

# Online Classroom Portal

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STUDENT

USER MANUAL

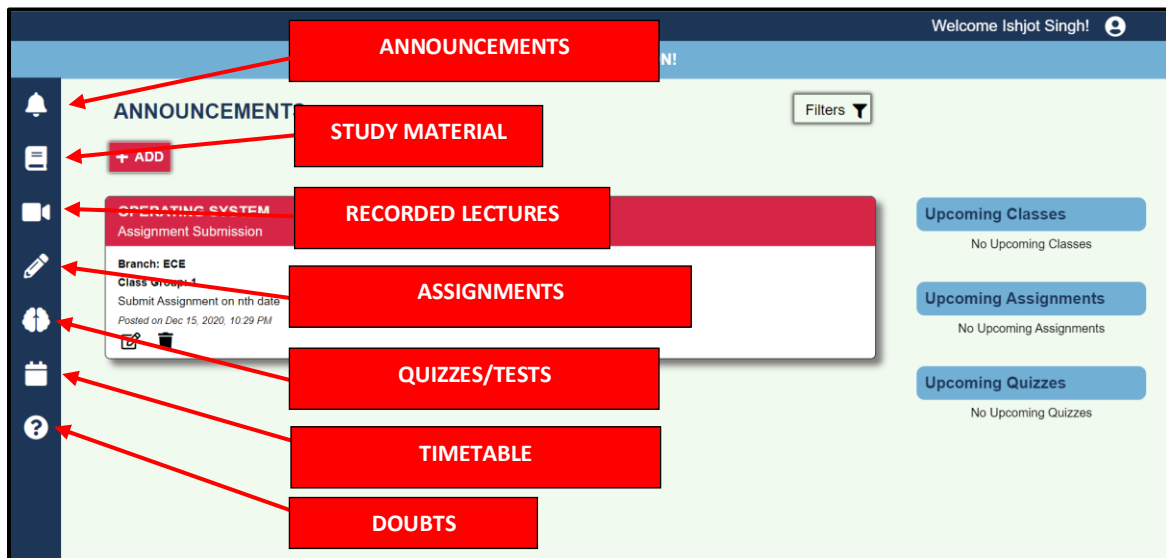
## TABLE OF CONTENTS

1. NAVBAR AND PAGE TOOLS
  - 1.1. Accessing the Navbar
  - 1.2. Upcoming Classes, Assignments and Quizzes
2. PROFILE PAGE
  - 2.1. Reaching the Profile Page
  - 2.2. Editing Personal Information
  - 2.3. Enrolling for courses
  - 2.4. Unenrolling from courses
3. ANNOUNCEMENTS
  - 3.1. Viewing announcements
  - 3.2. Filters
4. STUDY MATERIAL
  - 4.1. Viewing Study Material
5. RECORDED LECTURES
  - 5.1. Viewing Recorded Lectures
6. ASSIGNMENTS
  - 6.1. Viewing Assignments
  - 6.2. Adding Assignments
7. QUIZZES/TESTS
  - 7.1. Accessing quizzes/tests
8. TIMETABLE
  - 8.1. Viewing timetable
9. DOUBTS
  - 9.1. Adding a doubt
  - 9.2. Replies & follow-up questions

