

Date:

The Head,

Daffodil International University

Subject: Application for publishing final defense result.

Dear Sir,

I am writing this application to let you know that I am a regular student of your department. I have ----- credits incomplete courses before final defense. I was attended my final defense with your permission in Spring/Summer/Fall

Now all my courses are completed. My Details are as follows.....

Sincerely yours,

Student ID :

Student name :

Final Defense Date/ Semester :

Supervisor Name :

My humble request to publish my final defense result and oblige thereby.

Sincerely,

Name :

Student ID :

Mobile No :

Attachments:

1. Photocopy of application of permission
2. Photocopy of accounts and Library clearance form.

N:B: Please enclose all necessary papers / documents and submit.