Weekly Time Sheet
Syeda Tasneem Rumy, Matrikel Nr. 1189706
Team 2
Global Distributed Software Development WS 2020
Week 4: 18th November to 24th November
Date: 24.11.2020

Week 4 Activities

Date	Task	Status	Time Taken
18.11.2020	Read M2 document.	Completed	1 hour
20.11.2020	Collaborated with team via team meeting to decide, distribute and allocate tasks in M2 document.	Completed	3 hours
14.11.2020	Completed section 1: Functional requirements - Prioritized.	Completed	2 hours
15.11.2020	Proofread, compiled and formatted the M2 document by combining all team submitted sections of M2.	Completed	1 hour
24.11.2020	Create worklog document	Completed	1 hour

To Do for next week

Tasks
Finalize M2 document
Work on tasks of Milestone 2 document
Create Project Setup for Vertical prototype
Create worklog document
Update GitHub repository