# NAVBAR AND PAGE TOOLS

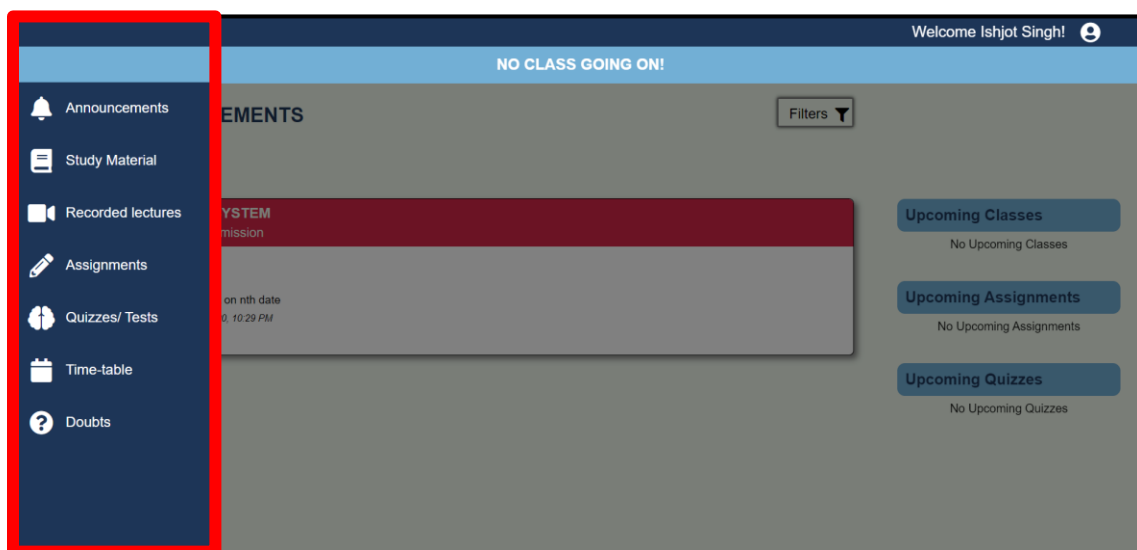
## I. ACCESSING THE NAVBAR

- a) The navbar is located as a strip of icons on the left side of the page and is an ever-visible part of the page.
- b) The icons link to the pages mentioned in *figure 1.1*.



*Figure 1.1*

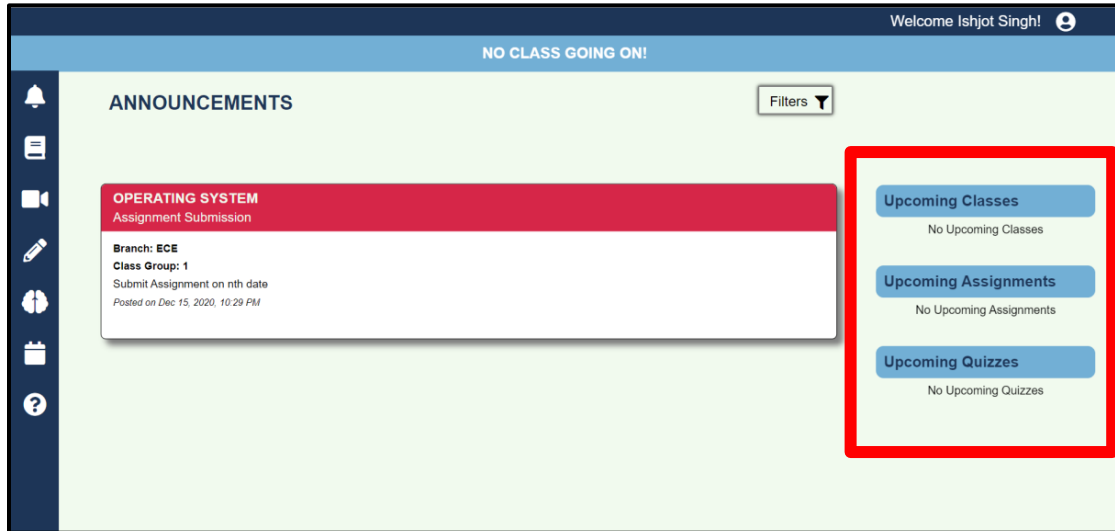
- c) To expand the navbar, hover over the navbar and it will expand and show the relevant information as shown in *figure 1.2*.



*Figure 1.2*

## II. UPCOMING CLASSES, ASSIGNMENTS & QUIZZES

- a) On the right of the page three boxes indicating the upcoming classes, assignments and quizzes is present as highlighted in *figure 1.3*.

