



D E L E G A T E S H A N D B O O K 2 0 1 9



C E L E B R A T I N G T W E N T Y F I V E Y E A R S



ISA 7 VOLUNTARY COMMITMENTS TO SUPPORT IMPLEMENTATION OF SDG14



- 1 ENHANCING THE ROLE OF WOMEN IN MSR
[#OceanAction15467](#)
- 2 SG'S AWARD FOR EXCELLENCE IN DEEP SEA RESEARCH
[#OceanAction15796](#)
- 3 DEEP-SEA LONG TERM OBSERVATORIES
[#OceanAction17746](#)
- 4 DEEP-SEA TAXONOMIC ATLASES
[#OceanAction17776](#)
- 5 ABYSSAL INITIATIVE FOR BLUE GROWTH
[#OceanAction16538](#)
- 6 SUPPORTING AFRICA'S BLUE ECONOMY
[#OceanAction16374](#)
- 7 MAPPING AFRICA'S DEEP SEA RESOURCES
[#OceanAction16494](#)



INTERNATIONAL SEABED AUTHORITY

DELEGATES HANDBOOK 2019

HEADQUARTERS

International Seabed Authority
14-20 Port Royal Street
Kingston
Jamaica

Telephone: +1-876-922-9105/9
Telefax: +1-876-922-0195
Website: isa.org.jm
E-mail: news@isa.org.jm

NEW YORK LIAISON OFFICE

Office of the Permanent Observer for the
International Seabed Authority to the United Nations

One United Nations Plaza
Room 1140
New York, NY 10017
USA

Telephone: +1-212-963-6470/6411
Telefax: +1-212-963-0908

-  twitter.com/isbahq
-  facebook.com/ISBAHeadquarters
-  youtube.com/channel/UCocsS0licTK8il45SKS60sQ?view_as=subscriber



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| 39 | Brazil | |
| 40 | Cameroon | |
| 40 | Chile | |
| 41 | China | |
| 41 | Cuba | |
| 42 | European Union | |
| 42 | France | |
| 43 | Gabon | |
| 43 | Germany | |
| 43 | Italy | |
| 44 | Jamaica | |
| 44 | Japan | |
| 45 | Mexico | |
| 45 | Nigeria | |
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MESSAGE FROM THE SECRETARY-GENERAL

On 16 November 2019, International Seabed Authority (ISA) will be 25 years old.

This is a remarkable achievement. ISA has come a long way in the past 25 years. Against all the odds, the initial doubts about the Part XI regime were resolved through tenacious diplomacy and creative thinking. We have also achieved almost universal participation in the United Nations Convention on the Law of the Sea (UNCLOS), increasing the membership of ISA from 60 to 168. Thanks to the efforts of my predecessors, supported by the commitment of member States, ISA has grown and matured in accordance with the evolutionary approach envisaged in the 1994 Agreement into the organization that it is today.

The Part XI regime and ISA represents a unique experiment in civilization. It is the only example that we have of a global commons that is managed internationally for the benefit of all humanity, on the basis of equity in the allocation of access to resources combined with environmental protection.

It seems to me that more than ever, the Part XI regime is an idea whose time has come. As a result, ISA is today at a critical point of its evolution. This can be seen in the discussions taking place in the Council in relation to the development of the Mining Code, as well as in the Assembly in the context of the implementation of the Strategic Plan for the period 2019-2023.

It is my view that even 25 years after the entry into force of UNCLOS the full potential of ISA's mandate is yet to be fully realized and fully understood. But by building on the achievements of the past 25 years we can use our unique global mandate to move forward collectively in a way that meets the demands of the 2030 Agenda for Sustainable Development.

Michael W. Lodge

Secretary-General



FOREWORD

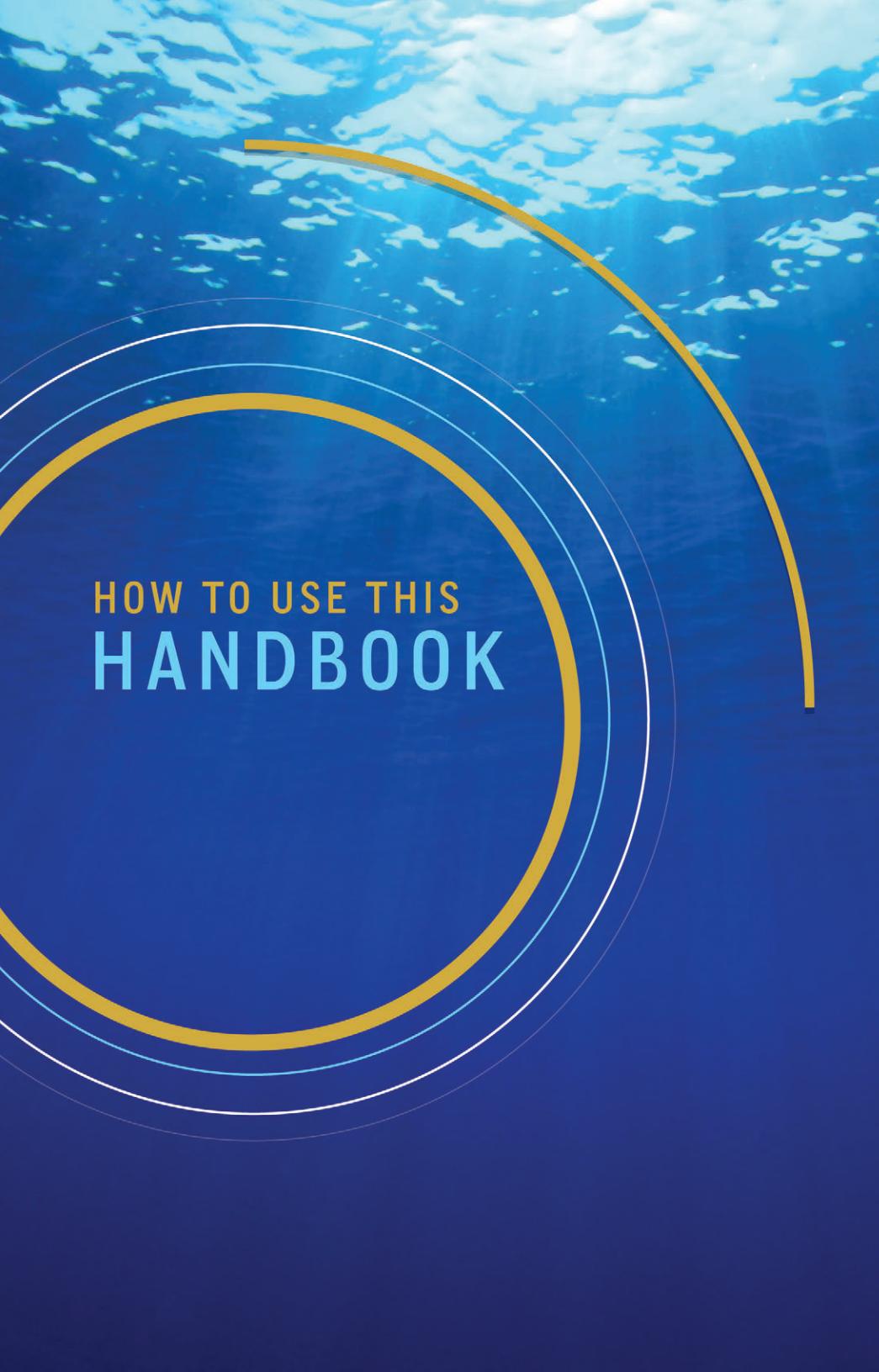
WELCOME TO THE INTERNATIONAL SEABED AUTHORITY!

It is with great pleasure that I present ISA's Delegates Handbook at ISA's historic 25th Session. This Handbook has been prepared with the aim to serve as a valuable guide to delegates on information regarding who we are and what we do as an organization. It also provides guidance to delegates on facilities and services available, seating arrangements, official language interpretation, meeting services, documentation and side events.

Over the years, ISA has made remarkable progress in its work and overall structure. Many of these milestone achievements will be seen through the pages of this handbook and much more will be discussed during the session meetings. It is worthy of note that at the eve of its 25th anniversary, ISA has made much progress in upholding the tenets of UNCLOS. As we continue to work closely together we will achieve even more.

I look forward to working together in our common quest to further advance the principles governing the Area and extend my best wishes for successful deliberations during this yet-another key session.

Alfonso Ascencio-Herrera
Legal Counsel & Deputy to the Secretary-General



HOW TO USE THIS HANDBOOK

PURPOSE

This Handbook is intended as a reference guide for delegates attending the annual sessions of ISA.

STRUCTURE

Introduction

Describes the background of ISA established under the 1982 UNCLOS.

The Assembly

Describes the organs of ISA, the Secretariat and their functions, the status of ratifications of, accessions and successions to the Convention and the 1994 Agreement.

Permanent Missions

Provides a guide on the Protocol on Privileges and Immunities of ISA and the status of parties to the Protocol; Permanent Representatives and members of the Permanent Missions and Guidelines on Protocol for Permanent Missions.

Information for Delegates

Guide to general information on accessing the Secretariat headquarters.

Meeting Services

Provides a guide to available meeting services including interpretation, documentation and reproduction of official documents.

Media and Library Services

Describes the services available to delegates.

Facilities and Services

Provides a list of useful local services and contact numbers.



INTRODUCTION THE INTERNATIONAL SEABED AUTHORITY



ESTABLISHMENT AND FUNCTIONS

ISA was established by article 156 of the 1982 UNCLOS (the Convention). ISA is the organization through which States Parties to the Convention shall, in accordance with the regime for the international seabed area established in Part XI of the Convention and the Agreement relating to the Implementation of Part XI of the United Nations Convention on the Law of the Sea of 10 December 1982, organize and control activities in the Area, particularly with a view to administering the resources of the Area.

ENTRY INTO FORCE OF THE CONVENTION

The Convention entered into force on 16 November 1994. Pursuant to article 156, paragraph 2, all States Parties to the Convention are ipso facto members of ISA.

ENTRY INTO FORCE OF THE AGREEMENT

The Agreement was adopted on 28 July 1994 by General Assembly resolution 48/263. After the adoption of the Agreement, any instrument of ratification or formal confirmation of or accession to the Convention shall also represent consent to be bound by the Agreement. No State or entity may establish its consent to be bound by the Agreement unless it has previously established or establishes at the same time its consent to be bound by the Convention.

On the same date, in accordance with article 7, paragraph 3, provisional application of the Agreement terminated accordingly. States and entities referred to in article 3 of the Agreement which had been applying it provisionally and for which it was not in force were able to continue to be members of ISA on a provisional basis, pending its entry into force for such States and entities. Provisional membership for all States terminated on 16 November 1998.

ASSEMBLY

The governing body of ISA is the Assembly. The Assembly consists of all members of ISA. As the supreme body of ISA, to which other bodies are accountable, it is responsible for setting general policies and regularly reviewing the work of ISA.

COUNCIL

The Council is the executive body of ISA. It establishes specific policies and approves applications for exploration or exploitation rights. Its 36 members are elected by the Assembly for rotating four-year terms, according to a formula intended to ensure the representation of geographical regions as well as groups with special economic interests related to seabed mining.

LEGAL AND TECHNICAL COMMISSION & FINANCE COMMITTEE

Also established are a Legal and Technical Commission, which advises the Council, and a Finance Committee which deals with budgetary and financial related matters. These consist of experts nominated by governments and elected to serve in their individual capacity for five years.

THE SECRETARIAT

The Secretariat, one of the main organs of ISA, is organized along four departmental lines, with each office having a distinct area of action and responsibility: Executive Office of the Secretary-General; Office of Environmental Management and Mineral Resources; and the Office of Legal Affairs. The Secretariat has an important role in supporting the deliberative and decision-making organs of ISA (the Assembly, the Council, the Legal and Technical Commission and the Finance Committee), and the implementation of the decisions of these bodies. At the head of the ISA Secretariat is the Secretary-General.

THE ENTERPRISE

The Enterprise is an organ of ISA that when operationalized, would have the function of carrying out mining activities in the Area directly, as well as the transporting, processing and marketing of minerals recovered from the Area, in accordance with the relevant provisions of the 1982 UNCLOS, as modified by the 1994 Agreement. The Enterprise is also to play the crucial role of facilitating the participation of developing States in deep seabed mining in the Area, as it is able to carry out such mining activities in the reserved areas in association with developing States.

THE INTERNATIONAL SEABED AUTHORITY

2.0

2.1 | ASSEMBLY

The Assembly of ISA consists of all of ISA members and is the “supreme organ” with the power to establish general policies. The membership is composed of all parties to the Convention, numbering 168 at the end of March 2018 (167 States and the European Community).

The functions of the Assembly include:

- The election of members of the Council and the Finance Committee, as well as the Secretary-General, who heads the Secretariat;
- The approval of the two-year budget of ISA as well as the rates by which members contribute towards the budget, based on the scale of assessment established by the United Nations;
- Following adoption by the Council, the approval of rules, regulations and procedures that ISA may establish from time to time, governing exploration and exploitation in the Area;
- The review of reports from other bodies, notably the annual report by the Secretary-General on the work of ISA. This periodic examination gives members the opportunity to comment and make proposals on any aspect of the Authority’s work including the Strategic Plan for ISA.

The Assembly meets in regular annual sessions where a President is elected at the commencement of each session, until a new President is elected at the next session. Before the end of each session, the Assembly also decides on the date of commencement and the approximate duration of its next session.

RULES OF PROCEDURE

The Rules of Procedure (ROP) of the Assembly were adopted at its 15th meeting on 17 March 1995. The ROP deals with the Sessions, Agenda, Representation, Credentials, President and Vice-Presidents, Bureau, Secretariat, Languages, Records, Plenary Meetings, Decision-Making, Subsidiary Organs, Observers, and Administrative and Budgetary Questions, Finance Committee and Amendments. An online copy of the ROP can be accessed via the website at <https://www.isa.org.jm/documents-resources/legal-documents>.

PRESIDENT

At the opening of the 24th annual session, on 23 July 2018, the Assembly elected Professor Mariusz-Orion Jędrysek of Poland as its President. The President of the 25th session will be elected at the opening of the Assembly meeting on 22 July 2019.

VICE-PRESIDENTS

Representatives from China (Asia-Pacific Group); Jamaica (Latin American and Caribbean Group); Russian Federation (Eastern European Group) and Australia (Western European and Others Group) were elected as Vice Presidents for the 24th annual session.

