

Amendment No. 3
RULES AND REGULATIONS
Sylvan Park Condominium Owners Association

1. **OUTSIDE PARKING.** Parking on an occupant's driveway is allowed only in assigned spaces. Short-term parking by guests or other owners may be permitted if agreed to by both owners. No trucks, recreation vehicles, trailers, boats, motorbikes, mopeds or other commercial or recreational-type vehicles or vehicle bearing any commercial message shall be permitted to park overnight on a driveway. No vehicles maintenance of any type other than washing-waxing and emergency service shall be permitted on a driveway. No vehicle parking is permitted on Mine Shaft Circle. Absolutely no parking is permitted in front of garages (loading and unloading only).
2. **GARBAGE OR REFUSE.** All garbage and refuse is to be placed in the carts provided by the Association or its refuse collector and lids must be closed. Unit owners and occupants are responsible to remove from the property any material which are not picked up. Carts are to be stored in individual garages. No carts or garbage cans are to be stored outside. All garbage containers should be removed from the driveway within 12 hours of garbage pickup and cannot be left out overnight following pickup. Owners and occupants must comply with the City of West Bend Cart Placement and Collection Guidelines.
3. **LAUNDRY.** Owners and occupants are not permitted to place laundry poles or lines of any type, whether temporary or permanent, outside of the exterior walls of the building. In addition, porches and decks shall not be used for drying laundry.
4. **OUTDOOR ACTIVITIES.** The use of outdoor common areas for grilling, picnic and recreation purposes is permitted, provided that all grills, picnic equipment, lawn furniture and recreation equipment are stored within the unit occupant's garage when not being actively used. In no event shall a balcony or deck be used for grilling. No grills, picnic equipment, lawn furniture or recreation equipment may be left out of doors overnight unless specific areas for such purpose have been set aside by the Association (limited furniture permitted on patio and balcony). No basketball hoops may be installed or placed anywhere on the premises. No storage buildings may be placed in the common areas.
5. **FLAMMABLES.** Storage of flammable (gas, propane, etc.) in separate containers (other than vehicle gas tanks) is not recommended inside a unit or its garage.
6. **"FOR SALE" SIGNS.** Signs offering a unit for sale shall be limited to one window sign not larger than "24 x 30" and one yard sign.

7. **SMOKE FREE.** There is absolutely no smoking cigarettes, cigars, pipes, e-cigarettes, vaping and/or marijuana inside the 2 condominium buildings, garages, balconies, and patio. You must be 20 feet from the building on pavement to smoke. Failure to comply will result in a \$250 fine to be paid by the owner. You must put cigarette butts and ashes in an appropriate container and dispose of properly. Littering is an additional \$250 fine. Jean Gitzlaff, owner of 294 Minz Park Circle, Unit 1 is grandfathered in until new ownership takes place.
8. **OWNERS RESPONSIBILITY.** Unit owners are responsible for making certain that all unit occupants, guests and employees are aware of these rules and regulations and that they comply with them.
9. **PEACE AND ORDER.** All unit occupants and their guests shall conduct themselves particularly when in common areas, in a manner which is respectful of the peaceful and quiet enjoyment of the condominium by the other occupants. All occupants and their guests shall also comply with all applicable laws and ordinances.
10. **ENFORCEMENT.** When the association has reason to believe there is noncompliance with rules and regulations within a unit, the association is permitted to enter that unit at reasonable hours of day when that unit occupant is present to verify compliance.
11. **PETS.** Pets are allowed at 284 and 294 Minz Park Circle provided:

 - A. The only animals permitted anywhere in the condominium are small animals in cages, Fish, Bird, two domesticated cats and one dog under twenty inches in height at the shoulders.
 - B. Dogs and cats must be registered by the owner with the Association along with a color photograph with name. Owner must comply with the City of West Bend Ordinances regarding licensing and rules. Appendix C shall be submitted annually.
 - C. Pet waste matter shall be promptly removed and disposed of in a sanitary fashion by the pet owners.
 - D. No pets may be left unattended overnight or for more than 10 hours at a time. No pet may be left unattended outdoors for more than one hour at a time.
 - E. Any owner, occupant or guests bringing animals onto the premises must be leashed and controlled according to the City of West Bend Ordinances. Failure to do so will result in fines to be paid by the unit owner. See fines and surcharges.
 - F. The Board of Directors may order the temporary or permanent removal of any pet creating a nuisance or not kept in compliance with these rules and regulations.

12. LEASING OF UNITS. The owner of a leased unit shall provide an Appendix B with Names of All Occupants of the unit 2 weeks prior to tenant(s) occupancy to Association. Failure to do so will result in a \$100 fine. Appendix B shall be submitted annually on renewal of lease or change in tenants.

13. FINES & SURCHARGES.

- A. There is a \$25 monthly service charge for all late condo fees not received by the 5th of each month. The \$25 service charge is due in full by the 5th of the following month. If the late fee is not paid by the 5th another \$25 will be fined. This will continue monthly until all late condo fees and surcharges are paid in full.
- B. Unit owners, occupants and their guests with animals not registered with the Association and running at large will be fined. The 1st warning and fine is \$50, the 2nd warning and fine is \$150.00.
- C. All fines and surcharges are to be paid by the unit owners.
- D. Failure to provide Appendix B within the 2 week time frame of leasing a unit and annually with lease renewals will result in a \$100 fine.
- E. Non-compliance of Declaration and Rules and Regulations as stated on page 12, Article IX, Section 9.01 will result in fines to be determined by the Board of Directors.

Appendix B

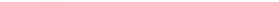
Sylvan Park Condominium Owners Association

Unit Leasing Information

The following occupants are leasing Unit/Bldg _____ Minz Park
Circle (list all occupants for the leasing unit): _____

These occupants have signed a lease to occupy the unit from _____, 20_____.
To _____, 20_____.

Any changes to the lease, occupants, or duration of lease will be provided to the Association within 30 days of changes. A new Appendix B must be submitted with every lease renewal and/or change in tenants. I, _____, understand that these tenants must obey all Rules and Regulations provided by the Sylvan Park Condominium Owners Association and failure to do so may result in fines payable by owner of the unit at the discretion of the Association Board of Directors. It is the owners' responsibility to provide the tenant with rules and regulations and to follow through with enforcing the rules and regulations.

Owner's Signature: 

Submitted to Association: _____
Verified by: _____

Appendix D
Sylvan Park Condominium Owners Association
Failure to Meet Rules and Regulations

On _____, 20_____, it was observed that the following Unit
was in noncompliance with Sylvan Park Condominium Owners Association Rules and
Regulations:

_____ Minz Park Circle.

The following Rules and Regulations were in violation:

The following fine has been assigned to the owner of Unit/Bldg _____
Minz Park Circle: \$ _____ to be paid in full by
_____, 20_____.

Board of Directors Signatures:

Notice Given: _____

Fine Received: _____

Verified By: _____

Appendix A
Sylvan Park Condominium Owners Association
Acknowledgement of Rules and Regulations

I _____, acknowledge that I read the Sylvan Park Condominium Association Rules and Regulations. I understand that it is my responsibility to know the contents of the Rules and Regulations and that it is my responsibility to refer to these publications as the need arises. I also understand that it is my obligation to view updates to the Rules and Regulations upon notice of amendments. I agree to be bound by the requirements, standards, policies, and procedures set out in the Rules and Regulations and any amendments to them.

I understand that I will be held accountable for deviation from the requirements and obligations set forth in the Rules and Regulations and that such deviation may result in disciplinary action taken against me including fines, liens applied to property, or legal action from Association. Questions regarding updates may be directed to the Sylvan Park Condominium Owners Association Board of Directors. If any information in the Rules and Regulations conflicts with the State or Federal Statute, Rules, or Regulations, the State or Federal Statutes, Rules, or Regulations will control.

Owners Name Printed_____

Owners Signature_____

Date Received:_____

Received By_____

Phone # _____

Appendix C
Sylvan Park Condominium Owners Association
Pet Information

Unit: _____ Owner: _____

Pet A:

Name: _____ Sex: _____

Breed: _____ Age: _____

Current Vet: _____

Pet B:

Name: _____ Sex: _____

Breed: _____ Age: _____

Current Vet: _____

I, _____, hereby verify that the above information is correct and current. Appendix C will be submitted annually by July 31st with current information provided, failure to do so will result in a fine determined by the Association Board of Directors. Any changes to pet occupancy will be provided to Association within 30 days of the change.

Owner's Signature: _____

Submitted to Association: _____

Verified by: _____

ARTICLE VI - REPAIRS AND MAINTENANCE

Section 6.01	- Common Elements	6
Section 6.02	- Individual Units	6
Section 6.03	- Limitations On Changes	6
Section 6.04	- Entry for Repairs	6

ARTICLE VII - ASSESSMENTS FOR COMMON EXPENSES

Section 7.01	- Purpose of Assessments	7
Section 7.02	- Common Expenses	7
Section 7.03	- Share of Common Expenses	7
Section 7.04	- Special Charges	7
Section 7.05	- Annual Assessments	8
Section 7.06	- Common Surpluses	8
Section 7.07	- Special Assessment	8
Section 7.08	- Uniform Rate of Assessment	8
Section 7.09	- Covenant to Pay	8
Section 7.10	- Liability for Assessments upon Conveyance	9
Section 7.11	- Lien for Assessments	9
Section 7.12	- Priority of Lien	9
Section 7.13	- Enforcement of Lien	9
Section 7.14	- Additional Remedies	10

ARTICLE VIII - COVENANTS ON USE AND OCCUPANCY

Section 8.01	- Use of Premises	10
Section 8.02	- Prohibited Activities and Signs	10
Section 8.03	- Use of Common Elements	11
Section 8.04	- Occupancy Restrictions	11
Section 8.05	- Fences Regulated	11
Section 8.06	- Pets and Animals	11
Section 8.07	- Motor Vehicles	11
Section 8.08	- Commercial and Recreational Vehicles	11
Section 8.09	- Nuisances	11
Section 8.10	- Insurance & Safety Hazards	12
Section 8.11	- Roof Structures	12
Section 8.12	- Accessory Structures	12
Section 8.13	- Leasing of Units	12
Section 8.14	- Unoccupied Units	13

TABLE OF CONTENTS

DECLARATION OF SYLVAN PARK CONDOMINIUMS West Bend, Wisconsin

ARTICLE I - GENERAL PROVISIONS

Section 1.01	- Intent	1
Section 1.02	- Name and Address	1
Section 1.03	- Description of Land	1
Section 1.04	- Condominium Plat	1
Section 1.05	- Condominium Plat Amendments	1

