HIPAA Readiness – Action Pack

1. Engineering Gap Assessment

This table is intended for a gap assessment only. No implementation or timeline is implied.

Area	Question	Status (Already / Needs Work / Unknown)	Notes
Access Control	Who can access scans, reports, and uploads?		
Access Control	Are roles clearly defined (user, admin, clinician, support)?		
Audit Logging	Do we log who accessed PHI-related data?		
Audit Logging	Do we log when access occurred?		
Audit Logging	Do we log what action was taken?		
Encryption	Are images encrypted at rest?		
Encryption	Are reports and uploads encrypted at rest?		
Encryption	Is PHI encrypted in transit?		
Data Segregation	Is study data separated from non-study data?		
Retention	Do we have defined retention for scans?		
Retention	Can reports/uploads be deleted or anonymized?		

2. Legal / Compliance Input Request

The following text can be used to request legal input. This is not a compliance claim.

We have prepared a high-level HIPAA readiness document to support upcoming expansion of clinical study usage. This document is intended as product and system-design input only, not a statement of HIPAA compliance. Legal guidance is requested on PHI classification, consent obligations, and whether BAAs are required.

3. HIPAA Readiness Tracker

Category	Item	Owner	Status	Notes
Product	HIPAA readiness document finalized	Product	Complete	
Engineering	Access control assessment	Engineering		
Engineering	Audit logging assessment	Engineering		
Engineering	Encryption assessment	Engineering		
Engineering	Data segregation assessment	Engineering		
Engineering	Retention/deletion assessment	Engineering		
Legal	PHI classification review	Legal		
Legal	Consent language review	Legal		

Category	Item	Owner	Status	Notes
Legal	BAA requirements confirmation	Legal		
Decision	Prioritized next steps defined	Product		

4. Leadership Summary

This HIPAA readiness effort is preparatory and focused on aligning engineering and legal inputs ahead of expanded clinical study usage. No UI changes or compliance claims are implied at this stage.