Delimiter updated_new

Table of Contents

Delimiter Text

Delimiter text is used to delimit the fields .It Supports any single character like comma (,), dollar(\$), pipe (|) Alphabet (A) or anything.

Note: It has a special case only for /t for the tab (i.e. it allows 2 characters)

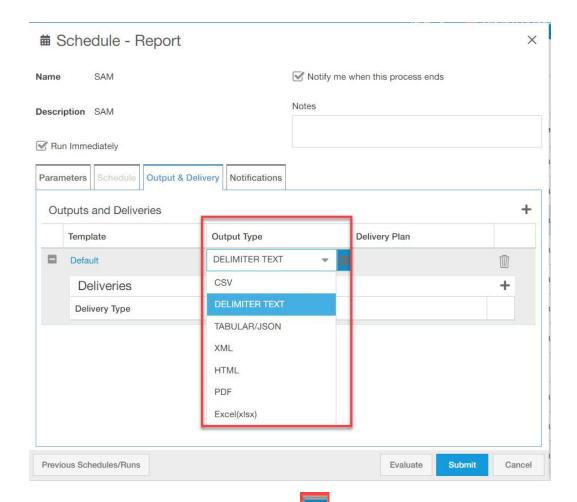
To work with Delimiter Text

- 1. Under the **Reports** area, select the required folder to view the reports under it.
- 2. Right-click the required report, and then click schedule.

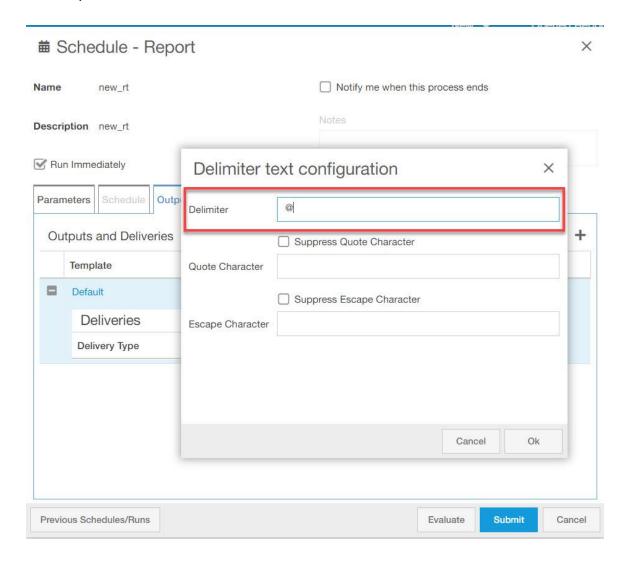
 (or)

For the required report, click icon, and then click schedule.

- 3. **Schedule-Report** dialog box appears.
- 4. In the **Schedule-Report** dialog box, click the **Output & Delivery** tab, in it click **+Add Output**.
- 5. Under **Output and Deliveries** section, in the **Output Type** box, select the required output.
- 6. In the textbox beside the **Output Type** box, type the required delimiter as shown below:

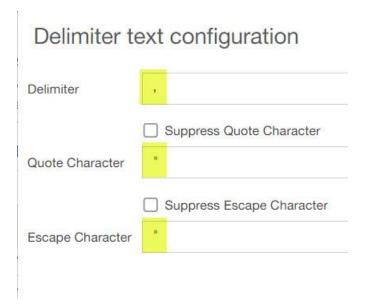


7. In the **Delimiter Text** drop down click below figure appears.



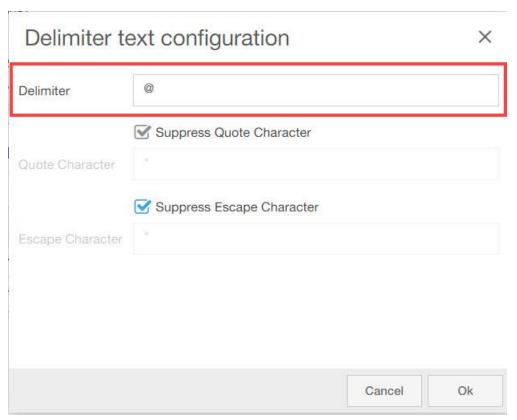
Delimiter text configuration dialogue box appears with **Delimiter Text box,Quote Character and Escape Character.**

Default Characters in the **Delimiter**, **Quote Character** and **Escape Character** are mentioned below.



Delimiter:

By default Delimiter text box has a **comma**, in the Delimiter field, user can change that based on the requirement to Alphabet (A), " or (@) etc.

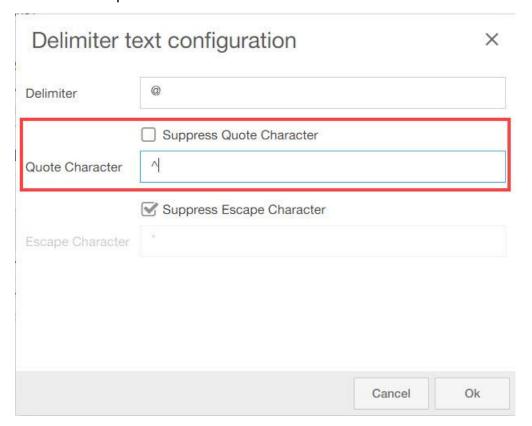


Quote Character:

It provides a quote at the start and end of the value. E.g. ^, &, + etc.

