ProjectDesign

TeamID	LTVIP2025TMID28774
ProjectName	EducationalOrganizationUsingServiceNow

Proposedsolution:

S. No	Parameters	Description
1.	ProblemStatement	The Educational Management System is a comprehensive digital platform developed to streamline and automate variousadministrativetasks within educational institutions. It enables efficient and secure management of both student and teacher data, ensuring accuracy and easy accessibility.
2.	Solution Description	Thisisenables real-timetracking and service automation, allowing educational institutions to respond quickly to requests and manage resources more efficiently.
3.	Uniqueness	The uniqueness of the Educational Organization using ServiceNow project lies in its ability to ensure a secure digital transformation, significantly reducing the administrative burden while enhancing accuracy, operational efficiency, and transparency in a cademic processes.
4.	SocialImpact	The Educational Organization using ServiceNow project creates a meaningful social impact by ensuring equal and timely access to academic resources and services for both studentsandstaff,therebypromotinginclusivityand strengthening support across diverse educational communities.
5.	BusinessModel	Business model focused on enhancing institutional efficiency and user experience through digital transformation. The modelleveragesthecapabilities of the Service Nowplatform to delivers mart, automated solutions for core educational services.
6.	Scalability Of The Solution	Thisprojectisbuiltonascalablearchitecturethatcaneasily adapttothegrowingneedsofinstitutionsofallsizes—from smallcollegestolargeuniversitiesoreducationgroupswith multiple campuses.

Milestone-1:SettingupInstance

Purpose:

The ServiceNow instance is used to digitize and streamline key administrative processes in an educational organization. It helps manage student admissions, attendance, faculty data, and service requests through automated workflows. This improves efficiency, data accuracy, and collaboration while reducing manual work and paperwork.

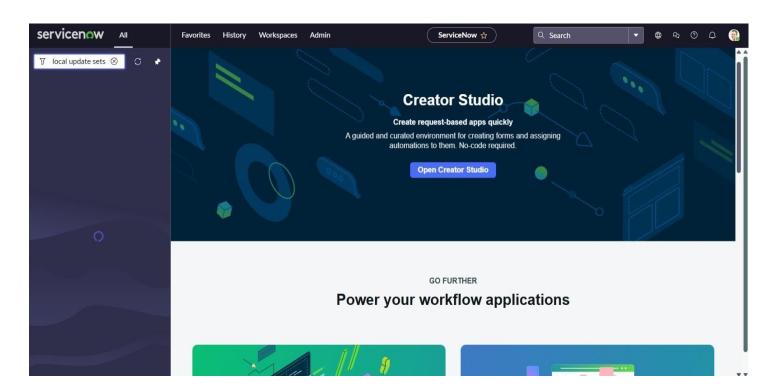
Uses:

The ServiceNow instance is used to automate student admissions, track attendance, manage faculty and student records, handle service requests, and monitor academic progress.

Activity-1:ServiceNowinstance

Steps:

- 1. SignintoyourServiceNowinstancewiththegivencredentials.
- 2. GototheServiceNowDevelopersite:developer.servicenow.com.
- 3. Signupandlogintoyourdeveloperaccount.
- 4. NavigatetoPersonalDeveloperInstance.
- $5. \quad Click Request Instance and submitthe required details.$
- 6. Waitforanemailwithyourinstanceaccesslink



Milestone-2:UpdateSet

Purpose:

Update set is used to track, manage, and migrate customizations like forms, tables, and workflows related to student admissions, attendance, and academic records. It ensures safe deployment, error-free updates, and helps maintain consistency across development and productionenvironments.

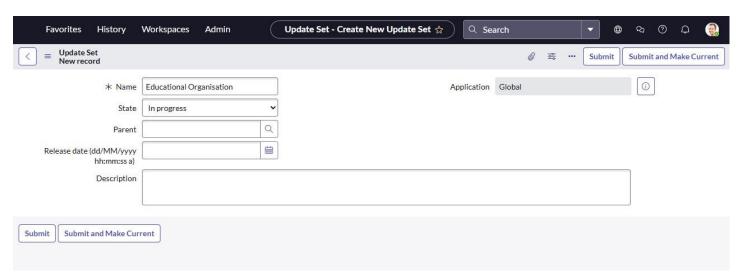
Uses:

Tracks modifications made to applications (like student admission or attendance modules), allowing rollback if needed. Once an update set is created for features like course registration or faculty evaluation, it can be reused or cloned for other departments or campuses.