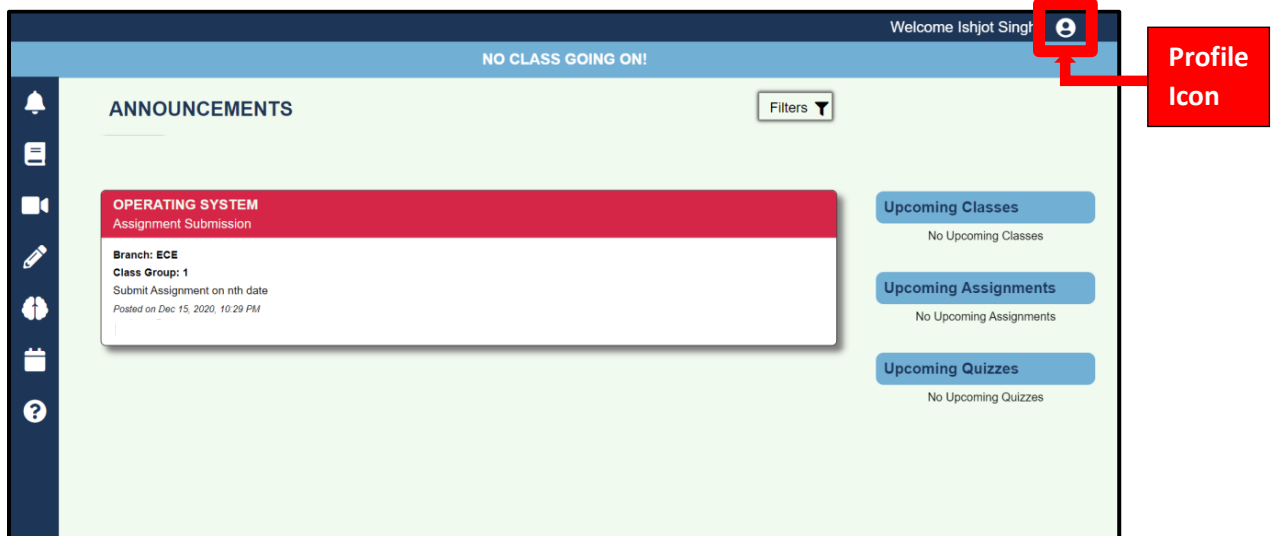


*Figure 1.3*

# PROFILE PAGE

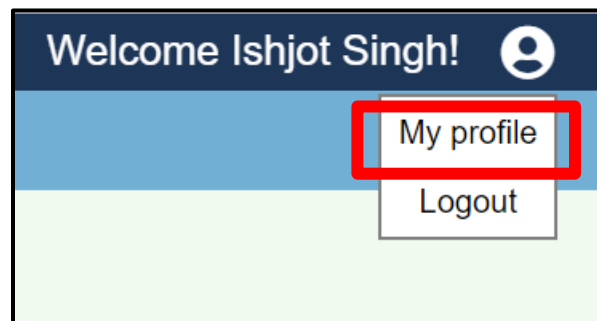
## I. REACHING THE PROFILE PAGE

a) Press the “*Profile Icon*” present on the top right of the page as shown in *figure 2.1*.



*Figure 2.1*

b) Upon pressing the icon, a drop-down appears. Select “*My Profile*” as highlighted in *figure 2.2*.



*Figure 2.2*

## II. EDITING PERSONAL INFORMATION

a) Press the “*Edit Information Button*” present on the bottom right of the first page, which makes the contact information, date of birth and the current year of the student editable.

← Welcome Ishjot Singh!

NO CLASS GOING ON!

**PERSONAL INFORMATION**

Name: Ishjot Singh

Student ID: 18105051

Branch: ECE

Current Year:

Date of Birth: mm / dd / yyyy

Contact Information:

Edit Information

**Edit Button**

**Figure 2.3**

- b) After editing the information present the “*Apply Changes Button*” that appears in place of *Edit Information*.

← Welcome Ishjot Singh!

NO CLASS GOING ON!

