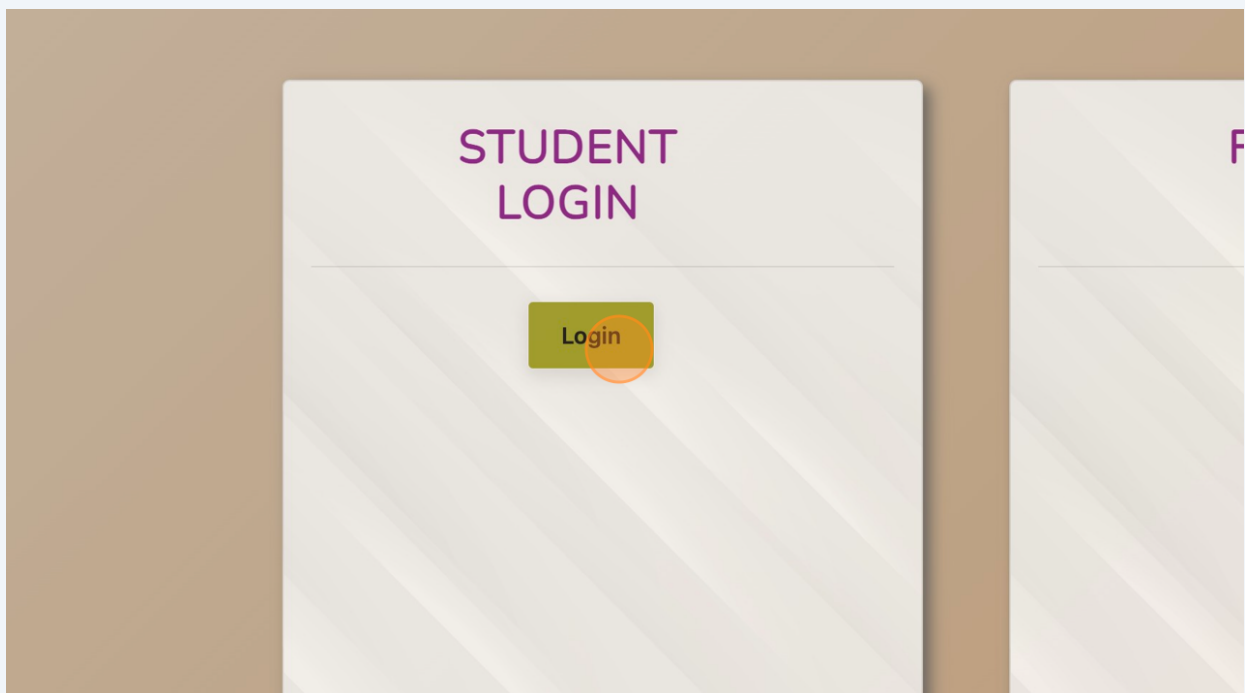


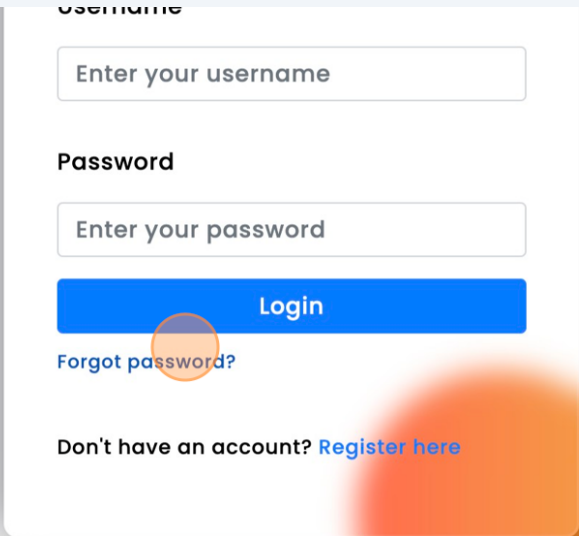
# Resetting Password on ACADEMIX PORTAL

1 Navigate to ACADEMIX PORTAL SITE

2 Click "Login" under Student Login section

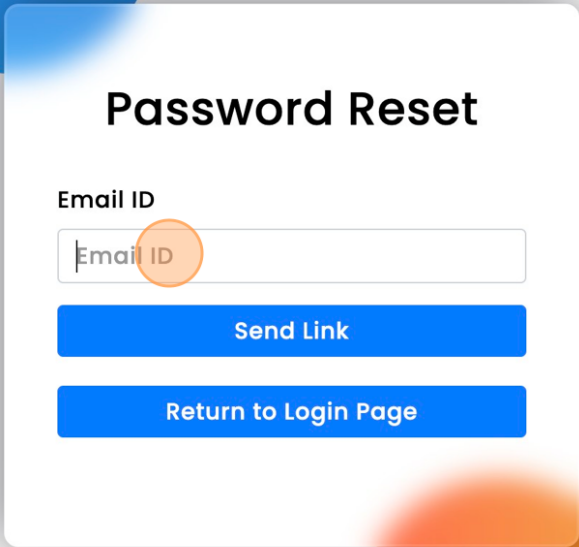


3 Click "Forgot password?"



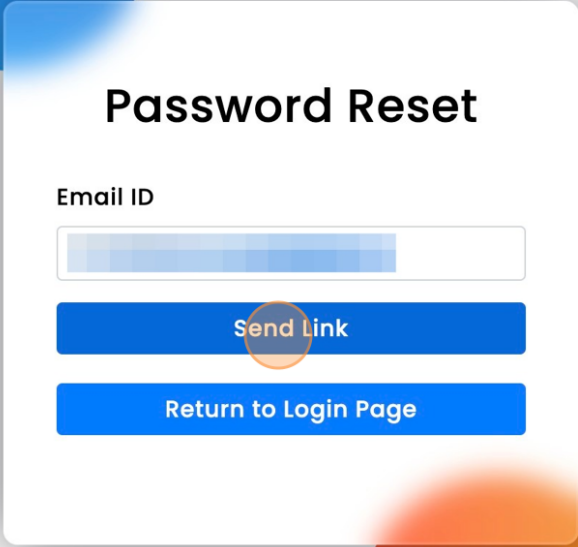
A login form with a white background and a subtle shadow. It contains two input fields: "Username" with the placeholder "Enter your username" and "Password" with the placeholder "Enter your password". Below the password field is a blue "Login" button. Underneath the button is a link "Forgot password?" in blue text, which is highlighted by an orange circle. At the bottom, there is a link "Don't have an account? Register here" in blue text. The form is set against a light blue background with a large orange circle on the right.

4 Click the "Email ID" field.



A "Password Reset" form with a white background and a subtle shadow. It features a title "Password Reset" in bold black text. Below the title is an "Email ID" label and an input field with the placeholder "Email ID", which is highlighted by an orange circle. Underneath the input field are two blue buttons: "Send Link" and "Return to Login Page". The form is set against a light blue background with a large blue circle on the left and a large orange circle on the right.

5 Click "Send Link"



A white dialog box with a blue shadow is centered on a light blue background. The dialog box has a title "Password Reset" in bold black text. Below the title is a label "Email ID" followed by a text input field. Under the input field are two blue buttons: "Send Link" and "Return to Login Page". The "Send Link" button is circled in orange.

