

By-email

F.No.58-1/2014-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

Shastri Bhawan, New Delhi
Dated 14th February, 2019

To,

Dr Madhumita Sengupta,
Assistant Registrar,
IIIT Kalyani
Email: madhumita@iiitkalyani.ac.in

Subject: Minutes of the 7th meeting of the Governing Body of IIIT Kalyani -reg.

Ma'am,

I am directed to enclose herewith approved minutes of the 7th meeting of the Governing Body of IIIT-PPP, Kalyani held on 31st January, 2019 in the Conference Hall (Room No.112 'C' Wing), Shastri Bhawan, New Delhi.

2. It is requested that the minutes may kindly be circulated to all concerned members of the Governing Body of IIIT Kalyani for information and necessary action.

Yours faithfully,

Encl: as above

m
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Copy to:-

Prof. Partha Pratim Chakrabarti, Mentor Director, IIIT Kalyani & Director, IIT Kharagpur, West Bengal , Email: director@iitkgp.ac.in director@iitkgp.ernet.in

The Proceedings of the 7th meeting of the Governing Body of Indian Institute of Information Technology, Kalyani was held on 31st January, 2019 at 4:00 p.m. in the conference hall of Shastri Bhavan, New Delhi in presence of the following members.

- 1 Dr. S. S. Sandhu, Additional Secretary (TE), Deptt. of HE, MHRD, New Delhi. : Chairman
- 2 Prof. Partha Pratim Chakrabarti, Mentor Director, IIIT Kalyani & Director, IIT Kharagpur, West Bengal. : Member
- 3 Shri Anil Kumar, Director (Finance), MHRD, New Delhi. : Member
(Rep. Of JS&FA, MHRD)
- 4 Shri Prashant Agarwal, Director (IIITs), Dept. of Higher Education, MHRD, New Delhi. : Member
- 5 Shri Aninda Chatterjee, Managing Director, WEBEL, Kolkata : Member
- 6 Prof. Anupam Basu, Executive Director, IIIT Kalyani & Director, NIT, Durgapur. : Member

Shri Praveer Kumar Saxena, Under Secretary (IIITs), Govt. of India, Dept. of Higher Education, MHRD and Dr Madhumita Sengupta, Assistant Registrar, IIIT Kalyani also participated in the meeting

At the outset Additional Secretary, MHRD on behalf of Chairman, Governing Body welcomed the members present and requested Professor P. P Chakrabarti, Mentor Director IIIT, Kalyani and Director IIT, Kharagpur to brief the members the present situation of IIIT, Kalyani.

Professor Chakrabarti, Mentor Director of IIIT, Kalyani introduced invited members from IIIT Kalyani and explained the current situation of IIIT, Kalyani. The agenda was taken up and the following resolutions were taken:

Item No. 1: Confirmation of minutes of the 6th Meeting held by circulation.

Resolution:

Mentor Director read out the comments of MHRD received over email and informed of the action taken on them. The comments from MHRD of 6th meeting of the Governing Body held by circulation through email were confirmed. Action taken were discussed and ratified.

Item No. 2: To consider the present situation arising out of class boycott by 1st year and 2nd year students of IIIT Kalyani and action to be taken thereof.

Resolution:

Mentor Director circulated 14 pages of updated report regarding recent incident of unrest in IIIT, Kalyani. Mentor Director discussed all the emergent issues in details. These included Status of Permanent Campus Construction, Appointment of Full-time Director, Status and Progress on Placements and Internships, Faculty and Staffing, Academic Programmes, Laboratory Infrastructure, Library facilities, Hostel Facilities, Security, Medical Facilities, Facilities for Sports and Cultural Activities, Fee Structure, Issue of Campus Shifting, Funding Status, etc. The "demand" letters set by the students was also placed before the Governing Body.

The current situation explained regarding facilities available for the students, facilities extended on their request, support received from West Bengal Government in detail and requested all the other Members of the Governing Body for their valuable suggestions if any.

Members of Governing Body noted and appreciated that 3rd and 4th year students have been attending classes and that faculty and staff have been trying their best to ensure academic and other activities are carried on under the current circumstances. Members also appreciated the instant support extended from the IT Department of West Bengal Government, WEBEL, SDO Kalyani, SDPO Kalyani. Members ratified all actions taken by the Mentor-Director and Institute till date and appreciated the same. Members were informed that appointment of full-time Director is in final stages. They suggested to implement below mentioned points if possible.

- a) Explore hiring of Ex-Servicemen as security personnel instead of junior people from security agency.
- b) Explore tie up with standard private hospitals in Kalyani.
- c) Explore allocation of rooms in the ground floor of every hostel for the purpose of study, computing and for cultural activities.
- d) Members of Governing Body agreed revising the academic curriculum as suggested by Mentor Director to implement full six-month internship for the students having CGPA more than the cut-off decided by the Mentor Director in due course. Guidelines of Institutes like NIT Durgapur may be looked into.
- e) The Members of Governing Body approved the proposal of keeping an Ambulance in the Institute campus on hire basis.

After due consideration it was felt that Campus Shifting as requested by the students is not an appropriate option keeping in view all aspects. The Members of Governing Body advised Mentor Director to issue an email for entire 1st and 2nd year students (coping all others) and inform the recent steps taken by the Institute.

