B.T.W. Dive Service 2828 Cochran St #121 Simi Valley CA,93065



Sean Wheelus 24140 Marianio St. Woodland Hills,CA 91367

Dear Sean,

A Payment Reminder Notice has been sent every week for a month. We have not received full payment for our services in 10 weeks. We must insist that you contact us immediately to resolve this matter. If you need a payment plan, we can help, but if we have not heard from you within 7 days of this second notice, we will be forced to use alternate means to collect.

Payment Reminder Notice 5.

Customer Name: Sean Wheelus

Date: 05/15/2016

Slip #: 606

Boat Name: Mdr Orea Zoe Unpaid Invoice(s): 43497

This is a reminder that your Outstanding Balance of \$270.40 is over 10 weeks past due.

As a small business, it's difficult to carry balances and spend time collecting. We have, in good faith, continued service on your boat, without payment for the prior service, but we need full payment to continue further work.

Please reply with your intentions to <u>info@btwdive.com</u>. There is a credit card PayPal link on our website http://btwdive.com/online-pay.html - (No PayPal account necessary). We also accept major credit cards over the phone, if needed; we can keep the card info on file and bill monthly to avoid any disruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631

This is an automatically generated email. It is sent on the first Sunday after six weeks of no payment, then every Sunday thereafter. Once we receive payment the boat is released from hold and the notices stop.

B.T.W. Dive Service 2828 Cochran St #121 Simi Valley CA,93065



William (Scott) Mowrey #17 23 Rd. Street Hermosa Beach.,CA 90254

Payment Reminder Notice 1.

Customer Name: William (Scott) Mowrey

Date: 05/15/2016

Slip #: 313

Boat Name: Mdr 38 Morgan Unpaid Invoice(s): 41509,41892

Dear Customer,

This is a friendly reminder that your balance of \$67.50 outstanding.

Your boat is serviced up to the 6 weeks past due point (payment reminder #1), but full payment is required to continue further work.

As a small business it's difficult for us to carry balances and spend time collecting, but we understand that statements get misplaced.

Please remember payment is due on receipt of the invoice; also keep us updated with new billing information & preferences.

Payment Methods:

Online Payment: http://btwdive.com/online-pay.html (no PayPal account necessary).

Phone (310) 919-5631: Major credit cards.

We can also keep credit card info on file & charge monthly to avoid servicing interruptions.

Thank you Ian Roberts Owner B.T.W. Dive Service 310.918.5631

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