LIST OF RATIFICATIONS OF, ACCESSIONS AND SUCCESSIONS TO THE UNITED NATIONS CONVENTION ON THE LAW OF THE SEA AND THE 1994 AGREEMENT RELATING TO THE IMPLEMENTATION OF PART XI OF THE UNITED NATIONS CONVENTION ON THE LAW OF THE SEA OF 10 DECEMBER 1982

| The United Nations Convention on the Law of the Sea | Agreement relating to the implementation of Part XI of the United Nations Convention on the Law of the Sea of 10 December 1982 | |
|--|--|-----|
| 168 Azerbaijan (16 June 2016) | Azerbaijan (16 June 2016) | 149 |
| 167 State of Palestine (2 January 2015) | State of Palestine (2 January 2015) | 147 |
| 166 Niger (7 August 2013) | Niger (7 August 2013) | 145 |
| 165 Timor-Leste (8 January 2013) | Timor Leste (8 January 2013) | 144 |
| 164 Eswatini (24 September 2012) | Eswatini (24 September 2012) | 143 |
| 163 Ecuador (24 September 2012) | Ecuador (24 September 2012) | 142 |
| 162 Thailand (15 May 2011) | Thailand (15 May 2011) | 141 |
| 161 Malawi (28 September 2010) | Malawi (28 September 2010) | 140 |
| 160 Chad (14 August 2009) | Chad (14 August 2009) | 138 |
| 159 Dominican Republic (10 July 2009) | Dominican Republic (10 July 2009) | 137 |
| 158 Switzerland (1 May 2009) | Switzerland (1 May 2009) | 136 |
| 157 Liberia (25 September 2008) | Liberia (25 September 2008) | 134 |
| 156 Congo (9 July 2008) | Congo (9 July 2008) | 133 |
| 155 Lesotho (31 May 2007) | Lesotho (31 May 2007) | 129 |
| 154 Morocco (31 May 2007) | Morocco (31 May 2007) | 128 |
| 153 Republic of Moldova (6 February 2007) | Republic of Moldova (6 February 2007) | 127 |
| 152 Montenegro (23 October 2006) | Montenegro (23 October 2006) | 126 |
| 151 Niue (11 October 2006) | Niue (11 October 2006) | 125 |
| 150 Belarus (30 August 2006) | Belarus (30 August 2006) | 124 |
| 149 Estonia (26 August 2005) | Estonia (26 August 2005) | 122 |
| 148 Burkina Faso (25 January 2005) | Burkina Faso (25 January 2005) | 120 |
| 147 Latvia (23 December 2004) | Latvia (23 December 2004) | 119 |
| 146 Denmark (16 November 2004) | Denmark (16 November 2004) | 118 |
| 145 Lithuania (12 November 2003) | Lithuania (12 November 2003) | 117 |
| 144 Canada (7 November 2003) | Canada (7 November 2003) | 116 |

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|-----|---|---|-----|
| 143 | Albania (23 June 2003) | Albania (23 June 2003) | 114 |
| 142 | Kiribati (24 February 2003) | Kiribati (24 February 2003) | 112 |
| 141 | Tuvalu (9 December 2002) | Tuvalu (9 December 2002) | 111 |
| 140 | Qatar (9 December 2002) | Qatar (9 December 2002) | 110 |
| 139 | Armenia (9 December 2002) | Armenia (9 December 2002) | 109 |
| 138 | Hungary (5 February 2002) | Hungary (5 February 2002) | 104 |
| 137 | Madagascar (22 August 2001) | Madagascar (22 August 2001) | 102 |
| 136 | Bangladesh (27 July 2001) | Bangladesh (27 July 2001) | 101 |
| 135 | Serbia (12 March 2001) | Serbia (28 July 1995) | 36 |
| 134 | Luxembourg (5 October 2000) | Luxembourg (5 October 2000) | 100 |
| 133 | Maldives (7 September 2000) | Maldives (7 September 2000) | 99 |
| 132 | Nicaragua (3 May 2000) | Nicaragua (3 May 2000) | 97 |
| 131 | Vanuatu (10 August 1999) | Vanuatu (10 August 1999) | 96 |
| 130 | Ukraine (26 July 1999) | Ukraine (26 July 1999) | 95 |
| 129 | Poland (13 November 1998) | Poland (13 November 1998) | 94 |
| 128 | Belgium (13 November 1998) | Belgium (13 November 1998) | 93 |
| 127 | Nepal (2 November 1998) | Nepal (2 November 1998) | 92 |
| 126 | Suriname (9 July 1998) | Suriname (9 July 1998) | 91 |
| 125 | Lao People's Dem. Rep. (5 June 1998) | Lao People's Dem. Rep. (5 June 1998) | 89 |
| 124 | European Union (1 April 1998) | European Union (1 April 1998) | 88 |
| 123 | Gabon (11 March 1998) | Gabon (11 March 1998) | 87 |
| 122 | South Africa (23 December 1997) | South Africa (23 December 1997) | 86 |
| 121 | Portugal (3 November 1997) | Portugal (3 November 1997) | 85 |
| 120 | Benin (16 October 1997) | Benin (16 October 1997) | 84 |
| 119 | Chile (25 August 1997) | Chile (25 August 1997) | 83 |
| 118 | United Kingdom of Great Britain and Northern Ireland (25 July 1997) | United Kingdom of Great Britain and Northern Ireland (25 July 1997) | 82 |
| 117 | Equatorial Guinea (21 July 1997) | Equatorial Guinea (21 July 1997) | 80 |
| 116 | Solomon Islands (23 June 1997) | Solomon Islands (23 June 1997) | 79 |
| 115 | Mozambique (13 March 1997) | Mozambique (13 March 1997) | 78 |
| 114 | Russian Federation (12 March 1997) | Russian Federation (12 March 1997) | 77 |
| 113 | Pakistan (26 February 1997) | Pakistan (26 February 1997) | 76 |
| 112 | Guatemala (11 February 1997) | Guatemala (11 February 1997) | 74 |
| 111 | Spain (15 January 1997) | Spain (15 January 1997) | 73 |
| 110 | Papua New Guinea (14 January 1997) | Papua New Guinea (14 January 1997) | 72 |
| 109 | Romania (17 December 1996) | Romania (17 December 1996) | 71 |
| 108 | Brunei Darussalam (5 November 1996) | Brunei Darussalam (5 November 1996) | 70 |
| 107 | Malaysia (14 October 1996) | Malaysia (14 October 1996) | 69 |
| 106 | Palau (30 September 1996) | Palau (30 September 1996) | 68 |
| 105 | Mongolia (13 August 1996) | Mongolia (13 August 1996) | 67 |
| 104 | Haiti (31 July 1996) | Haiti (31 July 1996) | 66 |

| | | | |
|-----|--|--|----|
| 103 | New Zealand (19 July 1996) | New Zealand (19 July 1996) | 65 |
| 102 | Mauritania (17 July 1996) | Mauritania (17 July 1996) | 64 |
| 101 | Panama (1 July 1996) | Panama (1 July 1996) | 63 |
| 100 | Netherlands (28 June 1996) | Netherlands (28 June 1996) | 62 |
| 99 | Sweden (25 June 1996) | Sweden (25 June 1996) | 60 |
| 98 | Norway (24 June 1996) | Norway (24 June 1996) | 59 |
| 97 | Ireland (21 June 1996) | Ireland (21 June 1996) | 58 |
| 96 | Finland (21 June 1996) | Finland (21 June 1996) | 57 |
| 95 | Czech Republic (21 June 1996) | Czech Republic (21 June 1996) | 56 |
| 94 | Japan (20 June 1996) | Japan (20 June 1996) | 55 |
| 93 | Algeria (11 June 1996) | Algeria (11 June 1996) | 54 |
| 92 | China (7 June 1996) | China (7 June 1996) | 53 |
| 91 | Myanmar (21 May 1996) | Myanmar (21 May 1996) | 52 |
| 90 | Bulgaria (15 May 1996) | Bulgaria (15 May 1996) | 51 |
| 89 | Slovakia (8 May 1996) | Slovakia (8 May 1996) | 50 |
| 88 | Saudi Arabia (24 April 1996) | Saudi Arabia (24 April 1996) | 49 |
| 87 | France (11 April 1996) | France (11 April 1996) | 48 |
| 86 | Georgia (21 March 1996) | Georgia (21 March 1996) | 47 |
| 85 | Monaco (20 March 1996) | Monaco (20 March 1996) | 46 |
| 84 | Republic of Korea (29 January 1996) | Republic of Korea (29 January 1996) | 45 |
| 83 | Nauru (23 January 1996) | Nauru (23 January 1996) | 44 |
| 82 | Argentina (1 December 1995) | Argentina (1 December 1995) | 43 |
| 81 | Jordan (27 November 1995) | Jordan (27 November 1995) | 42 |
| 80 | Samoa (14 August 1995) | Samoa (14 August 1995) | 40 |
| 79 | Tonga (2 August 1995) | Tonga (2 August 1995) | 39 |
| 78 | Greece (21 July 1995) | Greece (21 July 1995) | 19 |
| 77 | Austria (14 July 1995) | Austria (14 July 1995) | 18 |
| 76 | India (29 June 1995) | India (29 June 1995) | 16 |
| 75 | Slovenia (16 June 1995) | Slovenia (16 June 1995) | 15 |
| 74 | Bolivia (28 April 1995) | Bolivia (28 April 1995) | 14 |
| 73 | Croatia (5 April 1995) | Croatia (5 April 1995) | 13 |
| 72 | Cook Islands (15 February 1995) | Cook Islands (15 February 1995) | 12 |
| 71 | Italy (13 January 1995) | Italy (13 January 1995) | 11 |
| 70 | Lebanon (5 January 1995) | Lebanon (5 January 1995) | 10 |
| 69 | Sierra Leone (12 December 1994) | Sierra Leone (12 December 1994) | 8 |
| 68 | Singapore (17 November 1994) | Singapore (17 November 1994) | 7 |
| 67 | Mauritius (4 November 1994) | Mauritius (4 November 1994) | 6 |
| 66 | Germany (14 October 1994) | Germany (14 October 1994) | 4 |
| 65 | Australia (5 October 1994) | Australia (5 October 1994) | 3 |
| 64 | The former Yugoslav Republic of Macedonia (19 August 1994) | The former Yugoslav Republic of Macedonia (19 August 1994) | 2 |

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|----|---|--|-----|
| 63 | Viet Nam (25 July 1994) | Viet Nam (27 April 2006) | 123 |
| 62 | Sri Lanka (19 July 1994) | Sri Lanka (28 July 1995) | 32 |
| 61 | Comoros (21 June 1994) | | |
| 60 | Bosnia and Herzegovina (12 January 1994) | | |
| 59 | Guyana (16 November 1993) | Guyana (25 September 2008) | 135 |
| 58 | Barbados (12 October 1993) | Barbados (28 July 1995) | 23 |
| 57 | Honduras (5 October 1993) | Honduras (28 July 2003) | 115 |
| 56 | Saint Vincent/Grenadines (1 October 1993) | | |
| 55 | Malta (20 May 1993) | Malta (26 June 1996) | 61 |
| 54 | Zimbabwe (24 February 1993) | Zimbabwe (28 July 1995) | 38 |
| 53 | Saint Kitts and Nevis (7 January 1993) | | |
| 52 | Uruguay (10 December 1992) | Uruguay (7 August 2007) | 130 |
| 51 | Costa Rica (21 September 1992) | Costa Rica (20 September 2001) | 103 |
| 50 | Dominica (24 October 1991) | | |
| 49 | Djibouti (8 October 1991) | | |
| 48 | Seychelles (16 September 1991) | Seychelles (15 December 1994) | 9 |
| 47 | Marshall Islands (9 August 1991) | | |
| 46 | Micronesia (Fed. Sts. of) (29 April 1991) | Micronesia (Fed. Sts. of) (6 September 1995) | 41 |
| 45 | Grenada (25 April 1991) | Grenada (28 July 1995) | 26 |
| 44 | Angola (5 December 1990) | Angola (7 September 2010) | 139 |
| 43 | Uganda (9 November 1990) | Uganda (28 July 1995) | 35 |
| 42 | Botswana (2 May 1990) | Botswana (31 January 2005) | 121 |
| 41 | Oman (17 August 1989) | Oman (26 February 1997) | 75 |
| 40 | Somalia (24 July 1989) | | |
| 39 | Kenya (2 March 1989) | Kenya (29 July 1994) | 1 |
| 38 | Dem. Rep. of the Congo (17 February 1989) | | |
| 37 | Antigua and Barbuda (2 February 1989) | Antigua and Barbuda (3 May 2016) | 148 |
| 36 | Brazil (22 December 1988) | Brazil (25 October 2007) | 131 |
| 35 | Cyprus (12 December 1988) | Cyprus (27 July 1995) | 21 |
| 34 | Sao Tome and Principe (3 November 1987) | | |
| 33 | Cape Verde (10 August 1987) | Cape Verde (23 April 2008) | 132 |
| 32 | Yemen (21 July 1987) | Yemen (13 October 2014) | 146 |
| 31 | Paraguay (26 September 1986) | Paraguay (10 July 1995) | 17 |
| 30 | Guinea-Bissau (25 August 1986) | | |
| 29 | Nigeria (14 August 1986) | Nigeria (28 July 1995) | 31 |
| 28 | Kuwait (2 May 1986) | Kuwait (2 August 2002) | 106 |
| 27 | Trinidad and Tobago (25 April 1986) | Trinidad and Tobago (28 July 1995) | 34 |
| 26 | Indonesia (3 February 1986) | Indonesia (2 June 2000) | 98 |
| 25 | Cameroon (19 November 1985) | Cameroon (28 August 2002) | 107 |
| 24 | Utd. Rep. of Tanzania (30 September 1985) | Utd. Rep. of Tanzania (25 June 1998) | 90 |
| 23 | Guinea (6 September 1985) | Guinea (28 July 1995) | 27 |

| | | | |
|----|-------------------------------|------------------------------|-----|
| 22 | Iraq (30 July 1985) | | |
| 21 | Mali (16 July 1985) | | |
| 20 | Iceland (21 June 1985) | Iceland (28 July 1995) | 28 |
| 19 | Bahrain (30 May 1985) | | |
| 18 | Tunisia (24 April 1985) | Tunisia (24 May 2002) | 105 |
| 17 | Togo (16 April 1985) | Togo (28 July 1995) | 33 |
| 16 | Saint Lucia (27 March 1985) | | |
| 15 | Sudan (23 January 1985) | | |
| 14 | Senegal (25 October 1984) | Senegal (25 July 1995) | 20 |
| 13 | Cuba (15 August 1984) | Cuba (17 October 2002) | 108 |
| 12 | Gambia (22 May 1984) | | |
| 11 | Philippines (8 May 1984) | Philippines (23 July 1997) | 81 |
| 10 | Côte d'Ivoire (26 March 1984) | Côte d'Ivoire (28 July 1995) | 24 |
| 9 | Egypt (26 August 1983) | | |
| 8 | Belize (13 August 1983) | Belize (21 October 1994) | 5 |
| 7 | Bahamas (29 July 1983) | Bahamas (28 July 1995) | 22 |
| 6 | Ghana (7 June 1983) | Ghana (23 September 2016) | 150 |
| 5 | Namibia (18 April 1983) | Namibia (28 July 1995) | 30 |
| 4 | Jamaica (21 March 1983) | Jamaica (28 July 1995) | 29 |
| 3 | Mexico (18 March 1983) | Mexico (10 April 2003) | 113 |
| 2 | Zambia (7 March 1983) | Zambia (28 July 1995) | 37 |
| 1 | Fiji (10 December 1982) | Fiji (28 July 1995) | 25 |

[As at 30 April 2019]

REGIONAL GROUPS

African Group (47 Members)

| | | | |
|--------------|-------------------|-------------------|------------------------|
| Algeria | Angola | Benin | Botswana |
| Burkina Faso | Cameroon | Cape Verde | Chad |
| Comoros | Congo | Côte d'Ivoire | Dem. Rep. of the Congo |
| Djibouti | Egypt | Equatorial Guinea | Gabon |
| Gambia | Ghana | Guinea | Guinea-Bissau |
| Kenya | Lesotho | Liberia | Madagascar |
| Malawi | Mali | Mauritania | Mauritius |
| Morocco | Mozambique | Namibia | Niger |
| Nigeria | Sao Tome/Principe | Senegal | Seychelles |
| Sierra Leone | Somalia | South Africa | Sudan |
| Eswatini | Togo | Tunisia | Uganda |
| Tanzania | Zambia | Zimbabwe | |