Given the above status and the future of careers of the students and the institution in view, the GB advised all students, especially the 1st and 2nd year students to immediately rejoin classes, latest by Tuesday 5th February, 2019. Emergency steps to be initiated for those who do not join by that date were also decided.

Item No. 3: To consider the proposal for creation of posts of Faculty and Non-Faculty positions.

Resolution:

A proposal for creation of new posts of Faculty and Non-Faculty positions was placed before the Members of Governing Body for their kind consideration.

07 new posts of Faculty position in CSE/ECE/MATH and 15 new posts of Non Faculty position (Assistant Registrar-01, Technical Assistant -04 (Software-02, Hardware-02), System Administrator -01, Account Assistant-01, Purchase Assistant-01, Junior Assistant-07 (For establishment , Academic, Accounts, Placement, SRIC)) proposed by Mentor Director.

Previously filled up position of Mr. Jugal Kishor Gupta, Library Assistant recruited with the permission of Mentor Director, joined on 6th September, 2016 (F/N) in the pay band of Rs. 5200-20200/- with a Grade Pay or Rs. 2400/- is reported by Mentor Director for ratification.

The Governing Body noted and approved the proposed new posts and ratified the post of Library Assistant and suggested to examine the Recruitment Rules of IIIT, Allahabad for adoption. The Governing Body also suggested to recruit faculty/ non-faculty in phased manner as the Institute has limited grant.

Item No. 4: Any other matter with the permission of the Chair.

4.(i) To consider the recommendation of the Financial Advisory Committee for implementation of financial benefits to the faculty members and staff as per Central Government rules.

Resolution:

- a) **NPS** – Mentor Director informed the Members of Governing Body about the nominated names for the post of Pr.AO cum PAO, DDO and Nodal Officer from Institute to implement NPS. The Governing Body noted and gave their consent.
- b) **Medical Facilities**- The Governing Body suggested to make a medical policy by incorporating CENTRAL SERVICES (MEDICAL ATTENDANCE) RULES, laid down by MINISTRY OF HEALTH & FAMILY WELFARE with a modification if required from the Institute side and get approval in next GB.
- c) **Leave Rules**-The Members of Governing Body advised to implement the leave rules as per IIIT, Kalyani's Statutes.
- d) **CPDA**- The Members of Governing Body advised to implement 3 lakh for 3years policy for CPDA.

- e) **Telephone Facilities**-The Governing Body advised to implement as per 7th CPC applicable Telephone allowance ordered by Department of Expenditure, Ministry of Finance/Department of Personnel and Training.
- f) **Relocation Charges** – The Governing Body advised to implement relocation charges as per Central Government rules.
- g) **Group Insurance Scheme** – The Governing Body advised to make a proposal for students, Faculty members, Officers and others Staff members of IIIT, Kalyani and submit in next Governing Body meeting for further approval.
- h) **Financial Power** – The Governing Body approved the financial power as per proposal mentioned below.

Financial Power

Director	: Unlimited.
Executive Director/Professor In-Charge	: Up to Rs 5.00 lakhs.
Registrar	: Up to Rs. 2.00 lakhs.
Faculty Coordinator	: Up to Rs 50,000/- within the allocated budget. This is only for goods and services

Sanction of Advance

Director	: Unlimited.
Executive Director/Professor In-Charge	: Up to Rs 1.00 lakhs.
Registrar	: Up to Rs 50,000/-

ii) Refund Policy of tuition fees.

Resolution:

The Members of Governing Body considered the proposal of refund of fees placed by Mentor Director and advised the Institute to follow JoSAA business rules for further query.

iii) Introduction of M. Tech Course from Academic Year 2019-2020

Resolution:

The Governing Body agreed in principle for initiation of M. Tech programme at IIIT, Kalyani and further advised to make financial, academic and hostel related proposal with the impact of new M. Tech program and take final approval through circulation in GB.

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iv) Proposal for fund requirement.

Resolution:

The Governing Body noted the fund position of IIIT, Kalyani as on January 2019 and requested for UC for further release of payment. They informed that funds for this financial year will be released soon.

v) Confirmation of existing posts.

Resolution:

Mentor Director informed the Members of Governing Body about the confirmation of the posts and revised designation as mentioned below as per 7th CPC.

Slno	Name	Designation	Revised Designation	Confirmation w.e.f
1.	Dr. Uma Das	Assistant Professor on contract	Assistant Professor Grade I	22/06/2016
2.	Dr. Imon Mukherjee	Assistant Professor on contract	Assistant Professor, Grade I	01/07/2016
3.	Dr.Sk Hafizul Islam	Assistant Professor on contract	Assistant Professor, Grade I	01/07/2016
4.	Dr. Madhumita Sengupta	Assistant Registrar on contract	Assistant Registrar	14/10/2016
5.	Md. Samim Rahaman	Technical Assistant on contract	Technical Assistant, Grade II	14/10/2016
6.	Amit Kumar Sadhukhan	Technical Assistant on contract	Technical Assistant, Grade II	18/10/2016
7.	JugalKishor Gupta	Library Assistant on contract	Library Assistant	06/09/2016

The Governing Body noted the confirmation of the posts mentioned above and gave their consent.

vi) The Governing Body also advised to create Buildings and Works Committee (BWC) and Finance Committee (FC) immediately and get approval by circulation.

The Meeting ended with vote of thanks.