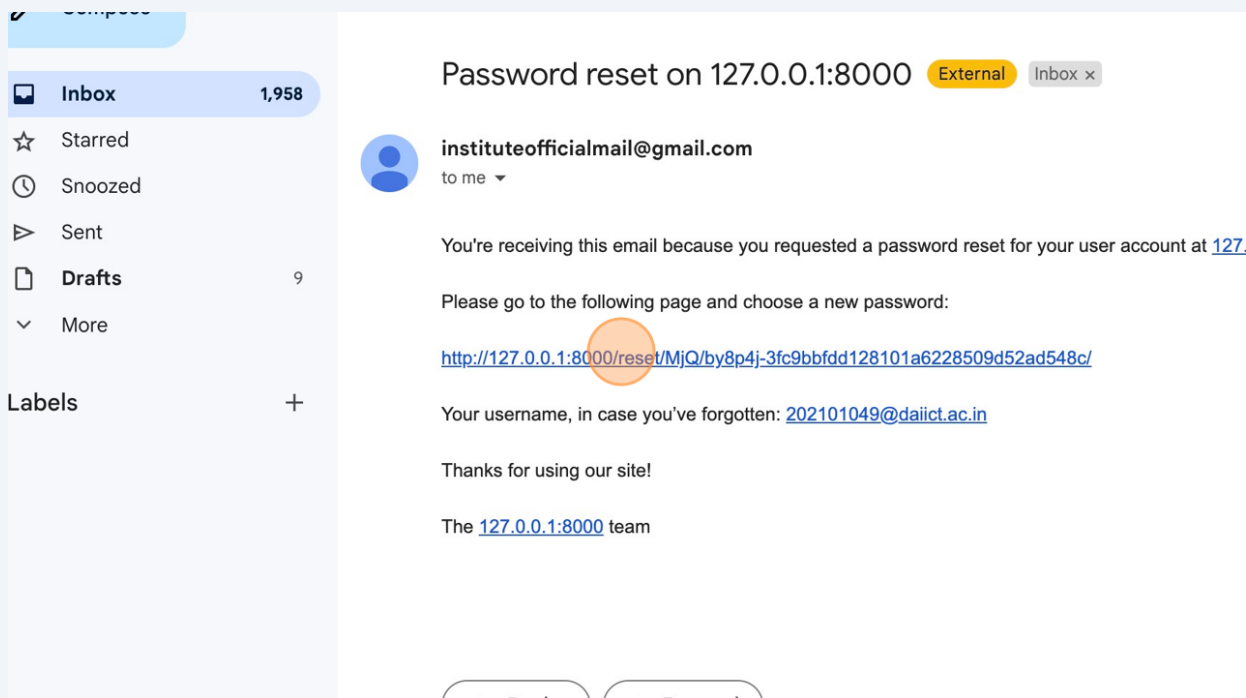
## Password Reset

Email ID

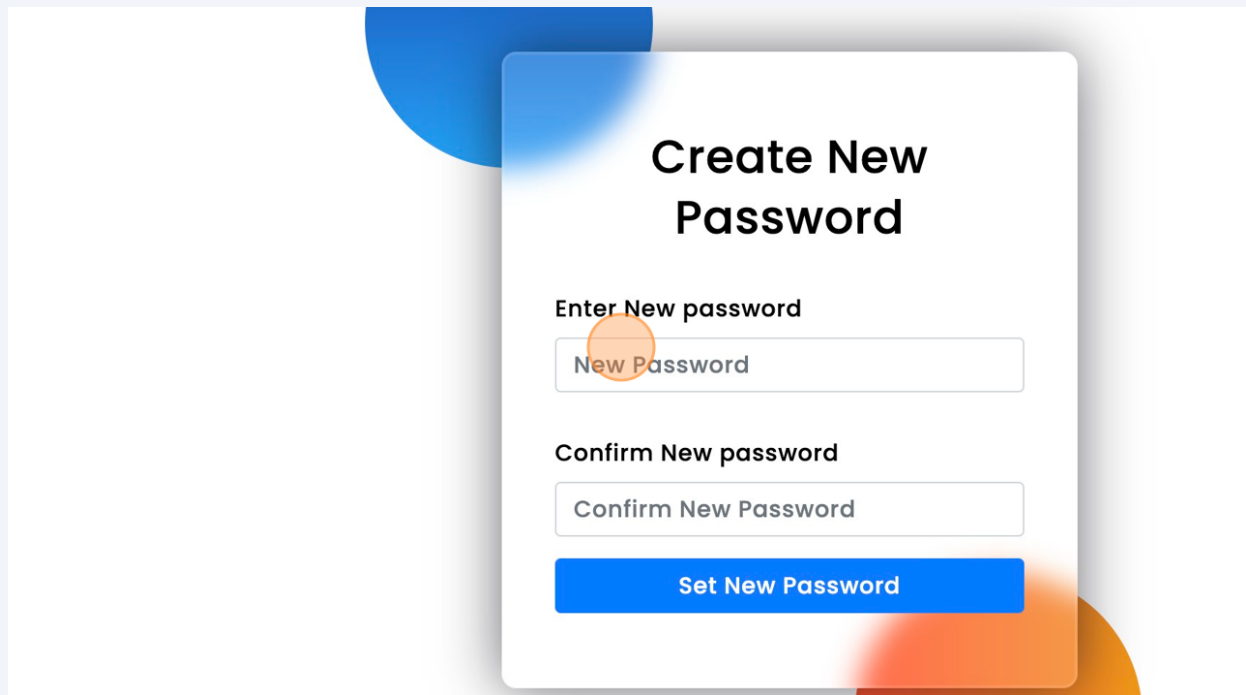
Send Link

Return to Login Page