Asia-Pacific Group (45 Members)

| | | | |
|--------------|-------------------|----------------------------|--------------------|
| Bahrain | Bangladesh | Brunei Darussalam | China |
| Cook Islands | Cyprus | Fiji | India |
| Indonesia | Iraq | Japan | Jordan |
| Kiribati | Kuwait | Lao People's Dem. Republic | Lebanon |
| Malaysia | Maldives | Marshall Islands | |
| Micronesia | Mongolia | Myanmar | |
| Nauru | Nepal | Niue | Oman |
| Pakistan | Palau | Papua New Guinea | Philippines |
| Qatar | Republic of Korea | Samoa | Saudi Arabia |
| Singapore | Solomon Islands | Sri Lanka | State of Palestine |
| Thailand | Timor-Leste | Tonga | Tuvalu |
| Vanuatu | Viet Nam | Yemen | |

Eastern European Group (23 Members)

| | | | |
|------------------------|---|------------|-----------------|
| Albania | Armenia | Azerbaijan | Belarus |
| Bosnia and Herzegovina | Bulgaria | Croatia | Czech Republic |
| Estonia | Georgia | Hungary | Latvia |
| Lithuania | Montenegro | Poland | Rep. of Moldova |
| Romania | Russian Federation | Serbia | Slovakia |
| Slovenia | The former Yugoslav Republic of Macedonia | Ukraine | |

Latin American and Caribbean States Group (29 members)

| | | | |
|-----------------|------------------------|-----------|---------------------|
| Antigua/Barbuda | Argentina | Bahamas | Barbados |
| Belize | Bolivia | Brazil | Chile |
| Costa Rica | Cuba | Dominica | Dominican Republic |
| Ecuador | Grenada | Guatemala | Guyana |
| Haiti | Honduras | Jamaica | Mexico |
| Nicaragua | Panama | Paraguay | St. Kitts and Nevis |
| St. Lucia | St. Vincent/Grenadines | Suriname | Trinidad and Tobago |
| | | Uruguay | |

Western European and Other States Group (23 members)

| | | | |
|-------------|-------------|--|-------------|
| Australia | Austria | Belgium | Canada |
| Denmark | Finland | France | Germany |
| Greece | Iceland | Ireland | Italy |
| Luxembourg | Malta | Monaco | Netherlands |
| New Zealand | Norway | Portugal | Spain |
| Sweden | Switzerland | United Kingdom of Great Britain and Northern Ireland | |

OBSERVERS TO THE INTERNATIONAL SEABED AUTHORITY

Observers from States and entities referred to in article 305 of the Convention which are not members of ISA may participate in the deliberations subject to the rules of procedure (ROP) of the Assembly and its subsidiary organs but are not entitled to participate in the taking of decisions. (Rule 82 (2) of the ROP)

Observers from the United Nations and its specialized agencies and other inter-governmental organizations may participate in the deliberations of the Assembly with the invitation of the President on questions within the scope of their competence. (Rule 82 (3) of the ROP)

Observers from non-governmental organizations may sit at public meetings of the Assembly and upon invitation from the President may make oral statements on questions within the scope of their activities. (Rule 82 (5) of the ROP)

Written statements submitted by observers within the scope of their activities which are relevant to the work of the Assembly will be made available by the Secretariat in the language in which the statements are submitted. (Rule 82 (6) of the ROP)

I. States and entities referred to in article 305 of the Convention which are not members of the Authority

| | | | |
|-------------|----------------------|------------------|-----------------------|
| Afghanistan | Andorra | Bhutan | Burundi |
| Cambodia | Central African Rep. | Colombia | D. P.'s Rep. of Korea |
| El Salvador | Eritrea | Ethiopia | Holy See |
| Iran | Israel | Kazakhstan | Kyrgyzstan |
| Libya | Liechtenstein | Peru | Rwanda |
| San Marino | South Sudan | Syrian Arab Rep. | Tajikistan |
| Turkey | Turkmenistan | UAE | USA |
| Uzbekistan | Venezuela | | |

II. The United Nations, its specialized agencies and other intergovernmental organizations invited by the Assembly

United Nations
United Nations Environment Programme
United Nations Development Programme
International Labour Organization
Food and Agriculture Organization of the United Nations
United Nations Educational, Scientific and Cultural Organization
World Health Organization
World Bank
International Monetary Fund
International Civil Aviation Organization
Universal Postal Union
International Telecommunication Union
World Meteorological Organization
International Maritime Organization
World Intellectual Property Organization
International Fund for Agricultural Development
United Nations Industrial Development Organization
International Atomic Energy Agency
Commonwealth
Intergovernmental Oceanographic Commission
Inter-American Development Bank
International Hydrographic Organization
International Oil Pollution Compensation Fund
Interoceanmetal Joint Organization
International Union for the Conservation of Nature and Natural Resources
OSPAR Commission
Organization of Petroleum Exporting Countries
Permanent Commission for the South Pacific
Secretariat of the Convention on Biological Diversity
The Pacific Community
World Trade Organization
Secretariat of the Pacific Regional Environment Programme

III. Non-governmental organizations with which the Secretary-General has entered into arrangements in accordance with article 169, paragraph 1, of the Convention and other non-governmental organizations invited by the Assembly which have demonstrated their interest in matters under the consideration by the Assembly

Conservation International
Greenpeace International
International Association of Drilling Contractors
International Ocean Institute
InterRidge
Law of the Sea Institute
World Wildlife Fund International
International Cable Protection Committee
Center for Oceans Law and Policy, University of Virginia School of Law
Deep Sea Conservation Coalition
Committee for Mineral Reserves International Reporting Standards
World Ocean Council
Sargasso Sea Commission
Fish Reef Project
International Dialogue on Underwater Munitions
Thyssen-Bornemisza Art Contemporary
African Minerals Development Centre
Durham University's Centre for Borders Research
RESOLVE
The Pew Charitable Trusts
Deep Ocean Stewardship Initiative
International Policy Laboratory of the Massachusetts Institute of Technology
Center for Polar and Deep Ocean Development, Shanghai Jiao Tong University
International Marine Minerals Society
Institute for Advanced Sustainability Studies
Mining Standards International
Japan Agency for Marine-Earth Science and Technology
Earthworks

2.2 | COUNCIL

The Council is the executive body of ISA. It establishes specific policies and approves applications for exploration or exploitation rights. It has the power to oversee implementation of the seabed provisions of the Convention and the Agreement, and the rules and regulations of ISA.

Under this system, no such activity may legally take place until contracts have been signed between each interested entity and ISA. The Council's task is to draw up the terms of contracts, approve contract applications, oversee implementation of the contracts, and establish environmental and other standards.

Specific functions of the Council include the following:

- It approves 15-year plans of work in the form of contracts, in which governmental and private entities spell out the activities they intend to conduct in precisely defined geographical areas assigned to them;
- It exercises control over activities in the Area, and supervises and coordinates implementation of the seabed provisions of the Convention;
- It adopts and applies provisionally, pending approval by the Assembly, the rules, regulations and procedures by which ISA controls prospecting, exploration and exploitation in the Area;
- In cases where an environmental threat arises from seabed activities, it may issue emergency orders to prevent harm, including orders to suspend or adjust operations; and,
- It plays a role in various aspects of the regular functioning of ISA, for example by proposing candidates for Secretary-General, submitting the Authority's budget for approval by the Assembly, and making recommendations to the Assembly on policy matters.

The Council meets in regular annual sessions, unless it decides otherwise. Its 36 members are elected by the Assembly for rotating four-year terms, according to a formula intended to ensure the representation of all geographical regions as well as groups with special economic interests affected by seabed mining.

RULES OF PROCEDURE

The Rules of Procedure for Council were adopted on 16 August 1996 at the tenth meeting of Council. The ROP deals with matters such as Sessions, Agenda, Representation, Credentials, Officers, Secretariat, Languages, Records, Private and Public meetings of the Council, Decision-Making, Subsidiary Organs, Special Procedures, Participation by non-members of the Council, and Amendments.

An online copy of the ROP can be accessed via the website at <https://www.isa.org.jm/documents-resources/legal-documents>.

ELECTIONS

The first Council of ISA was elected by the Assembly at the second session of ISA in March 1996. In accordance with the provisions of the Convention, the term of one half of the members elected at that time expired in 1998. On 25 March 1998, at its fifty-third meeting, the Assembly decided that, in order to harmonize the terms of office of the members of the Council to be elected in 1998, their four-year term would commence on 1 January 1999 and continue for a period of four calendar years until 31 December 2002. The Assembly also decided that the terms of office of the members of the Council elected in 1996 for a two-year term would end on 31 December 1998. Thereafter new members were elected for the normal term of four years.

In accordance with paragraph 15, of section 3, of the annex to the Agreement, the Council shall consist of 36 members elected by the Assembly in the following order (Rule 84 of the ROP):

- A Four members from among those States Parties which, during the last five years for which statistics are available, have either consumed more than 2 per cent in value terms of total world consumption or have had net imports of more than 2 per cent in value terms of total world imports of the commodities produced from the categories of minerals to be derived from the Area, provided that the four members shall include one State from the Eastern European region having the largest economy in that region in terms of gross domestic product and the State, on the date of entry into force of the Convention, having the largest economy in terms of gross domestic product, if such States wish to be represented in this group;
- B Four members from among the eight States Parties which have made the largest investments in preparation for and in the conduct of activities in the Area, either directly or through their nationals;
- C Four members from among States Parties which, on the basis of production in areas under their jurisdiction, are major net exporters of the categories of minerals to be derived from the Area, including at least two developing States whose exports of such minerals have a substantial bearing upon their economies;
- D Six members from among developing States Parties, representing special interests. The special interests to be represented shall include those of States with large populations, States which are land-locked or geographically disadvantaged,

island States, States which are major importers of the categories of minerals to be derived from the Area, States which are potential producers for such minerals and least developed States;

- E** Eighteen members elected according to the principle of ensuring an equitable geographical distribution of seats in the Council as a whole, provided that each geographical region shall have at least one member elected under this subparagraph. For this purpose, the geographical regions shall be Africa, Asia, Eastern Europe, Latin America and the Caribbean and Western Europe and Others.

Article 161, paragraph 3, of the Convention provides that elections shall take place at regular sessions of the Assembly. The term of office of each member of the Council is four years.

PRESIDENT

At the first part of the 25th annual session, on 25 February 2019, the Council elected Her Excellency Mrs. Lumka Yengeni of South Africa as its President.

VICE-PRESIDENTS

Representatives of Tonga (Asia-Pacific Group), Poland (Eastern European Group), Germany (Western European Group) and Argentina (Latin American and Caribbean States Group) were elected as Vice-Presidents for the 25th Session.

COMPOSITION OF COUNCIL

At its elections held on 24 July 2014 (ISBA/20/A/8) and 21 July 2016 (ISBA/22/A/12), the Assembly elected the following members of the Council for a four-year period as from 1 January 2017, subject to the understandings reached in the regional and interest groups. At its 168th meeting in July 2017, the African States Group proposed, and the Assembly of ISA endorsed, the election of Morocco to the Council for the remainder of a four-year term to expire on 31 December 2020, to fill a vacancy in the Council owing to a lack of candidates in 2016.

| | 2019 | 2020 | 2021 | 2022 |
|-----------------------------|-----------------|------------|------|------------|
| GROUP A (4 MEMBERS) | | | | |
| China | China | | | |
| Italy ² | Italy | Italy | | Italy |
| Japan | Japan | | | |
| Russia | Russia | Russia | | Russia |
| GROUP B (4 MEMBERS) | | | | |
| France | France | France | | France |
| Germany | Germany | Germany | | Germany |
| India | India | | | |
| R.O. Korea | R.O. Korea | R.O. Korea | | R.O. Korea |
| GROUP C (4 MEMBERS) | | | | |
| Australia ³ | Australia | Indonesia | | Australia |
| Chile ⁴ | Indonesia | Chile | | Chile |
| Canada | Canada | | | |
| South Africa | South Africa | | | |
| GROUP D (6 MEMBERS) | | | | |
| Bangladesh | Bangladesh | | | |
| Brazil | Brazil | | | |
| Lesotho | Lesotho | Lesotho | | Lesotho |
| Fiji | Fiji | Fiji | | Fiji |
| Jamaica | Jamaica | Jamaica | | Jamaica |
| Uganda | Uganda | | | |
| GROUP E (18 MEMBERS) | | | | |
| Algeria | Algeria | | | |
| Argentina | Argentina | | | |
| Indonesia ² | Chile | Australia | | Indonesia |
| Cameroon | Cameroon | Cameroon | | Cameroon |
| Côte d'Ivoire | Côte d'Ivoire | | | |
| Czech Republic | Czech Republic | | | |
| Ghana | Ghana | Ghana | | Ghana |
| Mexico | Mexico | Mexico | | Mexico |
| Morocco | Morocco | | | |
| Mozambique | Mozambique | Mozambique | | Mozambique |
| Netherlands ² | Norway | | | |
| Nigeria | Nigeria | Nigeria | | Nigeria |
| Panama | Panama | | | |
| Poland | Poland | | | |
| Singapore | Singapore | Singapore | | Singapore |
| Spain ³ | Spain | | | |
| Tonga | Tonga | Tonga | | Tonga |
| Trinidad & Tob. | Trinidad & Tob. | | | |
| Norway | United Kingdom | | | |

¹ The agreed allocation of seats on the Council is 10 seats to the African Group, 9 seats to the Asian Group, 8 seats to the Western European and Others Group, 7 seats to the Latin American and Caribbean Group and 3 seats to the Eastern European Group. Since the total number of seats allocated according to that formula is 37, it is understood that, in accordance with the understanding reached in 1996 (ISBA/A/L.8), each regional group other than the Eastern European Group will relinquish a seat in rotation. The regional group which relinquishes a seat will have the right to designate a member of that group to participate in the deliberations of the Council without the right to vote during the period the regional group relinquishes the seat.

² Italy would relinquish its seat in group A in favour of the United States of America if the United States became a member of the Authority; this does not prejudice the position of any country with respect to any intervening election to the Council.

³ Australia is re-elected for a period of four years (2019–2022), on the understanding that, in 2021, it will relinquish its seat in group C to Indonesia. Australia will be a member of group E in 2021.

⁴ Chile is re-elected for a period of four years (2019–2022), on the understanding that, in 2020, it will relinquish its seat in group C to Indonesia. Chile will be a member of group E in 2020.

⁵ Indonesia is re-elected for a period of four years (2019–2022), on the understanding that, in 2020, it will relinquish its seat in group E to Chile and will occupy the seat in group C relinquished by Chile, and that, in 2021, it will relinquish its seat in group E to Australia and will occupy the seat in group C relinquished by Australia..

2.3 | LEGAL & TECHNICAL COMMISSION



The Legal and Technical Commission (LTC) is a body of experts, nominated by member States and elected by the Council to serve in their individual capacity for a five-year term on the basis of personal qualifications relevant to the exploration, exploitation and processing of mineral resources, oceanography, economic and/or legal matters relating to ocean mining and related fields.

The Commission is entrusted with various functions relating to activities in the deep seabed area including the review of applications for plans of work, supervision of exploration or mining activities, assessment of the environmental impact of such activities and provides advice to the Council on all matters relating to exploration and exploitation of non-living marine resources.

