Step 01:
- Initial page of the payment gateway will open and Type **T<SPACE>C<SPACE>E<SPACE> (T C E)** in the box,
- Select the "first TCE SOUVENIOR " option and click go.
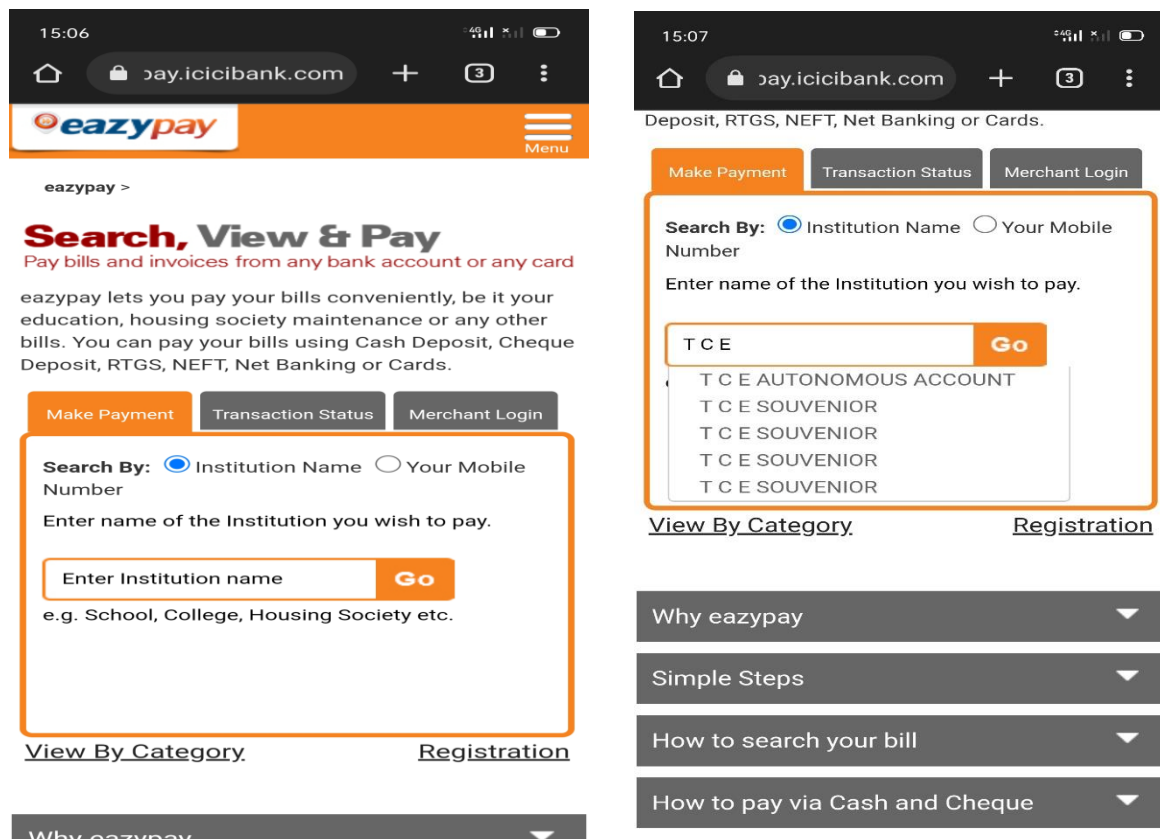
Fig .1

Step 02:
- Enter the required details in the shown page Fig 2. In the department column, kindly select the organizing department of TCE in which you are going to participate.
- Enter your college name.
- In case of attending only the event, kindly fill the event with the Event Fee as mentioned and fill the other mandatory two columns with the value of 0.

Step 03:
- Clicking the **Show Details**, OTP will be sent to the registered mobile number. Kindly fill it and click **Submit**. Refer Fig 3 and 4

Fig 2	Fig 3	Fig 4

Step 04:

- ➢ Now you have to select the column with fee.
- ➢ Click **Pay now** button.
- ➢ You can now pay via the following options (Fig 5).

Fig 5