

# Jaykumar Jasani

4877 Cavallo Way  
Woodbridge, VA 22192

Phone: 703-472-4072

[Jpjasani@gmail.com](mailto:Jpjasani@gmail.com)

## Summary

Effective and knowledgeable student talented at learning quickly and adding value to any team. Strong history of successful projects using leadership, communication and teamwork to complete tasks. Knowledgeable in some areas of Python and JavaScript with solid academic achievement, demonstrated commitment and integrity.

## Skills

- Java programming
- Time management skills
- Python programming
- Efficient with Microsoft Office products
- Quick learner
- File/records maintenance
- Customer assistance
- Communication skills

## Experience

**Cashier/Customer Service Representative, 11/2017- Current**

**Target-** Woodbridge, VA

- Processed transactions by collecting cash, check and credit card payments.
- Assisted customers by answering questions about merchandise, policies and concerns.
- Trained new team members in cash register operation, stock procedures and customer service strategies to maximize team performance and optimize customer relations.
- Observed customer behaviors and checked shopping carts to prevent theft and overlooked items.

**Tutor, 09/2016 – 11/2016**

**Kumon – Manassas, VA**

- Gave early intervention support to students just beginning to struggle with materials.
- Provided one-on-one and group tutoring instruction for over 20 students.
- Reinforced classroom learning with additional discussion and specially prepared problems.
- Reviewed, evaluated and marked assignments and examinations.

## Education and Training

**2018 Osbourn Park High School – Manassas, VA**

**High School Diploma**

**2022 George Mason University – Fairfax, VA**

**Computer Engineering**