





## PERSONAL INFORMATION

## SUDEEP IJAM

-  Shivasatakshi Municipality – 7, Lal Jhoda, Jhapa, Mechi, Nepal(Permanent)  
Kathmandu(Current)
-  +9779803489157 (Nepal)
-  sudip.ijam@gmail.com
-  <https://www.linkedin.com/in/sudeep-ijam-766470209/>

Sex:Male| Date of birth:16/04/1999| Nationality:Nepali

## CAREER OBJECTIVE

To pursue a challenging position in a dynamic organization where I can apply my MBA education and cross-functional experience in Human Resource Management, Marketing, and Accounting to deliver strategic value. I aim to contribute to organizational growth By integrating analytical, managerial, and interpersonal skills, while continuously learning and evolving as a well-rounded business Professional.

## WORK EXPERIENCE

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March 2021-May 2021

**Internship**

Agricultural Development Bank Limited, Biratnagar, Nepal

- Worked in Customer Service Department (CSD) and Account Department.

April 2023-July 2023

**Kathmandu Institute of Hospitality Management**

- Worked as Marketing & PR Executive
- Worked at Admin Department

## EDUCATION AND TRAINING

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## A. ACADEMIC BACKGROUND

January 2024- running.

**Master of Business Administration (MBA)**

**Tribhuvan University**

**School of Management, Kirtipur**

Major Subjects: Economics, Finance, Marketing, Human Resource Management, Bank Management, Organizational Behaviour, Statistics, Business Environment, Accounting

October 2016-July 2021  
(4 Years)

**Bachelor of Business Administration (BBA)**

**Tribhuvan University**

**Mahendra Morang Adarsha Multiple Campus, Biratnagar**

▪ Grade –B

▪ Major subjects: Accounting, Finance, Computer, Derivatives, Economics, English, Statistics, Marketing

April 2014 -March 2016  
(2 Years)

**+2**

**HSEB**

Shree Bhanu Secondary School (Government)

▪ First (66.5%)

▪ Major subjects: Economics, Accounting, English, Computer

-April 2014  
(10 years)

**School Leaving Certificate**

**Ministry of Education, Government of Nepal**

▪ First (66.5%)

▪ Major subjects: Math, Science, Additional Math, English

## B. AWARDS AND PRIZES

- Outstanding student from Government Sector in Bachelor.
- Topper prize in +2.
- Topper prize in SLC.

## PERSONAL SKILLS



1. Microsoft Excel, Word, Power point
2. Marketing
3. Finance
4. Administrative
5. Problem Solving
6. Critical Thinking
7. Flexibility
8. Communication
9. Teamwork
10. Attention to Detail
11. Computer Literacy
12. Customer Service
13. Accounting

## LANGUAGE PROFICIENCY



	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	Excellent	Excellent	Good	Good	Excellent
Hindi	Good	Good	Good	Good	Good
Nepali	Excellent	Excellent	Excellent	Excellent	Excellent

## REFERENCES

CA. Saru Ghimire,  
Sr. Audit Manager,  
Shrestha & Neupane Associates  
Chartered Accountants  
+977 980-1920181