Shastri Bhawan, New Delhi
Dated 28th February, 2017

Subject : Minutes of the 5th meeting of the Governing Body of the Society of IIIT Kalyani, West Bengal held on 23rd February, 2017 – reg.

The Minutes of the 5th meeting of the Governing Body of IIIT Society, Kalyani, West Bengal held on 23rd February, 2017 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, Ministry of Human Resource Development at Shastri Bhavan, New Delhi is forwarded herewith for information and necessary action.

Encl. : as above

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Copy to :

1. PSO to Secretary (HE)
2. PPS to OSD & Secretary (HE) - Designate
3. PPS to Joint Secretary (ICC & TE)
4. PPS to JS & FA, MHRD
5. PS to Director (IITs & IIITs)

The Proceedings of the 5th Meeting of the Governing Body of Indian Institute of Information Technology, Kalyani was held on 23rd February, 2017 at 10.30 a.m. in the meeting room of the Secretary, MHRD, Government of India, New Delhi in presence of the following members :

1. Shri Vinay Sheel Oberoi   - In Chair
    Secretary (HE), Department HE, MHRD
2. Shri K.K. Sharma,
    OSD & Secretary-Designate (HE), MHRD
3. Dr. Krishna Gupta,
    Principal Secretary to the Govt. of West Bengal,
    Deptt. of IT, Kolkata
4. Smt. Darshana M Darbal
    Financial Advisor, MHRD, New Delhi
5. Shri Debashish Bandopadhyay,
    Joint Secretary, Govt. of WB, Kolkata
6. Dr. A Chatterjee,
    Executive Director, WEBEL
7. Smt. Tripti Gurha
    Director (TE), MHRD, New Delhi
8. Prof. Partha P. Chakrabarti,
    Mentor Director, IIIT Kalyani and
    Director, IIT Kharagpur
9. Prof. (Dr.) Ajoy Kumar Ray,
    Director, IIEST, Shibpur, West Bengal

At the outset the Secretary, MHRD and Chairman, Governing Body welcomed the members present and requested Prof. P. P. Chakrabarti, Director, IIT, Kharagpur to brief the members of present situation of the IIIT, Kalyani.

Prof. Chakrabarti, Director, IIT, Kharagpur apprised the members of the situation of IIIT, Kalyani on the basis of his visits to the campus and discussions he had with all the stakeholders of the Institute. The Agenda was then taken up and the following resolutions were taken:

Item No. 1 :   **Confirmation of minutes of the 4th Meeting of the Governing Body of the Society of IIIT Kalyani, West Bengal.**

Resolution :

The Minutes of the 4th meeting of Governing Body held on 19th April, 2016 were confirmed.

Item No. 2 :   **Action taken report on the resolutions taken in the 4th meeting of the Governing Body held on 19th April, 2016**

Resolution :

Action taken report taken on the resolutions of the 4th meeting of Governing Body were confirmed.

Item No. 3 : To consider and approve the preliminary estimate for construction of Boundary Wall with Gate, Security Room and Reception Room, Digital Survey of Complex, Soil Investigation at an estimated cost of Rs. 2,58,61,700.00 submitted by CPWD. Work awarded to CPWD.

Resolution :

The members considered the proposal of CPWD for construction of Boundary Wall with Gate, Security Room and Reception Room, Digital Survey of Complex, Soil Investigation with estimated cost of Rs.2,58,61,700.00 (Rupees two crore fifty eight lakhs sixty one thousand and seven hundred) only and approved the same.

Item No. 4 : To consider and approve the Annual Accounts of 2015-16.

Resolution :

The Annual Accounts of 2015-16 of IIIT, Kalyani were approved for submission to CAG, Kolkata for auditing.

Item No. 5 : To consider initiation of Ph. D. Programme in IIIT Kalyani.

Resolution :

The Governing Body agreed in principle for initiation of Ph.D. Programme in IIIT, Kalyani. Since there is no Professor at present, it was resolved that the Ph.D. programme be started in association with the IIT, Kharagpur and IIEST, Shibpur. However, the fellowship to the Scholar may be arranged from the project fund or other sources.

Item No. 6 : To consider sanction of Grant amounting to Rs. 1.00 Crore under Recurring and approve estimate of CPWD of Rs. 38,99,27,000.00 for construction of Hostel Building capacity 500 (G + 4) by CPWD on Deposit Work Basis.

Resolution :

The Governing Body resolved that a composite building consisting of administrative office, library, computer and other labs, etc. may be constructed by CPWD in lieu of only a 500 capacity hostel. The building will be made with a flexible plan so that it can later be converted to other purposes when the other buildings (library, labs, etc.) are constructed. The Master Plan needs to be decided first. Among hostel, girls hostel needs to be accorded a high priority. The entire plan for Rs. 128.00 crore may be submitted before the Governing Body. The Mentor Director agreed to look into the matter in holistic way.

Item No. 7 : To consider the proposal of IT infrastructure at new campus of IT Park, Kalyani as submitted by WEBEL for Rs. 69,53,723.45

Resolution :

The Governing Body approved the proposal for setting up of IT Infrastructure at new Campus at IT Park, Kalyani with an estimated cost of Rs.69,63,723.45 as submitted by WEBEL. However, the Governing Body advised that major equipment and installation may be procured and installed in such a manner such that it could be transferred to the new campus when it will be built. The Governing Body also advised to adhere to GFR guidelines and provisions of MoA for procurement of goods and services.

Item No. 8 : **To consider the proposal of purchase of 75 computers for Laboratories at a cost of Rs. 45.00 lacs.**

Resolution :

The Governing Body approved the proposal for purchase of 75 new computers for development of laboratories at a cost of Rs.45.00 lacs, subject to GFR guidelines.