RULES OF PROCEDURE

The Rules of Procedure for the Legal and Technical Commission were adopted on 13 July 2000 during the sixth session of the Council to which the Commission is a subsidiary organ. The ROP includes sections on Sessions, Agenda, Election and Functions, Officers, Secretariat, Languages, Conduct of Business, Decision-Making and Participation by non-members of the Commission. An online set of the rules is available on <https://www.isa.org.jm/documents-resources/legal-documents>.

NOMINATION OF CANDIDATES

In accordance with article 163 and article 165, paragraph 1, of the 1982 United Nations Convention on the Law of the Sea (“the Convention”), the members of the Legal and Technical Commission are elected by the Council from among the candidates nominated by the States parties for a term of five years. Due account is taken

of the need for equitable geographical distribution and the representation of special interests.

The procedure for nomination of candidates for future elections of the Legal and Technical Commission shall be as follows

- A At least six months before the opening of the session of the International Seabed Authority at which the election is to be held, the Secretary-General shall address a written invitation to all members of ISA to submit their nominations of candidates for election to the Commission;
- B Nominations for election to the Commission shall be accompanied by a statement of qualification or curriculum vitae setting out the candidate's qualifications and expertise in fields relevant to the work of the Commission and shall be received not less than three months prior to the opening of the relevant session of the Authority; nominations received less than three months prior to the opening of the relevant session of ISA will not be accepted;
- C The Secretary-General shall prepare a list in alphabetical order of the persons nominated for election to the Commission in accordance with paragraph (A) above, indicating the nominating member of ISA, and containing an annex with the statements of qualification or curricula vitae submitted in accordance with paragraph above;
- D The list shall be circulated to all members of ISA not less than two months prior to the opening of the session at which the election is to be held.

MEMBERS OF THE COMMISSION

The following 30 members hold a five-year term of office from 1 January 2017 to 31 December 2021:

| | |
|------------------------|------------------------------|
| GIKUHI, Michael | Kenya |
| ALCOCK, Mark B. | Australia |
| AURELIO, Mario Juan A. | Philippines |
| AWAN, Khalid Mehmood | Pakistan |
| BREKKE, Harald | Norway (<i>Vice-Chair</i>) |
| BROADBELT, Winifred M. | Netherlands |
| CHERKASHEV, Georgy A. | Russian Federation |
| CLARK, Malcolm | New Zealand |

| | |
|-------------------------------|--------------------------|
| FAROUK, Ahmed | Egypt |
| GONZÁLEZ , Adolfo Maestro | Spain |
| HOWORTH, Russell | Fiji |
| JARMACHE, Elie | France |
| JOYINI, Thembile Elphus | South Africa |
| JU, Se-Jong | Republic of Korea |
| LEE, Rena | Singapore |
| LEITE, Carlos Roberto | Brazil |
| MADUREIRA, Pedro | Portugal |
| MBARGA, Théophile Ndougsa | Cameroon |
| MONTERO, Gastón Fernández | Chile |
| NOWAK, Piotr | Poland |
| OKAMOTO, Nobuyuki | Japan |
| PATERSON, Gordon Lindsay John | United Kingdom |
| REICHERT, Christian Juergen | Germany |
| MAINFRO, Martin | Argentina |
| RUIZ, Alonso Martínez | Mexico |
| TUHUMWIRE, Joshua T. | Uganda |
| UTOIKAMANU, Siosiuia | Tonga |
| WAKDIKAR, Milind P. | India |
| WALKER, Michelle | Jamaica (<i>Chair</i>) |
| YANG Shengxiong | China |

2.4 | FINANCE COMMITTEE



The Finance Committee was established under the 1994 Agreement to oversee the financial management of ISA. The Committee consists of 15 members elected by the Assembly for a period of 5 years taking into account equitable geographical distribution among regional groups and representation of special interests. The Committee has a central role in the administration of ISA's financial and budgetary arrangements.

The Committee is nominated by member States and expected to have qualifications relevant to financial matters including making recommendations on the financial rules, regulations and procedures of the organs of ISA, its programme of work as well as the assessed contributions of its member states.

RULES OF PROCEDURE

The Rules of Procedure of the Finance Committee were adopted on 29 August 1999 during the session of the Assembly, to which the Committee is a subsidiary organ. The ROP contains sections on Sessions, Agenda, Elections and Functions of the Committee, Officers, Secretariat, Conduct of Business, Decision-Making, Meetings and Languages. The complete set of rules is also accessible online from <https://www.isa.org.jm/documents-resources/legal-documents>.

NOMINATION OF CANDIDATES

The members of the Committee shall be elected by the Assembly in accordance with the Convention and the Agreement and the Rules of Procedure for the Assembly.

MEMBERS OF THE COMMITTEE

The following 15 members hold a five-year term of office from 1 January 2017 to 31 December 2021:

| | |
|----------------------------|--|
| ARMAS-PFIRTER, Frida María | Argentina |
| LAKI, Duncan M. | Uganda |
| MURAVIOV, Konstantin G. | Russian Federation |
| ONUMA, Hiroshi | Japan |
| ORTOLLAND, Didier | France |
| PRZYBYCIN, Andrzej | Poland (<i>Chair</i>) |
| REMAOUN, Medhi | Algeria |
| SORNARAJAH, Ahila | United Kingdom of Gt. Britain and N. Ireland |
| SPAULDING, Kerry-Ann | Jamaica |
| STORANI, Reinaldo | Brazil |
| SUN, Zhi | China |
| THEIN, Ye Minn | Myanmar (<i>Vice-Chair</i>) |
| UMASANKAR, Yedla | India |
| WAWERU, James Ndirangu | Kenya ¹ |
| WILKENS, David | Germany |
| WONG, Kenneth | Canada |

¹ It is understood that Mr. Waweru will relinquish his seat in the Finance Committee after serving two and a half years (2017-2019) in favour of Mehdi Remaoun (Algeria).

2.5 | THE SECRETARIAT



The Secretariat is headed by the Secretary-General who is the chief administrative officer of ISA and consists of the following major organizational units, each headed by an official accountable to the Secretary-General:

- Executive Office of the Secretary-General
- Office for Administrative Services
- Office of Legal Affairs;
- Office of Environmental Management and Mineral Resources.

Coordination of the work of the Secretariat is effected through the Senior Management Group, which is established to assist the Secretary-General in ensuring strategic coherence and direction in the work of the Secretariat and comprises the following officials:

- The Secretary-General
- Legal Counsel and Deputy to the Secretary-General
- Director of Administrative Services
- Director of Environmental Management and Mineral Resources

The broad functions of the Secretariat are as follows:

- A** To provide support to the Secretary-General in fulfilling the functions entrusted to him or her under the Convention and the 1994 Agreement relating to the implementation of Part XI of the Convention ('the 1994 Agreement') and in implementing the mandates provided by member States;
- B** To produce reports and other documents containing information, analyses, historical background, research findings, policy suggestions, etc., that facilitate the deliberations and decision-making by the other principal organs and their subsidiary bodies;
- C** To provide secretariat services to the other principal organs and their subsidiary bodies (the Assembly, Council, Legal and Technical Commission and Finance Committee; assisting in planning the work of the sessions, conducting the proceedings and drafting reports);
- D** To provide meeting services (translation, interpretation, and reporting services) to the organs of ISA, in accordance with the policies adopted by the Assembly;
- E** To provide editorial, translation and documents reproduction services for the issuance of Authority documents in the two working languages/six official languages, in accordance with the policies adopted by the Assembly;

- F** To disseminate to the public information on the activities and decisions of ISA;
- G** To provide the programme planning, financial, personnel, legal, management and general services that are essential for the rational selection of work items and allocating resources among them and for the effective, economic and efficient performance of the services and functions of the Secretariat, within the legal framework of the Convention and the 1994 Agreement and the regulations, rules and policies adopted by the Assembly;
- H** To organize conferences, expert group meetings and seminars on topics of concern to the member States of ISA;
- I** To assist and enable the principal organs and their subsidiary bodies to carry out the early functions of ISA between the entry into force of the Convention and the approval of the first plan of work for exploitation as specified in Section 1 of the Annex to the 1994 Agreement;
- J** To implement the work programmes, strategic plan and policies laid down by the principal organs and their subsidiary bodies;
- K** To ensure compliance with plans of work for exploration and exploitation approved in the form of contracts;
- L** To acquire scientific knowledge and monitor trends and developments relating to deep seabed mining, marine technology relevant to activities in the Area and world metal market conditions;
- M** To perform the functions of the Enterprise as specified in Section 2 of the Annex to the 1994 Agreement until such time as the Enterprise begins to operate independently.

ANNUAL SESSIONS

ISA hosts its Annual Sessions at its headquarters in Kingston, Jamaica where representatives from member States of ISA meet, discuss and formulate the work of ISA and its Secretariat.

STRATEGIC PLAN

At its twenty-fourth session, the Assembly approved a Strategic Plan for ISA for the period 2019-2023. [Link: https://www.isa.org.jm/document/isba24a4](https://www.isa.org.jm/document/isba24a4). This landmark document constitutes a key instrument for the transparent and accountable governance and leadership of the Organisation.

MINING CODE

All rules, regulations, and procedures are issued within a general legal framework established by the 1982 Convention and its 1994 Implementing Agreement. The Mining Code refers to the comprehensive set of rules, regulations and procedures issued by ISA to regulate prospecting, exploration and exploitation of marine minerals in the international seabed Area (defined as the seabed and subsoil beyond the limits of national jurisdiction). To date, ISA has issued:

- Regulations on Prospecting and Exploration for Polymetallic Nodules in the Area (approved 13 July 2000) which was later revised and approved 25 July 2013 Link: <http://www.isa.org.jm/files/documents/EN/19Sess/Council/ISBA-19C-17.pdf>
- Regulations on Prospecting and Exploration for Polymetallic Sulphides in the Area (approved 7 May 2010) Link: <http://www.isa.org.jm/files/documents/EN/16Sess/Assembly/ISBA-16A-12Rev1.pdf>
- Regulations on Prospecting and Exploration for Cobalt-Rich Ferromanganese Crusts in the Area (approved 27 July 2012). Link: <http://www.isa.org.jm/files/documents/EN/18Sess/Assembly/ISBA-18A-11.pdf>

In addition, there are Recommendations (link: <https://www.isa.org.jm/mining-code/Recommendations>) by the Legal and Technical Commission for the guidance of contractors on the assessment of the environmental impacts of exploration, training, as well as finance and reporting obligations.

CONTRACTORS

ISA has entered into 15-year contracts with twenty-nine Contractors. Seventeen of these contracts are for exploration for polymetallic nodules in the Clarion-Clipperton Fracture Zone (16) and Central Indian Ocean Basin (1). There are seven contracts for exploration for polymetallic sulphides in the South West Indian Ridge, Central Indian Ridge and the Mid-Atlantic Ridge and five contracts for exploration for cobalt-rich ferromanganese crusts in the Western Pacific Ocean.

Each contractor is required to propose a programme for the training of nationals of developing States. The training programme, as agreed with ISA, is incorporated into the contract as schedule 3.

Each contractor is also required to submit an annual report on its programme of activities. Prior to the commencement of its programme of activities under the contract, each contractor is also required to submit to the Secretary-General a contingency plan to respond effectively to incidents arising from its activities in the exploration area.

The signature of these exploration contracts gives practical effect to the single regime for the Area established by the 1982 Convention and the 1994 Agreement.

The conclusion of contracts allow these contractors to explore specified parts of the deep oceans outside national jurisdiction.

More information on Contractors and their areas of exploration can be found on <https://www.isa.org.jm/deep-seabed-minerals-contractors/overview>.

WORKSHOPS/SEMINARS

ISA hosts workshops and seminars on the scientific and technical nature of its work relating to the deep seabed mining of minerals, the environmental impacts of such exploration and how the data and information collected by the various scientific institutions can be standardized and shared with its member States.

At these workshops, experts from academic institutions, public and private enterprises, contractors, members of the Legal and Technical Commission and Member States will exchange views on the rationale of the various programmes of work and develop a more detailed strategy to acquire the relevant public and private data required to lead to a cross-pollination of ideas between experts of the scientific community at large.

SCIENTIFIC ACTIVITIES

As part of its substantive work programme, the Secretariat of ISA also carries out detailed resource assessments of the areas reserved for ISA; information on the resources of the international seabed area and monitors the current status of scientific knowledge of the deep sea marine environment as part of its ongoing development of its data management strategy.

The implementation of the Authority's data management strategy began in August 2016 with the migration of all historical data provided by Contractors into digital format and geo-referenced data. It is anticipated that the environmental data of ISA database will become publicly available from August 2019.

2.6 | STAFF

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL (EOSG)



The Executive Office of the Secretary-General assists the Secretary-General in supervising and coordinating the work of the Secretariat, pursuant to his or her executive direction and the relevant directives of the Council and the Assembly. The Executive Office is also responsible for protocol and liaison services and for providing communications and press support to the Secretary-General.

The Contract Management Unit is the central administrative point of contact between contractors, sponsoring States and the Secretariat and is also part of the EOSG. The Unit processes applications for approval of plans of work for exploration or exploitation, as well as applications for extensions of such contracts. It maintains a definitive central registry of contracts, in accordance with best international practice, and ensures the safe custody and confidentiality of all documents, data and information submitted in connection with such contracts and applications for approval of plans of work.

| | EXT. | ROOM |
|--|------|------|
|--|------|------|

Michael W. Lodge *Secretary-General*

200 200

Marie Bourrel-McKinnon

231 203

Senior Policy Officer / Special Assistant to the Secretary-General

| | | |
|--|-----|-------|
| Chapi Mwango <i>Chief, Contract Management Unit</i> | 236 | 227 |
| Katie Elles <i>Communications Specialist</i> | 270 | 203 |
| Annekah Mason <i>Training Coordinator</i> | 251 | 226 |
| Christine Griffiths <i>Office Manager</i> | 250 | 200-A |
| Shanique Gregory <i>Senior Communications Assistant</i> | 225 | 203-A |
| Keisha Dunn <i>Administrative Assistant</i> | 271 | 201-A |

COMMUNICATIONS UNIT

The newly established Communication Unit works to ensure that ISA harnesses communications to achieve its goals. As part of its commitment to transparency, ISA commits to communicating information about its work in a timely and cost-effective manner by facilitating access to non-confidential information and building a stakeholder communications and consultation strategy and platform which facilitates open, meaningful and constructive dialogue, including on stakeholder expectations.

OFFICE OF LEGAL AFFAIRS (OLA)



The Office of Legal Affairs is the central legal service of the Secretariat and provides legal advice to the Secretary-General, the Secretariat and the other principal organs of ISA and their subsidiary bodies. It represents the Secretary-General in legal conferences and in judicial proceedings before bodies such as the Joint Appeals Board, the United Nations Appeals Tribunal and the Seabed Disputes Chamber of the International Tribunal for the Law of the Sea.

