B.T.W. Dive Service 2828 Cochran St #121 Simi Valley CA,93065



**Don Beck** 1265 Woodland Grove Court Westlake Village,CA 91362

## Dear Don,

A Payment Reminder Notice has been sent every week for a month. We have not received full payment for our services in 10 weeks. We must insist that you contact us immediately to resolve this matter. If you need a payment plan, we can help, but if we have not heard from you within 7 days of this second notice, we will be forced to use alternate means to collect.

## Payment Reminder Notice 5.

Customer Name: Don Beck

Slip #: 113

Boat Name: Mdr Day Dreamer

Unpaid Invoice(s): 42260,42377,42690

This is a reminder that your Outstanding Balance of \$620.00 is over 10 weeks past due. As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <u>info@btwdive.com</u>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631

This is an automatically generated email. It is sent on the first Sunday after six weeks of no payment, then every Sunday thereafter. Once we receive payment the boat is released from hold and the notices stop.

B.T.W. Dive Service 2828 Cochran St #121 Simi Valley CA,93065



Scott Holland 4712 Admiralty Way #680 Marina Del Rey,CA 90292

## Dear Scott,

A Payment Reminder Notice has been sent every week for a month. We have not received full payment for our services in 10 weeks. We must insist that you contact us immediately to resolve this matter. If you need a payment plan, we can help, but if we have not heard from you within 7 days of this second notice, we will be forced to use alternate means to collect.

## Payment Reminder Notice 5.

Customer Name: Scott Holland

Slip #: 2219

Boat Name: Mdr 2Wk Tahoe 25 Unpaid Invoice(s): 42262,42567

This is a reminder that your Outstanding Balance of \$89.72 is over 10 weeks past due. As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <a href="mailto:info@btwdive.com">info@btwdive.com</a>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631

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