

A library does more than simply loan books. It underpins the community.

Could you help shape the vision for your local library?

Sudbury Library and Information Advisor Vacancy

Suffolk Libraries is an independent and charitable society which runs Suffolk's library service.

Our vision is to "transform lives through access to knowledge and resources, promote lifelong learning and strengthen communities by meeting their evolving needs."

Our Libraries are looking for people who share this vision and want to join our team. We are interested in someone who:

- Has an aspiration to deliver great customer service and the ability to engage with young people
- Has interpersonal skills and the enthusiasm to build positive and supportive relations with our clients, team, partners and community
- Has a good level of writing, reading and numeracy skills
- Is confident and competent in using the internet, email and using a variety of devices and applications
- Understands Suffolk Libraries services and what it delivers

If you have experience in a customer facing role, enjoy helping people, have a willingness to work within a team in a busy environment and an interest in books and computers, we would like to hear from you.

This position is on average for 16.25 hours per week on the following work pattern

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|----------|---|
| Week One | Monday 7.25hrs, Tuesday 4.5hrs, Thursday 4hrs |
| Week Two | Monday 7.25hrs, Tuesday 5.5hrs, Saturday 4hrs |

Rate of pay commences at £7.93 per hour.

Please send a CV together with a supporting statement outlining what you will bring to the role and Suffolk Libraries to: recruitment@suffolklibraries.co.uk

The closing date for applications is **Thursday 21st July 2016** and if successful you will be asked to attend an interview on **Friday 29th July 2016**.