The Office of Legal Affairs is also responsible for the Satya N. Nandan Library, the official documentation of ISA and for managing the provision of conference services for sessions of ISA.

| | EXT. | ROOM |
|---|---------|-------|
| Alfonso Ascencio-Herrera <i>Legal Counsel and Deputy to the Secretary-General</i> | 244 | 221 |
| Yongsheng Cai <i>Senior Legal Officer; (Secretary to the Legal & Technical Commission)</i> | 255 | 222 |
| Gwenaelle Le Gurun <i>Legal Officer; (Secretary to the Council)</i> | 247 | 224 |
| Michelle Bond <i>Librarian</i> | 223 | 216-A |
| Talatu Akindolare <i>Associate Legal Officer</i> | 280 | 223 |
| Ena Harvey <i>Documentation and Conference Management Officer</i> | 245 | 215 |
| Kayon Wray <i>Administrative Assistant</i> | 243 | 221-A |
| Patrena Salmon <i>Administrative/Library Assistant</i> | 285/291 | 221-B |

OFFICE OF ENVIRONMENTAL MANAGEMENT AND MINERAL RESOURCES (OEMMR)



The Office of Environmental Management and Mineral Resources (OEMMR) provides scientific and technical input into the development and implementation of the rules, regulations and procedures for the conduct of activities in the Area. OEMMR also coordinates the collection, analysis and dissemination of geological, biological, environmental and technological data and information on the Area and its resources, including through the development and maintenance of ISA's global database.

OEMMR supports the development and implementation of regional environmental management plans, environmental impact assessment and environmental monitoring and the development of environmental standards and guidelines. OEMMR also supports ISA's work to promote and encourage the conduct of marine scientific research in the Area by developing collaborations with member States and international organizations, and disseminating the results of scientific research and analysis.

The Office of Environmental Management and Mineral Resources is also responsible for performing certain of the early functions of the Enterprise as specified in Section 2 of the Annex to the 1994 Agreement, subject to such policy direction as may be given by the Council and the Assembly.

| | EXT. | ROOM |
|---|------|-------|
| Jihyun Lee <i>Director</i> | 254 | 205 |
| Pratima Jauhari <i>Senior Scientific Officer</i> | 249 | 206 |
| Kioshi Mishiro <i>GIS Officer</i> | 209 | 209 |
| Sheldon Carter <i>Database Manager</i> | 260 | 208 |
| Luciana Genio <i>Environmental Analyst</i> | 272 | 210 |
| Wanfei Qiu <i>Programme Manager (Marine Environment)</i> | 274 | 207 |
| Walter Williams <i>Data Entry Assistant</i> | 222 | 212 |
| Camelia Campbell <i>Administrative Assistant</i> | 277 | 205-A |

OFFICE OF ADMINISTRATIVE SERVICES (OAS)



The Office for Administrative Services provides support to the Secretariat in the following areas: Budget/Oversight and Finance, Human Resources, Procurement, Communications and Information Technology, and Security and Transportation.

| | EXT. | ROOM |
|--|------|------|
| Ghislain Maertens <i>Director</i> | 290 | 101 |
| Anna Elaise <i>Lead, Communications & Information Technology Services</i> | 238 | 120 |
| Jean-Louis Thouvenin <i>Internal Oversight & Budget Officer (temporary)</i> | 289 | 103 |
| Joseph Khoreich <i>Budget & Oversight Officer</i> | 317 | 112 |
| Zorana Maltar <i>Human Resources Officer</i> | 104 | 125 |
| Van Nguyen <i>Finance Officer</i> | 227 | 105 |
| Andre Brooks <i>Information Technology Assistant</i> | 267 | 123 |
| Fitzroy Ferguson <i>Senior Finance Assistant</i> | 229 | 110 |
| Sheldon Gruber <i>Budget & Treasury Assistant</i> | 259 | 104 |
| Lillian Valles <i>Associate Procurement Officer</i> | 226 | 106 |
| Marcelle Lefebvre <i>Associate Human Resources Officer</i> | 283 | 105 |
| Esam Alnour <i>Associate Communications & Information Technology</i> | 248 | 119 |

| | | |
|---|-----|-------|
| Bobett Russell <i>Administrative Assistant</i> | 261 | 102 |
| Enoch Allen <i>Associate Security Officer</i> | 256 | 108 |
| Oswald Love <i>Driver</i> | 224 | 114-A |
| Errol Evans <i>Driver</i> | 237 | 114-B |
| Sashi Walters <i>Procurement Assistant</i> | 239 | 107 |
| Ksenija Thompson <i>Project Assistant (temporary)</i> | 268 | 111 |
| Trudi-Ann Herdsman <i>Human Resources Admin. Assistant (temporary)</i> | 262 | 126 |



PERMANENT MISSIONS

The Protocol on Privileges and Immunities of ISA was adopted by consensus at the fifty-fourth meeting of the Assembly on 26 March 1998.

The Protocol deals with the privileges and immunities of ISA in relation to those matters which are not already covered in the Convention (articles 176 to 183) and is based substantially on articles I, II, IV, V, VI and VII of the Convention on the Privileges and Immunities of the United Nations of 13 February 1946, together with the Convention on Privileges and Immunities of the Specialized Agencies of 21 November 1947.

The Protocol was open for signature at the headquarters of ISA in Kingston, Jamaica, from 17 August until 28 August 1998, and subsequently, until 16 August 2000 at United Nations Headquarters in New York.

After the deposit of the required ten instruments of ratification, approval, acceptance or accession, the Protocol on the Privileges and Immunities of ISA entered into force on 31 May 2003.

As at 30 April 2019, there are **46 parties and 28 signatories** to the Protocol.

| MEMBER OF THE AUTHORITY | SIGNATURE | RATIFICATION, APPROVAL (A), ACCEPTANCE (A), ACCESSION (a) |
|-------------------------|-------------------|---|
| Albania | | 22 October 2015 a |
| Antigua and Barbuda | | 3 May 2016 a |
| Argentina | | 20 October 2006 a |
| Austria | | 25 September 2003 a |
| Bahamas | 26 August 1998 | |
| Brazil | 27 August 1998 | 16 November 2007 |
| Bulgaria | | 10 February 2009 a |
| Burkina Faso | | 6 October 2017 |
| Cameroon | | 28 August 2002 a |
| Chile | 14 April 1999 | 8 February 2005 |
| Côte d'Ivoire | 25 September 1998 | |
| Croatia | | 8 September 2000 a |
| Cuba | | 11 July 2008 a |
| Czech Republic | 1 August 2000 | 26 Oct 2001 |
| Denmark | | 16 November 2004 a |
| Egypt | 26 April 2000 | 20 June 2001 |
| Estonia | | 1 February 2008 a |
| Finland | 31 March 1999 | 31 October 2007 A |
| France | | 23 January 2012 a |

| | | |
|--|-------------------|-------------------------------------|
| Georgia | | 4 April 2018 a |
| Germany | | 8 June 2007 a |
| Ghana | 12 January 1999 | 23 September 2016 |
| Greece | 14 October 1998 | |
| Guinea | | 6 April 2016 a |
| Guyana | | 25 October 2011 a |
| India | | 14 November 2005 a |
| Indonesia | 26 August 1998 | |
| Iraq | | 16 February 2016 a |
| Ireland | | 9 February 2011 a |
| Italy | 18 May 2000 | 19 July 2006 |
| Jamaica | 26 August 1998 | 25 September 2002 |
| Jordan | | 21 December 2017 |
| Kenya | 26 August 1998 | |
| Lithuania | | 26 September 2012 a |
| Malta | 26 July 2000 | |
| Mauritius | | 22 December 2004 a |
| Mozambique | | 12 January 2009 a |
| Namibia | 24 September 1999 | |
| Netherlands | 26 August 1998 | 21 November 2002 A |
| Nigeria | | 1 May 2003 a |
| Norway | | 10 May 2006 a |
| Oman | 19 August 1999 | 12 March 2004 |
| Pakistan | 9 September 1999 | |
| Panama | | 31 May 2017 a |
| Poland | | 2 October 2007 a |
| Portugal | 6 April 2000 | 2 February 2007 |
| Saudi Arabia | 11 October 1999 | |
| Senegal | 11 June 1999 | 11 July 2016 |
| Slovakia | 22 June 1999 | 20 April 2000 |
| Slovenia | | 1 April 2008 a |
| Spain | 14 September 1999 | 9 January 2001 |
| Sudan | 6 August 1999 | |
| The former Yugoslav Republic of Macedonia | 17 September 1998 | |
| Togo | | 11 June 2012 a |
| Trinidad and Tobago | 26 August 1998 | 10 August 2005 |
| United Kingdom of Great Britain and Northern Ireland | 19 August 1999 | 2 November 2000 |
| Uruguay | 21 October 1998 | 6 July 2006 a |

PERMANENT MISSIONS

ALGERIA



Permanent Mission of the People's Democratic Republic of Algeria

326 East 48th St., New York, NY 10017, USA

Telephone: +1 (212) 750-1960

Telefax: +1 (212) 759-9538

Email: Algeria@un.int / algerianmission326@gmail.com

National day: 1 November

Permanent Representative: Vacant

ANTIGUA AND BARBUDA



Permanent Mission of Antigua and Barbuda

c/o Mr. Hugh Clifton Hyman

Hyman and Company, Attorneys-at-Law

93 East Street, PO Box 8803, CSO Kingston, Jamaica

Telephone: +1 (876) 922-9057/8

Fax: +1 (876) 922-7536

Email: hch@cwjamaica.com

National Day: 1 November

His Excellency Mr. Dwight C.R. Gardiner

Permanent Representative (DPC: 18 May 2016)

ARGENTINA



Embassy of the Argentine Republic

Dyoll Building, 4th floor, 40 Knutsford Boulevard

Kingston 5, Jamaica

Telephone: +1 (876) 926-5588 / 926-2496

Telefax: +1 (876) 926-0580

Email: argentinaembassy@gmail.com / upp@mrecic.gov.ar

National day: 25 May

Permanent Representative - Vacant

Mr. Patricio Urueña Palacio

Third Secretary, Consul and Deputy Permanent Representative

BANGLADESH

Permanent Mission of the People's Republic of Bangladesh
820 Second Ave., 4th Fl., New York, NY 10017, USA
Telephone: +1 (212) 867-3434/3437
Telefax: +1 (876) 926-0580
Email: Bangladesh@un.int; bdpmny@gmail.com
National day: 26 March
Permanent Representative: Vacant

BELGIUM

Embassy of Belgium
8th Floor, Courtleigh Corporate Centre
6 St. Lucia Avenue, Kingston 5, Jamaica
Telephone: +1 (876) 754-7903 / 906-1815 / 906-7791
Telefax: +1 (876) 906-5943
Email: kingston@diplobel.fed.be
National day: 21 July
His Excellency Mr. Guy Sevrin
Permanent Representative (DPC: 28 Apr 2015)
Mr. Johan Graux
Consul

BRAZIL

Embassy of the Federative Republic of Brazil
23 Millsborough Crescent, Kingston 6, Jamaica
Telephone: +1 (876) 927-8964 / 978-8608
Telefax: +1 (876) 927-5897
Email: embassyofbrazil.kingston@gmail.com
National day: 7 September
His Excellency Mr. Carlos Alberto Michaelson den Hartog
Permanent Representative (DPC: 24 Jun 2015)

CAMEROON

Permanent Mission of the Republic of Cameroon
22 East St., New York, NY 10021, USA
Telephone: +1 (212) 794-2295/2299
Fax: +1 (212) 249-0533
Email: cameroon.mission@yahoo.com
National Day: 20 May
His Excellency Mr. Tommo Monthe
Permanent Representative (DPC: 19 Dec 2008)

CHILE

Permanent Mission of the Republic of Chile
Courtleigh Corporate Centre, 5th floor
6 St. Lucia Avenue, Kingston 5, Jamaica
Telephone: +1 (876) 968-0260/0263
Fax: +1 (876) 968-0265
Email: echile.jamaica@minrel.gov.cl
National Day: 18 September
His Excellency Mr. Francisco Bernales
Permanent Representative (DPC: 3 Oct 2018)
Mr. Roberto Alvarez
Minister Counsellor/Deputy Chief of Mission
Mr. Cristian Piña
Third Secretary/Consul

CHINA**Permanent Mission of the People's Republic of China**

8 Seaview Avenue, Kingston 10, Jamaica

Telephone: +1 (876) 927-3871

Fax: +1 (876) 927-6920 / 978-7306

Email: chinaemb_jm@mf.gov.cn

National Day: 1 October

His Excellency Mr. Tian Qi

Permanent Representative (DPC: 5 Apr 2018)

Mr. Jiang Jun

Deputy Representative

Mr. Gao Xiang

Third Secretary and Special Assistant to the Permanent Representative

EUROPEAN UNION**Permanent Mission of the Delegation of the European Union**

8 Olivier Road, P0 Box 463, Kingston 8, Jamaica

Telephone: +1 (876) 924-6333-7

Fax: +1 (876) 924-6339

Email: delegation-jamaica@eeas.europa.eu

National Day: 9 May

Her Excellency Mrs. Małgorzata Wasilewska

Permanent Representative (DPC: 26 Oct 2016)

Mr. Gavin Tench

Counsellor/Head of Politics, Press & Information Section

Mr. Ricard Bardia Divins

Counsellor/Head of Cooperation

CUBA**Permanent Mission of the Republic of Cuba**

9 Trafalgar Road, Kingston 5, Jamaica

Telephone: +1 (876) 978-0930-1 / 946-1786 / 619-1442-3

Fax: +1 (876) 978-5372

Email: embacubajam@cwjamaica.com

National Day: 1 January

Her Excellency Mrs. Inés Fors Fernández

Permanent Representative (DPC: 7 Nov 2017)

FRANCE**Permanent Mission of the Republic of France**

13 Hillcrest Avenue, Kingston 6, Jamaica

Telephone: +1 (876) 619-7812

Email: secretariat.kingston-amba@diplomatie.gouv.fr; frenchembassyjamaica@gmail.com

National Day: 14 July

His Excellency Mr. Denys Wibcux

Permanent Representative (DPC: 20 Sep 2018)

Mr. Laurent Geslin

Deputy Head of Mission

GABON**Permanent Mission of Gabon**

18 East 41st St., 9th Floor, New York, NY 10017, USA

Telephone: +1 (212) 686-9720

Fax: +1 (917) 675-7485

Email: info@gabonunmission.com

National Day: 17 August

His Excellency Mr. Francis Hubert Aubame

Permanent Representative (DPC: 5 Aug 1999)

JAMAICA**Permanent Mission of Jamaica**

Ministry of Foreign Affairs and Foreign Trade

21 Dominica Drive, Kingston 5, Jamaica

Telephone: +1 (876) 926-4220

Fax: +1 (876) 929-6733

Email: eadassistant@mfaft.gov.jm

National Day: 6 August

Dr. Kathy Ann Brown

Permanent Representative (DPC: 4 Jul 2018)

Mr. Coy Roache *Deputy Permanent Representative*

GERMANY**Permanent Mission of the Federal Republic of Germany**

10 Waterloo Road, Kingston 10, Jamaica

Telephone: (1 876) 926-6728-9

Fax: (1 876) 620-5457

Email: info@kingston.diplo.de

National Day: 3 October

His Excellency Dr. Bernd von Münchow-Pohl

Permanent Representative (DPC: 2 Oct 2018)

JAPAN**Permanent Mission of Japan**

NCB North Tower, 6th Floor

2 Oxford Road, Kingston, Jamaica

Telephone: +1 (876) 929-3338/9

Fax: +1 (876) 968-1373 / (1 876) 754-2542

Email: info@kg.mofa.go.jp

National Day: 11 February

His Excellency Mr. Hiromasa Yamazaki

Permanent Representative (DPC: 6 Nov 2017)

