

# SUZANNE WU



## Rhode Island School of Design

BFA Furniture Design  
Providence, RI 2010-14

891 North Main Street,  
Providence, RI 02903, USA

585-230-5028  
[swu02@risd.edu](mailto:swu02@risd.edu)

### Experience

#### MIT PRESS, DIGITAL INITIATIVES INTERN

Cambridge, MA | 2015 - current

Responsible for overseeing the production and distribution of files and metadata for ebook and ejournals programs, maintaining the digital archive, and shaping the Press's XML workflow infrastructure. Daily tasks include bookmarking PDFs, creating ePub files, and preparing metadata. Assist with loading Journals content to the website, interact with the website content management system.

#### INNOVEX, GRAPHIC DESIGN INTERN

Lincoln, RI | 2014

Meet with clients, design digital signage according to client specifications. Assisted with creating media kits. Brainstorm concepts for projects. Art direction and content creation for the monthly company newsletter.

#### ASPIRE, WEB DESIGN, MARKETING

Boston, MA | 2014 - current

Responsible for redesigning the ASPIRE website with its marketing team, create online and print material for group events and reimagining the logo.

#### AS220, DIGITAL FABRICATION AND MARKETING

Providence, RI | 9/2013 - 9/2014

Responsible for helping with marketing and execution of workshops through print and web outlets and special events at AS220 Industries, a non-profit arts organization.

- Streamline the Darkroom photo booth process at this year's Foo Fest.
- Prepare workshop scheduling and distribution on the Wordpress site.
- Created manual guides for machine use within the space.
- Design and fabricate signage for the work stations.

### Skills

#### DIGITAL/WEB/ANIMATION |

Adobe Suite, Javascript, HTML/CSS, Axure, Sigil, Twine, Dragon StopMotion, Mac OS X / Windows

#### PERSONAL | Visual communication,

creative problem solving, research & development, prototyping, iterative design, procedural draft and writing, Mandarin Chinese

#### HANDS-ON FABRICATION |

Illustration, offset, woodblock, traditional woodworking and machinery, moldmaking, figure modelling

### Exhibition/ Recognition

*Americorps SFS Education Award, RICC, 2014*

*Furniture Triennial, Woodsgerry Gallery, 2014*

*Funhaus + Can I Touch It? Show, Exposé Gallery, 2013*

*Visions Brown & RISD Literary Magazine, Submission, 2013*

*High Craft & Hand Tools Show, Anchor Gallery, RI 2012*

*Gold Award Newspaper & Literary Magazine Illustration, ESSPA, 2010*

*Columbia Scholastic Circle Awards Arts/Illustration, CSPA, 2009*