



**PROCTOR'S OFFICE
VISVA-BHARATI
Santiniketan 731 235**

IMPORTANT NOTICE

Regarding Students' login ID

Log-in for BOARDERS (who have been allotted in previous years)

1. Kindly note that you will need to add a zero (0) in front of your log-in ID [just like your Visva-Bharati Student ID that begins with a Zero (0)]. Once the zero is added, you will be able to log-in to your VB hostel profile. Use the same password that you received over email and SMS in June, 2019.
2. After you are logged-in, kindly update your VB Hostel Profile with all data that is not complete; like, date of birth, photograph, signature, etc.
3. After you have completed updating your profile, kindly use the payment page [use the payment tab on the webpage] to complete the required monetary transaction for the *entire semester*; i.e. room rent for 6 months + infrastructure development fee @ Rs.50 and ID card printing fee @50. Please note that the *infrastructure development fee* and *hostel ID card fee* are one time payments only.
4. Kindly note: if you detect any discrepancies and/or errors regarding hostel rent fees please get in touch with the Proctor's Office immediately with all relevant documents.
5. **Important Reminder and Note**: All VB Hostel Profiles and Payment schedules must be completed by 15.09.2019; no extension will be entertained beyond this date.

Proctor Office
Visva Bharati