6 Click on the link sent to your registered Email

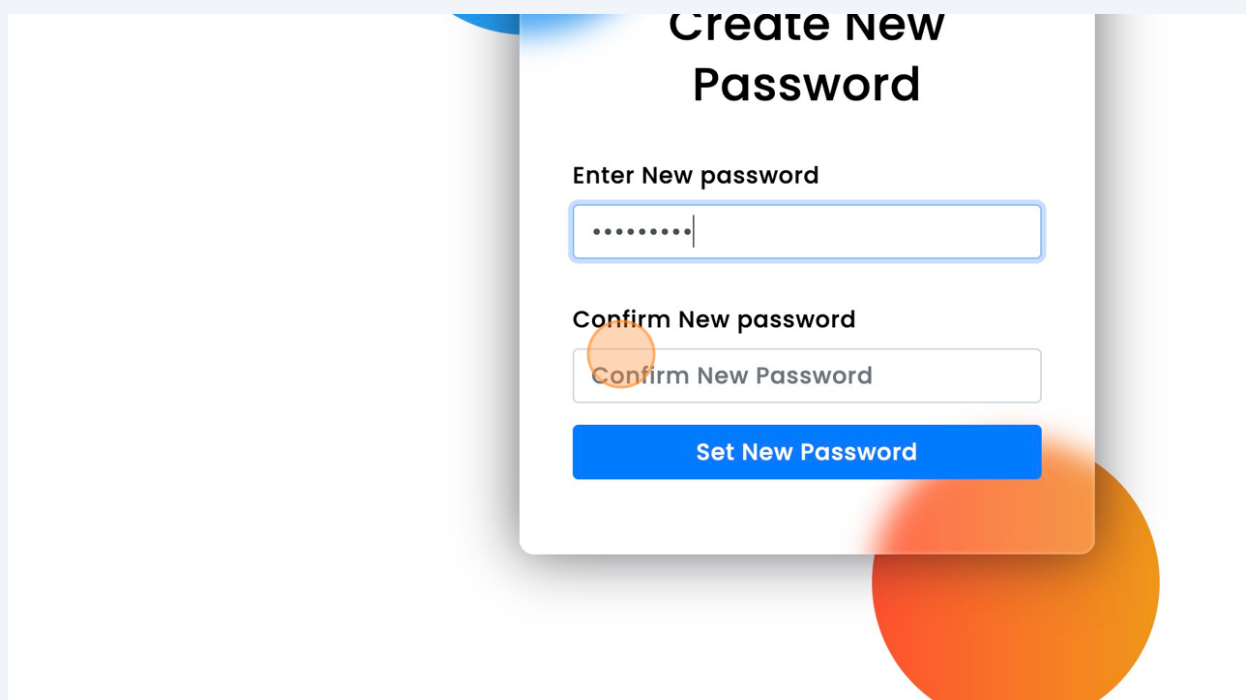


- 7 Click the "New Password" field.



