Michael Brown

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Summary:

Experienced HR Specialist with 5+ years in recruiting, employee relations, and talent management. Skilled in identifying top talent and developing programs that improve employee engagement and retention.

Experience:

HR Specialist | HR Solutions Ltd. | August 2020 - Present

- Managed full-cycle recruitment for various departments, reducing time-to-hire by 20%.

- Conducted employee onboarding and training programs to increase productivity and reduce turnover.

- Provided support for employee relations, resolving conflicts and promoting a positive work environment.

Education:

Bachelor of Arts in Human Resources | ABC University | 2017

Skills:

- Recruiting and Talent Acquisition

- Employee Relations and Conflict Resolution

- HR Software: ADP, Workday

- Onboarding and Training Programs