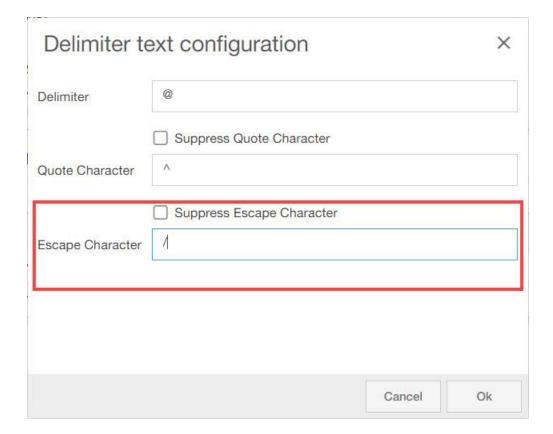
Delimiter updated_new

In the Quote Character type any value as it separates each column as individual/independent once.



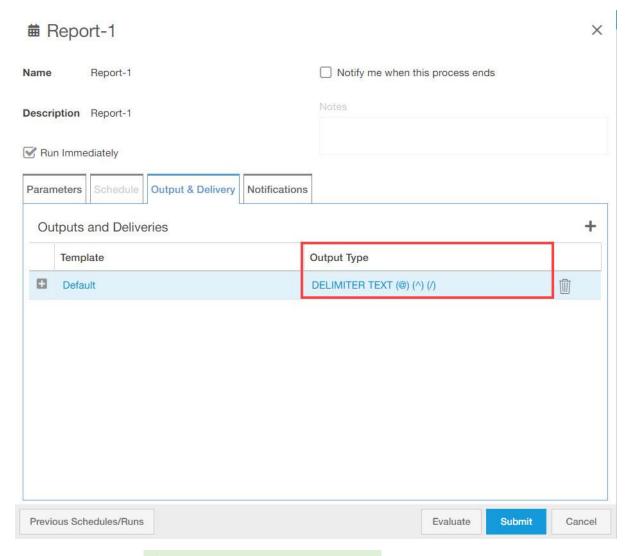
Escape Character:

In the Escape Character if the same alphabet or characters are existing in the report it appears before it.(i.e. it repeats again)



Click **OK**

Delimiter updated_new



Click **Submit** and Process/Schedule submitted successfully. Id=>6058 message briefly appears on the top of the process page.

Verifying Delimiter Text Option

- 1. On the left-hand side, point to **Monitoring**, and then click **Processes**.
- 2. **Scheduled Processes** section appears with a list of available processes.
- 3. Select the required process.
- 4. To download the output file click **Output** file, under **Output(s) & Delivery** section, .
- 5. The text file appears with the required delimiter between the values as shown below:
- 6. To submit the process, click Submit.
- 7. The process gets submitted with a process id.

The output appears as mentioned below.

```
^East^@^^ 4-Nov-2010 00:00:00^@^Advantus Map Pennant Flags and Round Head Tacks^@^Medium^@^807^
^East^@^\po-Jun-2012 00:00:00^\@^Hollmes HEPA Air Purifier^@Not Specified^\@^868^
^East^@^\po-Jun-2012 00:00:00^\@^BOS/HD IBM Formatted Diskettes, 200//Pack - Staples^\po\not Specified^\@^868^
^East^\po\not -Aug-2012 00:00:00^\po\not Nilson Jones 1 Hanging Dubllock\po Ring Binders^\po\not Specified\\po\not 9933^
^East^\po\not -Aug-2011 00:00:00^\po\not Nilson Jones 1 Hanging Dubllock\po Ring Binders^\po\not Specified\\po\not 9933^
^East\\po\not -Aug-2011 00:00:00^\po\not Nilson Jones 1 Hanging Dubllock\po\not Ring Binders^\po\not Specified\\po\not 9933^
^East\\po\not -Aug-2011 00:00:00^\po\not Nilson Jones 1 Hanging Dubllock\po\not Ring Binders^\po\not Specified\\po\not 9933^
^East\\po\not -Aug-2011 00:00:00\po\not Nilson Jones 1 Hanging Dubllock\po\not Ring Binders\po\not Specified\\po\not 9933^
^East\\po\not -Aug-2011 00:00:00\po\not Nilson Jones 1 Hanging Dubllock\po\not Ring Binders\po\not Specified\\po\not 9933^
^East\\po\not -Aug-2011 00:00:00\not Nilson \po\not Nilson Jones 1 Hanging Dubllock\po\not Ring Binders\po\not Nilson Ring Binde
```

E.g: ^East^@^10-Jun-2012 00:00:00^@^DS//HD IBM Formatted Diskettes

@ is the Delimiter

^ is the Quote Character

/ is the Escape Character

Note: If the user is not providing any value in the Quote and Escape character the above **Suppress Quote Character and Suppress Escape character** check box should be checked or else it considers " as default and provides the output.