

# Payment Schedule & Policies

## CUNY-BC in China Program

Winter 2017 (Tentative dates: Jan 3–25)

Application Deadline: Oct 24, 2016

### Total estimated program cost: only \$3,350, which includes

1. round trip international airfare (New York to Beijing; Shanghai to New York)
2. hotel rooms in all the cities in China (double occupancy, single room for extra \$750)
3. transportation within and between the cities in China
4. admission tickets to scenic spots in 5 famous Chinese cities (Travel and sightseeing in China are arranged by professional travel agencies)
5. meals (see the notes at the program website)
6. Int'l travel insurance

### Cost not included:

1. visa
2. CUNY tuition
3. Trip gratuity (\$75)
4. Personal expenses & side trips

### Payment Due Dates:

--No personal checks will be accepted.

--Payments must be in money order or bank cashier's check payable to "Brooklyn College."

1. \$450, due with application before/on Oct 24, 2016
  - a. Non-refundable if you are accepted into the program
  - b. A \$30 late fee applies to applications received after the (extended) deadline
2. \$1,450, second payment due Oct 31, 2016
  - a. Payment after the due date may mean an additional charge for international airline tickets
  - b. Airline tickets purchased are not refundable or transferable
  - c. There is a fee of \$30 per week for late payment
3. \$1,450, final payment due Nov 18, 2016
  - a. Half of the final payment is refundable for cancellations made, in writing, before Nov 25, 2016
  - b. None is refundable if the participant cancels the trip, in writing, on/after Nov 25, 2016
  - c. There is a fee of \$50 per week for late payment

### Notes:

1. No personal checks are accepted. All payments must be **in money order or bank cashier's checks** payable to "Brooklyn College."
2. Payments by credit card are acceptable, subject to a 2.65% non-refundable convenience fee.
3. All bounced payments will be subject to a fee of \$30.00; Late fees will apply to actual payment made after the deadline.
4. If the exchange rates between US and Chinese currencies change by more than 2%, or, if the airline ticket fare and other services in China cost more than the estimated, the trip organizer reserves the right to adjust the trip cost accordingly.

All (except the 1<sup>st</sup>) payments are to be delivered or mailed to the following address:

Bursar Office (Study in China Program)  
Enrollment Services Center  
Lobby of West Quad Building  
Brooklyn College, the City University of New York  
2900 Bedford Avenue  
Brooklyn, NY 11210

You should indicate in the memo that this payment is for the China trip.