

---

# INTRODUCTION & ROLE OVERVIEW

**Name:** Sudhanshu Joshi

**Designation:** Trainee

**Department:** I.T

**Review Period:** 20.12.2025

Responsible for day-to-day operations &  
target execution

# KEY ACHIEVEMENTS & CONTRIBUTIONS



**BRD (Business Requirement Document)** prepared for multiple business processes.



**Presentations (PPTs)** prepared for management & internal reviews.



**SOPs (Standard Operating Procedures)** created for process standardization.



Worked on **SAP MM & PP modules** for process understanding & support.



Supported business users in system-related requirements.



Developed **Production & Consumption Dashboard** and **OTIF** using **Power BI**.



Contributed to **HR Portal** development and enhancements.



Coordinated with teams for requirement gathering & implementation.

---

# LEARNING, VALUE ADDITION & FUTURE FOCUS

## Key Learnings:

- Strong understanding of **business processes & SAP integration**
- Hands-on experience in **Power BI & data analytics**
- Documentation & stakeholder communication skills
- Improved visibility through dashboards
- Process clarity via BRDs & SOPs

## Future Focus:

- Advanced SAP & Power BI skills
  - More automation & data-driven insights
  - Greater ownership of end-to-end projects
-

---

# Thank You

---