Activity-1:Createupdateset

Steps:

- 1. ClickonAll>>Localupdatesets
- 2. Clickonnew



- 3. EntertheDetailsName:EducationalOrganisation
- 4. ClickonSubmitandmake Current.

Milestone-3:Table

Purpose:

Tables are used to store and organize data such as student records, faculty details, attendance, admissions, and academic progress. They help in centralizing information, enabling easy access, retrieval, and management of educational data within the ServiceNow platform.

Uses:

Storeandorganizestructureddata ,Alloweasyretrievaland filtering ,Enable datarelationships acrosssystems, Support report generation , Help in process automation , Maintain data accuracy and integrity

Activity-1:CreatingSalesforceTable.

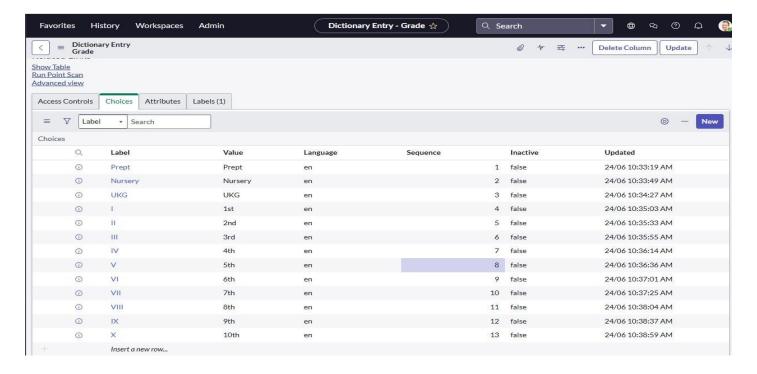
- 1. All>>Tables.
- 2. Clickonnew
- 3. EntertheLabelSalesforcedoubleClickonNameitwillAutomaticallygenerateApiname.
- 4. Createcolumnsasgivenbelow,DoubleClickonColumnlabelandEntertheColumn labelsand clickon the tick mark <<Give Type as given .



- 5. Clickoncontrols>>EnableExtensible.
- 6. Clickon"AdminNumber"column,InRelatedLinksClickonAdvancedView>>DefaultView(Enable Use dynamic default) >> select Get Next Padded Number in Dynamic default value >> Update .

