Leave management system

Leave Management System is a unified system for amritians where one can apply leave and also manages his attendance.

User Analysis:

Here the users that are going to use the website are either the students (or) teachers. Where the teachers will have different page connected to their login account.

So, the website should have two different types of pages

1) Student access pages.
2) Faculty access pages.

Requirements of the users:

1st page: (Login page)

1. Login – Here we are using CMS login details to login into this system.
2. University Id – Depending on Id, the page that opens may be faculty side page or student side page. That is, we use the Id to know who is accessing the webpage.
3. Password – Verify that the one logging in using the said Id is the owner themselves(or someone trusted by them).
4. Forgot password – In case one forgets the password, there is forgot password option, which redirects to the CMS forgot password page, where they can reset their password.

2nd page: (student perspective)

The student needs to consider a few things before applying for a leave.

1. First of all, important dates like exam and evaluation dates should be considered. So, we will first have a calendar marking those important days.

2. The dashboard will also show all important notices sent by the faculty while the student was away as a announcement.

3. Also, the students need to apply the leave and to do that, they will be taken to the page where the leave details need to be filled.

4. To view the history of all the leaves that have been applied(all of them including those that are accepted, pending and denied).

5. Also, here there will be links to see timetable(image) and attendance (redirects to AUMS (or) We will get info from AUMS).

6. Announcements icon, Profile icon, Settings icon, Logout button are also needed for the users(students).

3rd page: (Leave applying page)

This page will have a few areas that need to be filled by the students so that the faculty can check when, why and how long the student wants to apply a leave for.

1. Type of leave : half day leave/full day leave/vacation leave/emergency leave/medical leave
2. Leave the campus on dd/mm/yy time
3. Return to the campus by dd/mm/yy time
4. Applying to class advisor/resident warden
5. Reason for applying leave

Also, the page will have a feature to go back to dashboard or to check on the history of the leaves.

4th page(History page):

This page will have the following features:

1. Status of leaves that are applied.
2. History of leaves applied.
3. To go back to dashboard or to apply leave.

5th page(teacher perspective):

Faculty will have more options and actions that can be taken on their page as they have more access. They have the following privileges:

❖ Can see students that are on leave on that day(that have been approved).
❖ Icon to approve/disapprove the students request for leave.
❖ The history of all the leaves that have been received from the students.
❖ An announcement bar to announce any important details to all the students.

While they have privileges, they have a few common features compared to the student's access page like:

1. Notification icon.
2. Profile icon.
3. Settings icon.
4. Logout button.

20CYS202 - UI Design

Team Project

Leave Management System

Done by :-

T. Pavan Kumar Reddy

B. Rohith Reddy

Sudipt Kumar

Leave Management System

Welcome

LOGO

Sign In

University Id

Password

LOGIN

Forgot Password

Dashboard

Announcements

Any important information will be shred here .....

Publish

Recent Activities   ...

10:00 AM	***** Requested leave on *******
11:00 AM	***** Requested leave on *******

Who is on leave today?

Name	Leave Type	Duration
*****	FD Leave	1 Day
*****	HD Leave	1 Day
*****	Emerg Leave	4 Days

All Requests

Search:

No.	Application Date	Name	Leave Type	No. of Days	Status	Action
1	19-10-2022		Full Day Leave	1	Pending	✓ ✗
2	20-10-2022		Half Day Leave	1	Approved	✓ ✗

Dashboard

Announcements

Important information will be shared by Admin.

Calendar

Timetable   Attendance

Leaves	⌄
Apply Leave	
List of Leaves	

Important Dates

Apply Pass

Calendar

Pass type	Select Leave type
Leave required from	DD/MM/YYYY HH:MM
Till	DD/MM/YYYY HH:MM
Applying to	Select applying to
Occasion	Select Occasion
Grounds for leave	------------------------------

Proceed

History

Calendar

| DD/MM/YYYY | till | DD/MM/YYYY | on |

Leave History

No.	Type of leave	From	To	Reason	Status