

Jim Adams 4415 Foreman Ave Toluca Lake,CA 91602

# Payment Reminder Notice 1.

Customer Name: Jim Adams

Slip #: 104

Boat Name: Mdr Impatience Unpaid Invoice(s): 40062,40549

Dear Customer,

This is a friendly reminder that your Outstanding Balance of \$390.87 is over 6 weeks past due.

As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <u>info@btwdive.com</u>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631



**Don Canzoneri** 2202 Kingsbridge Court San Dimas,CA 91773

Dear Don,

A Payment Reminder Notice has been sent every week for a month. We have not received full payment for our services in 10 weeks. We must insist that you contact us immediately to resolve this matter. If you need a payment plan, we can help, but if we have not heard from you within 7 days of this second notice, we will be forced to use alternate means to collect.

### **Payment Reminder Notice 5.**

Customer Name: Don Canzoneri

Slip #: 123

Boat Name: Mdr Canzo Clan Unpaid Invoice(s): 39799,40293

This is a reminder that your Outstanding Balance of \$293.42 is over 10 weeks past due. As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued

service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <a href="mailto:info@btwdive.com">info@btwdive.com</a>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631



Lane Lopez Vcd06 157 Estaban Drive Camarillo,CA 93010

#### Dear Lane,

A Payment Reminder Notice has been sent every week for a month. We have not received full payment for our services in 10 weeks. We must insist that you contact us immediately to resolve this matter. If you need a payment plan, we can help, but if we have not heard from you within 7 days of this second notice, we will be forced to use alternate means to collect.

### **Payment Reminder Notice 5.**

Customer Name: Lane Lopez Vcd06

Slip #: Vyc A30

Boat Name: V/H Chardonnay Unpaid Invoice(s): 39832,40106

This is a reminder that your Outstanding Balance of \$128.90 is over 10 weeks past due. As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued

service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <a href="mailto:info@btwdive.com">info@btwdive.com</a>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631



Jim Mcdermott Vcd13 2538 Bayshore Avenue Ventura,CA 93001

## Payment Reminder Notice 2.

Customer Name: Jim Mcdermott Vcd13

Slip #: Vim E2

Boat Name: V/H Shannon Marie

Unpaid Invoice(s): 40019

Dear Customer,

This is a friendly reminder that your Outstanding Balance of \$46.20 is over 6 weeks past due.

As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <u>info@btwdive.com</u>. There is a credit card PayPal link on our website <a href="http://btwdive.com/online-pay.html">http://btwdive.com/online-pay.html</a> - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631