

DAVID SANCHEZ

Senior Accountant

Contact Information:

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Location: Portland, OR

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PROFESSIONAL SUMMARY

Experienced accounting professional with 5+ years of progressive experience in financial reporting, analysis, and compliance. Proven track record of improving processes and delivering accurate financial information. Strong expertise in accounting principles and software applications.

TECHNICAL SKILLS

- Business Intelligence
- Valuation
- M&A; Analysis
- Risk Assessment
- Scenario Planning
- Trend Analysis
- Data Analysis
- KPI Development

SOFTWARE PROFICIENCY

- Python
- Adobe Acrobat
- Microsoft Office
- Access
- Google Workspace
- Microsoft Excel

PROFESSIONAL EXPERIENCE

Budget Analyst | Midwest Manufacturing Co | 2021 - Present

- Led financial reporting and analysis for \$50M+ revenue company
- Managed month-end closing process and prepared financial statements
- Collaborated with cross-functional teams on strategic initiatives
- Implemented process improvements resulting in 20% efficiency gains
- Mentored junior staff and provided training on new procedures

Risk Analyst | Comprehensive Accounting Services | 2020 - 2021

- Prepared monthly financial reports and variance analysis
- Processed journal entries and maintained general ledger
- Assisted with budget planning and forecasting processes
- Reconciled bank statements and credit card accounts
- Supported audit preparation and documentation

Financial Reporting Manager | Big Four Accounting Firm | 2020 - 2021

- Prepared monthly financial reports and variance analysis
- Processed journal entries and maintained general ledger
- Assisted with budget planning and forecasting processes
- Reconciled bank statements and credit card accounts
- Supported audit preparation and documentation

EDUCATION

Bachelor of Science in Accounting

Harvard University | 2021

GPA: 3.2/4.0

ACHIEVEMENTS

{generate_achievements(experience_years)}

REFERENCES

Available upon request