ARTICLE II - BUILDINGS AND UNITS

Section 2.01	- Location of Buildings	2
Section 2.02	- Building Identification System	2
Section 2.03	- Description of Buildings	2

ARTICLE III - CONDOMINIUM UNITS

Section 3.01	- Number of Units	2
Section 3.02	- Unit Defined	2
Section 3.03	- Description of Units	3
Section 3.04	- Unit Fixtures	3
Section 3.05	- Unit Identification System	3
Section 3.06	- Completion of Units	3
Section 3.07	- Unit Modification	3
Section 3.08	- Boundary Wall Easements	3

ARTICLE IV - COMMON ELEMENTS AND FEATURES

Section 4.01	- Description	4
Section 4.02	- Percentage Interest	4
Section 4.03	- Transfer of Common Elements	4
Section 4.04	- Partition of Common Elements	4

ARTICLE V - LIMITED COMMON ELEMENTS

Section 5.01	- Type-I Limited Common Elements	5
Section 5.02	- Type-II Limited Common Elements	5
Section 5.03	- Transfers	6

**ARTICLE IX REMEDIES FOR BREACH OF COVENANTS,
 RESTRICTIONS AND REGULATIONS**

Section 9.01	- Compliance Required	12
Section 9.02	- Emergency Entry for Abatement	12
Section 9.03	- Legal Remedies	12

ARTICLE X INSURANCE

Section 10.01	- Insurance by Association	13
Section 10.02	- Assessment of Premiums	13
Section 10.03	- Coverage	13
Section 10.04	- Use of Proceeds	14
Section 10.05	- Insurance by Unit Owners	14
Section 10.06	- Limitation on Liability	14

ARTICLE XI RECONSTRUCTION

Section 11.01	- Determination	14
Section 11.02	- Variances	15
Section 11.03	- Financing	15

ARTICLE XII ASSOCIATION OF UNIT OWNERS

Section 12.01	- Legal Entity	15
Section 12.02	- Membership and Voting Rights	15
Section 12.03	- Powers of the Association	15
Section 12.04	- Meetings of the Association	16
Section 12.05	- Declarant Control	17
Section 12.06	- Indemnity of Association	17

ARTICLE XIII EASEMENTS AND ENCROACHMENTS

Section 13.01	- Utility Repair Easements	17
Section 13.02	- Easements to Run with the Land	18
Section 13.03	- Encroachments	18

ARTICLE XIV MUNICIPAL SERVICES

Section 14.01	- Sewer and Water Charges	18
Section 14.02	- Property Taxes	18

ARTICLE XV MISCELLANEOUS PROVISIONS

Section 15.01	- Notice to Mortgage Lenders	19
Section 15.02	- Covenants to Run with Land	19
Section 15.03	- Non-Waiver of Covenants	19
Section 15.04	- Waiver of Damages	19
Section 15.05	- Amendment of Declaration	19
Section 15.06	- Severability	19
Section 15.07	- Service of Process	19

Exhibit A 22

797699

**DECLARATION
SYLVAN PARK CONDOMINIUMS
WEST BEND, WISCONSIN 53095**

DECLARATION made pursuant to the Condominium Ownership Act of the State of Wisconsin, being Chapter 703 of the Wisconsin Statutes, by, **J. P. I. Properties, Inc.**, hereinafter referred to as "Declarant".

**ARTICLE I
ESTABLISHMENT**

Section 1.01 - Intent. The Declarant, by the execution and recording of this Declaration, intends that the land herein described, the buildings and improvements constructed or to be constructed thereon, and all easements, rights and appurtenances belonging thereto shall be subject to the condominium form of ownership and use in the manner provided by the Condominium Ownership Act of the State of Wisconsin (hereinafter the "Act"), the provisions of this Declaration and the By-Laws of the association of unit owners created under Article XII of this Declaration (hereinafter the "Association").

Section 1.02 - Name and Address. The name by which this condominium shall be known is "Sylvan Park Condominiums" and its street address is 284 & 294 Minz Park Circle, West Bend, Wisconsin.

Section 1.03 - Description of Land.

(1) The land which is the subject of this Declaration is described as follows:

Lot 2 CSM 4995 recorded in the Washington County Registry on July 10, 1998 in Volume 34, pages 260-262A of Certified Survey Maps of Washington County as Document # 786980 being a division of Lot 4 CSM # 4454 recorded in Volume 29, page 316 of Certified Survey maps of Washington County and Lot 11of Minz Park Subdivision all in the SE 1/4 of the NW 1/4 of Section 25, Town 11 North, Range 19 East, City of West Bend, Washington County, Wisconsin.

Section 1.04 - Condominium Plat. The Declarant, contemporaneously with the recording of this Declaration, has filed for record in the office of the Register of Deeds for Washington County, a condominium plat entitled "Sylvan Park Condominiums", consisting of Two (2) sheets, certified on October 7, 1998 by Gary Schneider, R.L.S. References herein to the "condominium plat" or "plat" shall be to said recorded plat.

Section 1.05 - Condominium Plat Amendments. The Declarant reserves the right, without Association or unit owner approval, to amend the condominium plat for the sole purpose of recording the actual location of any unit or any building or other common element improvement, the planned location of which was shown on the original plat.

ARTICLE II CONDOMINIUM BUILDINGS

Section 2.01 - Location of Buildings. The buildings are or will be located on the property as depicted on the condominium plat.

Section 2.02 - Building Identification System. The buildings containing the condominium living units shall each be assigned a unit number and a post office street address. The initial condominium buildings are as shown on Exhibit A.

Section 2.03 - Description of Buildings. Each building will contain five units and will be substantially the same in size, style and configuration. Each building is two stories, without basement, of wood frame construction, composition roof shingles and aluminum and vinyl exterior finish materials. Each building has two units on the first floor and three units on the second floor.

ARTICLE III CONDOMINIUM UNITS

Section 3.01 - Number of Units. The condominium will have a total of 10 units.

Section 3.02 - Unit Defined. A condominium unit is that portion of a building intended for private use and occupancy as a residential dwelling, consisting of one or more rooms or enclosed spaces on one or more levels and having outer boundaries formed:

- (i) as to finished areas, by and including the interior surface materials (i.e., drywall, paneling, tiling and floor coverings) of the perimeter and internal structural walls, floors and ceilings; and
- (ii) as to any unfinished areas (such as a garage), by the following:
 - (a) upper boundaries shall be the horizontal plane created by the undersurface of the ceiling/floor joists or the undersurface of the chords of the roof trusses, as the case may be;
 - (b) lower boundaries shall be the upper surface of the unfinished floor; and
 - (c) vertical boundaries shall be the vertical plane created by the inner surface of perimeter and structural walls.

Each unit includes its attached garage, windows, window frames, entry doors, door frames and unit fixtures and, in the case of upper units, the stairwells providing access between levels. The boundaries of each unit have the dimensions and are located as shown on the condominium plat and amendments filed pursuant to Section 1.05 of this Declaration.

Section 3.03 - Description of Units. Each first floor unit and two second floor units contain approximately 1108 square feet of living space, including kitchen, living room, two bedrooms and one and one-half bathrooms. The second floor unit includes approximately 1500 square feet of living space, including kitchen, living room, three bedrooms and two bathrooms. Details of the unit floor plans are available for inspection at the office of the Declarant or the Association. Three units have one car garages, and two units have two car garages.

Section 3.04 - Unit Fixtures. Improvements to a unit which are permanent in nature are unit fixtures. Typical unit fixtures include the following: interior non-load bearing walls, interior doors, window and door glass, cabinetry, electric wiring and lighting fixtures, wall to wall floor coverings, plumbing fixtures and pipes, heating and air-conditioning systems, water heater, exhaust fans and such other built-in or permanent improvements or appliances which may be within the unit.

Section 3.05 - Unit Identification System. Each unit has a unit identification number, a street address and a real estate tax key number as set forth in Exhibit B to this Declaration. The unit identification numbers shall be used and shall be legally sufficient for all conveyance purposes. When a conveyance affecting a unit occurs prior to the construction of a unit, the unit identification number shall be used and shall be legally sufficient to convey to the grantee the right to construct that unit in accordance with this Declaration.

Section 3.06 - Completion of Units. All units, whether owned by the Declarant or a successor to the Declarant, shall be constructed and completed within five (5) years of the date this Declaration is recorded. Units not completed within said five (5) years shall be removed from the condominium in accordance with the Act unless the time period is extended in accordance with the Act.

Section 3.07 - Unit Modification. The floor plan of a unit may be altered and the fixtures therein may be modified by a unit owner provided that such work is done in compliance with Section 6.04 of this Declaration .

Section 3.08 - Boundary Wall Easements. Each unit owner shall have an easement in the boundary or exterior walls surrounding that unit for the purposes of additional utility outlets, wall hangings, and the like; except that the unit owner shall do nothing to impair or destroy the structural integrity of the wall or building or the soundproofing of any partition walls. No openings whatsoever shall be made into any boundary wall, floor or ceiling without the prior written approval of the Association.

ARTICLE IV COMMON ELEMENTS AND FACILITIES

Section 4.01 - Description. The common elements and facilities of the condominium are all of its land, improvements and appurtenances, excluding the units as defined in Article III of this Declaration. The common elements include, without limitation, the following:

- (1) the land described in Section 1.03 of this Declaration;
- (2) the building structures, including perimeter and load-bearing walls, perimeter floors and ceilings, roof systems, foundations, structural support systems, exterior finish materials, entry stoops, porches, decks and patios;
- (3) the electric, telephone, communication, gas, water, sanitary sewer and other utility lines, laterals, conduits or pipes, whether located in-ground, above-ground or within building walls and which are not owned and maintained by a public or private utility company;
- (4) the private street, driveways and parking areas;
- (5) the lawn and landscape areas and improvements; and
- (6) all other parts of the condominium necessary or convenient for the existence, maintenance and safety of the condominium or normally in common use by all unit owners;

Some common elements may, depending upon their location and use, be classified as Type-I or Type-II limited common elements under Article V of this Declaration.

Section 4.02 - Percentage Interest. Each unit owner shall have an undivided 1/10 equal interest in the common elements of the condominium as a tenant in common with the other unit owners of the condominium.

