**Change Request Form**

|  |  |
| --- | --- |
| **Project Name** | Campus Management Software for World Skill Center (WSC) |
| **Package Number** | PKG 0111 |
| **Tender Number** | OSDA/WSC/Goods/M7-2022 |
| **Impacted Module** | Accounting |
| **Date** | 19-04-2023 |
| **Status** | Open |

| **Scope of Work** |
| --- |
| * Receipt and Payment entries, etc. * Direct Transfer of caution money to students’ accounts. * Demand Register * Caution Money Register * Bank Reconciliation Statement. * Generation of Cash Book (PL) * Grants-in-Aid Register * Paid Voucher Register * Advances Register * Auditing and Tracking of pendency of Audit Paras etc. |

|  |  |
| --- | --- |
| **Additional Scope Change** | Budget |
| **Business Department** | Finance and Accounting System |
| **Description** | Budgetary control is a system of procedures used to ensure that an organization's actual revenues and expenditures adhere closely to its financial plan |

|  |
| --- |
| **Business Process** |

| **Reason for Change** |
| --- |
| During the discussion of accounting requirements, WSC SME's brought up the need for budget that isn't specified in the scope of work | |

| **Impacted Screens** | |
| --- | --- |
| No. Of New Screens to be developed | 3 |
| No. Of Screens to be modified | 0 |

| **Schedule Impact** | **Remarks** |
| --- | --- |
| None | The schedule will be controlled by putting in more effort.There will, however, be additional cost incurred |

| Budget Impact |
| --- |
| The estimated cost for the additional scope will be Rs 919298/- (nine lakhs nineteen thousand two hundred ninety eight only) |

| Decision | | | | |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  | Approved |  | Rejected |
|  |  |  |  |  |
|  |  | Approved with modifications |  | Deferred |
|  |  |  |  |  |
| *Additional Comments* | | | | |
|  | | | | |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approver’s Printed Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

*Note:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Status** | Open | In Review | Approved | Rejected |