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PERSONAL DEVELOPMENT PLAN

1. Self-Assessment

As a B.Tech student in Information Technology and Data Analytics (ITDA), I am developing strong technical foundations while also exploring freelancing to gain real-world experience and independence.

| Aspect | Details |
|---------------|---|
| Strengths | Strong analytical and problem-solving ability; Good communication and teamwork; Inter |
| Weaknesses | Time management challenges; Limited freelance experience; Need to improve client com |
| Opportunities | Growing freelance market; Access to online learning; Networking opportunities. |
| Threats | Fast technological change; Competitive job and freelance markets. |

2. Goal Setting (SMART Framework)

| Goal Type | Goal | SMART Description |
|------------------|--|---|
| Short-Term Goal | Improve Time Management | Use planners to balance academics and freelancing within |
| Medium-Term Goal | Build Freelancing Skills | Learn client handling and freelancing platforms within 6 mo |
| Long-Term Goal | Skilled ITDA Professional & Freelancer | Gain expertise in data analytics and complete 5 projects with |

6. Benefits of a Personal Development Plan

- 1. Provides clear direction for academic and freelance balance.
- 2. Encourages continuous learning and improvement.
- 3. Enhances self-awareness and confidence.
- 4. Increases employability and career growth.
- 5. Builds adaptability and motivation for long-term success.

Conclusion

This Personal Development Plan acts as a roadmap for balancing academic goals in ITDA with freelancing aspirations. Through consistent learning, goal setting, and regular review, I aim to build a strong technical foundation and succeed both academically and professionally.