

Application and Agreement For Issuance of Irrevocable Letter of Credit

The Manager
Pubali Bank Limited
.....Branch

Adhesive Stamp

Please issue an Irrevocable Letter of Credit through your correspondent by SWIFT/SAM/Mail and you are authorised to debit our Account No.....
for your charges and margin. The details of Letter of Credit are as follows:

Applicant's Details:	
Name :	
Address :(Office):	
(Factory):	
IRC No. :	TIN :
	VAT Reg. No.

Beneficiary's Details:		
Name :		
Address :(Office)		
(Factory):		
Phone :	Fax:	E-mail:

Description of Goods/Services:		
.....		
as per Proforma Invoice /Indent No.....datedof M/S.		
.....Country of originH.S. Code :		

Details of L/C:					
L/C Value :	Inward:			
Tolerance :	% of value/quantity.	Availability : with.....by.....Tenor : at Sight/.....days from the date of Shipment / Acceptance /Negotiation.			
Shipment fromtovia			
Shipment date :Expiry date:	Place of Expiry:			
Confirmation required :	<input type="checkbox"/> Yes	<input type="checkbox"/> No.	Confirmation charges :	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary
Bank Charges: All Bank charges outside Bangladesh on account of <input type="checkbox"/> Applicant <input type="checkbox"/> Beneficiary whether L/C is utilized or not.					
Document to be presented/negotiated within.....days from the date of transport documents but within the validity of the credit.					
Contract / Export L/c No.(for BBLCs only)dated.....					
Whether Export L/C is Transferable : <input type="checkbox"/> Yes <input type="checkbox"/> No . Transferred Ref No. (if yes)dated.....by					

Transport Details:						
Port of Loading/Receipt.....	Port of destination/discharge.....				
Partial Shipment :	<input type="checkbox"/> Allowed	<input type="checkbox"/> Not Allowed	Transhipment : <input type="checkbox"/> Allowed	<input type="checkbox"/> Not Allowed		
Terms of Delivery :	<input type="checkbox"/> FOB	<input type="checkbox"/> CFR	<input type="checkbox"/> CIF	<input type="checkbox"/> CPT	<input type="checkbox"/> CIP	<input type="checkbox"/> Others.....

Insurance Details:		
Insurance company name & address :.....		
Insurance Cover Note No.dated.....valuing 10% above of L/c value coveringrisks.		

Documents required:		
<input type="checkbox"/> Draft/ Bill of Exchange <input type="checkbox"/> Commercial Invoice <input type="checkbox"/> Packing List <input type="checkbox"/> Insurance advice/evidence.		
<input type="checkbox"/> Full set of clean "shipped on Board" Ocean Bill of Lading /Air Way Bill / Truck Receipt/ Railway Receipt/other documents related to shipments made out or endorsed /consigned to the order of Pubali Bank LimitedBranch showing Freight Prepaid / Collect marked notify applicant and Pubali Bank Limited.Branch. A copy of such advice/evidence must accompany with each set of documents.		
<input type="checkbox"/> Certificate of Origin issued by Chamber of Commerce / any Competent Authority of the exporting country.		

Additional Instructions	
This L/c Number must appear in all documents.	
C.R.F (Clean Report of Findings) to be issued by	
.....	
.....	
.....	

For Bank use only

Signature of the Applicant (s)

L/c Value (FC) :@.....	L/C No.
Equivalent Tk.....	Date
Margin @.....% Tk.....	Advising Bank :
Authority of HO/RO/BM.....	
.....	
Approval & Signature of Branch Manager	
Signature of Authorize Officer Signature of Foreign Exchange In-charge	