Section 4.03 - Transfer of Common Elements. The percentage interest of each unit owner in the common elements of the condominium shall not be separated from the unit to which it appertains and shall be deemed to be conveyed, leased or encumbered with the unit even though such interest is not expressly mentioned or described in the conveyance or other instrument.

Section 4.04 - Partition of Common Elements. There shall be no partition of the common elements through judicial proceedings or otherwise unless this Declaration is terminated and the property is withdrawn from the terms of this Declaration and any statute of Wisconsin applicable to condominium ownership.

ARTICLE V LIMITED COMMON ELEMENTS

Section 5.01 - Type-I Limited Common Elements. Certain common elements which are contiguous to a unit shall be known as Type-I limited common elements and shall be reserved for the exclusive use and benefit of the occupants of such units. They include, without limitation, the following:

- (1) those common elements, if any, identified as Type-I limited common elements on the condominium plat;
- (2) the electric, telephone, communication, gas, water, sewer and other utility lines, conduits or pipes from the service board or service connection to and within each unit;
- (3) patios, balconies and decks immediately adjacent to and having access directly from a unit;
- (4) such other parts of the common elements necessary, convenient or appurtenant to or normally exclusively used by the occupants of a unit;

Section 5.02 - Type-II Limited Common Elements. Certain common elements which are contiguous to a building or which otherwise relate to the use and occupancy of the building shall be known as Type-II limited common elements and shall be reserved for the exclusive use and benefit of the occupants of the building. They include, without limitation, the following:

- (1) those common elements, if any, identified as Type-II limited common elements on the condominium plat;
- (2) the electric, telephone, communication, gas, water, sewer and other utility lines, conduits or pipes from the utility or public easement, or from the point of separation to each building (as the case may be), to the service board or service connection in the building;
- (3) the portions of each building not included within the definition of a unit;
- (4) the lot upon which the building is located;
- (5) the driveway and parking lot serving the building;
- (6) shrubbery and other landscaping improvements which are located within the subdivision lot; and

- (7) such other parts of the common elements necessary, convenient, appurtenant to or normally in common use by the occupants of a building;

Section 5.03 - Transfers. The use of limited common elements shall not be separated from the unit to which such use appertains and shall be deemed transferred with the unit when it is leased, conveyed or encumbered, even though such interest is not expressly mentioned or described in the conveyance instrument.

ARTICLE VI REPAIRS AND MAINTENANCE

Section 6.01 - Common Elements. The Association shall be responsible for the management, control, maintenance, repair and replacement of the common elements (including the Type-I and Type-II limited common elements) and shall cause the same to be kept in good, safe, clean, attractive and sanitary condition, provided, however, that the cost to repair or replace any portion of the common elements damaged through the fault or negligence of a unit owner or occupant may be charged in accordance with Section 7.04 of this Declaration.

Section 6.02 - Individual Units. Each unit owner shall be responsible to maintain his or her unit in good order, condition and repair and in a clean, safe and sanitary condition. Further, each unit owner shall be responsible for the maintenance, repair and replacement of unit fixtures.

Section 6.03 - Limitations on Changes. No unit owner shall alter the floor plan or otherwise modify his/her unit without first obtaining, during the period of Declarant control as defined in Section 12.05 of this Declaration, the written consent of the Declarant or thereafter, the written consent of the Association. Likewise, no unit owner shall make any alteration, change or improvement to common or limited common elements without such consent. A unit owner shall not perform, or allow to be performed, any act or work which would impair the structural soundness or integrity of a building or the safety of the property, or impair any easement.

Section 6.04 - Entry for Repairs. The Association shall have the right, at reasonable times and under reasonable conditions, to enter upon or across any unit in connection with the maintenance, repair or replacement of any common element. Except in cases of emergency, the Association shall give prior notice to affected unit owners and occupants of its need to make entry. Such entry shall be with as little inconvenience to the unit occupants as practical and any damage caused thereby shall be repaired and restored by the Association and treated as a common expense.

ARTICLE VII

ASSESSMENTS FOR COMMON EXPENSES

Section 7.01 - Purpose of Assessments. The assessments levied by the Association shall be used to promote the recreation, health, safety and welfare of the residents in the condominium; to provide for the repair, maintenance, insurance and improvement of the common elements; to provide for such emergency repairs as the Association may deem necessary; and to create reserve funds for the purposes authorized by this Declaration and the By-Laws.

Section 7.02 - Common Expenses. Common expenses are defined as follows:

- (1) all sums lawfully assessed against the unit owners by the Association for the management, control, maintenance, repair and replacement of common elements;
- (2) expenses declared common expenses by the Act, by this Declaration or the By-Laws;
- (3) amounts determined by the Board of Directors to be collected and held from time to time as a reserve fund for the future acquisition, replacement or repair of common elements (including Type-I and Type-II limited common elements such as building roofs, private streets, driveways and parking lots, other building components and landscaping improvements). The reserve fund shall accumulate from year to year in a non-lapsing account of the Association.

Section 7.03 - Share of Common Expenses. Each unit owner shall be responsible for the payment of that proportionate share of the common expenses reflected by the percentage interest in the common elements assigned to each unit by Section 4.02 of this Declaration; provided, however, that expenses incurred by the Association to repair any portion of the common elements damaged through the fault or negligence of a unit owner or occupant may be accounted for separately and be charged to the unit owner responsible therefor as a special charge.

Section 7.04 - Special Charges. Expenses incurred by the Association to repair or replace any portion of the common elements damaged through the fault or negligence of a unit owner or occupant and expenses incurred by the Association for the maintenance, repair or replacement of limited common elements in accordance with Section 6.01 of this Declaration may be accounted for separately and be charged to the unit owners responsible therefor as a special charge. Penalties assessed by the Board of Directors for infractions of Association rules and regulations and pet registration fees shall also be special charges.

Section 7.05 - Annual Assessments. The Association shall, as provided in the By-Laws, determine an annual budget for common expenses and fix an annual assessment which shall be paid by each unit owner on a monthly basis. Monthly payments not made when due shall render the unpaid annual assessment for such year delinquent and such amount shall be due and payable in full. The failure or delay of the Association to prepare the annual budget or to notify any unit owner of his/her assessment shall not constitute a waiver or release of such unit owner's obligation to pay his/her proportionate share of the common expenses whenever the same shall be determined; and in the event of such failure or delay of the Association to prepare the annual budget, each unit owner shall continue to pay the annual assessment at the then existing rate until the new assessment is determined.

Section 7.06 - Common Surpluses. In the event of a common surplus at the end of any fiscal year, such surplus (excluding amounts held in the reserve fund) shall be credited to the unit owners' next annual assessments for common expenses in proportion to the percentage of interest for each unit established by Section 4.02 of this Declaration.

Section 7.07 - Special Assessment. In addition to the annual assessments the Association may, in the absence of sufficient reserve funds, levy special assessments for the purpose of defraying in whole or in part the cost of any construction, reconstruction, acquisition, replacement or repair of common elements, or to finance any underestimated, unusual or unpredicted cost. Such special assessment shall be levied and collected in the manner set forth in the By-Laws. The proceeds of a special assessment shall be collected, held and disbursed by the Association for the sole purpose for the which the same was levied.

Section 7.08 - Uniform Rate of Assessment. The annual assessments and any special assessments shall be levied at a uniform rate for all units in accordance with the percentage interest established by Section 4.02 of this Declaration.

Section 7.09 - Covenant to Pay. In accordance with the statutory liability created by the Act, the owner of each unit, by the acceptance of a deed therefor, whether or not it be so expressed in the deed, shall be conclusively deemed to have covenanted and agreed with every other unit owner and with the Association to pay to the Association all assessments and charges, regular or special, in accordance with the provisions of the Acts this Declaration and the By-Laws. Liability for assessments and charges may not be avoided by waiver of the use or enjoyment of any common element or by abandonment of the unit for which the assessments or charges are made.

Section 7.10 - Liability for Assessments upon Conveyance.

- (1) In a voluntary conveyance, the grantee shall be jointly and severally liable with the grantor for all unpaid assessments levied against the grantor for his or her share of the common expenses up to the time of the conveyance and for which a statement of condominium lien is filed as provided herein, without

prejudice to the rights of the grantee to recover from the grantor the amount paid by the grantee for such assessments.

- (2) Any grantee of a unit is entitled to a statement from the Association setting forth the amount of unpaid assessments against the grantor and the grantee is not liable for, nor shall the unit conveyed be subject to a lien which is not filed pursuant to Section 7.11 hereof for, any unpaid assessment against the grantor in excess of the amount set forth in the statement. If the Association does not provide such statement within ten (10) business days after grantee's request, it shall be barred from claiming against the grantee under any lien which is not filed under Section 7.11 hereof prior to the request for the statement.

Section 7.11 - Lien for Assessments. All assessments, regular or special, and special charges levied pursuant to this Article, together with interest thereon and actual costs of collection, constitute a lien upon such unit and upon the undivided interest in the common elements appurtenant thereto, in favor of the Association, provided that a statement of lien is filed within two (2) years after the date on which the assessment becomes due. The lien is effective against the unit at the time the assessment becomes due regardless of when within the two (2) year period it is filed. A statement of condominium lien signed and verified by a director of the Association is filed in the land records in the office of the Clerk of Circuit Court of Washington County and shall contain the legal description of the unit, the name of the record owner thereof, the amount of assessment due and the period for which the assessment was due. Upon full payment of an assessment for which the lien is claimed, the unit owner shall be entitled to a fileable satisfaction of the lien.

Section 7.12 - Priority of Lien. Such lien shall be superior to all other liens and encumbrances on such unit, except only for:

- (1) liens of general and special taxes;
- (2) liens of a first mortgage recorded prior to the making of the assessment;
- (3) construction liens filed prior to the making of the assessment; and
- (4) all sums unpaid on any veteran secondary mortgage loan made under Section 45.80, Stats.

All other liens created after the date of the recording of this Declaration shall be inferior in priority to liens of the Association for any assessment, whether or not so specifically set forth in the instruments creating such liens.

Section 7.13 - Enforcement of Lien. A lien may be enforced and foreclosed by the Association in the same manner and subject to the same requirements as a foreclosure

of mortgages on real property. An action to foreclose the lien must be initiated within three (3) years following the recording of the statement of condominium lien; provided, however, that no action may be brought except after ten (10) days prior written notice to the unit owner given by registered mail, return receipt requested, to the address of the unit owner shown on the books of the Association. The Association may recover costs and actual attorney fees and may bring suit for any deficiency following foreclosure in the same proceeding.

