Letter to Public Official

# Part 1

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| **Scenario Analysis** | |
| 1. Who is your Public Official (Name & Role)? |  |
| 1. Why is this person an appropriate audience? |  |
| 1. For what problem are you suggesting a solution? |  |
| 1. In what personal or professional way do you expect this person to connect with your issue/solution? |  |
| 1. What is your proposed solution? |  |

Part 2