

# **RESUME**



**NAME : ARPITA SARKAR**

**DATE OF BIRTH : 1<sup>ST</sup> JUNE 1998**

**FATHER'S NAME: ASHIM SARKAR**

**PERMANENT ADDRESS: 73/52, Swamijee Road, Bangashree Pally Road, Kolkata-700060**

**GENDER : Female**

**NATIONALITY : INDIAN**

**E-MAIL : [arpitasarkar190@gmail.com](mailto:arpitasarkar190@gmail.com)**

**CONTACT NO :7003456454**

**HOBBIES : Travelling to new places, Listening music**

## **OBJECTIVES OVERVIEW**

**To build a career in a growing organization, where I can get the opportunity to prove my ability by accepting challenges, fulfilling the organization goal and climb the career ladder through continuous learning and commitment.**

## **ACADEMIC QUALIFICATION**

<b>DISCIPLINE</b>	<b>NAME OF INSTITUTION</b>	<b>BOARD OF EXAMINATION</b>	<b>YEAR OF PASSING</b>	<b>MARKS OBTAINED</b>
Bachelor in Hospital Management	Pailan college of Managemenyt and Technology	MAKAUT	2019	60%
Higher Secondary	Behala Sharda Vidyapith for Girls	WBCHSE	2016	55%
Secondary	Behala Sharda Vidyapith for Girls	WBBSE	2014	40%

**Computer Proficiency : Basic Computer knowledge (MS-OFFICE), Internet**

**Internship/Training** : First training was done for one month (19.06.2017 to 19.07.2017) at NARAYANA SUPERSPECIALITY HOSPITAL, ANDUL ROAD, HOWRA -711103

Second training was done for 45 days at CURRAE EYE CARE HOSPITAL, A.J.C Bose Road Kolkata - 700020

**Training Area** : Out patients department , Marketing

**Working Experience** : Worked at CURRAE EYE CARE HOSPITAL for 9 months and at CENTER FOR SIGHT for 2 months (A.J.C Bose Road , Kolkata 700020) as OPD Assitant.

**Language Known** : Bengali

English

Hindi

**Declaration** : I hare by declare that all information above is true to the best of my knowledge.

**PLACE: KOLKATA**

**SIGNATURE**

**DATE:**