**PERSONAL INFORMATION**

Name: Ishjot Singh

Student ID: 18105051

Branch: ECE

Current Year: 3

Date of Birth: 12/11/1999

Contact Information: 987654321

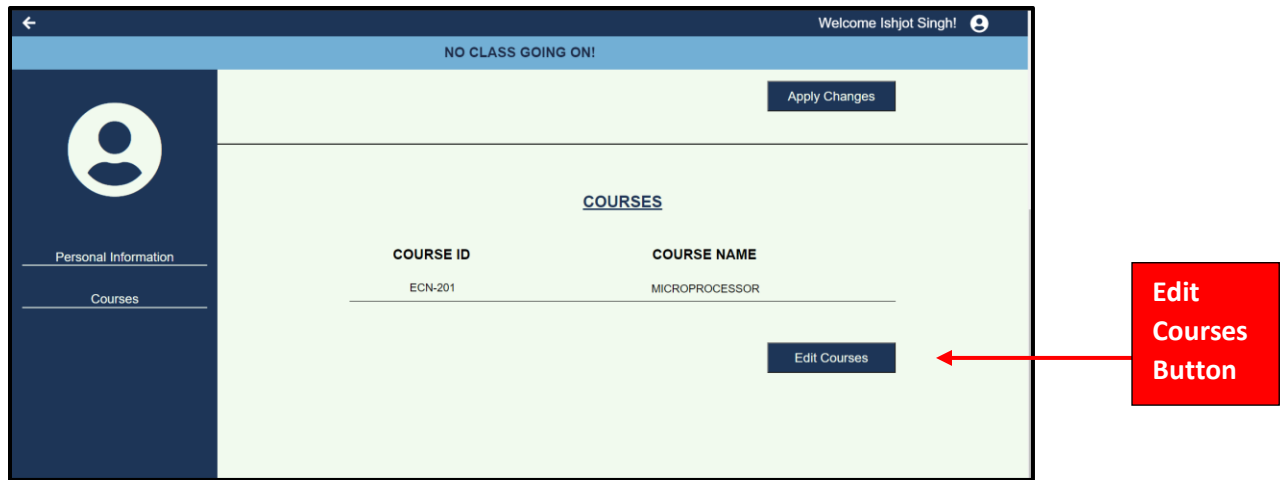
Apply Changes

**Apply Changes Button**

**Figure 2.4**

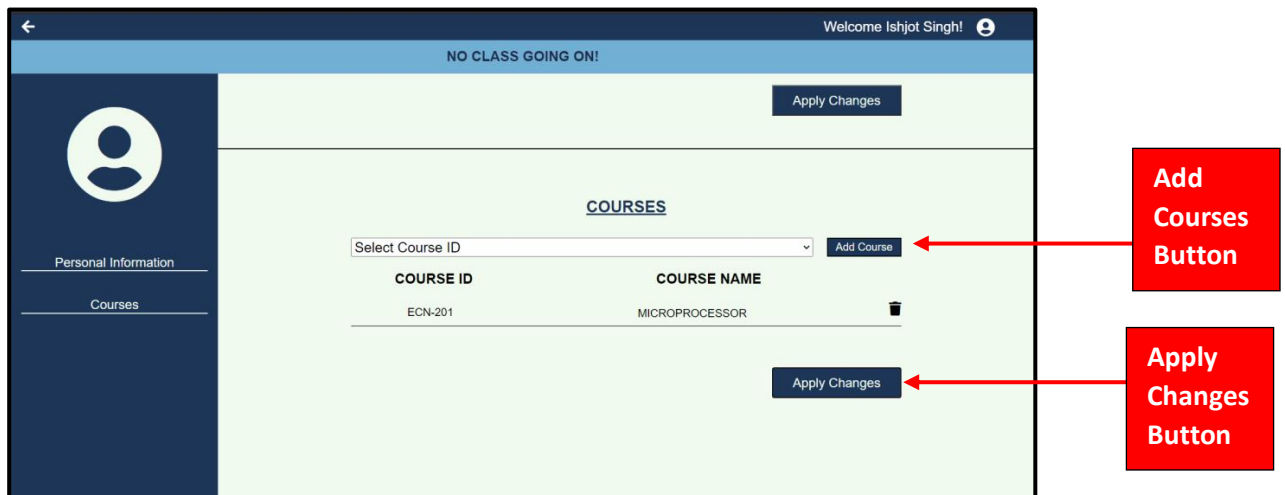
### III. ENROLLING FOR COURSES

- a) Press the “*Edit Courses Button*” locate on the bottom right of the page.



*Figure 2.5*

- b) Upon clicking the “*Edit Courses Button*”, a select box along with an “*Add Course Button*” appear on the top of the page and the existing enrolled courses become editable and “*Apply Changes Button*” replaces the “*Edit Courses Button*”.



