

Anuj Kumar

9625584983 | anuj39263@gmail.com | New Delhi, Delhi

Experience

Avenues International Inc. | New Delhi, Delhi

US IT Recruiter | 04/2021 - Present

Worked with Different Clients like Adobe, AutoDesk, Twitter, Bloomberg, NYPD, leidos helth , bank of Mitsubishi, Worked with Direct Client on W2 Tax Term.

Complete knowledge on US Visas & Tax Term like W2, 1099.

Experienced of W2.

Knowledge of IT Recruiting Domain.

Worked With Contract as well as Full Time Requirements.

Worked on Various Position Technical Roles.

For Example : Java developer, .Net developer, Business Analyst, Relation Analyst, Pricing Analyst, Cloud Architect, Salesforce Architect, SAP Modules, UX Designer, Business Analyst, QA Analyst, Quality Engineer, ETL Architect, DevOps Engineer Cybersecurity Architect, CISO, Security Domain etc.

Worked Closely with Account manager Working on 3-4 Requirements per day.

Worked on Job Boards Like Monster, Dice, Career builder, Indeed, LinkedIn.

Worked on ATS Like Ceipal.

Worked on VMS like Beeline.

Worked with MSP like AgileOne

KSG Pvt Ltd | New Delhi, Delhi

Sales Advisor | 01/2019 - 02/2021

Sell the product in the IT Field.

The customer on the product which they need.

knowledge of the VOIP system.

US candidate only.

Fluent in English.

Listen to customer requests, referring to alphabetical or geographical directories to answer questions and provide telephone information.

Operate telephone switchboards and systems to advance and complete connections, including those for local, long distance, pay telephone, mobile, person-to-person, and emergency calls.

Assist customers with special billing requests.

Offer special assistance to persons such as those who are unable to dial or who are in emergencies.

Promote company products, services, and savings plans when appropriate.

Keep records of calls placed and received and related toll charges.

Skills

Full-life Cycle Recruiting · US IT Recruitment, Sourcing, Screening, Negotiation, Shortlisting, Interview, Hiring, Documentation, Onboarding, Excel, Communications, Presentation Skills

Education

Dyal Singh College | New Delhi, Delhi

Commerce | 05/2021