



OpenEyes Software Solutions Pvt. Ltd (OPC)

**Corporate office**

Suite #405, 4<sup>th</sup> Floor, Iscon Atria 1,

Gotri Road, Vadodara – 390021

Gujarat – India

## HR related Questionnaires

### Employee Detail

Date: \_\_\_\_\_

Employee: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number : \_\_\_\_\_

Position Applied For: \_\_\_\_\_

### Questions

**Question #1:** Has any of the following happened to you in the last 5 years?

- a) Fired from a job.
- b) Quit a job after being told you'd be fired.
- c) Left a job by mutual agreement following allegations of misconduct.
- d) Left a job by mutual agreement following allegations of unsatisfactory performance.
- e) Left a job for other reasons under unfavorable circumstances.

If any of the answer is yes, please explain in the “Notes” section for each occurrence

Explain here \_\_\_\_\_

**Question #2:** List three people (their name, email address and phone number) who know you well and live in the state of Gujarat. They should be good friends, peers, colleagues, college roommates, etc., whose combined association with you covers as well as possible the last 5 years.

**Do not** list your spouse, former spouses, or other relatives, and try not to list anyone who is listed elsewhere on this form.

Explain here \_\_\_\_\_



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**Question #3:** In “Notes” section, write one item to show your current marital status:

- ❖ Marital Status
  - ❖ Never Married
  - ❖ Married
  - ❖ Separated
  - ❖ Legally Separated
  - ❖ Divorced
  - ❖ Widowed
  - ❖ Other
- 

Explain here \_\_\_\_\_

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**Question #4:** Have you served in the Indian military? If yes, enter the duration. \_\_\_\_\_

Write your  
answer Yes /  
No here \_\_\_\_\_

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**Question #5:** Have you served in the Indian Merchant Marine? If yes, enter the duration. \_\_\_\_\_

Write your  
answer Yes /  
No here \_\_\_\_\_

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**Question #6:** In the “Notes” section, List foreign countries you have visited in past 5 years in the form of:

Country:  
From (Month/Year):  
To (Month/Year):  
Purpose of Visit:



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Write country  
info here. If  
not visited,  
type “Never  
been out of  
India”.

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**Question #7:** In the last 5 years, have you been arrested for, charged with, or convicted of any criminal offense(s)? If yes, then explain in “Notes” section

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Write the  
duration and  
reason:

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**Question #8:** In the last 5 year, have you illegally used any controlled substance, for example, marijuana, cocaine, crack cocaine, hashish, narcotics (opium, morphine, codeine, heroin, etc.), amphetamines, depressants (barbiturates, methaqualone, tranquilizers, etc.), hallucinogenics (LSD, PCP, etc.), or prescription drugs?

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Write your  
answer here  
with  
explanation if  
require

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**Question #9:** In the last 5 years, have you been involved in the illegal purchase, manufacture, trafficking, production, transfer, shipping, receiving, or sale of any narcotic, depressant, stimulant, hallucinogen, or cannabis, for your own intended profit or that of another?

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Write your  
answer here  
with

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explanation if  
require.

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**Question #10:** In the last 5 years, have you, or a company over which you exercised some control, filed for bankruptcy, been declared bankrupt, been subject to a tax lien, or had legal judgment rendered against you for a debt?

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If you answered "Yes," provide an entry for each occurrence to report.

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**Question #11:** Are you now over 180 days' delinquent on any loan or financial obligation? Include loans or obligations funded or guaranteed by the Government.

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If you answered "Yes," provide an entry for each occurrence to report.

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### **Additional Notes from Employee**

Type additional notes here if you wish to.

### **Consent**

I hereby certify that the above statements are true and correct to the best of my knowledge. I understand that a false statement may disqualify me for the position at any time.

\_\_\_\_\_  
Signature of the employee

\_\_\_\_\_  
Date