Section 7.14 - Additional Remedies. Any assessment or installment thereof not paid within 10 days after the due date shall accrue interest from the due date at the rate prescribed by the Wisconsin Statutes to be collected upon the execution of a judgment. In lieu of charging such interest, the Association Board of Directors may, from time to time, fix a reasonable late payment fee for each month, or fraction thereof, that such assessment is not paid. All payments on account shall be first applied to the interest or late charge, if any, and then to the assessment payment first due. The Association may bring an action at law against the unit owner obligated to pay the assessment or may foreclose the lien against the unit. The filing of a suit to recover a money judgment for unpaid assessments hereunder shall not be deemed to be a waiver of the Association's lien foreclosure rights.

ARTICLE VIII COVENANTS ON USE AND OCCUPANCY

Section 8.01 - Use of Premises. All units in the condominium shall, except as hereafter provided, be used exclusively for residential dwelling purposes consistent with the size and facilities of the units.

Section 8.02 - Prohibited Activities and Signs. No industry, business, trade, occupation or profession of any kind, whether commercial, religious, educational or otherwise, whether designed for profit, altruism, exploration or otherwise, shall be conducted, maintained or permitted on any part of the condominium; nor, except as permitted by Association rules or regulations, shall any "For Sale" or "For Rent" signs or other window displays or advertising be maintained or permitted by any owner on any part of the condominium. The right is reserved by the Declarant to place "For Sale" or "For Rent" signs on any unsold or unoccupied unit, and to place such other signs on the property as may be required to facilitate the sale of unsold units.

Section 8.03 - Use of Common Elements. Each unit owner shall have the right to use the common elements and facilities in common with all other unit owners for the purposes of access to, use, occupancy and enjoyment of his or her unit and the common elements, which right shall extend to the unit owner and the unit owner's family, invitees and tenants. Such use shall, however, be subject to and be governed by the Act, this Declaration, the By-Laws and the Association rules and regulations, to the end that the condominium may be operated and maintained as an attractive residential complex. Specifically, there shall be no obstruction of, nor shall anything be kept or stored on any part of the common elements and facilities without the prior written agreement of the Association. Nothing shall be altered on, constructed in or removed from the common elements and facilities except upon the prior written agreement of the Association.

Section 8.04 - Occupancy Restrictions. No two-bedroom unit shall be occupied by more than four (4) persons. No three-bedroom unit shall be occupied by more than six (6) persons.

Section 8.05 - Fences Regulated. No fence of any kind and no visual screen, barrier, hedge or other device or structure of any type may be erected within the condominium unless it has been approved by the Association as an integral part of the landscaping plan.

Section 8.06 - Pets and Animals. No pets, animals, livestock or poultry of any kind shall be raised, bred or kept in any unit or in or on the common areas, except such household pets as may be kept in units in the building known as 284 Minz Park Circle in strict compliance with Association rules and regulations.

Section 8.07 - Motor Vehicles. The number of motor vehicles, including motorcycles, which may be kept on the condominium property may be limited by Association rules and regulations and all vehicles shall be kept and parked in strict compliance with such rules and regulations. Except for the vehicles of guests of unit occupants, and except as provided in Section 8.08 hereof, the parking of all other vehicles of any kind on the condominium property is prohibited. All motor vehicles must be licensed and operable.

Section 8.08 - Commercial and Recreation Vehicles. No person shall use any of the common elements of the condominium for the parking, storage or operation of motor homes, campers, trucks over one-ton capacity, snow-mobiles, all-terrain vehicles or other commercial or recreation-type vehicles, except as permitted by Association rules and regulations.

Section 8.09 - Nuisances. Unlawful, immoral, noxious or offensive activity shall not be carried on in any unit or in the common elements, nor shall anything be done therein or thereon, either willfully or negligently, which may be or become, in the judgment of the Board of Directors, an annoyance or nuisance to the other unit owners or unit occupants.

Section 8.10 - Insurance and Safety Hazards. No owner or occupant shall, within his or her unit or anywhere on the condominium property store, collect, permit or use

any material or product which will increase the rate of insurance or result in cancellation of insurance or create a safety hazard.

Section 8.11 - Roof Structures. No owner or occupant shall place upon the roof of any building any antenna, tower, solar collector or other similar device.

Section 8.12 - Accessory Structures. No accessory structure shall be constructed or placed on the condominium property except by action of the Association.

Section 8.13 - Leasing of Units. The Declarant may lease units which it owns upon such terms and conditions as it determines. After a unit has been sold by the Declarant, the unit owner may not thereafter lease the unit for a term of less than six (6) months. The owner of a leased unit shall notify the Association of the tenant's name and telephone number.

Section 8.14 - Unoccupied Units. If the occupant of a unit, whether the owner or a tenant, intends to leave such unit unoccupied for a period of more than one month, the occupant shall notify the Association prior thereto of the occupant's forwarding address and of a telephone number where the occupant can be reached.

ARTICLE IX REMEDIES FOR BREACH OF COVENANTS, RESTRICTIONS AND REGULATIONS

Section 9.01 - Compliance Required. Every unit owner and occupant shall comply strictly with every rule, restriction, condition or regulation adopted by the Association under the By-Laws, and with the covenants, conditions and restrictions set forth in the Act, this Declaration, By-Laws or in the deed to the unit.

Section 9.02 - Emergency Entry for Abatement. The Association shall have the right, in cases of emergency affecting the health or safety of other occupants or affecting the safety of the building or any other unit, to enter any unit for the purpose of abating the breach of rule, regulation, restriction, covenant or condition which causes such emergency. Damages arising from such entry shall be the responsibility of the owner of the unit entered.

Section 9.03 - Legal Remedies. Failure to comply with any of the By-Laws, rules, covenants, conditions or restrictions is grounds for action to recover sums due, for damages or injunctive relief, or both, maintainable by the Association or, in a proper case, by an aggrieved unit owner.

ARTICLE X INSURANCE

Section 10.01 - Insurance by Association. The Association shall obtain and continue in effect policies of insurance providing coverage for the condominium property against loss or damage by fire or other hazard and against liability claims. For purposes of this Declaration the term "condominium property" includes fixtures, improvements and alterations which are a part of the condominium buildings or structures and built-in appliances such as those used for refrigerating, ventilating, cooking, heating, water service or other housekeeping functions. The amount of protection and the types of hazards to be covered shall be reviewed and determined at least annually by the Board of Directors. The insurance provided by the Association shall be without prejudice to the right of each unit owner to insure his or her own unit for personal benefit provided, however, that no owner shall be entitled to exercise his or her right to maintain individual unit insurance in such a way as to decrease the amount which may be realized under any Association insurance policy.

Section 10.02 - Assessment of Premiums. Premiums for policies of insurance obtained by the Association shall be common expenses assessable to the unit owners in accordance with the percentage of interest established by Section 4.02 of this Declaration. The cost of insurance is included in the annual Association budget and is, therefore, part of the annual assessment established pursuant to Section 7.05 of this Declaration which is payable on a monthly basis.

Section 10.03 - Coverage. The Association shall provide the following types of insurance coverage:

- (1) **Property Insurance.** The Association shall be the named insured individually and as trustee for each of the unit owners and their mortgagees as their interests may appear in the percentages established by Section 4.02 of this Declaration. All condominium property shall be insured for not less than full replacement value. Such insurance shall provide protection against loss or damage by fire and other hazards covered by a standard special coverage (all risk) endorsement. To the extent possible, such insurance shall provide that the insurer waives its rights of subrogation as to any claim against unit owners, the Association and their respective servants, agents and guests, and that the insurance cannot be canceled, invalidated nor suspended on account of conduct of any one or more unit owners or the Association or their servants, agents and guests without thirty (30) days prior written notice to the Association giving it an opportunity to cure the defect within that time.

- (2) Liability Insurance. Public liability insurance shall be provided covering all claims customarily insured against with respect to the common elements and facilities and the Association's management thereof.
- (3) Workers Compensation. Workers compensation insurance shall be provided by the Association to the extent necessary to comply with applicable state law.
- (4) Other Insurance. The Board of Directors may provide such other insurance as it determines is necessary or desirable.

Section 10.04 - Use of Proceeds. Insurance proceeds shall first be disbursed by the Association as trustee for the repair or restoration of the damaged common elements. The unit owners and their mortgagees shall not be entitled to receive payment of any portion of the insurance proceeds unless the Association has determined not to rebuild or a court has ordered partition of the condominium property or there is a surplus of insurance proceeds after the common elements have been completely repaired or restored.

Section 10.05 - Insurance by Unit Owners. Unit owners shall be responsible to provide policies of insurance covering their respective units and following items:

- (1) The contents of the owner's unit, the owner's automobile, any additions and improvements to his or her unit, the fixtures, decorating and furnishings therein and the owner's personal property stored elsewhere within the condominium.
- (2) Public liability coverage to the extent not insured by the liability insurance carried by the Association for all of the unit owners pursuant to Section 10.03 hereof.

Section 10.06 - Limitation on Liability. No unit owner or his mortgagee shall have any claim against any other unit owner, the Association, its officers or directors, the Declarant, the manager or managing agent of the condominium or their respective employees and agents for damage to the common elements, the units or to any personal property located in the units or common elements caused by fire or other casualty to the extent that such damage is covered by fire and other forms of casualty insurance.

ARTICLE XI RECONSTRUCTION

Section 11.01 - Determination. Partial damage or total destruction of any part of the common elements shall be repaired and rebuilt as soon as practicable and substantially to the same design, plan and specifications as originally built, except that if the cost of

repair or reconstruction would exceed the amount of available insurance proceeds, the Association may, by written consent of at least seventy-five percent (75%) of the unit owners and their mortgagees and within ninety (90) days of the date of the damage or destruction, determine not to rebuild or repair. In such event, the property shall be subject to an action for partition pursuant to the Act.

Section 11.02 - Variances. On reconstruction, the design, plan and specifications of any building or unit may vary from that of the original upon approval of the Association, provided, however, that the number of square feet of any unit may not vary by more than five percent (5%) from the number of square feet for such unit as originally constructed, and the location of the buildings shall be substantially the same as prior to damage or destruction.

Section 11.03 - Financing. The proceeds of any insurance provided by the Association and collected for such damage or destruction shall, as provided in Article X of this Declaration, be available to the Association for the purpose of repair or reconstruction. The Association shall have the right to levy assessments as a common expense against all unit owners in the event that the proceeds of any insurance collected are insufficient to pay the estimated or actual costs of repair or reconstruction.