GAO Xiangi

*Third Secretary and Special Assistant
to the Permanent Representative*

ITALY**Permanent Mission of Italy**

One Dag Hammarskjöld Plaza

885 Second Avenue, 49th Floor

New York, NY 10017, USA

Telephone: +1 (646) 840-5300

Fax: +1 (212) 486-1036

Email: sec.italyun@esteri.it; info.italyun@esteri.it

National Day: 2 June

His Excellency Mr. Sebastiano Cardi

Permanent Representative (DPC: 19 Apr 2018)

MEXICO**Permanent Mission of the United Mexican States**

Petroleum Corporation of Jamaica Building
36 Trafalgar Road, Kingston 10, Jamaica
Telephone: +1 (876) 926-4242; 926-6891; 929-8860
Fax: +1 (876) 929-7995

Email: embjamaica@sre.gob.mx;

embamexj@cwjamaica.com

National Day: 16 September

His Excellency Mr. Juan José González Mijares

Permanent Representative (DPC: 5 Jul 2018)

Mr. Ernesto Malda Arozarena

Second Secretary & Deputy Permanent Representative

Ms. Araceli Grave Aguilar

Third Secretary

PANAMA**Permanent Mission of Panama**

53 Knutsford Boulevard, 5th Floor, Victoria Mutual Building
Kingston 5, Jamaica
Telephone: +1 (876) 618-0755 / 618-0756
Fax: +1 (876) 924-3428

National Day: 3 November

His Excellency Mr. Alexis Eduardo Sandoval Cajar

Permanent Representative (DPC: 5 August 2015)

Mrs. Leyda Barrow

First Counsellor

Mr. Rolando E. Barrons

Deputy Chief of Mission

NIGERIA**Permanent Mission of the Federal Republic of Nigeria**

5 Waterloo Road, Kingston 10, Jamaica
Telephone: +1 (876) 926-6400 / 926-6408
Email: nhc_chancery@outlook.com
National Day: 1 October

Her Excellency Mrs. Janet Omoleegho Olisa

Permanent Representative (DPC: 18 Dec 2017)

Mr. Ibrahim Zanna

Minister/Deputy Permanent Representative

REPUBLIC OF KOREA**Permanent Mission of the Republic of Korea**

5 Oakridge, Kingston 8, Jamaica
Telephone: +1 (876) 924-2731 / 924-4198
Fax: +1 (876) 924-7325
National Day: 3 October
Mr. Lee Young-gyu

Permanent Representative (DPC: 20 Sept 2017)

RUSSIAN FEDERATION**Permanent Mission of the Russian Federation**

22 Norbrook Drive, Kingston 8, Jamaica
Telephone: +1 (876) 924-1048 / 969-8546
Fax: +1 (876) 925-8290
Email: russianembassyjamaica@gmail.com
National Day: 12 June
His Excellency Mr. Vladimir Vinokurov

Permanent Representative (DPC: 8 Jun 2016)

Mr. Sergey Tarasov

Counsellor/Deputy Head of Mission

SOUTH AFRICA



Permanent Mission of the Republic of South Africa

15 Hillcrest Avenue, Kingston 6, Jamaica
Telephone: +1 (876) 620-4840
Fax: +1 (876) 978-0339 / 927-3846
Email: kingston@dirco.gov.za
National Day: 27 April
Her Excellency Mrs. Lumka Yengeni
Permanent Representative (DPC: 17 Jan 2019)
Mr. Tyrone Gunnie
First Secretary

SPAIN



Permanent Mission of Spain

The Courtleigh Corporate Centre
6–8 St. Lucia Avenue, Kingston 5, Jamaica
Telephone: +1 (876) 929-5555
Fax: +1 (876) 906-3496 / 929-8965
Email: emb.kingston@maec.es
National Day: 12 October
His Excellency Mr. Josep Maria Bosch Bessa
Permanent Representative (DPC: 27 Jun 2017)
Ms. Carmen Rives Ruiz-Tapiador
Deputy Head of Mission

TRINIDAD AND TOBAGO



Permanent Mission of the Republic of Trinidad and Tobago

25 Windsor Avenue, Kingston 5, Jamaica
Telephone: +1 (876) 926-5730 / 926-5739
Fax: +1 (876) 926-5801
Email: hckingston@foreign.gov.tt
National Day: 31 August
Permanent Representative: Vacant
Ms. Amanda Fraser
Head of Chancery/Second Secretary

GUIDELINES ON PROTOCOL FOR PERMANENT MISSIONS TO THE AUTHORITY

ESTABLISHMENT OF A PERMANENT MISSION

A member State of ISA may establish a permanent mission at the seat of ISA, and appoint a permanent representative. In conformity with international law and United Nations practice, the term “permanent mission” means a mission of permanent character, representing the State, sent by a State member of the organization to ISA.

Credentials of newly appointed permanent representatives must be issued either by the Head of State or by the Head of the Government or by the Minister of Foreign Affairs, and shall be transmitted to the Secretary-General. As a guide to the drafting of credentials for permanent representatives the following standard form of credentials, adapted from the standard form used by the United Nations, is reproduced:

“Whereas the Government of ... has set up at the seat of the International Seabed Authority a permanent mission to maintain necessary contact with the Secretariat of ISA,

Now therefore we ... [name and title] have appointed and by these presents do confirm as Permanent Representative to the International Seabed Authority His/Her Excellency ... [name] ... [title].

He/She is also authorized to designate a substitute to act temporarily on his/her behalf after due notice to the Secretary-General.

In faith whereof we have signed these presents at ... on ... [Signature and title] [Head of State, Head of Government or Minister for Foreign Affairs]”

For practical reasons, member States may prefer to accredit their newly appointed Permanent Representatives to all organs of ISA. In such cases, the letter of credentials should contain the following paragraph:

“His/Her Excellency ... is instructed to represent the Government of ... in all organs of ISA.”

APPOINTMENT OF A PERMANENT REPRESENTATIVE

When a new Permanent Representative is to be appointed to ISA, it is requested that the Permanent Representative (designate) submits a curriculum vitae to the Secretariat prior to the presentation of credentials to the Secretary-General.

The Secretariat of ISA will then make the necessary arrangements, such as fixing the date and time, for the new Permanent Representative to present his/her letter of credentials to the Secretary-General.

On the day and time agreed upon, the new Permanent Representative will be escorted to the office of the Secretary-General for the ceremony of the presentation of credentials.

It is expected that, at the time of presentation of credentials, the new Permanent Representative will make a brief statement to the Secretary-General.

The Secretariat will issue a special press release containing biographical data on the new Permanent Representative and announcing his/her presentation of credentials to the Secretary-General. A photographer will take an official portrait of the new Permanent Representative while presenting his/her letter of credentials to the Secretary-General.

A new Permanent Representative usually informs all other Permanent Representatives in writing that he/she has presented his/her letter of credentials to the Secretary-General and assumed his/her duties. The Secretariat will forward a notification of additional representatives to the new Permanent Representative inviting him/her to forward the names of persons to be designated as members of the permanent mission.

The Secretariat will notify the Ministry of Foreign Affairs and Foreign Trade of the host country of the names of Permanent Representatives and members of permanent missions.

LETTERS AND NOTES VERBALES

All correspondence to the Secretariat of ISA should be signed by either the Permanent Representative or the chargé d'affaires, bearing his/her full signature. Notes verbales are normally used to communicate routine administrative matters, other than personnel. They should bear the official seal and the initials of the responsible officer. All diplomatic movements, appointments, promotions, departures, etc., should be announced in a letter to the Secretary-General.

CHANGES IN PERMANENT MISSIONS

Permanent missions are requested to inform the Secretariat in writing of any changes in the address, telephone numbers, fax numbers and email addresses of their office.

TEMPORARY ABSENCE OF A PERMANENT REPRESENTATIVE

Before absenting himself/herself from the permanent mission for any length of time, the Permanent Representative is requested to notify the Secretary-General of the name of the member of the permanent mission who will perform the duties of head of the permanent mission in the capacity of chargé d'affaires a.i. during the absence of the Permanent Representative.

Since a chargé d'affaires a.i. cannot appoint himself/herself or another chargé d'affaires, should there be several consecutive chargés d'affaires a.i. during the absence of the Permanent Representative, their names and the dates of their respective appointments should be communicated to the Secretary-General by the Permanent Representative before his/her departure. The Permanent Representative should also notify the Secretary-General of the date of his/her resumption of duties.

TERMINATION OF SERVICE AT PERMANENT MISSIONS

Before relinquishing his/her post, a Permanent Representative should inform the Secretary-General in writing and, at the same time, communicate the name of the member of the permanent mission who will act as chargé d'affaires a.i. pending the arrival of the new Permanent Representative.

INTERNATIONAL SEABED AUTHORITY IDENTIFICATION CARDS

Prior to the presentation of his/her credentials to the Secretary-General, the Secretariat will arrange for the issuance of an Identification Card to the Permanent Representative. This Identification Card identifies the holder as a Permanent Representative, authorizes his/her entry to the Secretariat building and also serves as a grounds pass during meetings of ISA.

After notification of the names of members of the permanent mission has been received, the Secretariat will contact them to arrange for the issuance of an Identification Card.

Identification Cards for Permanent Representatives and members of the permanent mission differ as to their colour symbols and have space provided for a photograph of the bearer.

ISA Identification Cards are the property of ISA and should be returned to the Secretariat prior to the departure of the holder from Kingston.

ENTRY IN THE INTERNATIONAL SEABED AUTHORITY HANDBOOK

The Secretariat publishes this handbook once a year. In this publication all the permanent missions are listed with their addresses, telephone and telefax numbers, email addresses, the dates of national holidays, the names, diplomatic ranks and functional titles, forms of address, titles, etc., of all members of the permanent mission.

The listings relating to the permanent missions are based on the information communicated to the Secretariat by the permanent missions and their publication is intended for the use of delegations and the Secretariat. In order for the listings to be accurate, the names, form of address, diplomatic rank and functional titles of the members of the permanent mission should be written according to the wishes of the mission concerned.



INFORMATION FOR DELEGATES

4.0

SECRETARIAT HEADQUARTERS

The Headquarters of ISA are located in downtown Kingston adjacent to the Jamaica Conference Centre. Occupying both the first and second floors, the street address is 14–20 Port Royal Street. The Secretariat building is connected to the Jamaica Conference Centre located on the picturesque Kingston waterfront, in the heart of the downtown business district and is a testimony to Jamaican architecture - built to UN specifications with distinctive Jamaican material and craft. The Centre has five conference rooms, three caucus rooms, reception foyer, two story dining block, two delegates' lounges and offices. All conference rooms have the capacity to facilitate simultaneous interpretation of the six official UN languages.

ENTRANCE

The street entrance to the Secretariat building is located on Duke Street through the main gate of the Jamaica Conference Centre. Additional parking is available on the second floor of the UDC car park immediately behind the Jamaica Conference Centre.

ISA does not warrant or promise the safety of vehicles or property left in the UDC car park. Users of the car park acknowledge and accept that ISA cannot guarantee the safety of any vehicles, or property inside them.

SECURITY

The Security Service operates from the first floor of the Secretariat building. In addition to providing security and safety to the staff members of ISA, the Security Service will:

- A Issue grounds passes to visitors;
- B Assist in locating and notifying ISA's senior officials in an emergency;
- C Liaise with national security representatives regarding protection arrangement for delegates;
- D Liaise with local authorities whenever outside emergency assistance (e.g. ambulance, medical, and police) is required;
- E Handle lost and found property. Lost property should be handed over to or claimed from the Security Service on the first floor of the Secretariat building.

Missing grounds passes should be reported without delay to the Security Service. Delegates are reminded not to leave briefcases or any valuable items unattended at any time. Unlawful incidents should be reported without delay to the Security Service.

Associate Security Officer **Mr. Enoch Allen**

Extension: 256 / Room: 108

GROUNDS PASSES AND ADMISSION TO MEETINGS

The Secretariat issues grounds passes to members of delegations, including representatives of member States and Observer States to ISA, inter-governmental organizations, specialized agencies and other entities having a standing invitation to participate as observers in the sessions and the work of the Assembly of ISA.

In the interest of overall security, grounds passes must be displayed at all times while in the Jamaica Conference Centre and Secretariat building.

PROTOCOL

During meetings of ISA's annual sessions, the Protocol Office will be located on the first floor of the Secretariat building. To assist delegations, the Protocol Office provides the following services.

- A It registers members of delegations attending meetings and approves issuance of grounds passes;
- B It expedites the registration process; delegations are requested to advise the Protocol Office of the names of members of the delegation before arrival;
- C It publishes the provisional list of delegations attending the meetings;
- D It approves issuance of photo-identification passes to members of the Legal and Technical Commission and Finance Committee;
- E It advises delegations on matters of protocol and diplomatic procedures;
- F It ensures protocol coverage of all the official ceremonies at Headquarters (official visits, presentation of credentials, admission of new member States, etc.); and
- G It deals with general inquiries regarding meetings.

CREDENTIALS

Credentials are required for representatives of members and observers who attend ISA's meetings during the 25th Session in March and July 2019.

With the annual session meetings now being held in two parts, the credentials of permanent representatives and the names of alternate representatives and advisers must be submitted to the Secretary-General, if possible not later than twenty-four hours after the opening of each part of the session.

The credentials shall be issued either by the Head of State or the Head of the Government, or by the Minister of Foreign Affairs or person authorized by him or, in the case of entities referred to in article 305, paragraph 1(f) of the Convention, by another competent authority. (Rule 23 of ROP)

There are two options in that regard:

- A Either delegations present credentials for attendance at the March session of the Council only and further submit credentials for the second part of the session of the Council and for the session of the Assembly in July 2019; or:
- B Delegations may opt for the submission of credentials for the entire twenty-fifth session of ISA.

In the case of Council, any member of ISA not represented on the Council, attending a meeting of the Council, must submit credentials for the representative appointed by it to the Secretary-General not less than twenty-four hours before the meetings attended by the accredited representative.

The credentials of representatives of members of the Council as well as those of members of ISA not represented on the Council will be examined by the Secretary-General, who will submit a report to the Council for approval during the session meetings.

Credentials and letters of accreditation can be emailed to the office manager, Christine Griffiths at cgriffiths@isa.org.jm and the original presented to the Protocol office upon arrival at the headquarters of ISA.

Office Manager of the Secretary-General: Ms. Christine Griffiths
Extension: 250 / Room: SG Office

MEDICAL SERVICES DIVISION

The Medical Services Division provides emergency medical assistance to delegates and members of diplomatic missions attending the annual sessions.

For any medical emergency, contact the Security Operations Centre, ext. 256 or telephone +1 (876) 532-7471 or the Security Office, ext. 234. The Operations Centre will coordinate with the Medical Services Division, and/or other medical assistance as appropriate.

MEETING SERVICES

5.0

ID Pick-up
Retrait des badges
D'accréditation

Credentials
Akkreditierung

The Secretariat is responsible for providing meetings services, including interpretation, the provision of meeting records, and the editing, translation, reproduction and distribution of documents.

Official meetings are convened with simultaneous translation into Arabic, Chinese, English, French, Spanish, and Russian, which are the six official languages of ISA.

SECRETARIAT ARRANGEMENTS FOR ANNUAL SESSIONS

The provisional agendas and all official documents of the 25th Session are available online on <https://www.isa.org.jm/sessions/25th-session-2019>.

RULES OF PROCEDURE

A full set of the rules of procedure of the various organs and bodies of ISA as well as relevant organizational decisions of those bodies and documents relating to the external relations of ISA are available in a single volume and can be downloaded from <https://www.isa.org.jm/document/international-seabed-authority-basic-texts>.

