Dolphin Kurmeti
Content Writer

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Profile

Dynamic Content Writer with proven expertise in creating, engaging, well-structured content tailored to diverse audiences. Skilled in thorough research and fact-checking to ensure accuracy and credibility. Proficient in adapting writing style and tone to meet varied client needs, delivering clear, impactful communication across multiple formats.

Professional Experience

Sutherland
Sr. Associate Content
Feb 2025 – Present

- Develop and refine content to align with organizational standards and meet client expectations.
- Leverage advanced tools to maintain quality, consistency, and adherence to established guidelines.
- Work collaboratively with cross-functional teams to ensure timely delivery of projects.

Cognizant 2023 - 2024
Medical scribe

- Recorded patient encounters in real-time, ensuring precise medical documentation.
- Ensured compliance with healthcare standards.

Nuance 2022 – 2023
Medical scribe

- Recorded patient encounters in real-time within Electronic Health Records (EHR), ensuring accuracy and compliance.
- Supported efficient clinical workflows and improved patient care through precise documentation.

Saince Healthtech Pvt Ltd 2018 – 2022
Senior Medical Transcriptionist

- Transcribed medical reports with accuracy and confidentiality.
- Edited transcripts for clarity and correct medical terminology.

M Modal Global Services Pvt Ltd 2012 – 2018
Medical documentation specialist

- Maintained accurate patient records and clinical documentation.
- Verified medical data for completeness and compliance.

Education

Dr. B. R. Ambedkar Open University

Master's in Psychology   2012 – 2015

Osmania University

Bachelor's Degree in Microbiology   2000 – 2003

Skills

CONTENT SKILLS	TECHINCAL SKILLS	SOFT SKILLS	TOOL EXPERTISE
Content Writing	HTML (Basics)	Communication	Confluence
Content Moderation	VISUAL STUDIO (Basics)	Time Management	Zendesk
AI Writing Tools	CSS Code	Critical Thinking	Contentful
Research & Analysis	ARTICULATE 360	Project Management	JIRA
Revamp & Editing	FIGMA	Adaptability	Compass

Languages

- English
- Telugu
- Hindi