

Your Name, Job title

City, Finland • Phone Number • name.lastname@gmail.com • LinkedIn Link • Portfolio Link

PROFESSIONAL SUMMARY

Use this section to explain who you are and highlight your key achievements in 2-3 sentences. Tailor this information for each role you apply to.

WORK EXPERIENCE

Company name, City, Country | Title

Month Year – Month Year

1 sentence of what the company does, industry, markets served

- Use this section to explain what you did in your role, focusing on measurable achievements.
- Past simple tense is best.
- Aim to make each bullet one full line.
- Aim to include between 5 and 10 bullet points.
- Your most relevant role should include the most bullet points and the number can be reduced based on relevancy.

Company name, City, Country | Title

Month Year – Month Year

1 sentence of what the company does, industry, markets served

- Similar to above

EDUCATION | CERTIFICATION | TRAININGS

University, Qualification, Years

University, Qualification, Years

Professional qualification, Year completed

Course, Year completed

TECHNICAL SKILLS

Technical skill 1, Technical skill 2... For IT professionals comes after the summary

LANGUAGE SKILLS

Language 1, Language 2