

IDRBT/HRD/SRD/ **190** /2021 – 2022

January 20, 2022

Dr. Subhrendu Chattopadhyay  
715, Maple, Rain Tree Park,  
IJM Namburu,  
Guntur – 522 508  
[Subhrendu.subho@gmail.com](mailto:Subhrendu.subho@gmail.com)  
Mob: 9435658234

Dear Dr. Subhrendu Chattopadhyay,

**Offer of Appointment as Assistant Professor Grade – II on Contract Basis in IDRBT**

Please refer to your application for a Faculty Position in the Institute and the subsequent interview.

The Institute for Development and Research in Banking Technology (IDRBT) is pleased to offer you the position of **Assistant Professor Grade – II on Contract Basis** for a period of **Three Years** from the date of your joining the Institute. The terms and conditions of this contractual offer are as under:-

- 1) You are placed in the **Pay Level 10 of Rs 57,700 – 98,200** with a **Starting Pay of Rs. 70,900/- (Rupees Seventy Thousand and Nine Hundred only)** per month.
- 2) You will be on probation for a period of one year from the date of your joining the Institute.
- 3) On gaining one year of experience in the Institute, your Pay would be revised to **Rs. 73,100/- (Rupees Seventy Three Thousand and One Hundred only)** per month in the **Pay Level 11 of Rs. 68,900 – 1,17,200.**
- 4) Your performance in the Institute will be reviewed annually and also after completion of two-and-a-half years of service in the Institute.
- 5) In case your performance is found to be continuously good in the review, on completion of three years of service in the Institute, the Institute may consider offering you the regular position of **Assistant Professor Grade – I** with a **Starting Pay of Rs. 1,01,500/- (Rupees One Lakh One Thousand and Five Hundred Only)** per month in the **Pay Level 12 of Rs.1,01,500 – 1,67,400/-.**
- 6) You will be entitled for all allowances and facilities as admissible to the regular employees in your position in the Institute as per the Institute's rules in force from time to time.



- 7) Please note that instead of Provident Fund, the Institute will contribute an equivalent amount to your National Pension System.
- 8) You should produce at the time of reporting for duty the following certificates (in original):
  - Birth Certificate/School Leaving Certificate
  - Semester-wise Mark-sheets as well as Certificates of all educational qualifications including Ph.D
  - Experience certificate from all your previous employers
  - Relieving letter and salary certificate from the present employer
  - Aadhaar Card, Passport and PAN Card
- 9) In addition, you are required to provide declarations relating to Marriage, Dependents, Home Town as well as a Declaration that you are not under bond / agreement / obligation to serve the Central Government / a State Government / University / a Public Authority / Undertaking / Institution / Private organisations, etc.
- 10) You are also required to sign and adhere to the Information Security Agreement, Employee Non-Disclosure Agreement and provide all the details as per the Institute's Employee Self-Declaration Form.
- 11) Please note that all rights and benefits in respect of investigations, inventions, patents, output, etc., resulting from the work carried out by you in the Institute will solely vest with / accrue to IDRBT and the Institute will be free to use it as it deems fit.
- 12) This offer is subject to your being found medically fit for service in the Institute on the basis of your medical examination.
- 13) You should diligently discharge all the duties and responsibilities allotted to you by the Institute and you should not indulge in any anti-institutional activity under any circumstances.
- 14) You are presently posted to work in this Institute at Hyderabad but you will be liable for transfer to any place in India.
- 15) You will be governed by all the rules and regulations of the IDRBT as framed and modified from time to time.
- 16) You will not be entitled to any travelling allowance / reimbursement of expenses for your journey for the purpose of joining the duties.





- 17) All payments are subject to applicable Income Tax Rules and Tax Deduction at Source will be effected as per the applicable rules.
- 18) Your services are liable to be terminated by giving one month's notice from either side during the contract / probation period.
- 19) After the completion of the contract / probation period and in case you are offered the regular position thereafter and you join the regular position, your services as a regular employee are liable to be terminated by giving three months' notice from either side.
- 20) Please note that in the event of any information provided by you being found false or not in order at a later date or if you are found to have willfully suppressed any information, including criminal litigation or in the event of receipt of negative report regarding your eligibility / qualifications / antecedents / character / experience / medical fitness, etc., from suitable organisations / agencies, this offer of appointment shall be deemed to have been cancelled and in the event of your having joined the service, you shall stand terminated from service.
- 21) This job presents you a great opportunity to work on the focal points of technological innovations for the Banking and Financial Sector. I am sure you would find this job very challenging, stimulating and interesting.
- 22) If this offer of appointment on the aforesaid terms and conditions is acceptable to you, please communicate your acceptance latest by **January 27, 2022**. In case you accept this offer, you are advised to join the Institute at the earliest and latest by **April 21, 2022**. If you fail to join the Institute latest by **April 21, 2022**, this offer shall automatically stand withdrawn and no further correspondence will be entertained in this regard.

