

LoginAdmin - P23

Login

Email Address

Password

Login

[Forgot your password](#)

Login

Login

Email Address

Password

Login

[Forgot your password](#)

Forgot Password

Admin - P24


Forgot Password?

Email Address

Send Reset Password Link

Admin Menu

Admin - P22



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client management

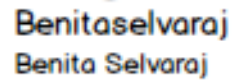
Project & Task management

Team Management

Role management

User management

Reports



Timesheet

Client management

Project & Task management

Team Management

Role management

User management

Reports

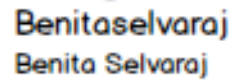
Me ☒ All Users

◀ 1 2 3 4 ▶

A donut chart with a large orange section representing 80% and a smaller dark grey section representing 20%. The text '80%' is displayed in the center of the chart.

Billable 96:00:00

Non Billable	24:00:00
--------------	----------



Timesheet

Project & Task management

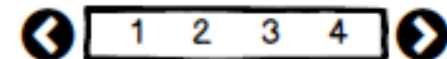
Role management

Reports

Me ☒ All Users


Hours

Non Billable	24:00:00
--------------	----------



Time Sheet

Admin - P20



Benitaselvaraj
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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Time Sheet


Week 21, 19 May 2019 - 25 May 2019

◀ This Week ▶

	Sun 19	Mon 20	Tue 21	Wed 22	Thu 23	Fri 24	Sat 25	Total
Project 1								
Task 1	<input type="text"/>	09:00	09:00	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	18:00
Task 2	<input type="text"/>	09:00	09:00	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	18:00
Project 2								
Task 1	<input type="text"/>	09:00	09:00	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	18:00
Total	18:00	27:00	27:00	00:00	00:00	00:00	00:00	54:00

Client Management

Admin - P12



Benitaselvaraj
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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management










User Management


Reports

Client Management

Search


Search

#	Client Name	Description	Action
1	Client A	Description Client A	  
2	Client B	Description Client B	  
3	Client C	Description Client C	  



Add Client

Admin - P11



Benitaselvaraj
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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Add Client

Client Name


Description

Save

Cancel

Edit Client

Admin - P13



Benitaselvaraj
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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit Client

Client Name


Description

Update

Cancel

Project & Task Management

Admin - P6



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management










User Management


Reports

Project


Search Project

Search

#	Project	Client	Created By	Est. Hrs	Archeived	Action
1	Project A	Client A	Benita	100	Yes	  
2	Project B	Client B	Benno	70	No	  
3	Project C	Client C	Benno	400	No	  



Create ProjectAdmin - P5



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Create Project

Project Name


Description

Client

Client Name

Est. Hrs

File Upload




Create

Cancel

Edit Project

Admin - P7



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit Project

Project ID

PR001

Project Name


Description

Client

Client Name

Est. Hrs

File Upload



Clone

Update

Cancel



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Task

Search Task


Search

#	Task ▾	Assignee ▾	Team ▾	Est. Hrs ▾	Description ▾	Billable ▾	Action
1	Task A	Ann	Team A	100	Description	Yes	⋮
2	Task B	Arun	Team B	70	Description	No	⋮
3	Task C	Geetha	Team C	400	Description	No	⋮↕



Project & Task Management

Admin - P9



Benitaselvaraj

Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Task

Assignee and Team can be edited by choosing from drop down in the grid itself

Search Task


Search

#	Task ▼	Assignee ▼	Team ▼	Est. Hrs ▼	Description ▼	Billable ▼	Action
1	Task A	Ann	Team A	100	Description	Yes	⋮
2	Task B	Arun	Team B	70	Description	No	⋮
3	Task C	Geetha	Team C	400	Description	No	<div>Edit Clone Delete</div> ⋮

+

Create Task

Admin - P8



Benitaselvaraj
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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Create Task

