



KP AIRSIDE HANDLING REPORT

TO _____ KP _____ FROM _____ aa _____ GROUP _____ 2 _____ ROSTER _____ 19 00
FLIGHT NO. _____ GTX00 _____ DATE _____ A/C REGISTRATION _____ A/C TYPE _____

ARRIVAL			DEPARTURE		
PORT OF ORIGIN	test		PORT OF DESTINATION	test	
STA test	ETA test	ATA test	STA test	ETA test	ATA test
BAY / GATE	test		BAY / GATE	test	
DISEMARKATION	test		CREW ARR. GATE	test	
T/S SAME PLANE	test		INFORM BOARDING	test	
CIQ	test		START BOARDING	test	
T/S CARD DISTRIBUTED	test		COMPLETE BOARDING	test	
S/P ONBOARD	test		JOINING	test	
GATE OPENED	test		TRANSFER	test	
GATE CLOSED	test		SAME PLANE REBOARD	test	
			IATCI test	OSTCI test	

STAFF ASSIGNED _____

BOARDING PASS / IMM CARD / TICKET COLLECTED BY _____ BOCO BY _____

BUS CO-ORDINATOR _____ STAFF STAND BY AT A/C SIDE _____

BOARDING ANNOUNCED BY _____

BAGGAGE INTERCEPTED BY _____ TOTAL _____ PCS

BABY STROLLER INTERCEPTED BY _____ TOTAL _____ PCS

RESTRICTED ITEM COLLECTED BY _____ TOTAL _____ PCS

DOCUMENT : CHECKED / MATCHED BY _____

BOARDING BY PRIORITY ☒ YES ☐ NO BOARDING BY ROWS ☐ YES ☐ NO

SPECIAL CASE (ARR / DEP) _____ HANDLED BY _____

KO _____ KO-B _____ LCS _____ CSS / GATE LEADER _____

REMARKS / IRREGULARITIES :