*Figure 2.6*

- c) Select a course from the select box and press the “*Add Course Button*” to enroll the student in a course.

#### IV. UN-ENROLLING FROM COURSES

- a) Press the “*Edit Courses Button*” locate on the bottom right of the page.
- b) Upon clicking the “*Edit Courses Button*”, a select box along with an “*Add Course Button*” appear on the top of the page and the existing enrolled courses become editable and “*Apply Changes Button*” replaces the “*Edit Courses Button*”.
- c) To un-enroll from a course, press the “*Trash Icon*” as shown in figure 2.7.

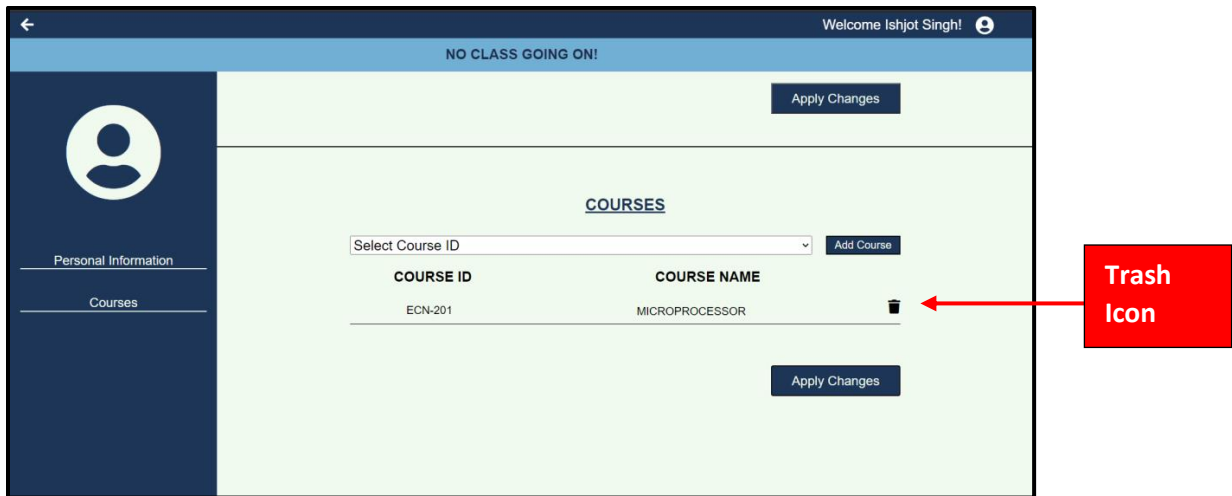


Figure 2.7

- d) To go back to the previous page, press the “*Back Arrow Button*”.