Task Name

Description

Task Type

☐ QA ☐ BA ☐ DEV ☐ General ☐ Meeting

Est. Hrs


Act. Hrs

Billable

☐ Yes ☐ No


Start Date

/ /



End Date

/ /




Create

Cancel

Edit Task

Admin - P10



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit Task

Task ID

TS001

Task Name

Description

Task Type

☐ QA ☐ BA ☐ DEV ☐ General ☐ Meeting

Est. Hrs


Act. Hrs

Billable

☐ Yes ☐ No


Start Date

/ /



End Date

/ /




Clone

Update

Cancel

Team Management



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management







User Management


Reports

Team Management


Search Team

Search

#	Team	Description	Manager	Action
1	Team A	Description	Benita	 
2	Team B	Description	Benno	 
3	Team C	Description	Benno	 



Create TeamAdmin - P14



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Create Team

Team Name

Description


Manager Name

Manager Name

Save

Cancel

Edit Team



Benitaselvaraj

Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit Team

Team ID

TM001

Team Name

Description




Manager Name

Manager Name


Update

Cancel

Add Team Member

#	Names	Email	Action
1	Ann	ann@yopmail.com	
2	Arun	arun@yopmail.com	
3	Geetha	geetha@yopmail.com	

Role Management



Benitaselvaraj

Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management







Reports


Admin - P18

Role Management


Search Role

Search

#	Role	Role Description	Admin	Lead	Action
1	BA	Description	No	Yes	 
2	QA	Description	No	No	 
3	Manager	Description	Yes	Yes	 



Create RoleAdmin - P17



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Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Create Role

Role Name

Role

Lead Role

☐ Yes


☐ No

Create

Cancel

Edit Role

Admin - P19



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit Role

Role IDRL001

Role Name

Role


Lead Role☐ Yes ☐ No

Update

Cancel

User Management

Admin - P3



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management







User Management



Reports


User Management

Search User


Search

#	Name ▼	Email ▼	Role(s) ▼	Team ▼	Created At ▼	Status ▼	Action
1	Anu	anu@yopmail.com	Admin, PM	Dev, QA	21-06-2019 12.00 am	Active	 
2	Ciya	ciya@yopmail.com	QA, PM	PM, QA	22-06-2019 12.00 am	In Active	 
3	Arun	arun@yopmail.com	BA	N/A	25-06-2019 12.00 am	Active	 

 1 2 3 4 



Create UserAdmin - P2



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Create User

First Name

Last Name

Email

Team

Role

Rate

Status

☐ Active

☐ In Active


Admin

☐ Yes

☐ No

CreateCancel

Edit UserAdmin - P4



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Edit User

User ID UID001

First Name

Ann

Last Name

Mariya

Email

ann@yopmail.com

Team

Dev Team ✕ QA ✕

Role

Dev ✕ QA ✕

Rate

Status

☐ Active ☐ In Active

Admin


☐ Yes ☐ No

Update

Cancel

Time Sheet

Admin - P1



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports


Time Sheet Report

Start Date


End Date

Saved & Predefined Reports

/ /



/ /



Select Report

Columns in Report

Dev

Client Name

Project Name

Task

User

Role

Hours

Comments

Include Clients

Include Projects

Include Teams

Client 1

Client 2

Project 1

Project 2

Team 1

Team 2

Include Users

Ann

Arun

Deepi

Rani


Clinto

Save

Generate

Time Sheet

Admin - P1



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Include Users

Ann X Arun X Deepi X Rani X Clinto X

Save

Generate

Export

#	Dev ▼	Client Name ▼	Project ▼	User ▼	Task ▼	Comments ▼	Role ▼	Hours
1	Ann	Client 1	Project 1	Ann	Task 1	Comments	QA	220


◀

1 2 3 4

▶

Time Sheet

Admin - P1



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports


Time Sheet Report

Start Date


End Date

Saved & Predefined Reports

/ /



/ /



Daily Report 1

Columns in Report

Dev ☒ Client Name ☒ Project Name ☒ Task ☒ User ☒ Role ☒ Hours ☒
Comments ☒

Include Clients

Include Projects

Include Teams

Client 1 ☒ Client 2 ☒

Project 1 ☒ Project 2 ☒

Team 1 ☒ Team 2 ☒

Include Users

Ann ☒ Arun ☒ Deepi ☒ Rani ☒ Clinto ☒

Save As

Update


Generate

Save As Report

Admin - P1


Save report as

Name



Time Sheet

Admin - P1



Benitaselvaraj
Benita Selvaraj

Dashboard

Timesheet

Client Management

Project & Task Management

Team Management

Role Management

User Management

Reports

Include Users

Ann X Arun X Deepi X Rani X Clinto X

Save As

Update

Generate

Export

#	Dev ▼	Client Name ▼	Project ▼	User ▼	Task ▼	Comments ▼	Role ▼	Hours
1	Ann	Client 1	Project 1	Ann	Task 1	Comments	QA	220

◀

1 2 3 4

▶