



SAMUEL T WILLIAMS

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Summary

Project Manager effective in leading and directing operations and technology projects from inception to launch. More than 12 years of project management experience with repeated success in developing project initiatives, directing project plans and achieving performance targets.

Skills

- Project management
- Project development and lifecycle
- Process improvement
- Vendor management and sourcing
- Advanced Microsoft Office Suite knowledge
- Knowledgeable in SharePoint Development
- Quality assurance and control
- Agile Methodology

Experience

Project Manager/Application Developer 08/2015 - 04/2018

Bank of America | Jacksonville, FL

Developed and executed remediation plans for legacy technology solutions to become compliant with Banking Regulations.

Used a variety of technologies, including Infopath, SharePoint Designer, CSS, HTML5, JavaScript and SQL to create and maintain new SharePoint applications.

Worked various lines of business to remediate and migrate existing SharePoint sites to technology managed locations.

Assisted outside technology groups with troubleshooting and debugging existing applications with solutions often involving extensive enhancements to sites for better performance

Trained and Managed offshore resources used in compliance remediation processes.

Worked on technology team using Agile Methodology for Share Point Development.

Project/Program Manager 09/2010 - 08/2015

Bank of America | Asheville, NC

Worked with technology and operation team to improve processes along the entire home loan loss mitigation processes.

Collaborated with outside vendors to on board new products and maintain existing services provided by outside vendors.

Provided assistance to technology groups to remediate data issues not in compliance with bank standards.

Designed and Implemented Share point sites for operations line of business as result of process improvements reviews.

Managed all changes required for documents pertaining to Home Loan Loss Migration processes based on periodic legal and compliance guidelines.

Created and Managed project plans to implement existing and new federal regulations for loan products with compliance and legal teams.

Project Manager 09/2004 - 09/2010

Merrill Lynch Insurance Co | Jacksonville, FL

Worked with non-proprietary Insurance carriers to support entire product lines within internal sales platforms.

Developed and managed project plans for changes to proprietary products from the operations and technology perspective.

Assisted Product Development team in Converting Product Specifications into feasible operating projects.

Executed proof of concept implementations to validate product feasibility.

Collaborated with other members of the team to handle troubleshooting and debugging.

Assisted in the transfer of proprietary insurance products over to non-proprietary status after sale of product to Transamerica Insurance.

Education and Training

MBA 2007

University of North Florida | Jacksonville, FL

BBA: Economics 2004

Valdosta State University | Valdosta, GA

BBA: Finance 2004

Valdosta State University | Valdosta, GA