

Date:

To

The Head,

Department of CSE

Daffodil International University

Subject: Prayer for Concern letter / Testimonial.

Dear Sir,

With due respect I would like to state that I am a regular student of CSE department. I need a concern letter for my purpose from the department.

May I therefore pray and hope that you would be kind enough to grant my application and oblige thereby.

Your most obedient pupil,

Student ID :

Student name :

E-mail :

Cell :

Level Term

Fathers Name :

Mothers Name :

N:B: *50/BDT money receipt and dues clearance with official sealed from accounts section will be needed.

***For Testimonial submit Final Marks Sheet.**

***And the requirements for this letters should be submitted minimum 03 working days earlier.**