ARTICLE XII ASSOCIATION OF UNIT OWNERS

Section 12.01 - Legal Entity. The affairs of this condominium shall be governed by an unincorporated association of unit owners. The Association shall be known as the Sylvan Park Condominium Owners' Association (herein the "Association").

Section 12.02 - Membership and Voting Rights. The record owner(s) of each unit, which may be the Declarant, shall automatically be members of the Association. Membership in the Association is appurtenant to and shall not be separated from ownership of the condominium unit. There shall be one vote for each unit at all meetings of the Association. The vote for each unit shall be exercised (and may be restricted) as set forth in the By-Laws, but in no event shall more than one vote be cast with respect to any unit. There can be no split vote. Unit owners may vote by proxy, but the proxy is effective only for a maximum period of 180 days following its issuance, unless granted to a mortgagee or lessee.

Section 12.03 - Powers of the Association. The Association may take any action authorized by the Act, this Declaration, the Association's By-Laws or any rules and regulations of the Association and shall have the authority and power to:

- (1) adopt budgets for revenues, expenditures and reserves and to levy and collect assessments for common expenses from the unit owners;

- (2) employ and dismiss employees and agents;
- (3) sue on behalf of the unit owners;
- (4) make contracts and incur liabilities;
- (5) cause additional improvements to be made as a part of the common elements;
- (6) grant easements through or over the common elements;
- (7) grant or withhold approval of any action by a unit owner or other person which would change the exterior appearance of any condominium building;
- (8) enforce the obligation of unit owners to maintain and repair limited common elements;
- (9) obtain and pay for the services of any person or entity to manage its affairs, or any part thereof, to the extent it deems advisable, as well as such other personnel as the Association shall determine to be necessary or desirable for the proper operation of the condominium, whether such personnel are furnished or employed directly by the Association or by any person or entity with whom or which it contracts;
- (10) obtain and pay for legal and accounting services necessary or desirable in connection with the operation and administration of the condominium;
- (11) acquire and hold for the use and benefit of all of the owners tangible and intangible personal property and dispose of the same by sale or otherwise, and the beneficial interest in any such property shall be deemed to be a common element;
- (12) establish reasonable rules and regulations governing the use of the units and the common elements, which rules and regulations shall be consistent with the rights and duties of unit owners as established in this Declaration;
- (13) contract for garbage and trash collection, snow and ice removal, lawn and landscaping care, common area maintenance and other common services;
- (14) exercise any other power granted to the Association by the Act, this Declaration or the By-Laws.

Section 12.04. - Meetings of the Association. Meetings of the Association shall be governed by the following and such additional rules as may be set forth in the By-Laws:

- (1) The Association shall maintain a roster of names and addresses of the current unit owners to whom the notice of meetings of the Association shall be sent.
- (2) Each unit owner shall furnish the Association with his or her name and current mailing address and no unit owner may vote at a meeting of the Association until this information is furnished.
- (3) No regular or special meeting of the Association may be held except on at least ten (10) days written notice delivered or mailed to each unit owner at the address shown on the roster or unless waivers are duly executed by unit owners.

Section 12.05 - Declarant Control. The Declarant, or persons designated by the Declarant, may appoint and remove the officers of the Association and exercise the powers and responsibilities otherwise assigned by the Act, this Declaration or the By-Laws to the Association or to its officers for a period ending ten (10) years after the date that the first condominium unit is conveyed by the Declarant to any person other than the Declarant, or thirty (30) days after the conveyance of seventy-five percent (75%) of the common element interests to purchasers, whichever shall first occur. This provision is subject to limitations respecting the election of Association directors as contained in the Act and set forth in the By-Laws.

Section 12.06 - Indemnity of Association. The Association and its officers and directors shall not be liable to the unit owners for any mistakes of judgment or any acts or omissions made in good faith as such directors or officers. The unit owners shall indemnify and hold harmless each of such directors and officers against all contractual liability to others arising out of contracts made by such directors and officers on behalf of the unit owners or the Association, unless any such contract shall have been made in bad faith or contrary to the provisions of this Declaration. Such directors and officers shall have no personal liability with respect to any contract made by them on behalf of the unit owners or the Association. The liability of any unit owner arising out of any contract made by such directors or officers or out of the aforesaid indemnity shall be limited to the percentage interest established by Section 4.02 of this Declaration. Each agreement made by such directors or officers or by the managing agent on behalf of the unit owners or the Association shall be executed by such directors or officers or the managing agent, as the case may be, as agents for the unit owners or for the Association.

ARTICLE XIII EASEMENTS AND ENCROACHMENTS

Section 13.01 - Utility Repair Easements. Easements are hereby declared and granted for utility repair purposes, including the right to install, lay, maintain, repair and replace water mains, laterals and pipes, sanitary sewer mains, laterals and pipes, gas

mains, storm sewers, telephone wires and equipment, cable television lines, electrical conduits and wires and equipment over, under, along, through and on any part of the common elements. These easements shall run only to the Declarant and Association and not to any utility company unless specifically conveyed or granted to such utility company by the Declarant or the Association.

Section 13.02 - Easements to Run with the Land. All interests and rights described and set forth in this Declaration are easements appurtenant to and running with the land, perpetually in full force and effect and shall at all times inure to the benefit of and be binding upon the Declarant, the Declarant's successors and assigns, and upon any unit owner, purchaser, mortgagee or other person or entity having an interest in said land or any part or parcel thereof.

Section 13.03 - Encroachments. In the event that, by reason of the construction, settling or shifting of any building, any part of the common elements encroaches or shall hereafter encroach upon any part of any unit, or any part of any unit encroaches or shall hereafter encroach upon any part of the common elements or upon another unit, valid easements for the maintenance of such encroachments and for the use of such adjoining space are hereby established and shall exist for the benefit of such unit owners and the common elements as the case may be, so long as all or any part of the building containing such unit shall remain standing; provided, however, that in no event shall a valid easement for any encroachment be created in favor of the owner of any unit, or in favor of the owners of the common elements if such encroachment occurred due to the willful conduct of such owner or owners. The provisions contained in this section relating to such easements shall apply only insofar as it may be necessary to carry out the terms and intent of the Declaration.

ARTICLE XIV MUNICIPAL SERVICES

Section 14.01 - Sewer and Water Charges. Each unit owner is responsible for the timely payment of sanitary sewer and water user charges imposed upon the unit by the City of West Bend.

Section 14.02 - Property Taxes. In accordance with the Act, each unit, together with its percentage interest in the common elements, is subject to property tax assessments and the collection of taxes in the same manner as any other parcel of real estate.

ARTICLE XV MISCELLANEOUS PROVISIONS

Section 15.01 - Notice to Mortgage Lenders. Upon written request to the Association, the holder of any duly recorded mortgage or other interest in any unit shall be given a copy of any and all notices permitted or required by this Declaration to be given to the unit owner whose unit is subject to such mortgage or interest.

Section 15.02 - Covenants to Run with Land. Each grantee (purchaser of a unit) of the Declarant, and each subsequent purchaser, by the acceptance of a deed or contract of conveyance, accepts the same subject to all restrictions, conditions, covenants, reservations, liens and charges, and to the jurisdiction, rights, benefits and privileges of every character hereby granted, created, reserved or declared; and all impositions and obligations hereby imposed shall be deemed and taken to be covenants running with the land and shall bind any person having at any time any interest or estate in said land or any unit thereon, and shall inure to the benefit of such unit owner in like manner as though the provisions of this Declaration were recited and stipulated at length in each and every deed of conveyance or instrument of title.

Section 15.03 - Non-Waiver of Covenants. No covenant, restriction, condition, obligation or provision contained in this Declaration shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violations or breaches which may occur or any time lapse.

Section 15.04 - Waiver of Damages. Neither the Declarant nor his agents, representatives or employees shall be liable for any claim whatsoever arising out of or by reason of any actions performed pursuant to any authority reserved, granted or delegated to the Declarant pursuant to this Declaration, or the Declarant's capacity as developer, owner, manager or seller of the condominium, whether such claim (i) is asserted by the unit owner, unit occupant, unit mortgagee, the Association or by any person or entity claiming through any of them; or (ii) is made on account of injury to person or damage to or loss of property, wherever located and however caused.

Section 15.05 - Amendment of Declaration. This Declaration may be amended with the written consent of at least two-thirds (2/3) of the unit owners, provided, however, that no provision of this Declaration may be changed, modified or rescinded so as to conflict with the provisions of the Act. A unit owner's written consent is not effective unless it is approved by the mortgagee of the unit, if any. Amendments become effective when recorded in the office of the Register of Deeds of Washington County, Wisconsin.

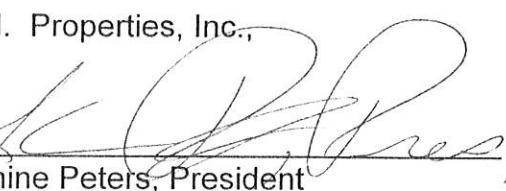
Section 15.06 - Severability. The invalidity of any covenant, restriction, condition, limitation or any other provision of this Declaration or any part of the same, shall not impair or affect in any manner the validity, enforceability or effect of the remainder of this Declaration.

Section 15.07 - Service of Process. At the time of the adoption of this Declaration, the registered agent for service of process shall be Jeannine Peters, 1008 Hazelwood Ct., West Bend, Wisconsin 53095. Change of agent for service of process may be

accomplished by resolution of the Board of Directors of the Association which change of registered agent shall be filed with the Clerk of the municipality in which the condominium is located.

IN WITNESS WHEREOF, the said Declarant, has executed this Declaration on the 9th day of October, 1998.

J. P. I. Properties, Inc.,

By 
Jeannine Peters, President

STATE OF WISCONSIN)
SS.
WASHINGTON COUNTY)

Personally came before me this 9th day of October, 1998, Jeannine Peters, President of the above named corporation, to me known to be such person who executed the foregoing instrument, and to me known to be such President of said Corporation, and acknowledged that she executed the foregoing instrument as such officer as the deed of said Corporation, by its authority.

Subscribed and sworn to before me
this 9th day of October, 1998.