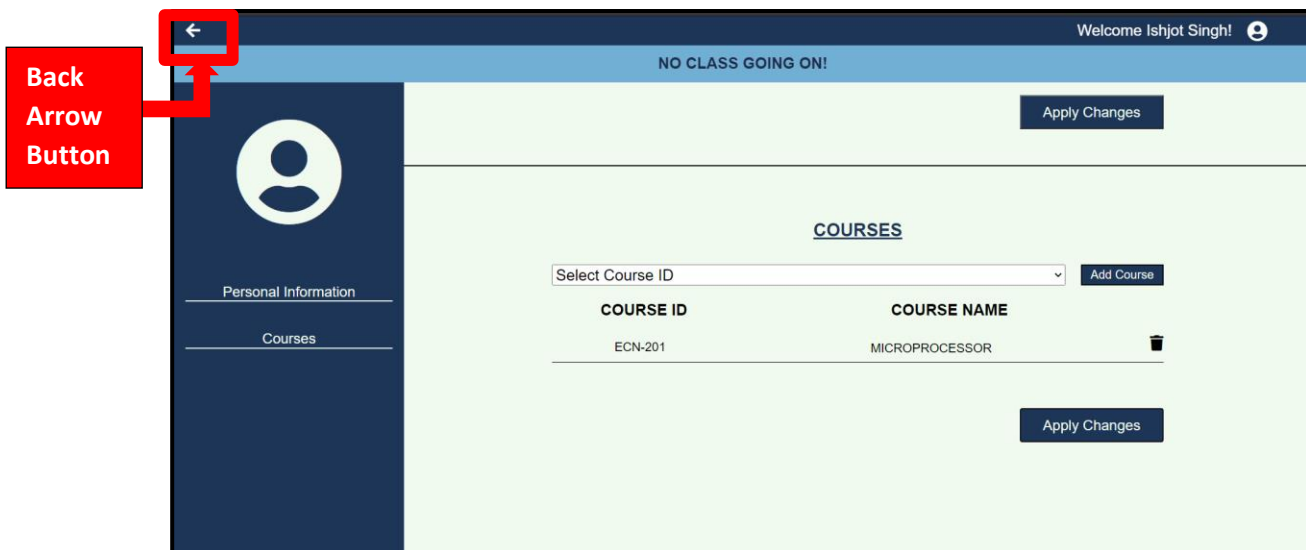


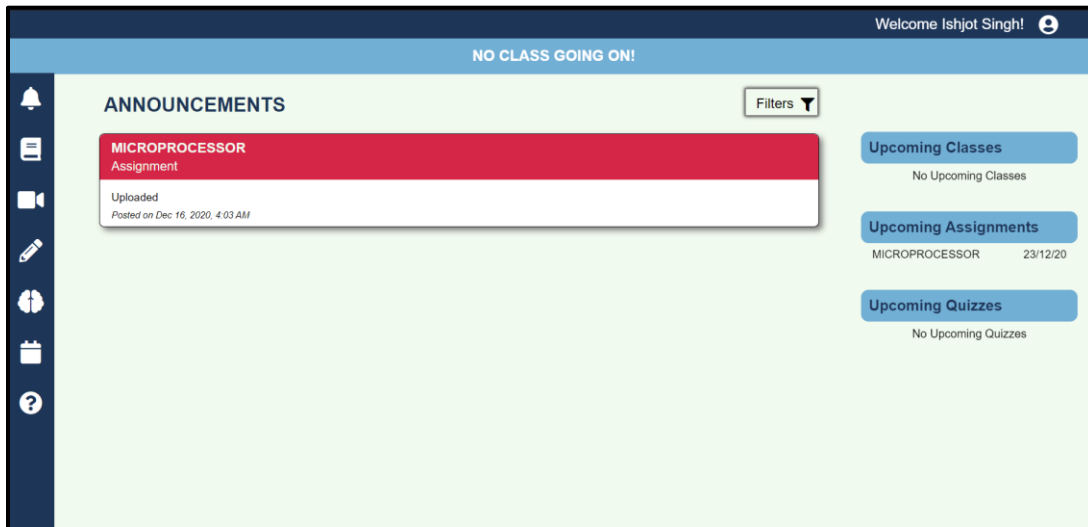
Figure 2.8



# ANNOUNCEMENTS PAGE

## I. VIEWING ANNOUNCEMENTS

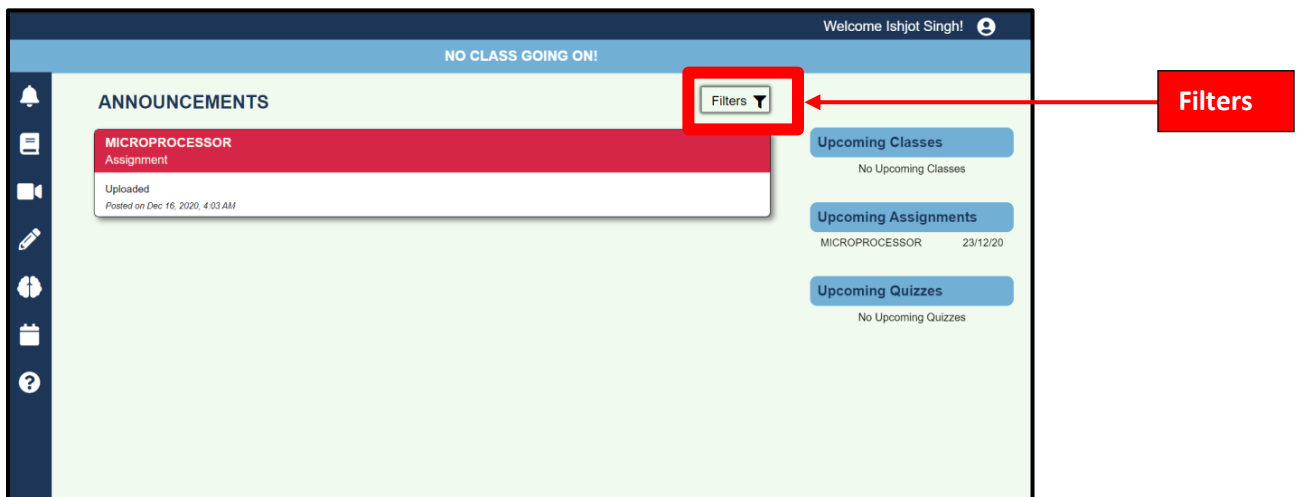
a) The announcements page shows announcements as shown in *figure 3.1*.



