

Job Title: Recreational Services & Maintenance Technician

Reports to: Land Manager (Chris Troendle)

Status: Full Time Seasonal, Hourly. Non-Exempt

Date: February, 2012 (Updated 2012)

Function: Assists Whiterock Conservancy (WRC) staff in coordinating, facilitating, and implementing all land management activities on properties owned or managed by WRC. Works with land management contractors, tenant farmers, and property renters to ensure that WRC properties are well maintained, safe, and managed according to WRC's conservation management policies. Primary duties are to provide routine maintenance on WRC-owned CRP, crop, pasture, conservation land, and trails on an as needed basis; assist with the maintenance of resort facilities and grounds and in the delivery of Resort guest services on an as needed basis as directed by the Land Manager.

DUTIES AND RESPONSIBILITIES:

1. Acts as the primary person who implements yard and facility maintenance and upkeep, as directed by the Land Manager.
2. Implements general land maintenance needs on CRP, pasture, and conservation lands including mowing, spraying, and planting of ground cover and/or crops.
3. Manages yard and facility maintenance and upkeep, as directed by the Land Manager.
4. Assists WRC farm tenants as needed with implementing project-specific components of WRC's sustainable agriculture initiatives, including the occasional cattle moving, fence repair, and water source maintenance.
5. Assists WRC staff and volunteers with conducting basic and advanced land stewardship activities, including routine land scouting, posting boundary signs, reporting and mapping conservation problem areas such as invasive species encroachment, and ensuring that land is safe to the extent possible for public visitation.
6. Assists Executive Director and other WRC staff with constituent development and donor cultivation activities as assigned by Land Manager.
7. Acts in the best interest of WRC at all times while serving in the capacity of WRC-representation.
8. Carries out responsibilities in accordance with WRC's organizational policies.
9. Performs other duties and responsibilities as assigned.
10. Willingness to travel on business, using own vehicle if necessary, under the existing WRC business travel reimbursement policy.

11. Works with WRC staff, partners, and contractors to implement sustainable land management practices, including invasive species removal, trail construction and maintenance, sustainable campground renovations, etc.
12. Assists with the implementation of Whiterock Resort hosted special events as needed and directed by the Land Manager, such as providing guided nature walks, canoe shuttling, hayrack rides, bicycle maintenance, moving picnic tables, arranging for power supply, setting up chairs, traffic control, serving meals involving outdoor cooking, etc.

REQUIRED QUALIFICATIONS:

- Ability to provide all-around grounds and facilities services, such as running mowers, tractors, ATV's, chainsaws, operating other power tools, cleaning port potties, filling water tanks and mixing and spraying herbicides on trails.
- Ability to provide basic carpentry skills.
- Requires outdoor work in all seasons and traversing rough terrain by foot and vehicle, with the ability to lift up to 50 lbs.
- Willingness to converse with visitors and guest, answer telephone calls, transport guest in a WRC vehicle with a trailer in tow.
- Ability to work independently and follow written, verbal, and technical directions.
- Ability to travel using own vehicle when necessary
- Must possess or obtain a Chauffer's Drivers License
- Willingness to work evenings and weekends as needed to provide consumer services associated with running a service-oriented business.