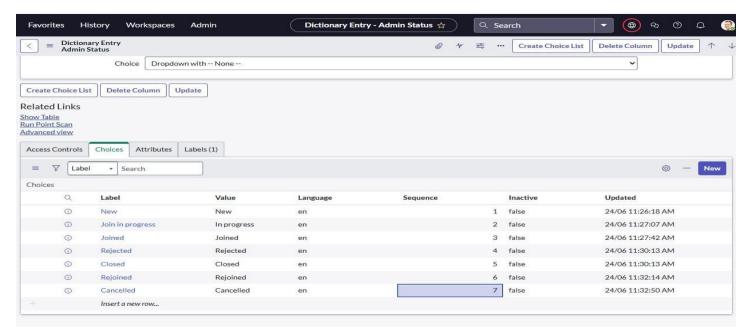


7. Clickon"Grade"Column>>ClickonChoicesandgiveLabel, ValueandSequenceasgivenbelow.

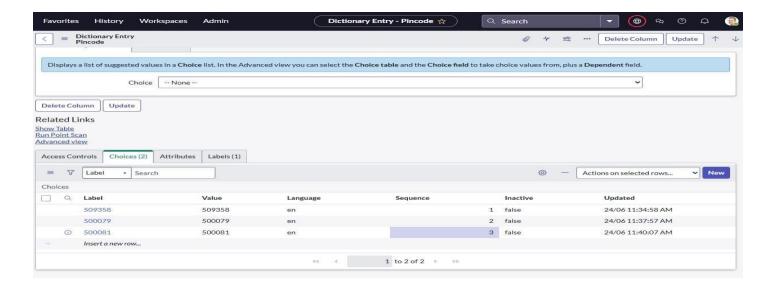


Activity-2:CreatingAdmissionTable

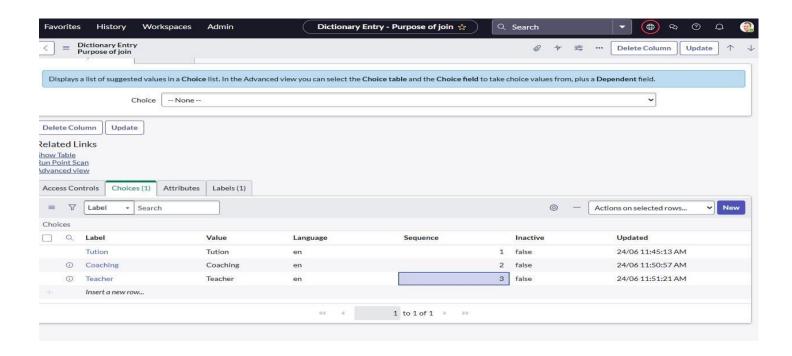
- 1. CreateanAdmissionTablewithColumnsgiven.
- 2. SelectExtendsTable>>Salesforceand alsoSelectAddmoduleto menu>>Salesforce.
- 3. CreateFieldsasshown
- 4. CreatechoiceforAdminStatusas



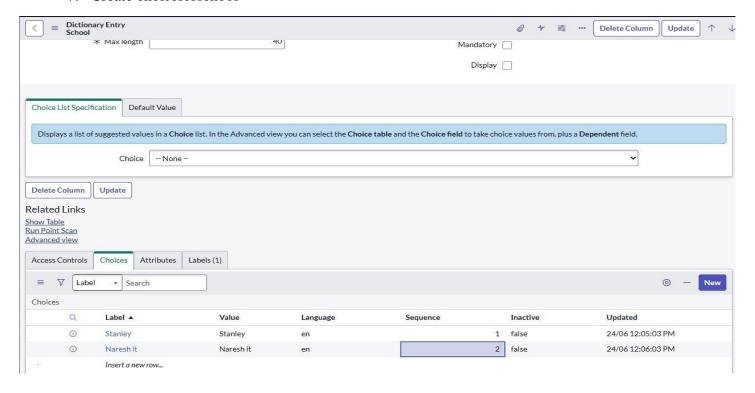
5. Create choiceforPincodeas



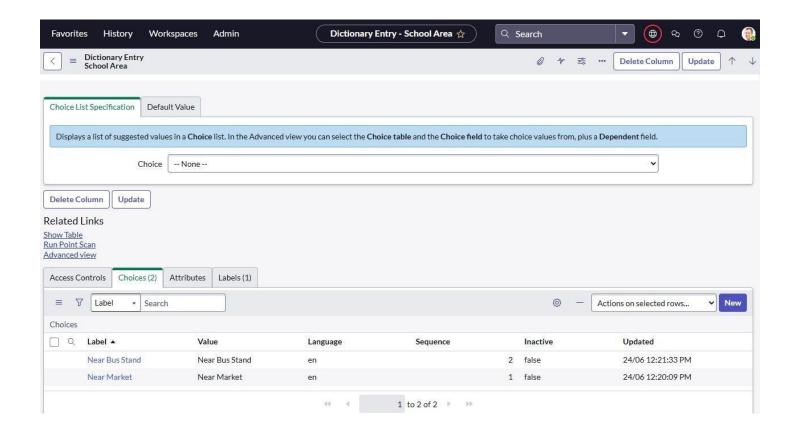
6. Create choiceforpurposeofjoin



7. Create choiceforschool



8. Create choiceforschoolarea



Activity-3:CreatingStudentProgressTable

- 1. CreateaStudentProgressTablewithColumns given.
- 2. SelectAddmodule tomenu>>Salesforce.
- 3. CreateFieldsasshow



Milestone-4:FormLayout

Purpose:

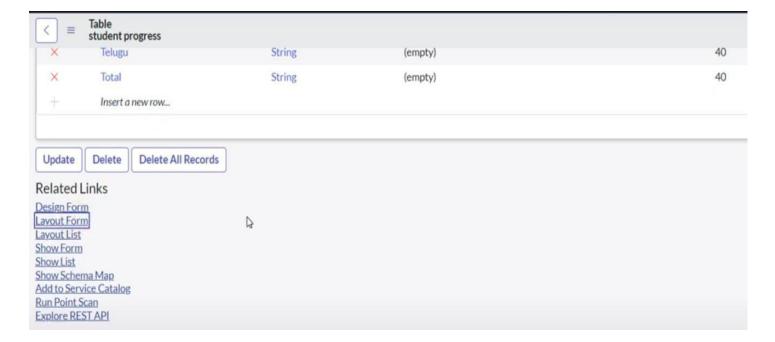
FormLayoutisusedtoorganizeanddisplayfieldsin astructuredwayonforms.Ithelpseducationalinstitutions separate student and faculty data, show important details clearly, and improve data entry and user experience.