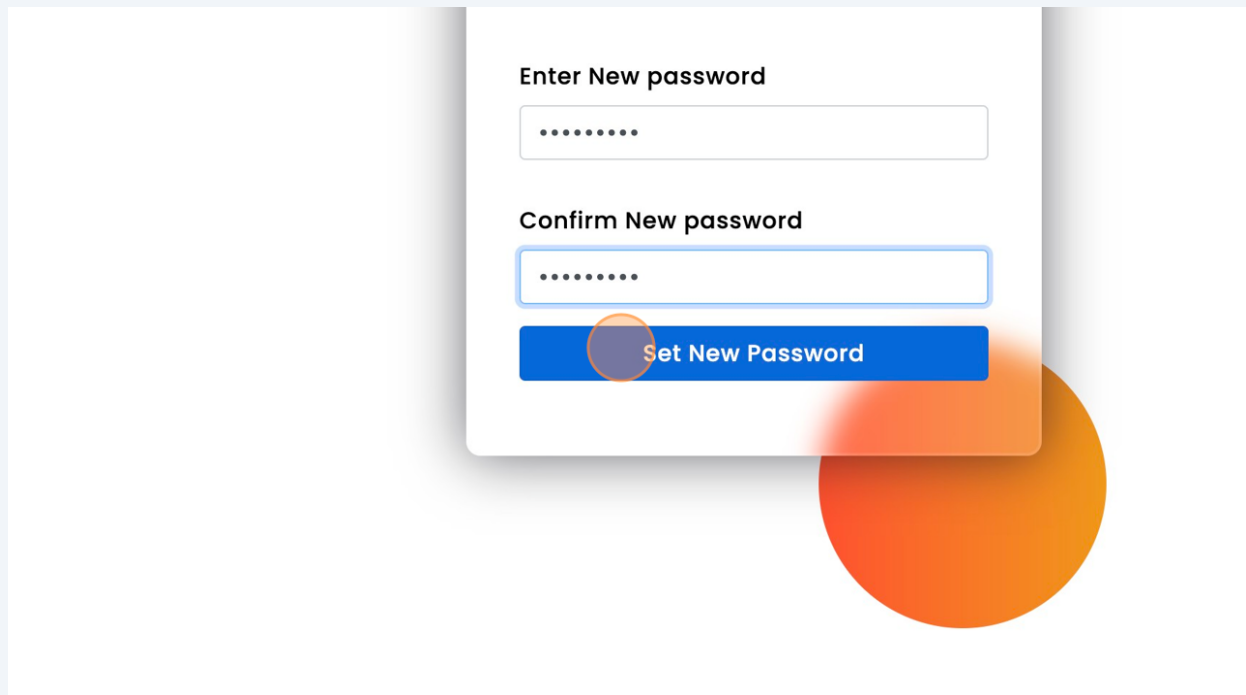
The screenshot shows a 'Create New Password' form. The form has a title 'Create New Password' at the top. Below the title, there are two input fields: 'Enter New password' and 'Confirm New password'. The 'Enter New password' field is highlighted with an orange circle, and the text 'New Password' is visible inside it. Below the input fields, there is a blue button labeled 'Set New Password'.

- 8 Click the "Confirm New Password" field.



The screenshot shows the same 'Create New Password' form. In this step, the 'Confirm New password' field is highlighted with an orange circle. The 'Enter New password' field now contains a series of dots, indicating that the password has been entered. The 'Set New Password' button remains at the bottom.

