

ORGANISATION STRUCTURE

- ▶ An organization structure is a permanent arrangement depicting the various parts which covers the entire organisations.
- ▶ The horizontal parts depicts the various departments, the vertical parts shows the number of levels from top to bottom.

Importance and need for proper Staffing

- ▶ 3. It helps to avoid a sudden disruption of an enterprise's production Run by indicating shortage of personnel, if any in advance.
- 4. It helps to prevent under-utilization of personnel through overmanning and the resultant high labour cost and low profit margins.
- 5. It provides information to management for the internal succession of managerial personnel in the event of an unanticipated turnover.