Yours faithfully,

*Dr. S. Rashmi Dev*  
20/01/2022



(Dr. S. Rashmi Dev)  
Asst. General Manager – Human Resources

I accept the above offer of appointment in IDRBT as **Assistant Professor Grade – II on Contract Basis** and all the terms and conditions contained therein and will be joining on \_\_\_\_\_.

Signature : \_\_\_\_\_

Name : Subhrendu Chattopadhyay

Date : \_\_\_\_\_



Institute for Development and  
Research in Banking Technology  
(Established by Reserve Bank of India)

When you feel like quitting, think about why you started



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Employee Name : Dr. Subhrendu Chattopadhyay

Employee Id : FAC45

Email Id : subhrendu@idrbt.ac.in

Contact Number : 23294111

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(http://172.27.10.101/)

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Personal	Contact	Emergency	ID Docs
Employee Type	Regular	Employee ID	FAC45
Prefix	Dr	First Name	Subhrendu
Middle Name		Last Name	Chattopadhyay
Department	Faculty	Designation	Assistant Professor
Role	Assistant Professor	Email	subhrendu@idrbt.ac.in

(/idrbtnet/home)

Reporting Authority	D. Janakiram	Date of Joining	25-04-2022
Date of Birth	19-08-1987	Religion	Hindu
Caste	GEN	Gender	Male
Blood Group	AB+		
Home Town State	West Bengal	Home Town District	Nadia
Home Town	Nadia	Home Town Pincode	741302
Telephone Number	23294111	Extension	4111
Fax		Date of Retirement	24-04-2025

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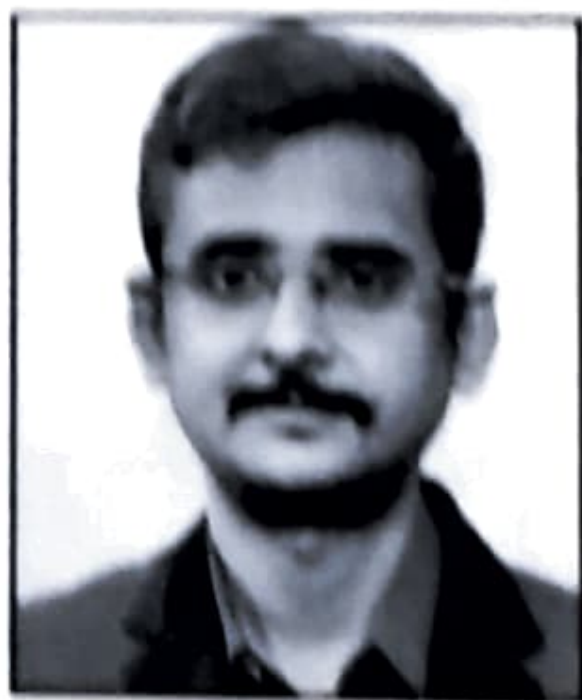
**INSTITUTE FOR DEVELOPMENT & RESEARCH  
IN BANKING TECHNOLOGY**

*(Established by Reserve Bank of India)*

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**[www.idrbt.ac.in](http://www.idrbt.ac.in)**

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**Subhrendu Chattopadhyay**

**Assistant Professor**

*Subhrendu*

**Issuing Authority**

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**CASTLE HILLS, ROAD NO.1, MASAB TANK, HYDERABAD-57**

**Employee Details :**

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**Employee ID : FAC45**  
**Date of Birth : 19-Aug-1987**

**Emergency Contact :**

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**Mobile. No : 9434531153**

**Residential Address :**

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**Address: Flat No. 202, L-Block,  
IDRBT Staff Quarters, Syamlal Buildings,  
Begumpet, Hyderabad, Telangana - 500016.**

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**IF FOUND PLEASE RETURN TO :**

**IDRBT, CASTLE HILLS, ROAD NO.1, MASAB TANK  
HYDERABAD-500 057, TELANGANA, INDIA.**



Pay Slip

Institute for Development and Research in Banking Technology  
H.No.10-3-311  
Castle Hills Road No.1  
Masab Tank  
Hyderabad

Pay Slip for April-2024

Subhrendu Chattopadhyay

Employee Number:  
Function:  
Designation:  
Location:  
Bank Details:  
Date of joining:

25-Apr-22

Tax Regime: Regular Tax Regime  
Income Tax Number (PAN):  
Universal Account Number (UAN):  
PF account number:  
ESI Number:  
PR Account Number (PRAN):

Earnings	Amount	Deductions	Amount
Basic Pay	75,300.00	Professional Tax	200.00
Dearness Allowance	37,650.00	Income Tax	14,000.00
Transport Allowance	10,800.00	Contribution to NPS	11,295.00
		Licence Fee	216.00
		Food Contribution	300.00
Total Earnings	1,23,750.00	Total Deductions	26,011.00
		Net Amount	₹ 97,739.00