9 Click "Set New Password"



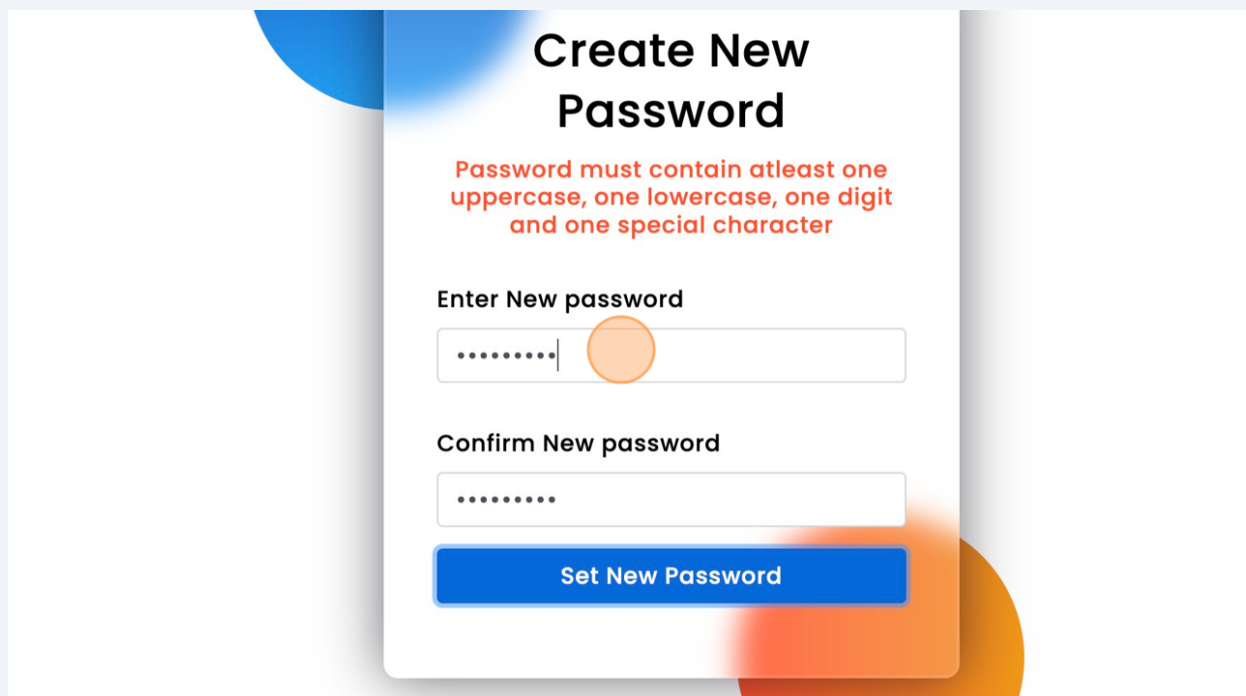
Enter New password

Confirm New password

Set New Password

This screenshot shows a 'Set New Password' form. It has two password input fields, one for 'Enter New password' and one for 'Confirm New password', both containing seven dots. Below the fields is a blue button labeled 'Set New Password'. An orange circle highlights the button. The form is set against a white background with a large orange circle in the bottom right corner.

10 check if your password meets the password requirements



Create New Password

Password must contain atleast one uppercase, one lowercase, one digit and one special character

Enter New password

Confirm New password

Set New Password

This screenshot shows a 'Create New Password' form. At the top, it says 'Create New Password' in bold. Below that is a red text requirement: 'Password must contain atleast one uppercase, one lowercase, one digit and one special character'. There are two password input fields: 'Enter New password' and 'Confirm New password'. The 'Enter New password' field has seven dots and a vertical cursor line, with an orange circle highlighting the end of the field. The 'Confirm New password' field has seven dots. At the bottom is a blue button labeled 'Set New Password'. The form is set against a white background with blue and orange circular accents.

- 11 Click the "Confirm New Password" field.

Password must contain atleast one  
uppercase, one lowercase, one digit  
and one special character

Enter New password

Confirm New password

Set New Password

- 12 Click "Set New Password"

and one special character

Enter New password

Confirm New password

Set New Password

**13** Click "Return to Login Page"

## Password Reset Successful

Your password has be reset  
successfully! You can now login with  
your new password.

[Return to Login Page](#)