Laurie T. O'meara prez
Notary Public, Washington County, Wisconsin
My Commission expires: 1-7-2001
Laurie T. O'meara prez

This instrument was drafted by:

Karen M. Christianson
O'Meara, Eckert, Pouros & Gonring
P.O. Box 348
West Bend, WI 53095

SYLVAN PARK CONDOMINIUMS

LOT 2 OF CERTIFIED SURVEY MAP NO 9895 RECORDED IN THE WASHINGTON COUNTY
REGISTRY ON JUL 10, 1998 IN VOLUME 34, PAGES 260-262A, OF CERTIFIED SURVEY MAPS
OF WASHINGTON COUNTY, AS DOCUMENT #786980, BEING A DIVISION OF LOT 4 OF CSM #4454 AS
RECORDED IN VOLUME 29, PAGE 315 OF CERTIFIED SURVEY MAPS OF WASHINGTON COUNTY AND
LOT 11 OF MINZ PARK SUBDIVISION, ALL IN THE SE 1/4 OF SECTION 23, TOWN 11 NORTH,
RANGE 19 EAST, CITY OF WEST BEND, WASHINGTON COUNTY, WISCONSIN.

DECLARANT:

J.P. PROPERTIES INC
1008 HAZELWOOD CT
WEST BEND, WI 53095

SURVEYOR'S CERTIFICATE:



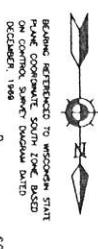
STATE OF WISCONSIN
SURVEYOR GENERAL
WISCONSIN
RECEIVED
JULY 10 1998
GARRET D. SPENNER
S-1297

$\Delta = 37^{\circ}0'4''39''$
R = 240.00'
L = 155.31'
CH = 152.61'
CBL = N25°43'53.5"E

NOTES:
DWELLING UNITS ARE SHADED.
ALL AREAS OTHER THAN
UNITS ARE UNSHADED COMMON
ELEMENTS.

NOTES:

- 1" IRON PIPE FOUND
- 2" IRON PIPE FOUND
ALL OTHER CORNERS STAKED
WITH 1/2" IRON PIPE WEIGHING
1.68 LBS/LINEAL FOOT.
- UTILITY EASEMENT
- DRAINAGE EASEMENT
- PLANTING STRIP



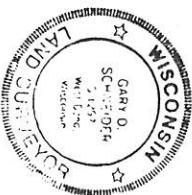
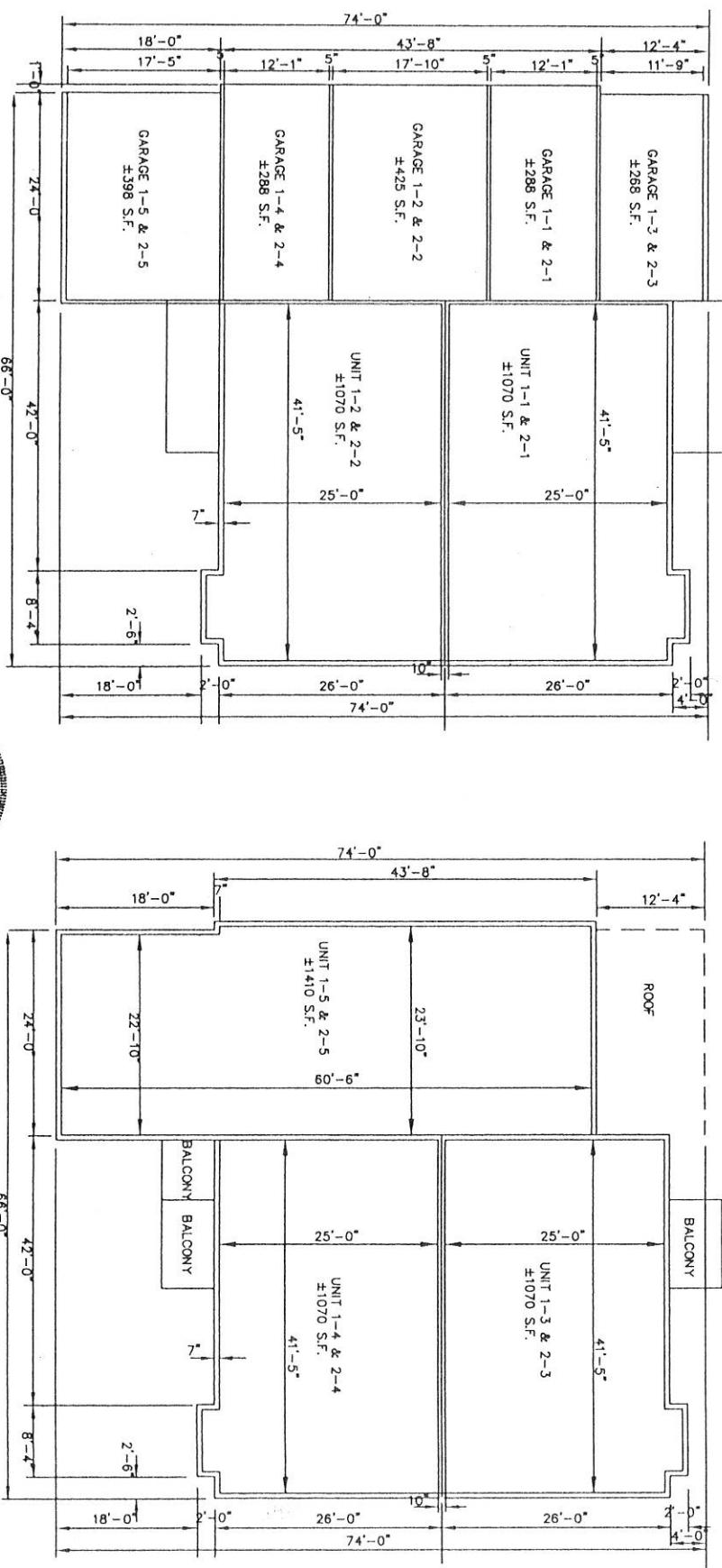
BEARING REFERENCES TO WISCONSIN STATE
PLANE COORDINATES, SOUTH ZONE, BASED
ON 1956 NORTH AMERICAN Datum
DECEMBER, 1998

SCALE: 1"-100'

K&A
KAPUR & ASSOCIATES
CONSULTING ENGINEERS
7711 N. PORT WASHINGTON RD.
MILWAUKEE, WI 53217

SYLVAN PARK CONDOMINIUMS

LOT 2 OF CERTIFIED SURVEY MAP NO 4995 RECORDED IN THE WASHINGTON COUNTY
OF WASHINGTON COUNTY AS DOCUMENT #786980 BEING A DIVISION OF LOT 4 OF CSM #4454 AS
RECORDED IN VOLUME 29 PAGE 316 OF CERTIFIED SURVEY MAPS OF WASHINGTON COUNTY AND
LOT 11 OF MINT PARK SUBDIVISION ALL IN THE SE 1/4 OF THE NW 1/4 OF SECTION 25, TOWN 11 NORTH,
RANGE 19 EAST, CITY OF WEST BEND, WASHINGTON COUNTY, WISCONSIN.



K&A
KAPUR & ASSOCIATES
CONSULTING ENGINEERS
7711 N. PORT WASHINGTON RD.
MILWAUKEE, WI 53217

EXHIBIT B

<u>Unit</u>	<u>Identification Number</u>	<u>Street Address</u>	<u>Tax Key Number</u>
	1-1	284 Minz Park Circle	To Be Assigned
	1-2	284 Minz Park Circle	
	1-3	284 Minz Park Circle	
	1-4	284 Minz Park Circle	
	1-5	284 Minz Park Circle	
	2-1	294 Minz Park Circle	
	2-2	294 Minz Park Circle	
	2-3	294 Minz Park Circle	
	2-4	294 Minz Park Circle	
	2-5	294 Minz Park Circle	

gina/sylvan.dec

TABLE OF CONTENTS

BY-LAWS

SYLVAN PARK CONDOMINIUMS OWNERS ASSOCIATION WEST BEND, WISCONSIN

ARTICLE I - GENERAL PROVISIONS	Page Number
---------------------------------------	--------------------

Section 1.01 -	Unincorporated Association	1
Section 1.02 -	Mailing Address	1
Section 1.03 -	Declarant Control	1
Section 1.04 -	Fiscal Year	1
Section 1.05 -	Conflicts	1

ARTICLE II - ASSOCIATION MEMBERSHIP

Section 2.01 -	Roster of Unit Owners	1
Section 2.02 -	Representation of Multiple Owners and Entities	1
Section 2.03 -	Certificate of Membership	2

ARTICLE III - ASSOCIATION MEETINGS

Section 3.01 -	Initial Meetings	2
Section 3.02 -	Annual Meetings	2
Section 3.03 -	Special Meetings	2
Section 3.04 -	Place of Meetings	2
Section 3.05 -	Notice of Meetings	2
Section 3.06 -	Quorum	3
Section 3.07 -	Suspension of Voting Rights	3
Section 3.08 -	Proxies	3
Section 3.09 -	Controlling Vote	3

ARTICLE IV - BOARD OF DIRECTORS

Section 4.01 -	Number	3
Section 4.02 -	Term of Office	3
Section 4.03 -	Removal	3
Section 4.04 -	Compensation	3
Section 4.05 -	Nomination	4
Section 4.06 -	Election	4
Section 4.07 -	Limitations	4

ARTICLE V - MEETINGS OF DIRECTORS

Section 5.01 -	Regular Meetings	4
Section 5.02 -	Special Meetings	4
Section 5.03 -	Quorum	4
Section 5.04 -	Action Taken Without a Meeting	4
Section 5.05 -	Waiver of Notice of Meeting	4

ARTICLE VI - POWERS AND DUTIES OF THE BOARD OF DIRECTORS

Section 6.01 -	General	5
Section 6.02 -	Specified	5
Section 6.03 -	Acquiring and Conveying Property	7
Section 6.04 -	Borrowing Money	7

ARTICLE VII - OFFICERS AND THEIR DUTIES

Section 7.01 -	Enumeration of Officers	7
Section 7.02 -	Election of Officers	7
Section 7.03 -	Term	7
Section 7.04 -	Special Appointments	7
Section 7.05 -	Resignation and Removal	7
Section 7.06 -	Vacancies	7
Section 7.07 -	Multiple Offices	8
Section 7.08 -	Duties	8

ARTICLE VIII - COMMITTEES

Section 8.01 -	General Committees	8
Section 8.02 -	Nominating	8

ARTICLE IX - COMMON EXPENSES

Section 9.01 -	Illustrative List	9
Section 9.02 -	Typical Expenses	9

ARTICLE X - AMENDMENTS

Section 10.01 -	Presentment	10
Section 10.02 -	Vote Required	10

BY-LAWS

SYLVAN PARK
CONDOMINIUM OWNERS ASSOCIATION**ARTICLE I**
GENERAL PROVISIONS

Section 1.01. - Unincorporated Association. The affairs of this condominium shall be governed by an unincorporated association of its unit owners known as "Sylvan Park Condominium Owners Association".

