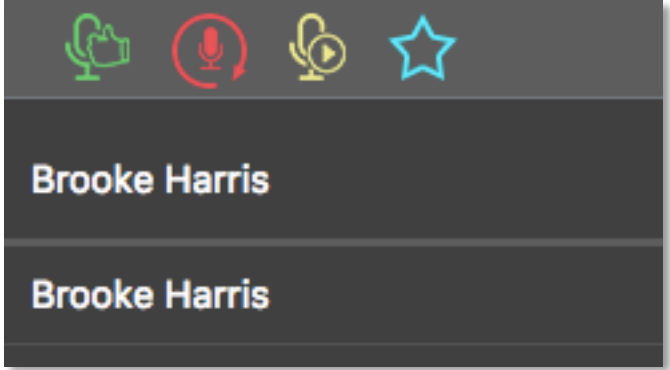
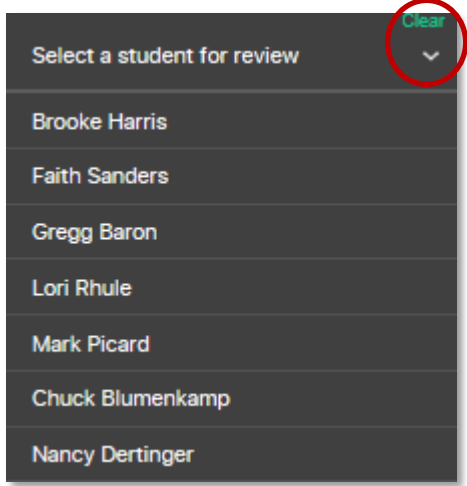
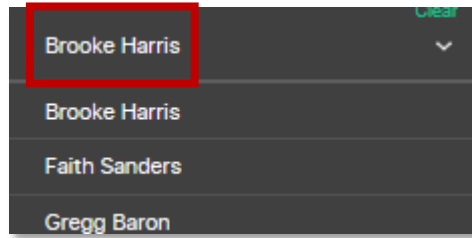


## 1. User Review and Evaluation:

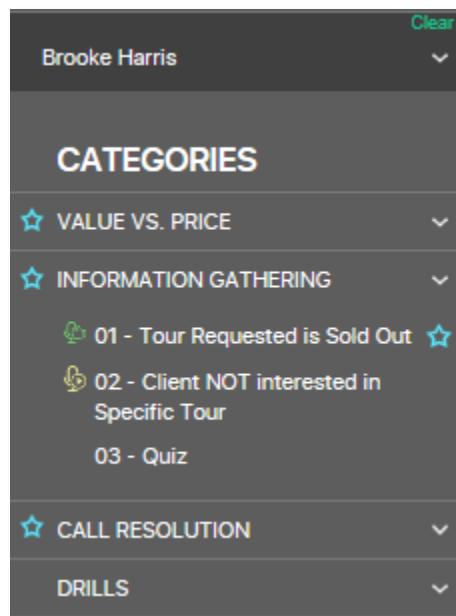
<p>For Selection Coach, you only need to look for the <b>yellow microphone</b>. The <b>yellow microphone</b> is a lesson that you have NOT reviewed yet.</p>	
<p>1. Select a <b>student for review</b>. Students will be listed in the order they were added to Selection Coach.</p> <p><b>**Note: the CLEAR button is used to select a different student. The arrow below the clear button collapses the list.</b></p> <p><b>** Tip: You can search for a specific user using the shortcut Control + F and typing the first and/or last name.</b></p>	

2. Their name will now appear in the top box. You can close the list by clicking on the down arrow next to the name.



3. The category list will now appear.

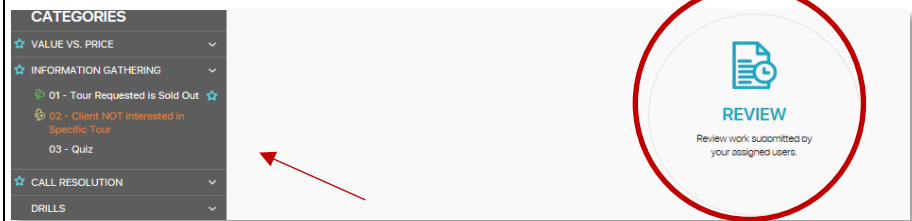
The **yellow microphone** in front of the lesson title indicates that the user has submitted that lesson for your review.



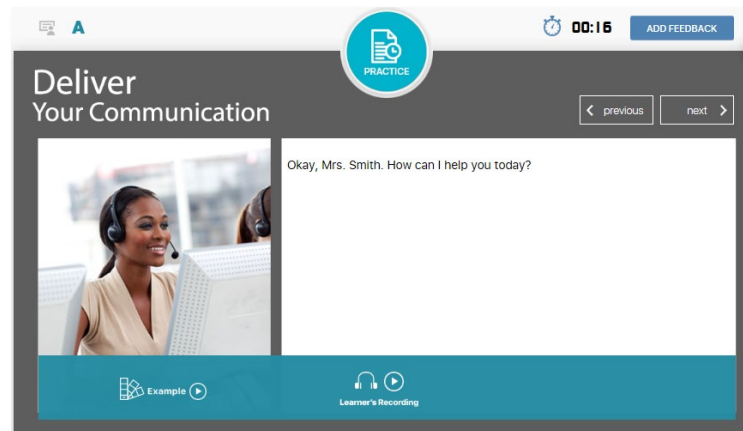
## 1.1 User Review and Evaluation:


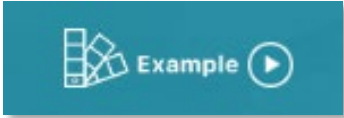
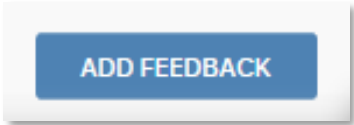

- Listen to a User's Recording

1. Click on the **lesson title** to highlight and then click on the blue **Review** button in the center of the screen to begin your review.



2. The **review screen** will open and look like this:



<p>3. You can listen to the submitted recording by clicking on the Learner's <b>Recording icon</b>.</p>	
<p>4. Compare to the Example by clicking on the <b>Example icon</b>.</p>	
<p>5. When you have completed your review of the lesson you can provide feedback by clicking on the <b>Add Feedback button</b> in the upper right corner of the screen.</p>	
<p><b>Please note once you have reviewed the lesson and left feedback the button will be grayed out and you cannot go back into the simulation.</b></p>	<div data-bbox="701 1113 901 1554"> <p><b>CATEGORIES</b></p> <ul style="list-style-type: none"> <li>☆ GREETING <ul style="list-style-type: none"> <li>01 - Standard Greeting (DRILL)</li> <li>02 - Greeting - Quote processed by different agent (DRILL)</li> <li>03 - Greeting - Outbound (DRILL)</li> </ul> </li> <li>☆ INFORMATION GATHERING (TOURS) <ul style="list-style-type: none"> <li>INFORMATION GATHERING (CRUISE)</li> </ul> </li> <li>☆ OPTIONS PRESENTATION (TOURS) <ul style="list-style-type: none"> <li>OPTIONS PRESENTATION (CRUISE)</li> </ul> </li> <li>☆ ENGAGEMENT (TOURS) <ul style="list-style-type: none"> <li>ENGAGEMENT (CRUISE)</li> </ul> </li> <li>PRICE PRESENTATION (TOURS)</li> <li>PRICE PRESENTATION (CRUISE)</li> </ul> </div> <div data-bbox="990 1213 1334 1459"> <p><b>03-Competition - Renewal</b></p>  </div>