JOURNAL OF MEETINGS

The Journal of meetings is issued daily in English and French, giving information on location and time of formal and other meetings. For meetings of Regional Groups to be announced in the Journal, information must be given to the Secretariat the day before meeting is to convene. All queries regarding the schedule of meetings and requests for Side Events may be addressed to the Secretariat via sidenevents@isa.org.jm.

DURATION OF MEETINGS

Morning meetings are scheduled from 10 am to 1 pm and afternoon meetings from 3 pm to 6 pm. It is essential that meetings should start on time and that the above schedule be respected to the fullest extent possible. Therefore, delegations are urged to be on time. It is also advisable to schedule related meetings consecutively whenever possible to ensure the maximum utilization of available services. Meetings of regional groups and other informal meetings can be accommodated only if, and when, services originally earmarked for regularly scheduled meeting are released.

SEATING ARRANGEMENTS

The Secretariat is in charge of seating arrangements. In accordance with established practice the English alphabetical order of names of countries is followed in the Assembly and Council and the alphabetical order of names of experts is followed in the subsidiary organs such as the Legal and Technical Commission and the Finance Committee.

INTERPRETATION

Statements made in any of the six official languages of ISA (Arabic, Chinese, English, French, Russian and Spanish) are interpreted into the other official languages. Any representative may also make a statement in a language other than the official languages. In such cases, the delegation in question must provide for interpretation into one of the official languages of ISA.

WRITTEN TRANSLATIONS OF STATEMENTS DELIVERED IN OFFICIAL LANGUAGES

If written texts are provided in more than one official language, delegations should indicate clearly which of these is to be accepted as the official text. When delegations provide a written translation of their statement, they should specify on the first page of that text whether it should be "read out verbatim" or "checked against delivery".

If delegations wish their translations to be read out verbatim, any deviations from the text on the part of the speaker, including omissions and additions, are unlikely to be reflected in the interpretation. If delegations believe that the speaker may deviate from the text, they should opt for "check against delivery" and the interpreters will follow the speaker and not the translation. In this case, delegations should be aware that the interpretation heard by the audience would not necessarily correspond to the translation that they might have distributed before or during the delivery of the statement. Representatives who take the floor in conference rooms should bear in mind that the microphone before them is inoperative until they have been called upon to speak by the chairman. In order to ensure the best possible recording and interpretation of their speeches, they should speak directly and clearly into the microphones, particularly when giving figures, quotations or highly technical material, and when reading from a prepared text. Delegations should speak at a normal speed at all times to enable the interpreters to give an accurate and complete rendition of their statements. When statements are delivered at a high speed, the quality of the interpretation suffers.

RECORDS OF MEETINGS

In accordance with the Rule 42(2) of the Rules of Procedure of the Assembly, the Secretariat shall make and retain sound recordings of the meetings of the Assembly, and of its subsidiary organs, when it so decides.

When ISA records meetings, they are recorded as verbatim records and/or summary records.

CIRCULATION OF COMMUNICATION

Circulation of communications in the Assembly or Council from a delegation must be cleared in advance with the Secretariat. The circulation must be done by the delegation before the meeting starts.

SIDE EVENTS

Side events are usually held during ISA's annual sessions and are hosted by ISA, Member States, Observer States and Observer organizations. These events are held between the following times:

- 1:15 to 2:15 PM; or
- 6:15 to 7:15 PM

The side events are held in various rooms that can seat up to 150 persons. The Delegates Dining Room which has a capacity for 125 persons is the only room where food can be served with the assistance of an on-site caterer.

Dates for side events with food are approved by an internal committee.

Organizers wishing to hold side events should complete the request form which can be found on ISA's website at http://bit.ly/ISBA_25 and email to sideevents@isa.org.jm.

Audio-visual equipment and personnel assistance can be provided by the Secretariat on request.

All approved events are announced on ISA's website and in the daily Journal of meetings during the session.

PREPARED TEXTS OF STATEMENTS

A minimum of 30 copies of the text of speeches to be delivered in plenary meetings of the Assembly and Council should be given in advance to the Secretariat in order to help it provide the best service. Failing this, delegations are urged to provide fifteen copies for interpreters before the speaker takes the floor.

DOCUMENTS FACILITIES

Delegations wishing to submit documents for consideration by the Assembly or Council should present them to the Secretary-General or to the Secretary of the body concerned at least three weeks prior to the start of the session so that the document can be translated.

DISTRIBUTION OF DOCUMENTS AND ONLINE DOCUMENTS PORTAL

ISA is offering all conference participants a carbon friendly solution aimed at reducing paper wastage through efficient use of print-on-demand services and by making available all public documents on its website <https://www.isa.org.jm/sessions/25th-session-2019>. Requests for print of documents can be made at the dedicated Print-on-Demand desk that has been set up in the Reception area of the Conference Centre.

Delegates are encouraged to take their electronic devices to meetings and access documents electronically by using ISA's portal <http://bit.ly/2xkloYf>. The portal contains the following:

- Daily Journals of meetings;
- All official documents;
- Statements made in the Assembly and the Council;
- Daily Bulletins (ENB-IISD)

Delegates wishing to have their statements posted on the ISA website must submit a copy in either PDF or WORD via email to: News@isa.org.jm at least twelve hours in advance of their designated speaking slot or in person to the Conference Officer in the Conference Room in hard-copy or USB stick.

Statements submitted for circulation will be under embargo until delegates deliver their remarks. Delegations are kindly requested to provide 15 hard copies of official statements for interpretation and other services. For those using Code Reader Apps, QR codes that take you directly to the conference page are provided.

PRINT-ON-DEMAND SERVICES

All session documents are available on ISA's website in the six official languages of ISA. A limited number of paper documents will be available for collection by delegations at the entrance to the Jamaica Conference Centre.

Requests for printed documents can be made at the dedicated **Print-on-Demand** areas in the Reception area of the Conference Centre. Delegates who will be using the Print-on-Demand services, should request their documents at least half an hour prior to the start of the meetings.

DOCUMENT SYMBOLS

Each ISA document has a unique symbol at the top right of the document. All six languages version of a document have the same symbol. Symbols include both letters and numbers.

The first component indicates the ISBA which stands for International Seabed Authority, the second component stands for the session number, the third component represents the organ to which the document is submitted or the organ that is issuing the document.

| | |
|---------------|--------------------------------|
| ISBA/25/A/- | Assembly |
| ISBA/25/C/- | Council |
| ISBA/25/LTC/- | Legal and Technical Commission |
| ISBA/25/FC/- | Finance Committee |

Examples of other components reflect the nature of the document:

| | |
|--------------------------|---|
| ISBA/25/A/ CRP . | Conference room paper for the Assembly |
| ISBA/25/A/ INF /- | Information series (e.g., lists of participants or Request for observer status) |
| ISBA/25/ C/L . | Limited distribution (generally documents such as provisional agendas or draft decisions) |
| ISBA/25/LTC/ R . | Restricted distribution/access (unless subsequently derestricted) |
| ISBA/25/C/ WP . | Working paper of the Council |

Example of Final Component:

The final component reflects the number of the document which is in numerical order and at times modifications to the original text which appears before the numerical order number.

| | |
|----------------------------|--|
| ISBA/25/A/7 | 7 represents the numerical order of the document |
| ISBA/25/A/ Add.1 . | Addendum |
| ISBA/25/A/ Amend.1 | Amendment: Alteration by decision of a competent authority, of a portion of an adopted formal text |
| ISBA/25/LTC/ Corr.1 | Corrigendum (which may not apply to all language versions) |
| ISBA/25/FC/1/ Rev.1 | Revision (replacing texts previously issued) |
| ISBA/25/LTC/1* | Reissuance of a document for technical reasons |

DISPLAY OF MATERIALS AND FILMING OF PUBLIC MEETINGS

In recent sessions, ISA has received increased volume of requests for public display of materials and filming of public meetings. This welcomed development requires proper guidance in order to facilitate the needs of applicants, guarantee free movement and safety of delegates but more importantly, to ensure the convenient and proper conduct of meetings.

A Public Display of Materials

Displays of Public Materials such as pop-up banners, posters, briefs or advertorials, if requested, are welcomed. ISA assumes no responsibilities for loss or damage that may arise in relation to such display and are not the responsibility of ISA.

- i. To be displayed only outside of meeting rooms;
- ii. Along the corridor of the Conference Centre;
- iii. Well clear of the main entrances to Meeting Rooms, exists or fire hydrants.

B Filming of Public Meetings

Requests for filming of public meetings of ISA are to be conveyed to ISA at least two weeks prior to the commencement of the session. Late requests will be considered on a case-by-case basis.

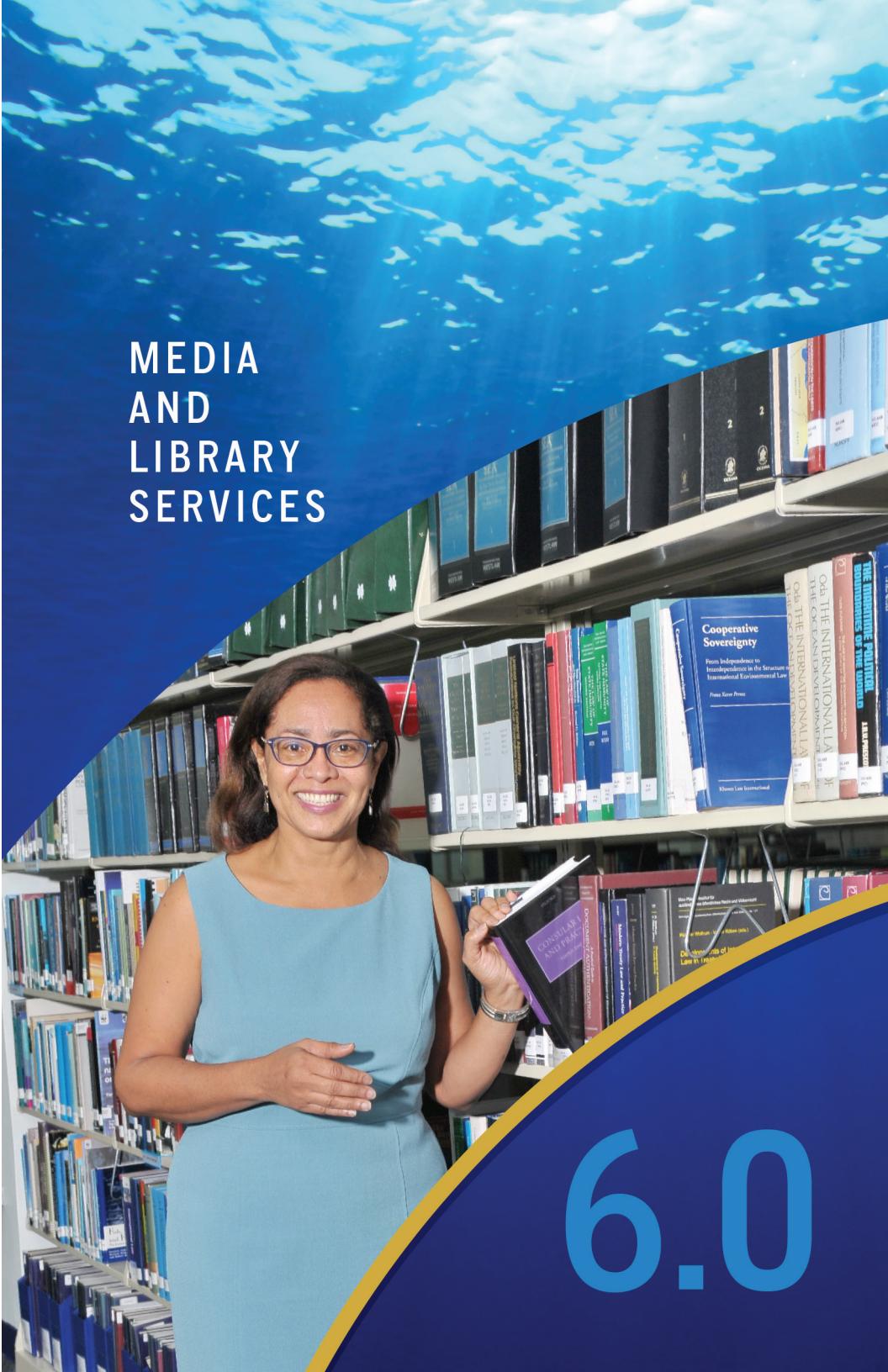
C Placement of Filming Equipment

Filming equipment, cameras and other visual and/or sound recording devices shall be placed in such a manner that does not interfere or distract proceedings.

D Objection from member States or delegations

Formal objections from member States or delegations will cause filming of Public Meetings of ISA to discontinue. Public meetings do not include side events, in which case, the organizers of such events have discretion over the filming or recording of such event.

MEDIA AND LIBRARY SERVICES



25TH ANNUAL SESSION PORTAL

The 25th Session portal of ISA offers easy access to all official documents, side events, journals, session statements and daily bulletins of session developments.

Delegates wishing to subscribe to ISA News and its newsletter can subscribe by filling in the online form.

The ISA app for smartphones, available for iOS and Android (English only) also provides access to ISA news.

WIRELESS FACILITIES

Wireless services is available throughout the Secretariat Offices and in the Jamaica Conference Centre during ISA's sessions. The username and password is available from any of the conference officers and secretariat staff.

THE COMMUNICATIONS UNIT

The Communications Unit oversees the production of a range of print, online and multi-media products to keep delegates informed and raise awareness of ISA initiatives during its Annual Sessions. The Unit also manages press relations, media accreditation, social media, photography and video services.

ACCREDITATION FOR MEDIA CORRESPONDENTS

For accreditation for media correspondents please contact news@isa.org.jm for requirements.

PRESS BULLETINS

During meetings of ISA's annual session, daily bulletins are provided by **IISD Reporting Services-Earth Negotiation Bulletin (IISD-ENB)** and issued in English only. These releases are prepared for the use of information media and are not official records of the session and do not represent the views of the Secretariat. All releases are also available on ISA's website at http://bitly/ISBA_25.

Correspondents may obtain releases, by e-mailing requests to news@isa.org.jm.

SOCIAL MEDIA

Updates are provided on social media channels using Twitter ([@ISBAHQ](#)) and Facebook ([ISBAHQ](#)) handles.

Delegates are encouraged to post social media updates using the following hashtags: **#ISBAHQ** and **#ISBA25**.

PUBLICATIONS

All ISA publications are available in print and in electronic format. ISA also publishes a number of Technical Studies, Briefing Papers and Workshop Proceedings. Digital copies of the publications are available on the website at <https://www.isa.org.jm/documents-resources/publications>. Print copies are available for sale on Amazon.

THE SATYA N. NANDAN LIBRARY

The Library is located on the second floor of the Secretariat building and observes the same working hours as the Secretariat.

The Library offers a comfortable and productive environment where delegates can obtain assistance with research, make use of computers and WiFi. The Library's reference collections of print and electronic books, journals, and other media, have been developed to support the work of ISA, and is also available for use by Permanent mission of member States, the delegations to the meetings of ISA, and researchers. The library holdings encompass, the range of topics included in the UNCLOS, ocean affairs, seabed mining and marine-related affairs. The library collection also includes the Official documents of the Law of the Sea Conferences (1969-1994) and of ISA's Conferences (1994-present).

