Position Description Addendum

Title:
Position number:
Organization:

1. **Specific Program/Project Assignments (*Do not include major duties that may change title/series/grade):**

2. **Knowledge, Skills, Abilities Required to Perform the Work *(only include those that are not already included in the PD):***

3. **Conditions of Employment (i.e. travel, clearance, financial disclosure, etc.):**

Supervisor's Signature: _____ Date: