up to coordinate: <ul style="list-style-type: none"> i. Website ii. Email iii. Print (liaison with Parish Magazines) 	AC/JN
<p>9. Need to set up facilities to survey across the village</p> <ul style="list-style-type: none"> • Qualitative “surgeries” • Quantitative methods (e.g. Survey monkey) 	AC to liaise with Paul Hoffman
<p>10. Next meeting: 23 November</p> <ul style="list-style-type: none"> • Review Working Group progress on each section of the Framework (see point 4) <ul style="list-style-type: none"> i. Each WG to present plan (as A4 hand out) for its respective section including: ii. Research of key village issues iii. Contact with key constituencies iv. Key issues to be addressed 	

FRAMEWORK FOR HORSLEY NEIGHBOURHOOD PLAN

Section	Working Group
Background to Neighbourhood Plan <ul style="list-style-type: none">• Planning policies (Local & National)	
Parish profile	JN
Vision for village (x years)	
Housing e.g. <ul style="list-style-type: none">• Provision• Location• Allocation• Affordable• Design	AC & JN
Employment e.g. <ul style="list-style-type: none">• Working from home• Internet• Ruskin Mill & other local employers	RG & CS
Services & Facilities <ul style="list-style-type: none">• School• Sport & recreation• Infrastructure• Retail (shop & Pub)• Church• Venues (Hall, 3:1)	HK & PG + PR
Traffic & Transport <ul style="list-style-type: none">• Traffic management• Parking• Busses	NH + CS
Environment <ul style="list-style-type: none">• Landscape & AONB• Heritage Assets• Climate change	JS & JP = JA + KH