*Figure 3.1*

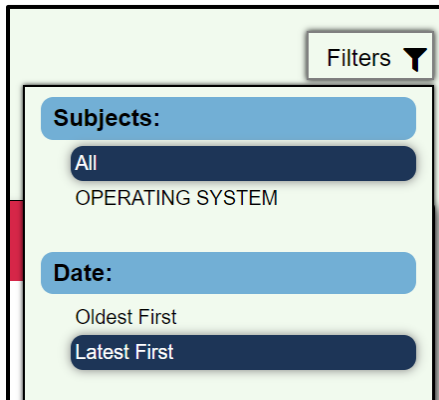
## II. FILTERS

a) To sort the announcements in a particular order, press the “*Filters Button*” present on the top right of the page.



*Figure 3.2*

- b) Upon clicking the button, the following drop-down box appears. Proceed to choose the relevant sorting method.



Filters

**Subjects:**

All

OPERATING SYSTEM

**Date:**

Oldest First

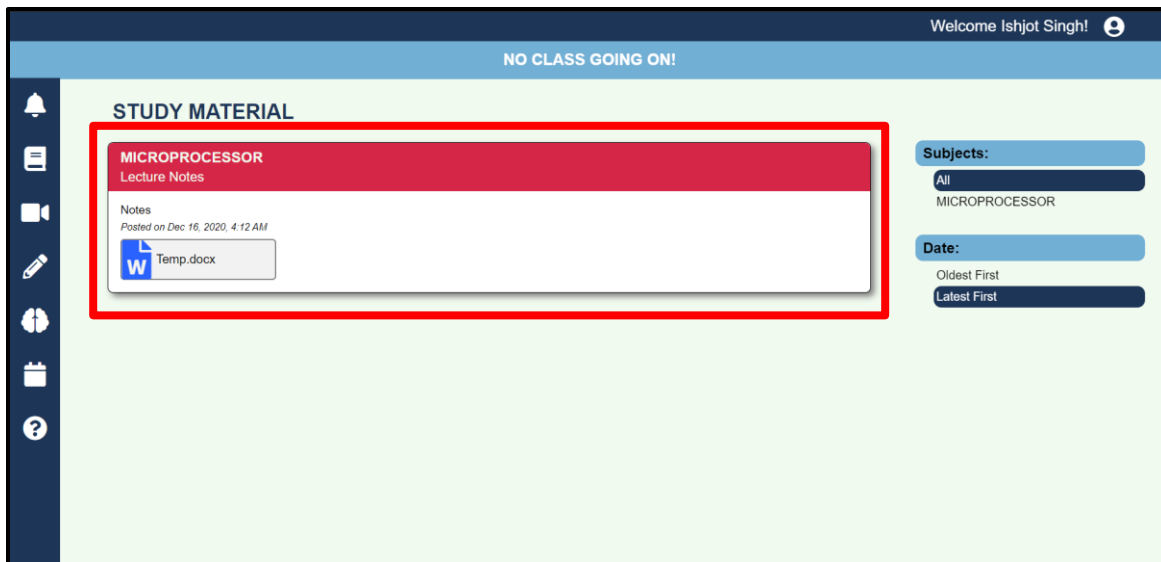
Latest First

*Figure 3.3*

# STUDY MATERIAL PAGE

## I. VIEWING STUDY MATERIALS

a) The study materials are shown to the student as highlighted in *figure 4.1*.