The ISA publication and official documents in all official languages may be acquired from the library. The library is a member of the International Association of the Aquatic and Marine Science Libraries (IAMSILC), under the Southeast Affiliate (SAIL).

USE OF THE LIBRARY

The library collection includes over 4,000 volumes (monographs, reports, conference proceeding and those of related UN and Specialized Agencies) as well as a journals collection. The library also subscribes to a number of databases to provide current information to support the work of ISA.

The library is for reference purposes only; none of the publications may be taken out on loan. During the sessions of the Assembly, delegates may use the computers in the library for internet and email, and to access the library's online catalogue.

The Library collection can be searched through the OPAC (Online Public Access Catalogue) supported on the EOS.Web platform which encompasses retrieval, title recording and loan management.

Sign postings on each side of the shelves show the collection type, and the subject areas. Monographs are arranged by subject using location marks (or call number) on

the spine of the books, which consist of two parts (e.g. 341.45 L4151). The upper rows (341.45) denote the book's main subject area. The bottom row indicates the book's author, title or editor. Related media will be found in the same group or subject.

The journal collection includes print and electronic journals. The shelved collection also includes bound print journal volumes. These are arranged in alphabetical order

Current issues of most of the print journals may be found in the periodicals shelf in that section.

COPYRIGHT AND PHOTOCOPYING

The Library acknowledges the authority of Copyright law and promotes copyright compliance among its staff and users. Photo duplication of materials is permitted for research and private study in accordance with the provisions of the Jamaica Copyright Act of 1993, and all amendments, regulations and other relevant provisions. Single articles may be printed out or stored for the purposes of personal use or research. Systematic download or copying of articles or chapters is strictly forbidden.

A declaration of purpose is required by the Act and is facilitated by our photocopy order forms. The Library reserves the right to restrict photocopying of rare and valuable materials, and select publications.

The library staff are always available to assist users with accessing and using these resources.

FACILITIES AND SERVICES FOR DELEGATES



PHOTO IDs

Delegates may get their IDs on the first floor between the hours of 9am and 6pm.

TELECOMMUNICATIONS SERVICES

Delegates may use telephones through the telephone operator at the reception desk. Local and international calls can be made through the operator or by using (international) calling cards. The telephone number for the Secretariat of the ISA is 876-922-9105/9. All officials of ISA may be contacted through this number.

Free wireless access is also available in the Secretariat offices and at the Jamaica Conference Center. Delegates may acquire the passwords from the ID Room, or from any of the conference officers.

BANKING FACILITIES

The nearest banking facility to the Jamaica Conference Centre is the Bank of Nova Scotia (Ja.) Ltd., 35-45 King Street, tel: 922-1000 or 922-1020. Opening hours: Monday-Thursday: 8.30am-2.30pm and Friday 8.30am-4.00pm. ATM service available at the Scotia Centre branch across from the ISA Headquarters.

POST OFFICE

The nearest post office is located on South Camp Road, approximately 1 km from the Jamaica Conference Centre. Opening hours: Monday – Thursday: 8am-5pm and on Friday from 8am-4pm.

LOCAL TRANSPORTATION

ISA has a standing arrangement with Galaxy Tours who offer a paid shuttle service from the hotel to the Jamaica Conference Centre and return during the annual session meetings. Notices of these arrangements and the routes are usually sent out to the hotels prior to the meetings. Alternatively, delegates can make their own arrangements at their hotels or through local taxi or car rental companies.

| | |
|------------|------------------------|
| Apollo | 876-929-8588 |
| City Guide | 876-758-3911, 758-3339 |
| On-Time | 876-926-3866, 968-4772 |

USEFUL TELEPHONE NUMBERS

The Jamaica Conference Centre: 876-922-9160/9

AIRLINES

| | | |
|--------------------|----------------|--------------|
| Air Canada | 1 800 677 2485 | 876-952-3801 |
| American Airlines | 800-744-0006 | 876-924-8153 |
| British Airways | 1-800-247-9297 | 876-924-8187 |
| Caribbean Airlines | 888-359-2475 | 876-924-8331 |
| Jet Blue | 876-924-8937 | 876-924-8168 |

ACCOMMODATION

| | |
|-------------------------------|--------------------------|
| AC Hotel by Marriott | 876-750-3000 |
| The Jamaica Pegasus | 876-926-3690/9, 929-5855 |
| The Hilton Kingston | 876-926-5430 |
| The Courtleigh Hotel & Suites | 876-929-9000 |
| The Knutsford Court Hotel | 876-929-1000 |
| Hotel Four Seasons | 876-929-7655 |
| The Liguanea Club | 876-926-8144/6 |
| Courtyard by Marriott | 876-618-9900 |
| Spanish Court Hotel | 876-926-0000 |

DELEGATES' GUESTS

Unaccompanied guests or visitors wishing to meet a delegate will be directed to the Security Office on the first floor of the Secretariat building. Members of delegations will be expected to accompany their guests at all times while on the premises and escort them while leaving the premises.

LUNCH SERVICES DURING THE ANNUAL SESSION

| | |
|-----------------------|-------------------------------|
| Chungs Catering | 82 Harbour Street, Kingston |
| Digicel Food Court | Waterfront, Downtown Kingston |
| F & B Downtown | 109 Harbour Street, Kingston |
| Gloria's Seafood City | Waterfront, Downtown Kingston |
| M10 | 6 Vineyard Road, Kingston 3 |
| Moby Dick | 3 Orange Street, Kingston |
| Ribbiz Ocean Lounge | Waterfront, Downtown Kingston |
| The Orient Express | 135 Harbour Street |

DINING FACILITIES IN KINGSTON

The restaurants listed below do not imply the expression of any opinion whatsoever on the part of ISA and is only presented for information purposes only.

LOCAL CUISINE

| | | |
|--|-------------------------------------|--------------|
| Chelsea Jerk Centre (<i>casual dining</i>) | 7 Chelsea Avenue | 876-926-6322 |
| Chateau 7 Gourmet Jerk Centre | Red Gal Ring, Long Lane, Stony Hill | 876-648-4327 |

| | | |
|--------------------------------|------------------------------------|--------------|
| Grog Shoppe (Jamaican & Int'l) | Devon House, Hope Road | 876-906-7165 |
| Jojo's Jerk Pit | Waterloo Ave (near Devon House) | 876-906-1509 |
| Pepperwood | 2 Chelsea Avenue | 876-906-0602 |
| Summerhouse | Liguanea Club | 876-906-6575 |
| Sweetwood Jerk Joint | 78 Knutsford Boulevard | 876-906-4854 |
| Triple Ts Eatery | Corner of Waterloo & Annette Cres. | 876-969-1345 |

ASIAN

| | | |
|------------------------------------|-------------------------------------|----------------|
| Annex East Japanese | 71 Lady Musgrave Road | 876-481-0990 |
| China Express | Market Place, 67 Constant Spring Rd | 876-906-9158-9 |
| China Max | Orchid Path, 18-22 Barbican Road | 876-927-1888 |
| Dragon Court Restaurant | 6 South Avenue | 876-920-8506 |
| East Japanese Restaurant | Market Place, 67 Constant Spring Rd | 876-960-3962 |
| Jade Garden Restaurant | Shop 54, Sovereign Centre | 876-978-3476 |
| Majestic Sushi & Grill | Villa Ronai, Old Stony Hill Road | 876-960-3594 |
| Nirvana Restaurant (Indian Fusion) | 80 Lady Musgrave Road, Shop 1 | 876-927-9634 |
| Saffron Indian Cuisine | Market Place, 67 Constant Spring Rd | 876-926-6598 |
| SORA Japanese Restaurant | 9-11 Phoenix Avenue | 876-649-0131 |
| Tamarind Indian Cuisine | Orchid Path, 18-22 Barbican Road | 876-977-0695 |

SEAFOOD

| | | |
|------------------------|---------------------------|--------------|
| Gloria's Rendezvous | 1 Ice Street , Port Royal | 876-967-8066 |
| White Bones Restaurant | 1 Manning Hills Rd | 876-925-2813 |

OTHERS

| | | |
|---|--|--------------|
| Beirut Mediterranean Cuisine | Market Place, 67 Constant Spring Rd | 876-926-7490 |
| Cellar 8 | Manor Park Drive | 876-613-5934 |
| (Wine Bar/Restaurant/Reservations required) | | |
| Chez Maria Ltd (Lebanese/Italian) | Shop 3, 80 Lady Musgrave Road | 876-927-8078 |
| Chive | Orchard Village Plaza, 20 Barbican Road, | 876-820-1194 |
| Damascus Gate | Devon House, Shop 19 | 876-906-3888 |
| (Mediterranean/casual atmosphere) | | |
| La Pizzeria (Grogshoppe Rest.) | Devon House, Hope Road | 876-906-7165 |
| OPA Greek Restaurant | Devon House | 876-631-2000 |
| Spanish Court Café | Spanish Court Hotel, 1 St Lucia Ave | 876-926-0000 |
| Strawberry Hill (Sunday Brunch) | Irish Town | 876-944-8400 |
| South Avenue Grill | 20A South Avenue | 876-754-1380 |
| (Steak House and Int'l dishes) | | |
| Steakhouse on the Veranda | Devon House, Hope Road | 876-906-7165 |
| Terra Nova Hotel Restaurant | 17 Waterloo Road | 876-926-2211 |

| | | |
|---|---------------------------------|--------------|
| Uncorked | Sovereign North, 29 Barbican Rd | 876-632-5500 |
| (Wine Bar with International/Local cuisine) | | |
| Eleni's French Bakery | Sovereign North, 29 Barbican Rd | 876-544-2731 |
| (Bakery & Café, Coffee/Breakfast/Lunch) | | |

SPORTS BARS AND CAFES

| | | |
|--------------------------------|-------------------------------------|--------------|
| Red Bones Blues Café | 1 Argyle Road, Kingston 10 | 876-978-8262 |
| Track & Records (Usain Bolt's) | Market Place, 67 Constant Spring Rd | 876-906-3903 |

JAMAICAN SOUVENIRS

| | | |
|--------------------|---|--------------|
| Carby's Souvenirs | Shop 4, Twin Gates Plaza, Constant Spring Road | 876-926-4065 |
| Craft Market | Downtown | |
| Individual vendors | | |
| Craft Cottage | Village Plaza, 24 Constant Spring Rd | 876-926-0719 |
| Things Jamaican | Devon House, Shops 14-15 | 876-926-1961 |

PLACES OF INTEREST

| PARKS & RECREATION | MUSEUMS & GALLERIES | HISTORICAL |
|-------------------------------|-------------------------------|------------------|
| Blue Mountain Peak | African Heritage Museum | Coffee Factory |
| Castleton Botanical Gardens | BOJ Coin & Notes Museum | Craighton Estate |
| Caymanas Race Track | Gordon House | Devon House |
| Constant Spring Golf Club | Maritime Museum | Fort Charles/ |
| Emancipation Park | Military Museum | Giddy House |
| Forrest Park | National Gallery | Jamaica House |
| Forth Clarence Beach Park | New Kingston Shopping Centre | Kings House |
| Hope Botanical Gardens & Zoo | The Bob Marley Museum | Liberty Hall |
| Hollywell or Cinchona | Twin Sisters Cave | Mavis Bank |
| IFCANA Museum Mico | University of the West Indies | Port Royal |
| Independence Park | | Spanish Town |
| Institute of Jamaica | | Taino Museum |
| Lime Cay | | Vale Royal |
| National Heroes Park | | |
| National Parks | | |
| New Castle Military Camp | | |
| Rockfort Mineral Bath | | |
| Sabina Park – Cricket Matches | | |
| The Caribbean Sculpture Park | | |

RELIGIOUS SERVICES

| | | |
|----------------|--|--------------|
| ADVENTIST | Andrews Seventh Day Adventist Church, 27 Hope Road | 876-920-7782 |
| ANGLICAN | Kingston Parish Church, King Street | 876-922-6888 |
| BAPTIST | Bethel Baptist Church, 6 Hope Road | 876-926-8272 |
| BUDDHIST | Soka Gakki International, 7 Clifton Way | 876-920-4365 |
| JEWISH | Jewish Synagogue, 92 Duke Street | 876-922-5931 |
| METHODIST | Providence Methodist Church, 132 Old Hope | 876-977-5971 |
| MUSLIM | Muslim Mosque, 34 Camp Road | 876-928-1771 |
| PRESBYTERIAN | St. Andrew Scots Kirk, Duke Street | 876-922-1818 |
| ROMAN CATHOLIC | Holy Cross Church, Half Way Tree Road | 876-926-7578 |
| TABERNACLE | Fellowship Tabernacle, 2 Fairfield Ave., Kgn. 20 | 876-933-8507 |

EMERGENCY SERVICES

| | | |
|---|--------------------|----------------|
| ISA Security | Enoch Allen | 876-532-7471 |
| International Seabed Authority, 14-20 Port Royal Street, Kingston | | 876-922-9105-9 |
| Email: eallen@isa.org.jm | | |

UN HOT LINE NUMBER: +1-876-299-8730 / +1-876-553-4396

Email: undssjamaica@un.org

| NAME | BRANCH / OFFICE | TELEPHONE |
|-----------------|---|--------------------------------|
| Police Stations | Half-Way Tree, 142 Maxfield Ave. New Kingston, 77 Knutsford Blvd | 876-926-8184-5 876-926-3508 |
| | Matilda's Corner, 115 Old Hope Rd. | 876-927-8219 |
| | Kingston Central, East Queen St. | 876-922-0308 |
| | Police Head Quarters, 103 Old Hope Road | 876-978-7462 876-927-7681 |
| | Constant Spring | 876-924-1421 |

POLICE EMERGENCY No. 119

| | | |
|----------------------|---|--|
| Fire Stations | York Park, 167 Orange St. Half-Way-Tree, Maxfield Ave. | 876-922-2121-2 876-926-8165-6 |
| Ambulance | Ambucare Co. Ltd., 204 Mountain View Ave. Sure Time Emergency Medical Services 10 Trafalgar Road, Kingston 5. | 876-978-2327 876-978-6021 876-906-7873 |

Doctors

| | |
|---------------------------------------|----------------|
| Dr. Margaret Green | 876-929-6254 |
| Winchester Business Centre, Suite #22 | |
| 15 Hope Road, Kingston 10 | |
| Dr. Suzanne Minott-Arscott | 876-946-3895-7 |
| Unit 1, Seymour Park, 2 Seymour Ave. | 876-909-9997 c |
| Kingston 8 | |

Stress Counsellors (Private Consultation)

| | |
|-------------------------|--------------|
| Dr Angela Gordon | 876-970-1992 |
| Dr Jacqueline Martin | 876-920-2554 |
| UNDSS Stress Counsellor | |
| Kamala McWhinny | 876-417-8175 |

Hospitals

| | |
|--|--------------|
| Andrews Memorial | 876-926-7401 |
| 27 Hope Rd., Kingston 10 | 876-618-1810 |
| University Hospital of the West Indies | 876-927-1620 |
| University of The West Indies | 876-927-1637 |
| Medical Associates | 876-926-1400 |
| 18 Tangerine Place, Kingston 10 | |

UNDSS

| | |
|------------------|---------------------------------------|
| Jamaica Team | c/o UNDP, 1 Lady Musgrave Rd., Kgn. 5 |
| Lincoln Campbell | 876-469-1868 |

Gonzalo Ramos 876-579-4542



INTERNATIONAL SEA BED AUTHORITY
CELEBRATING TWENTYFIVE YEARS