Uses:

Organizesformfieldsforbetter clarity, Separatesstudent, faculty, and admin datasections, Highlightsmandatory fieldsfor accurated at a entry, Improves user experience and efficiency, Supports customized viewsford if ferent users.

Acivity-1:TableformforStudentProgressTable

 $1. \ \ In the Student Progress Table Page, Click on Layout form.$



- 2. ClickonAdmissionNumber[+].
- 3. Select below Admission Number fields in Available side and send it to selected side as below >> save.

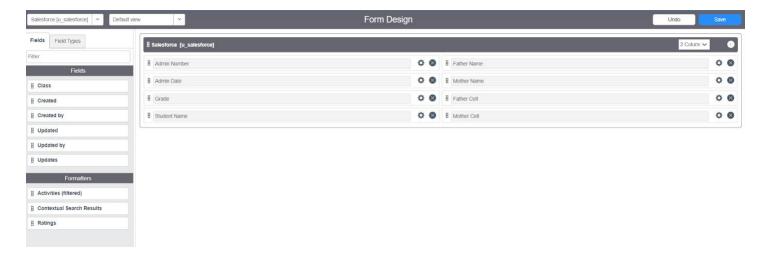
Milestone-5:FormDesign

Purpose:

FormDesignisusedtocustomizetheappearanceandstructureofformstosuittheinstitution's needs. It helps in displaying relevant fields, improving data accuracy, and creating user-friendly interfaces for managing student, faculty, and academic records.

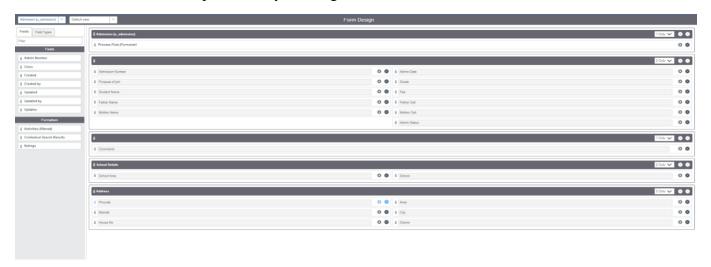
Activity-1:Formdesignforsalesforcetable

- 1. All>>SystemDefinition>>Tables.
- 2. InLabelSearchforSalesforceandopen.
- 3. RightClickontopToggle>>Configure>>FormDesign.
- 4. IndropdownselectSalesforce(u_salesforce)
- 5. Draganddropthefieldstotheleftsideas below.



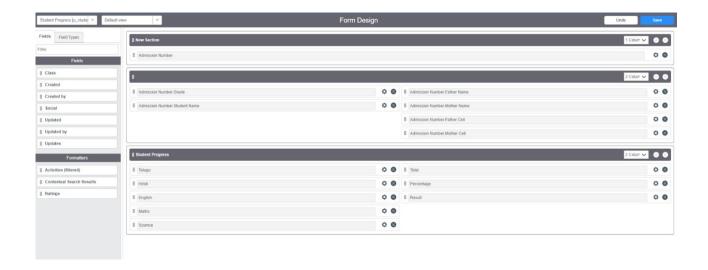
Activity-2:FormDesignforAdmissionTable

1. FollowthesamestepsasActivity1,ConfigurethefieldsasbelowandSave.



Activity-3:FormDesignforStudentprogressTable

1. FollowthesamestepsasActivity1,ConfigurethefieldsasbelowandSave.



Milestone-6:NumberMaintenance

Purpose:

Number Maintenance is used to automatically generate unique identification numbers for records like student IDs, admission forms, and attendance entries. It ensures consistency, avoids duplication, and helps in easily tracking and managing records.

