



Courtney Struelens

F r o n t - e n d W e b D e v e l o p e r



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Issaquah / WA



[LinkedIn](#)



[GitHub](#)



[Website](#)

S K I L L S

Programming Languages

JavaScript
jQuery
HTML
CSS

Other

Git and Git Workflow
APIs
Front-end Frameworks
Responsive Design / Mobile First
Shopify
Excel and Photoshop

E D U C A T I O N

Full Stack Web Development Bootcamp

University of Washington
2022

Transfer Degree in General Science

Bellevue College
Currently in Year Two

E X P E R I E N C E

Systems Coordinator

The Finest Accessories, Inc. | North Bend, WA | October 2018 - Present

The Finest Accessories, Inc. is a small multimillion dollar fashion company whose goal is to inspire beauty and confidence. I was promoted to Systems Coordinator to help manage, maintain, and implement the fast-growing need for technical solutions.

- Manage, maintain, and implement various company systems
- Onboard new employees by setting up and training on various systems
- Research and design efficient technical solutions
- Resolve technical issues
- Document and refine policies and procedures

Store Administrator

Weldon Barber | Redmond, WA | February 2018 – November 2018

Awarded Employee of the Month | April 2018

Weldon Barber is a luxury men's hair salon. My job was to maintain the store's schedule, stock, and functionality.

- Maintaining a detail record of money flow
- Managed and maintained stock of product inventory
- Managing phone calls and email correspondence
- Arranging and maintaining appointment schedules
- Handling client complaints

Pro Shop Sales Associate and Assistant

Olympic View Arena | Mountlake Terrace, WA | June 2017 - February 2018

Hockey shop managed by Olympic View Arena. Hired on to manage the bookkeeping and to maintain the functionality of the shop.

- Keeping record of sales and arranging bank deposits
- Processed and filed invoices
- Processed new inventory
- Performed maintenance on customer ice skates