SESSION 5: EXCEL ANALYTICS

Assignment 1

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1. Introduction

This assignment will help you understand the concepts learnt in the session.

2. Objective

This assignment will test your skills on the concepts of Excel.

3. Prerequisites

Not applicable.

4. Associated Data Files

Not applicable.

5. Problem Statement

1. You are expected to submit the steps you followed for doing all the below subtasks.

- Use the "Sales_Data.xml" file.

- Access the "xml" file in excel and save it to a comma delimited "csv" file.

- Make all the rows where "attractiveness<6" to

    - background color = red, font = 8, font type = italic.

- Hide All the rows where "attractiveness<6" by using grouping. Hide in the sense, we should be able to see there is some rows there, which we can unfold to see. Also try hiding the data without grouping.

- Use the same data. The column named "attractiveness" is in general format. It is actually a rating from 1 to 10. Can you prepend "C" before the number. i.e. if it is 1, it should be converted to "C1". Format the column to text type.

6. Expected Output

N/A

7. Approximate Time to Complete Task