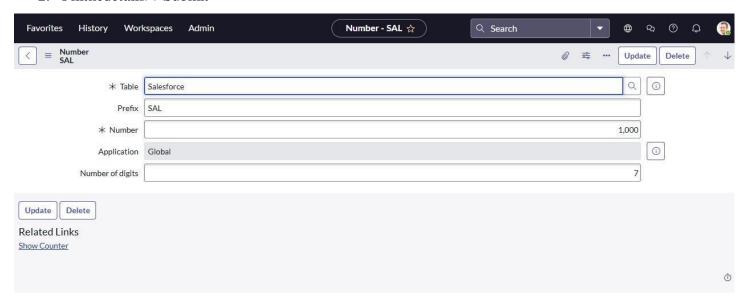
Uses:

Generates unique IDs for students, staff, and records, Prevents duplication of entries, Helps in tracking records efficiently, Maintains consistency across forms and module, Supports automated record creation for processes like admissions and attendance

Activity-1:NumberMaintenanceforAdminNumber

1. All>>NumberMaintenance>>New

2. Fillthedetails>>Submit



Milestone-7:ProcessFlow

Activity-1:Createflow

- 1. All>>Process Flow>>New
- 2. FilltheDetailsasgivenBelow
- 3. RightClickontoggleandclickonthesave.
- 4. ReplacetheNameandLabelas belowandclickonInsertonstay.
- ReplacetheNameandLabelinorderand clickonInsertonstay.Joined>>Rejected>>Rejoined>> Closed
 >> Cancelled.
- 6. OrdershouldbeNew >>InProgress>>Joined>>Rejected>>Rejoined>>Closed>>Cancelled.

Milestone-8:ClientScripts

Purpose:

Client Scripts are used to run custom code on the client side (browser) to enhance form behavior. They help in validating data, auto-filling fields, and improving user interaction in real-time without needing a server request.

Uses:

Validate form data before submission, Show/hide fields dynamically ,Auto-fill or modify fields based on user input ,Improve user experience with real-time responses , Reduce server load by handling logic on the client side

Activity-1: Auto populate Client Scripts for Admission Table

- 1. All>>ClientScripts >>New.
- 2. FilltheDetailsas given
- 3. WritetheCode asgiven,EnableIsolatescriptandSave.

```
FunctiononChange(control,oldValue,newValue,isLoading,isTemplate){ If

(isLoading || newValue === '') {

Return;

}

//Typeappropriatecommenthere,andbeginscriptbelow Var a

= g_form.getReference('u_admission_number');

G_form.setValue('u_admin_date',a.u_admin_date);

G_form.setValue('u_grade',a.u_grade);

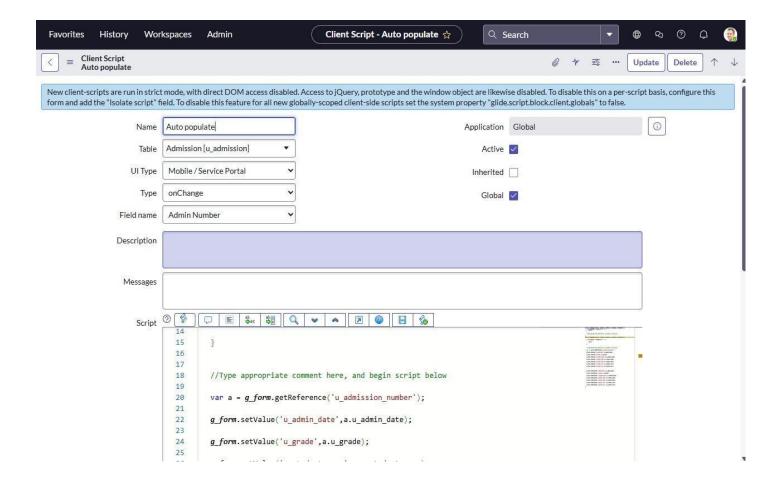
G_form.setValue('u_student_name',a.u_student_name);

G_form.setValue('u_father_name',a.u_father_name);

G_form.setValue('u_mother_name',a.u_mother_name);
```

```
G_form.setValue('u_father_cell',a.u_father_cell);
G_form.setValue('u_mother_cell',a.u_mother_cell);
G_form.setDisabled('u_admin_date',a.u_admin_date);
G_form.setDisabled('u_grade',a.u_grade);
G_form.setDisabled('u_student_name',a.u_student_name);
G_form.setDisabled('u_father_name',a.u_father_name);
G_form.setDisabled('u_mother_name',a.u_mother_name);
G_form.setDisabled('u_father_cell',a.u_father_cell);
G_form.setDisabled('u_mother_cell',a.u_mother_cell);
```

