



## **Personal Info**

**Name:** *Sadip Khatiwada*

**Address:** Bhadrapur Municipality Jhapa, Nepal

**Contact no.:**

+977 9824909002

**DOB & Place:**

jhapa, 21 November 1998

**E mail address:**

khatiwadasadip@gmail.com

**Other details:**

- Sex: Male
- Nationality: Nepali
- Religion: Hindu
- Marriage Status: Unmarried

## **Working Experience**

- Computer Teacher In Bidur English Boarding High School ,jhapa for 2 years
- National Identity Department Enrollment Computer Operator for 2 years.

## **Education**

- School Leaving Certificate (SLC) -2016 AD
- N.E.B (+2) -2018 AD
- Bachelor of Business Studies(BBS)-2022 AD

## **Skill**

- Advance bookkeeping
- Data entry
- Audit Coordination
- Cash flow analysis
- Account reconciliation
- Microsoft office package
- Accounting package ( Swastik Gold)
- Pumori (Banking Software)

## **Language**

- Nepali
- Hindi
- English