



# Courtney Struelens

W e b   D e v e l o p e r



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Issaquah / WA



[LinkedIn](#)



[GitHub](#)



[Website](#)

## SKILLS

### Programming Languages

JavaScript  
jQuery  
HTML  
CSS

### Other

Git and Git Workflow  
APIs  
Front-end Frameworks  
Responsive Design / Mobile First  
Shopify  
Excel and Photoshop

## EDUCATION

### Full Stack Web Development Bootcamp

University of Washington  
2022

### Transfer Degree in General Science

Bellevue College  
Currently in Year Two

## EXPERIENCE

### Systems Coordinator

*The Finest Accessories, Inc. | North Bend, WA | October 2018 - Present*

The Finest Accessories, Inc. is a small multimillion dollar fashion company whose goal is to inspire beauty and confidence. I was promoted to Systems Coordinator to help manage, maintain, and implement the fast-growing need for technical solutions.

- Manage, maintain, and implement various company systems
- Onboard new employees by setting up and training on various systems
- Research and design efficient technical solutions
- Resolve technical issues
- Document and refine policies and procedures

### Store Administrator

*Weldon Barber | Redmond, WA | February 2018 – November 2018*

#### Awarded Employee of the Month | April 2018

Weldon Barber is a luxury men's hair salon. My job was to maintain the store's schedule, stock, and functionality.

- Maintaining a detail record of money flow
- Managed and maintained stock of product inventory
- Managing phone calls and email correspondence
- Arranging and maintaining appointment schedules
- Handling client complaints

### Pro Shop Sales Associate and Assistant

*Olympic View Arena | Mountlake Terrace, WA | June 2017 - February 2018*

Hockey shop managed by Olympic View Arena. Hired on to manage the bookkeeping and to maintain the functionality of the shop.

- Keeping record of sales and arranging bank deposits
- Processed and filed invoices
- Processed new inventory
- Performed maintenance on customer ice skates