



Skill Mantra

HR Generalists Program

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About HR Generalists



Overall Approach

Course is designed to ensure students are well equipped to contribute to the accounting world.



Program Structure

A 40+ hour journey of focused learning through theory and practice.



Hands on Practice

Candidates are directly involved in their learning with practical experience.



Assessment & Career Edge

Culminating in a final exam opens doors for a successful Corporate career.



Our Offerings to Students



Premium Recorded
video Classes by top
faculties



Complete Doubt Resolution
Get your doubts solved
in weekly session



Practice quizzes
Revise your learnings
with regular quizzes

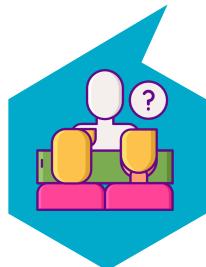


Live Session
Engaging sessions with
Industry Professionals



One Stop Solution
for conceptual knowledge
& Career Guidance

What makes Skill Mantra Different



Doubt Classes

Special topic specific classes based on queries & requirements



Structured Classes

Special topic specific classes based on queries & requirements



Structured Practice Tests

Industry oriented practice tests to enhance your corporate world preparation.



Boost-up Sessions

Strategic & Essential videos to keep students updated to the industry standards.

Course Highlights

1.

Employee Life Cycle Management

- Stages of Employee Life Cycle
- Role of HR in Employee Life Cycle
- HRM Tools, Techniques, Metrics

2.

Human Resource Management

- Objectives of HRM
- Strategies of HRM
- GL Accounting
- Functions of HRM

3.

Compensation & Benefits

- Concepts of Compensation & Benefits
- Components of Salary Structure
- Statutory Compliance
- MS Excel for HR & Practice Sessions

4.

HR Career Roadmap

- Roles & Positions for HR
- Using SWOT Analysis of Current Skills
- Roadmap for a Career in HR

5.

Talent Acquisition & Recruitment

- Introduction to Talent Acquisition
- Tools & Techniques for TA
- Forms & Formats
- Use of AI in Recruitment

6.

Employee Engagement & Onboarding

- Industry Best Principle
- Case Studies on Employee Onboarding
- Employee Experience Design Introduction

Corporate Expert

● **Shalini Kumari** (Head-Human Resources)

A faculty member with a decade of HR expertise, is renowned for her expertise in talent acquisition, learning, and development, enhancing performance management and employee relations.



Career Prospects

HR Manager

Oversees all HR Functions, Strategic Planning, Policy Implementation.



HR Business Partner

Facilitate collaboration with business units to align HR Strategies with organizational goals



HR Consultant

Consulting & Advisory services giving guidance on HR Policies, compliance, & development.



HR Director

Leads the HR Department including Specialists from divisions e.g. Recruitment, L&D, C&B, HRBP etc.



Testimonials



Deepak jha

2 reviews · 2 photos

⋮

★★★★★ 4 days ago **NEW**

Hey everyone! I just wanted to share my experience with Skill mantra this awesome e-learning platform I recently joined. It's been an absolute game-changer for me in terms of expanding my knowledge and skills. The platform offers a wide ... [More](#)



Saloni Pawar

5 reviews · 11 photos

⋮

★★★★★ a week ago **NEW**

They really supportive, I am doing CCA course from skill mantra right now. if I got any query about any thing they resolve instantly. I am very happy to choose skill mantra to build my career.



Jyoti Kumari

1 review

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★★★★★ 5 months ago

For stress management and wellness, Skill Mantra consistently ranks as one of the finest online webinars. 100% Genuene and Good Content
I purchased a good online tally course from Skill Mantra. They offer 100% placement assistance and live doubt sessions.



Yashwant Chauhan

1 review

⋮

★★★★★ 5 months ago

Providing best online payroll course. 100% Original. Providing best placement assistance,internships and Certification

About Skill Mantra

- Skill Mantra is a prominent education & upskilling institute in India.
- Conceived from a visionary idea to bridge the gap between talent seekers and individuals with untapped skills.
- This institution is not just about education; it's a transformative force empowering individuals and contributing to a skilled professional landscape in India.
- Skill-Mantra has played a pivotal role in shaping the futures of aspiring professionals.
- We offer comprehensive programs, Industry relevant curriculum, and a holistic learning environment.

Join us to Upskill yourself !



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