Item No. 9 : **To consider Procurement of equipment for various Laboratories at a cost of Rs. 40.00 Lacs.**

Resolution :

The Governing Body approved the proposal for procurement of equipment for various laboratories at a cost of Rs.40.00 lacs, subject to GFR guidelines.

Item No. 10 : **To approve the selection of Internal Auditor.**

Resolution :

It was resolved that M/s. Mukherjee, Biswas & Pathak be engaged as Internal Auditor of the Institute with the remuneration of Rs.3.60 lacs per annum.

Item No. 11 : **To consider the Budget for 2017-18.**

Resolution :

The Governing Body considered the Budget proposal for 2017-18 and suggested that the proposal may be revisited and necessary corrections may be made if needed. Since it is in PPP mode, expenditure and receipt budget both should be prepared.

Item No. 12 : **To consider and approve the appointment of Executive Director/Prof.-in-charge for IIIT, Kalyani.**

Resolution :

The Governing Body entrusted the Director, IIT, Kharagpur was entrusted to nominate a person from IIT, Kharagpur to be deputed for regularly visiting IIIT Kalyani and working as representative of the Director. He may be accorded the necessary transportation, accommodation and other facilities from IIIT Kalyani funds.

Item No. 13 : **Noting of the selection committee towards selection of Deputy Registrar (Finance), Assistant Registrar and Technical Assistants.**

Resolution :

The Governing Body noted the matter.

Item No. 14 : To consider and approve 3 more new Faculty position of Assistant Professor in CSE and 2 more Technical Assistant Grade II

Resolution :

The Governing Body suggested that the Institute should hire Professors Emeritos from amongst the retired faculty of IITs. It also approved the proposal for creation of three new faculty positions in the rank of Assistant Professor in CSE, subject to the condition that hiring should be done only if quality applicants are available, and two more posts of Technical Assistant Gr.-II as per Recruitment Rules of NITs.

Item No. 15 : To consider and approve Academic Regulations of IIT, Kharagpur

Resolution :

The Governing Body resolved that the Academic Regulations of IIT, Kharagpur be followed in IIIT, Kalyani and be finalized in consultation with IIT, Kharagpur and IIEST, Shibpur.

Item No. 16 : To consider and approve to obtain NKN connectivity in new campus at IT Park, Kalyani

Resolution :

The Governing Body approved in principle. However for implementation of NKN connectivity in new campus at IT Park, Kalyani, necessary fund may be arranged from various external sources.

Item No. 17 : To consider and review the academic Curriculum of IIIT, Kalyani

Resolution :

It was resolved that the academic curriculum be reviewed in consultation with IIT, Kharagpur.

Item No. 18 : To consider inclusion of new Industry partner in place of JSW steel Ltd

Resolution :

The Governing Body considered the proposal of the Director of IIT, Kharagpur to explore the possibilities to include any IT companies as third industry partner because IIIT, Kalyani is basically an Institute on Information Technology and Computer Science. The State Govt./ Director, IIT, Kharagpur was entrusted to further discuss with those companies and submit a concrete proposal to the Central Govt.

Item No. 19 : To consider and approve the charge Handover from IIEST, Shibpur to IIT, Kharagpur

Resolution :

The Governing Body approved the proposal and appreciated the role played by the IIEST, Shibpur as the Mentor Institute so far and also appreciated the initiative taken by IIT, Kharagpur as new Mentor Institute of IIIT, Kalyani.

Item No. 20 : To consider and approve the Financial power of Mentor Director / Registrar

Resolution :

The Governing Body resolved that the financial power of Mentor Director / Registrar will be as per the financial power of the Director / Registrar of IIT, Kharagpur.

Item No. 21 : To consider and approve Academic Rules for IIIT, Kalyani

Resolution :

The Governing Body resolved that the Academic Rules for IIIT, Kalyani will be as per IIT, Kharagpur till the same are formed for IIIT Kalyani.

Item No. 22 : To consider and approve the Fee structure

Resolution :

The Governing Body approved of the new Fee structure to be effective from the next Academic Session i.e. from the Academic Session of 2017-18 and will be applicable only to the new students. However, the old fee structure will remain applicable to the existing students.

Item No. 23 : To consider and approve inclusion of IIIT, Kalyani in E-SODH SINDHU Programme.

Resolution :

The matter was discussed and resolved that since our Institute is on PPP mode, therefore, Government of India will not fund the project. However, the Institute may arrange the fund for obtaining this facility for the students of IIIT, Kalyani.

Item No. 24 : To note the action taken by the Mentor-Director and Director of IIEST, Shibpur in appointing Shri S. N. Datta, Deputy Registrar and Finance Officer(Actg) of IIEST, Shibpur as Registrar (Offg.) after leaving of Dr. Kaoushik K Mukherjee, Interim Registrar.

Resolution :

The Governing Body approved the action taken by Mentor Director and Director of IIEST, Shibpur in appointing Shri S. N. Datta, Dy. Registrar and Finance Officer

(Actg.) of IIEST, Shibpur as Officiating Registrar of IIIT, Kalyani and resolved that Shri Datta will continue as Officiating Registrar till the joining of the new Registrar.

Item No. 25 :   Any other matter with kind permission of the Chair.

(a) The Governing Body resolved that in the next Academic Session 2017-18, 130 students will be admitted in the discipline of Computer Science and Engineering only. However, the present students of IT will be given option for shifting to the discipline of CSE. This is an arrangement only for this session and this will be revisited in future with the option of opening a programme on Electronics to be explored.

(b) Option may be provided to the present students of IT Branch to Computer Science.

The meeting ended with the Vote of Thanks to the Chair.