}



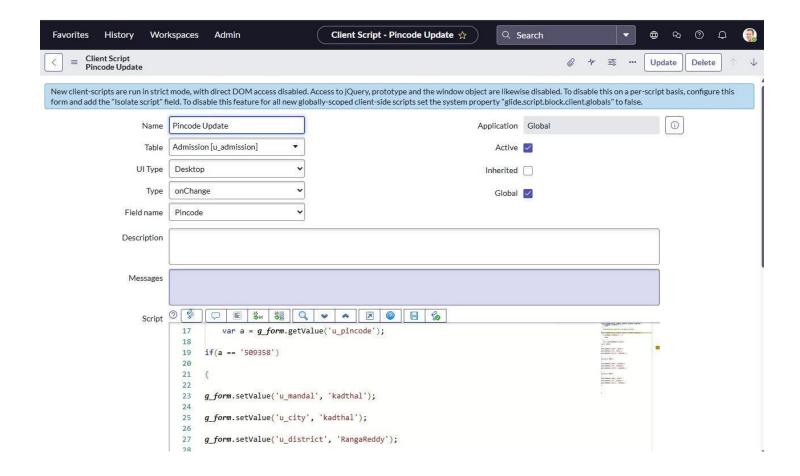
Activity-2:PincodeUpdateClientScriptsforAdmission Table

- 1. FilltheDetailsas given.
- 2. WritetheCode asgiven,EnableIsolatescriptandSave.

```
Function on Change (control, old Value, new Value, is Loading, is Template) \{\ If
  (isLoading || newValue === '') {
   Return:
  }
  Vara=g form.getValue('u pincode'); If(a
== '509358')
{
G form.setValue('u mandal', 'kadthal');
G form.setValue('u city', 'kadthal')
G form.setValue('u district', 'RangaReddy');
}
Elseif(a=='500081')
G form.setValue('u mandal', 'karmanghat');
G form.setValue('u city', 'karmanghat');
G form.setValue('u district', 'RangaReddy');
Elseif(a=='500079')
```

```
{
    G_form.setValue('u_mandal', 'Abids');
    G_form.setValue('u_city', 'AsifNagar');
    G_form.setValue('u_district', 'Hyderabad');
}

//Typeappropriatecommenthere,andbeginscriptbelow
}
```



Activity-3:DisableFieldsClientScriptsforStudent progress

Table

1. FilltheDetailsas given.

2. WritetheCodeasgiven,EnableIsolatescriptandSave.

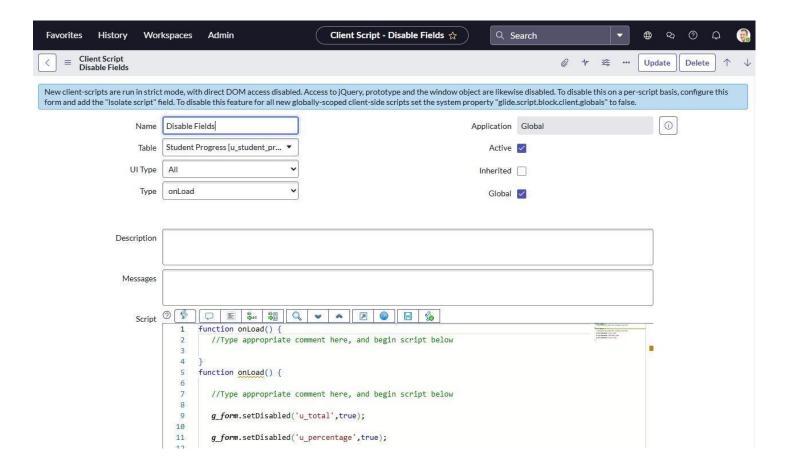
```
Function onLoad() {

//Typeappropriatecommenthere,andbeginscriptbelow

G_form.setDisabled('u_total',true);

G_form.setDisabled('u_percentage',true);

G_form.setDisabled('u_result',true);
```



