

PROGRAM SELF-ASSESSMENT

Survey Questionnaire For Employer

The purpose of this survey is to obtain employers' input on the quality of education of _____ program of _____ University. The survey is with regard to the graduates of _____ University employed at your organization. Your sincere cooperation would enable us to improve the quality of our graduates as per your requirements.

Name of the Institute/Organization: _____

Corporate Office Address _____

Email: _____ Web: _____

Nature: Please put tick (✓) in appropriate box

☐ Academic ☐ Research ☐ Business Enterprise ☐ Others _____

1. Experience Requirement for Entry Level Employees Please put tick (✓) in appropriate box:

☐ Highly Experienced ☐ Experience for few years ☐ Fresh ☐ Cannot be generalized

2. Please rate the following dimensions of quality of graduates according to importance in recruitment using the following rating scale:

5 = extremely important, 4=very important, 3= important, 2=less important, and 1=not at all important

No.	Dimensions of Quality	Rating
A. Knowledge		
2.1	Job knowledge (knowledge on the subject matter)	
2.2	IT Knowledge	
2.3	Innovative knowledge	
B. Communication Skills		
2.4	Oral communication	
2.5	Written communication	
2.6	Presentation skills	
C. Interpersonal Skills		
2.7	Ability to work in teams	
2.8	Leadership	
2.9	Empathy	

2.10	Motivation ability	
2.11	Reliability	
2.12	Appreciation of ethical values	
2.13	Adaptability	
D. Work Skills		
2.14	Time management	
2.15	Judgment	
2.16	Problem formulation, solving and decision making skills	
2.17	Collecting and analyzing appropriate data	
2.18	Ability to link theory to Practice	
2.19	Discipline	
2.20	Sense of Responsibility	

3. Please evaluate the following dimensions of competence of graduates program, ... University based on their performance at your organization using the following scale:

5 – Excellent 4 – Very Good 3 – Good 2 – Fair 1 – Poor

No.	Dimensions of Quality	
E. Knowledge		
3.1	Job knowledge (knowledge on the subject matter)	
3.2	IT Knowledge	
3.3	Innovative knowledge	
F. Communication Skills		
3.4	Oral communication	
3.5	Written communication	
3.6	Presentation skills	
G. Interpersonal Skills		
3.7	Ability to work in teams	
3.8	Leadership	
3.9	Empathy	
3.10	Motivation ability	
3.11	Reliability	

3.12	Appreciation of ethical values	
3.13	Adaptability	
H. Work Skills		
3.14	Time management	
3.15	Judgment	
3.16	Problem formulation, solving and decision making skills	
3.17	Collecting and analyzing appropriate data	
3.18	Ability to link theory to Practice	
3.19	Discipline	
3.20	Sense of Responsibility	

4. Major weaknesses you have observed in the Graduates of _____ Program
_____ University working at your organization

5. Do you provide any training just after recruitment before assigning any responsibility: Yes/No
If yes, please specify: _____

6. General Comments (Please make additional comments or suggestions, which you think would help to strengthen our academic programs for the improvement the quality of graduates).
