Suddais
Ahmed

🛡 PROFESSIONAL SUMMARY

A highly competent and versatile professional with a strong technical background in Computer Science and Web Development. Experienced in Operations Management and Security Supervision. Proven track record of managing e-commerce platforms and logistics coordination for major brands.

👤 Contact

📞 **0318-2187575**

✉ suddaisahmed93@gmail.com

📍 Abdullah Goth, Bin Qasim, Malir, Karachi

🛠 TECHNICAL SKILLS

Web Development: HTML5, CSS3, JavaScript, Bootstrap (Responsive Design).
Computer Proficiencies: Advanced MS Excel, Word, and Software Troubleshooting.
E-commerce: Daraz Seller Center, Logistics Portals (TCS/Leopards).
Management: Staff Supervision, Inventory Control, and Operational Oversight.

🈯 Language

- Urdu
- English
- Pashto

🎓 EDUCATION & CERTIFICATIONS

Certificate in Front-end Web Development (6 Months)
Aptech Computer Education, Karachi
3-Year Diploma in Computer Science Government Monotechnic Institute
Matriculation Aneesa Model School

💼 WORK EXPERIENCE

1. Security Supervisor & Data Entry Operator
Serio Plast Pakistan Private Limited | [01-02-2025] – Present * Supervise security staff and maintain safety protocols across the facility. Manage digital records and perform high-accuracy Data Entry and descriptions. Directly assist in operational management and administrative reporting.

2. Operations Manager (Online Department)
Meclay London Private Limited | [2022] – [2023] * Managed the official Daraz store and handled online sales traffic. Coordinated with TCS and Leopards for efficient order shipping and tracking. Responsible for inventory management and daily sales performance reports.