Section 1.02 - Mailing Address. The Association's mailing address shall be the home address of its President or such other address as the President shall designate.

Section 1.03 - Declarant Control. The affairs of the condominium and the Association shall be subject to control by the Declarant as set forth in Section 12.05 of the Declaration.

Section 1.04 - Fiscal Year. The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of recording of the Declaration.

Section 1.05 - Conflicts. In case of any conflict between the Condominium Ownership Act (the Act) or the Declaration and these By-Laws, the Act or the Declaration, as the case may be, shall control.

ARTICLE II
ASSOCIATION MEMBERSHIP

Section 2.01 - Roster of Unit Owners. The Association shall maintain a current roster of the names and addresses of every unit owner to whom notice of meetings of the Association shall be sent. The roster shall also include the name and address of each mortgagee of a unit and the name and address of each person designated pursuant to Section 2.02 hereof.

Section 2.02 - Representation of Multiple Owners and of Entities. When a unit has multiple owners, or such unit is owned by a partnership, corporation, trust, estate or other entity, then such owner(s) shall have the right to file a written designation with the Secretary specifying the person who shall represent the unit as the voting member in all meetings. Such written designation shall remain in effect and be binding upon such unit owners(s) until a written revocation by the unit owner(s) is filed with the Secretary. If such written designation or a properly signed proxy has not been filed before any meeting, then

the presiding officer at such meeting shall have the right to designate any person present representing the unit owner(s) as the voting member to cast the vote for such unit at such meeting and such designation shall be conclusive for that meeting.

Section 2.03 - Certificate of Membership. The Board of Directors may issue membership certificates to the persons or entities owning units, but such certificates shall not be transferable in any manner whatsoever and the existence or production of any such certificate for any unit shall not supersede or affect the validity of the membership roster of the Association.

ARTICLE III ASSOCIATION MEETINGS

Section 3.01 - Initial Meetings.

(1) Prior to the conveyance of fifty percent (50%) of the common element interest by the Declarant to purchasers, the Association shall hold a meeting and the unit owners, other than the Declarant, shall elect a thirty-three and one-third percent (33-1/3%) of the Directors.

(2) The calculation of the percentage of common element interest conveyed by the Declarant to purchasers under (1) shall be determined by dividing the total number of units which have been conveyed by the total number of units declared in the Declaration.

(3) Not later than forty-five (45) days after the expiration of the period of Declarant control, the Association shall hold a meeting and the unit owners shall elect all of the Directors of the Association.

Section 3.02 - Annual Meetings. The first annual meeting shall be held in the month of October of the year in which the meeting convened in accordance with Section 3.01(3) of these By-Laws is held. Each subsequent annual meeting shall, as determined by the first annual meeting, be held on the same day of the same month of each year thereafter.

Section 3.03 - Special Meetings. Special meetings of the Association may be called at any time by the President or by the Board of Directors, or upon written request of the unit owners who are entitled to vote one-fourth (1/4) of all of the votes.

Section 3.04 - Place of Meetings. All meetings shall be held at the condominium or at such other place in Washington County, Wisconsin, as the Board of Directors may designate.

Section 3.05 - Notice of Meetings. No regular or special meeting of the Association may be held except on at least ten (10) days' written notice delivered or mailed to every unit owner at the address shown on the roster or unless waivers are duly executed

by all unit owners. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.

Section 3.06 - Quorum. The presence at an Association meeting of owners and proxies entitled to cast a majority of the Association votes shall constitute a quorum for any action except as otherwise provided in the Act, the Declaration, or these By-Laws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present or be represented.

Section 3.07 - Suspension of Voting Rights. No unit owner may vote at a meeting of the Association until such owner shall furnish the Association with his or her name and current mailing address for the roster of unit owners. Further, a unit owner may not vote at a meeting of the Association if the Association has recorded a Statement of Condominium Lien on the owner's unit and the amount necessary to release the lien has not been paid at the time of the meeting.

Section 3.08 - Proxies. At all Association meetings owners may vote in person or by proxy. All proxies shall be in writing and filed with the Secretary not later than the day before the scheduled meeting. Every proxy shall be revocable and shall automatically cease upon conveyance of a unit or upon the termination of an owner's interest therein. In any event, a proxy is effective only for a maximum period of 180 days following its issuance unless it is granted to a mortgagee or lessee.

Section 3.09 - Controlling Vote. Unless otherwise provided in the Act, the Declaration, or these By-Laws, decisions of the Association shall be made on a majority of votes of the unit owners present and voting.

ARTICLE IV BOARD OF DIRECTORS

Section 4.01 - Number. The affairs of this Association shall be managed by a Board of three (3) Directors.

Section 4.02- Term of Office. The Directors shall take office upon election and shall serve terms on the following basis: one (1) Director shall serve for a term of one (1) year, one (1) Director shall serve for a term of two (2) years and one (1) Director shall serve for a term of three (3) years. Thereafter, Directors shall be elected for three (3) year terms.

Section 4.03 - Removal. Any Director may be removed from the Board with or without cause, by a vote of two-thirds (2/3) of the Directors or by a majority vote at an Association meeting. In the event of the death, resignation or removal of a Director, a

successor shall be selected by the remaining members of the Board and shall serve for the unexpired term.

Section 4.04 - Compensation. No Director shall receive compensation for any service rendered to the Association. Any Director may, however, be reimbursed for actual expenses incurred in the performance of duties.

Section 4.05 - Nomination. Nominations for Director shall be made by a Nominating Committee of three (3) voting members. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the Association, to serve from the close of such annual meeting until the close of the next annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filed. Nominations for Directors may also be made from the floor at the annual meeting.

Section 4.06 - Election. Election to the Board of Directors shall be by secret written ballot. The person(s) receiving the largest number of votes shall be elected.

Section 4.07 - Limitations. Not more than one (1) Director may be a non-unit owner.

ARTICLE V MEETING OF DIRECTORS

Section 5.01 - Regular Meetings. Regular meetings of the Board of Directors shall be held quarterly without notice, at such place and hour as may be fixed from time to time by resolution of the Board. Should said meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day which is not a legal holiday.

Section 5.02 - Special Meetings. Special meetings of the Board of Directors shall be held when called by the President of the Association or by any two (2) Directors after not less than ten (10) days notice to each Director.

Section 5.03 - Quorum. A majority of the number of Directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the Directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

Section 5.04 - Action Taken Without a Meeting. The Directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the Directors. Any action so approved shall have the same effect as though taken at a meeting of the Directors.

Section 5.05 - Waiver of Notice of Meeting. Any Director shall have the right to file a written waiver of notice of the meeting of the Board of Directors and consent to the transaction of any business that may come before the meeting. Such waiver can be given before or after any meeting and shall be effective when filed with the Secretary with the minutes of the meeting.

ARTICLE VI POWERS AND DUTIES OF THE BOARD OF DIRECTORS

Section 6.01 - General. The Board of Directors shall have the authority to exercise, for and on behalf of the Association, all powers, duties and authority vested in or delegated to the Association by the Act, or the Declaration, except where the Act or Declaration specifically require a vote of the Association membership.

Section 6.02 - Specified. The Board of Directors shall have the specified power and duty to:

- (1) Adopt administrative rules and regulations (herein referred to as the "Rules and Regulations") governing the use and occupancy of the units; the use of the common elements; the conduct of the unit owners, unit occupants and their guests; and to establish penalties for the infraction thereof; provided, however, that any portion of such Rules and Regulations may be amended or rescinded by the unit owners representing sixty-seven percent (67%) of the units at any annual or special meeting if written notice thereof is given to all members at least ten (10) days before the date of such meeting.
- (2) Employ a manager, managing agent, independent contractor or such other employees and personnel as the Board of Directors deems necessary, and to prescribe their compensation and duties.
- (3) Cause to be kept, using standard bookkeeping procedures, detailed and accurate records of the receipts and expenditures affecting the common elements, specifying and itemizing the maintenance and repair expenses of the common elements and any other expenses incurred, together with a complete record of all proceedings and activities of the Board of Directors and the Association. A summary of such records shall be presented to the Association membership at each annual meeting.
- (4) Cause all vouchers authorizing the payment of common expenses, and the books and papers of the Association to be available for examination by the unit owners at convenient times at the principal office of the Association, where copies may be purchased at reasonable cost.
- (5) Prepare on or before September 30th of each year an annual budget for consideration and adoption by the annual meeting of the Association which

budget shall show the estimated income and receipts of the Association, together with the common expenses which will be required to properly maintain the common elements as provided in the Declaration.

- (6) Fix the amount of the regular monthly assessments required to be paid by each unit based on such annual budget and a reasonable amount considered by the Board of Directors to be necessary for a reserve for contingencies, replacements and improvements.
- (7) Furnish to each unit owner at or before the annual meeting each year a summary of the proposed Association budget and a statement of the monthly assessment to be made to each unit during the following year, together with a statement of the rate of interest which has been fixed by the Board of Directors to be charged on unpaid assessments.
- (8) Sue to recover a money judgment for unpaid assessments and charges or foreclose the lien against any unit for which assessments or charges are not paid, in which event the Board of Directors on behalf of the Association may bid on such unit at foreclosure sale and acquire, hold, lease, mortgage and convey the unit.
- (9) Secure and maintain adequate policies of insurance as required by the Declaration.
- (10) Cause such officers, directors or employees of the Association having a financial responsibility to be bonded at the expense of the Association as it may deem appropriate.
- (11) Contract for or otherwise provide for such services as may be necessary to manage, control and maintain the common elements in good, safe, clean, attractive and sanitary condition, order and repair.
- (12) Levy special assessments as authorized by the Declaration, provided that:
 - (a) a written report setting forth the reasons for and the estimated amount of the funds required, the proposed assessment against each unit, and the date or dates of payment is provided to the unit owners with the notice of the special Association meeting at which such special assessment will be considered; and
 - (b) such special assessment is approved by the affirmative vote of unit owners representing a majority of the votes.
- (13) Designate by resolution, from time to time, one or more banks to act as depository for the funds of the Association.