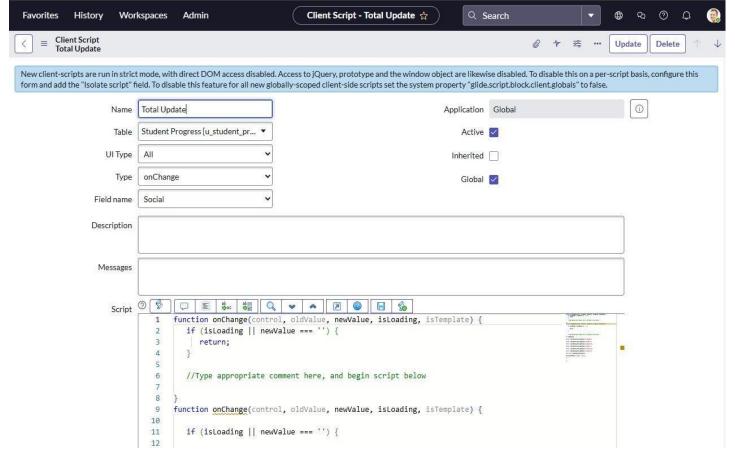
Activity-4:TotalUpdateClientScriptsforStudent progress Table

- 1. FilltheDetailsas given.
- 2. WritetheCode asgiven,EnableIsolatescriptandSave.

FunctiononChange(control,oldValue,newValue,isLoading,isTemplate){

```
If(isLoading||newValue===''){ Return;
}

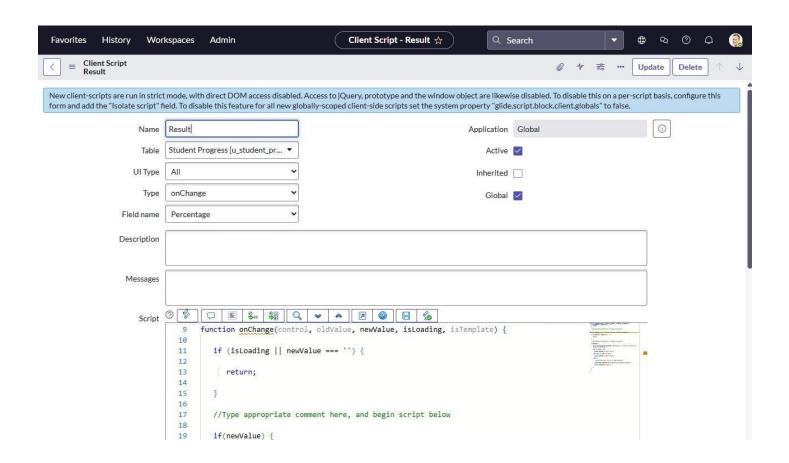
//Typeappropriatecommenthere,andbeginscriptbelow If
(newValue){
   Vara=parseInt(g_form.getValue('u_telugu'));
   Var b = parseInt(g_form.getValue('u_hindi'));
   Var c = parseInt(g_form.getValue('u_english'));
   Var d = parseInt(g_form.getValue('u_maths'));
   Var e = parseInt(g_form.getValue('u_science'));
   Var f = parseInt(g_form.getValue('u_social'));
   Var Total = parseInt(a+b+c+d+e+f);
   G_form.setValue('u_total', Total);
}
```



Activity-5:ResultClientScriptsforStudentprogress Table

- 1. FilltheDetailsas given.
- 2. WritetheCode asgiven,EnableIsolatescriptandSave.

```
}elseif(a>=60&&a<=100){
g_form.setValue('u_result','Pass');
}else{
//Handlethecaseifaisoutofrange(optional) g_form.addErrorMessage('Percentage should be between 0 and 100.'); g_form.clearValue('u_result');
}
}
}</pre>
```



Activity-6:PercentageClientScriptsforStudent progress Table

- 1. FilltheDetailsas given.
- 2. WritetheCode asgiven,EnableIsolatescriptandSave.

```
FunctiononChange(control,oldValue,newValue,isLoading,isTemplate){ If
  (isLoading || newValue === '') {
  Return;
  }
  //Typeappropriatecommenthere,andbeginscriptbelow Var
  Total = g_form.getValue('u_total');
  Var Percentage = (Total/600)*100;
  G_form.setValue('u_percentage',Percentage+'%');
}
```

