

STUDENTS' HOSTEL NO. 16
INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
HOSTEL REGISTRATION FORM
(P.N.: This form must be submitted ~~within~~
on ~~.....~~ date of occupation)

Paste your
passport
size photograph

Date of Occupation _____

Roll No. 

Room No. 

1. Name _____
(In Capital) (Surname) (Own Name) (Father's Name)
2. Date of Birth _____ 3. Nationality _____
4. Course / Degree _____
5. Institute last attended
(for Freshers only) _____
6. (a) Father's / Guardian's Name _____
(b) Occupation _____
(c) Office Address _____
PIN Code _____ Tel.No. _____
7. Permanent Address _____
PIN Code _____ Tel.No. _____
8. Local Guardian's Name
and address (in Mumbai)
or that of a relative
living within 200 Km.
from Mumbai _____
PIN Code _____ Tel.No. _____
9. Hostel in which you lived last year
(for old students only) _____

- 1) I hereby declare/promise that I will not possess motorized vehicle during my stay in IIT Powai as registered student.
- 2) I shall abide by the rules and regulations for residents in this hostel, in force from time to time.

Contact Mobile No. of Student: _____

(Signature)

If foreign national: Passport No. _____ Country: _____

Embassy address _____

HOSTEL RULES

DEFACING OF WALLS/DOORS/WINDOWS OF HOSTEL ROOMS

Walls, Doors & Windows of HOSTEL ROOMS should not be defaced by the inmates. Do not write with pen, pencil, paint on walls, Doors & Windows. Do not paste posters, photos on the wall/doors. Heavy fine will be imposed if any inmate is found to indulge in the aforementioned activities.

Furniture should not be changed-exchanged with other rooms/other occupants without the knowledge of Hall Manager. Furniture items of the rooms should not be put outside the room/corridor.

Plywood top of the cots should not be removed/replaced from the frame of the cots. Furniture items will be repaired/replaced if the same is found defective due to wear and tear. Heavy fine will be imposed if it is found that furniture is damaged due to negligence of the inmate.

Furniture items should not be taken out of the room for any purpose/function without written permission from the Warden. Gate Pass has to be obtained from the Security Officer, if a furniture item has to be taken out of the hostel after taking prior permission from the Warden.

If a furniture item is found to be defective, it should be reported to the Hall Manager immediately for necessary repairs/replacement.

In case of any damage/breakage of the Institute's property/Hostel property, the cost will be recovered from the occupants.

ROOM CLEANING SCHEDULE (ONCE A MONTH - SATURDAY / SUNDAY)

It is expected from the students to get room cleaning done from the housekeepers in their presence on regular basis.

UNAUTHORISED STAY

Guests/Friends/Parents/Relatives etc. are not allowed to stay overnight in the rooms allotted to the students. For availing guest room facility, prior permission from the Hostel Coordinating Unit has to be obtained by the students. Guest Rooms will be allotted, subject to their availability, on payment basis.

Ladies/Guests/Relatives are allowed to visit the inmates only between 7.30 am. to 10.00 pm after making proper entries in the register available with the Security Personnel on duty.

DEFACING-BREAKING IN COMMON PLACES

If any defacing/breakage/damage in common places, the cost will be recovered from all the wing inmates; in each case. Amount will be recovered through mess bills. Fan-lights are to be switched off when the inmates are out of the room. Minimum fine in such case will be Rs.250/-.

CHANGE OF ROOMS: Change/Shifting of rooms is not allowed without prior permission of the Warden.

Heavy fine will be imposed and disciplinary actions will be initiated by the Institute/Hostel authorities on breaking of above rules.

(Signature)