- (14) Establish procedures for the approval of all disbursements from the Association's funds and for the regular audit of the books and records of the Association.
- (15) Suspend for not more than 60 days, after notice and hearing before the Board, the voting rights of any unit owner, tenant or occupant who is in default in the payment of any assessment levied by the Association or who is charged with a substantial infraction of the Rules and Regulations.

Section 6.03 - Acquiring and Conveying Property. The Board of Directors may acquire and retain property in the name of the Association for and on behalf of all unit owners and may grant a mortgage on such property. In such event, assessments shall be made against all unit owners as part of the common expenses in order to provide the required purchase or mortgage payments. Decisions respecting the acquisition or conveyance of Association property shall require the approval of sixty-seven percent (67%) of the unit owners.

Section 6.04 - Borrowing Money. The Board of Directors shall not borrow money on behalf of the Association unless authorized to do so by at least sixty-seven percent (67%) of the unit owners. Funds required for the repayment of borrowed money shall be part of the common expenses of the Association.

ARTICLE VII OFFICERS AND THEIR DUTIES

Section 7.01 - Enumeration of Officers. The Officers of this Association shall be a President and Vice President, who shall at all times be members of the Board of Directors, a Secretary, a Treasurer, and such other officers as the Board may from time to time by resolution create.

Section 7.02 - Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the Association.

Section 7.03 - Term. The officers of this Association shall be elected annually by the Board of Directors and each shall hold office for one (1) year unless he/she shall sooner resign, be removed or otherwise be disqualified to serve.

Section 7.04 - Special Appointments. The Board of Directors may appoint such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may from time to time determine.

Section 7.05 - Resignation and Removal. Any officer may be removed from office with or without cause by the Board of Directors. Any officer may resign at any time by giving written notice to the Secretary. Such resignation shall take effect on the date of

receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 7.06 - Vacancies. A vacancy is any office shall be filled by appointment by the Board of Directors. The officer appointed to such vacancy shall serve for the remainder of the term of the officer replaced.

Section 7.07 - Multiple Offices. The offices of Secretary and Treasurer may be held by the same person. No person shall simultaneously hold more than one (1) of the other offices except in the case of special offices created pursuant to Section 7.04 hereof.

Section 7.08 - Duties. The duties of the officers are as follows:

- (1) **President.** The President shall preside at all meetings of the Board of Directors and Association; shall see that the orders, resolutions, Rules and Regulations of the Board are carried out; shall sign all leases, mortgages, deeds and other instruments of conveyance and shall co-sign all checks and promissory notes.
- (2) **Vice-President.** The Vice-President shall act in the place and stead of the President in the event of the President's absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required by the Board of Directors.
- (3) **Secretary.** The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board of Directors and of the Association; serve notice of meetings of the Board and of the Association; keep the Association roster of unit owners and addresses; sign, verify and file all statements of condominium liens; certify statements of unpaid condominium assessments for delivery to unit grantees; co-sign all leases, mortgages, deeds and other instruments of conveyance; and perform such other duties as required by the Board.
- (4) **Treasurer.** The Treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; cause an annual audit of the Association books to be made by a public accountant at the completion of each fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be presented to the Association at its annual meeting and deliver a copy of each to the unit owners.

ARTICLE VIII
COMMITTEES

Section 8.01 - General Committees. The Board of Directors shall appoint such committees for such purposes and terms as it deems appropriate to discharge the duties and responsibilities of the Association and the Board of Directors and to provide for the proper operation of the Association.

Section 8.02 - Nominating. The Board of Directors shall appoint a Nominating Committee having the number of members and the responsibilities as specified in Section 4.05 of these By-Laws.

ARTICLE IX COMMON EXPENSES

Section 9.01 - Illustrative List. The common expenses set forth in Section 9.02 are intended only to guide unit owners, directors and officers in understanding the nature and purpose of common expenses. The common expenses actually incurred by the Association may include items not listed in Section 9.02 or conversely, may not include items which are listed. The Board of Directors shall have full authority to determine and authorize appropriate common expenses.

Section 9.02 - Typical Expenses. Common expenses may include, but are not limited to, the cost of:

- (1) maintaining the grounds which are part of the common elements, including cutting of grass, care of shrubs and trees.
- (2) snow removal from all of the sidewalks and parking areas and private drives of the condominium.
- (3) providing garbage, rubbish and trash collection.
- (4) providing water, sewer, electrical, gas and other utility services for the project, except to the extent that any part of the same are separately metered or billed to individuals.
- (5) property and liability insurance on the condominium and the cost of such other insurance as the Association may obtain, to the extent that the same is not required to be separately billed to individuals.
- (6) the services of the management and maintenance personnel or independent contractors as the Association shall consider necessary for the operation of the condominium.
- (7) providing such legal and accounting services as may be considered necessary to the operation of the condominium.

- (8) acquiring, painting, maintaining, replacing, repairing, operating and landscaping the common elements and such furnishings and equipment for the common elements as the Board of Directors shall determine are necessary and proper.
- (9) any and all other materials, supplies, labor, services, maintenance, repairs, taxes, assessments or the like which the Association is required to secure or pay for by law, or otherwise, or which in the discretion of the Board of Directors shall be necessary or proper for the operation and use of the common elements.
- (10) any amount necessary to discharge any lien or encumbrance levied against the condominiums, or any portion thereof, which may, in the opinion of the Board of Directors, constitute a lien against any of the common elements rather than the interest of the owner of any individual unit.

ARTICLE X
AMENDMENTS

Section 10.01 - Presentment. Amendments to these By-Laws may be initiated and presented by the Board of Directors or any unit owner. Amendments must be submitted in writing to all unit owners at least ten (10) days prior to the annual or specified Association meeting at which they will be considered.

Section 10.02 - Vote Required. These By-Laws may be amended by the affirmative vote of unit owners having sixty-seven percent (67%) or more of the votes.

MANAGEMENT OR EMPLOYMENT CONTRACTS

The Declarant has entered into a contract for management on behalf of the Association with Sylvan Meadows Management Group.

These By-Laws are adopted as of this 9th day of October, 1998.

J. P. I. PROPERTIES, INC.

By:

Jeannine Peters

797699

SYLVAN PARK CONDOMINIUM
OWNERS ASSOCIATION
West Bend, Wisconsin

PROPOSED ANNUAL BUDGET

Monthly Assessment per Unit - \$65.00 per month
x 12 months = \$ 780.00 per year x 10 units \$7,800.00

Expenses:

Refuse Collection	\$1320.00
Maintenance of Grounds and Common Elements	1680.00
Capital Improvements	1200.00
Insurance	1200.00
Management	300.00
Snow Removal	500.00
Utilities	310.00
Legal Fees	<u>1290.00</u>
Total	\$ 7800.00

RULES AND REGULATIONS

1. **OUTSIDE PARKING.** Parking on an occupant's driveway is allowed only in assigned spaces. Short-term parking by guests of other owners may be permitted if agreed to by both owners. No trucks, recreation vehicles, trailers, boats, motorbikes or other commercial or recreational-type vehicle or vehicle bearing any commercial message shall be permitted to park overnight on a driveway. Other than short-term parking (less than 6 hours in a 48-hour period) there shall be a maximum of two vehicles parked on a driveway. No vehicles maintenance of any type other than washing-waxing and emergency service shall be permitted on a driveway. No vehicle parking is permitted on Minz Park Circle. No parking is permitted in front of garages.
2. **GARBAGE AND REFUSE.** All garbage and refuse is to be placed in the dumpsters or carts provided by the Association or its refuse collector. Unit owners and occupants are responsible to remove from the property any material which are not picked up. Carts, if provided, are to be stored in individual garages. No carts or garbage cans are to be stored outside.
3. **LAUNDRY.** Owners and occupants are not permitted to place laundry poles or lines of any type, whether temporary or permanent, outside of the exterior walls of the building. In addition, porches and decks shall not be used for drying laundry.
4. **OUTDOOR ACTIVITIES.** The use of outdoor common areas for grilling, picnic and recreation purposes is permitted, provided that all grills, picnic equipment, lawn furniture and recreation equipment are stored within the unit occupant's garage when not being actively used. In no event shall a balcony or deck be used for grilling. No grills, picnic equipment, lawn furniture or recreation equipment may be left out of doors overnight unless specific areas for such purpose have been set aside by the Association. No basketball hoops may be installed or placed anywhere on the premises. No storage buildings may be placed in the common areas.
5. **FLAMMABLES.** Storage of flammables (gas, propane, etc.) in separate containers (other than vehicle gas tanks) is not recommended inside a unit or its garage.
6. **"FOR SALE" SIGNS.** Signs offering a unit for sale shall be limited to one window sign not larger than 24" x 30".
7. **MOPEDS.** The owners or occupants of a unit shall not keep more than two mopeds on the condominium property and shall keep them in their garages when not in use.

8. **OWNER RESPONSIBILITY.** Unit owners are responsible for making certain that all unit occupants, guests and employees are aware of these rules and regulations and that they comply with them.
9. **PEACE AND ORDER.** All unit occupants and their guests shall conduct themselves, particularly when in common areas, in a manner which is respectful of the peaceful and quiet enjoyment of the condominium by the other occupants. All occupants and their guests shall also comply with all applicable laws and ordinances.
10. **ENFORCEMENT.** When Association has reason to believe there is noncompliance with rules and regulations within a unit, Association is permitted to enter that unit at reasonable hours of day when that unit occupant is present to verify compliance.
11. **PETS.** No pets are allowed except in 284 Minz Park Circle provided:
 - A. The only animals permitted anywhere in the condominium are small birds in cages, fish, one domesticated cat or one dog under twenty inches in height at the shoulders.
 - B. Dogs and cats must be registered by the owner with the Association. A registration shall be accompanied by a color photograph. An annual maintenance fee of \$50 per year shall be paid before the pet is brought on the property. The fee shall be used to defray the cost of extra yard maintenance, fence maintenance or kennel maintenance attributable to the animal. Pets may be outside a unit only if on a leash and accompanied by the owner or within the confines of a fenced area of kennel.
 - C. Pet waste matter shall be promptly removed and disposed of in a sanitary fashion by pet owners.
 - D. No pets may be left unattended overnight or for more than 10 hours at a time. No pet may be left unattended outdoors for more than one hour at a time.

The Board of Directors may order the temporary or permanent removal of any pet creating anuisancee or not kept incompliancec with these rules and regulations.