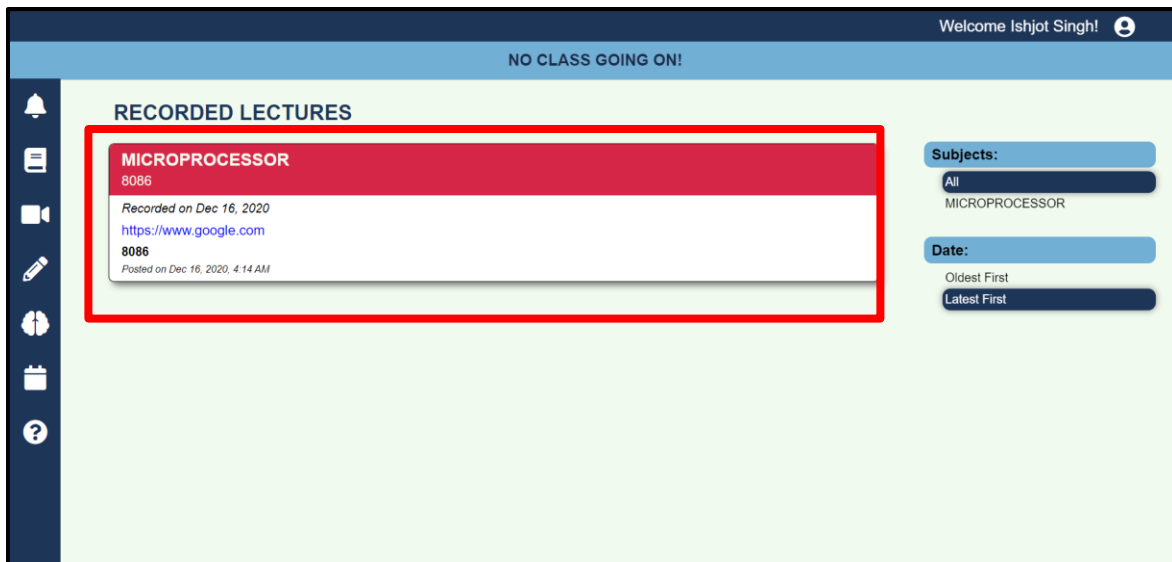


*Figure 4.1*

# RECORDED LECTURES

## I. VIEWING RECORDED LECTURES

a) The recorded lectures are shown to the student as highlighted in *figure 5.1*.

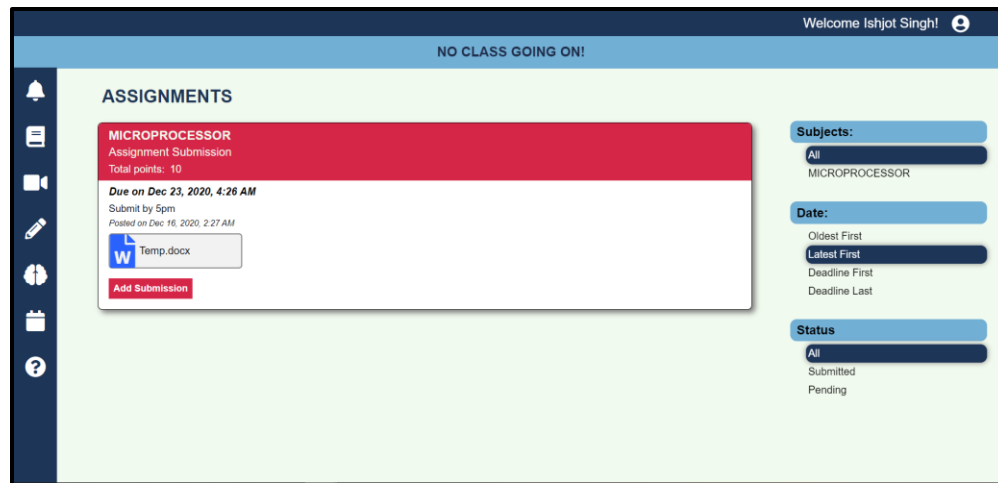


*Figure 5.1*

# ASSIGNMENTS

## I. VIEWING ASSIGNMENTS

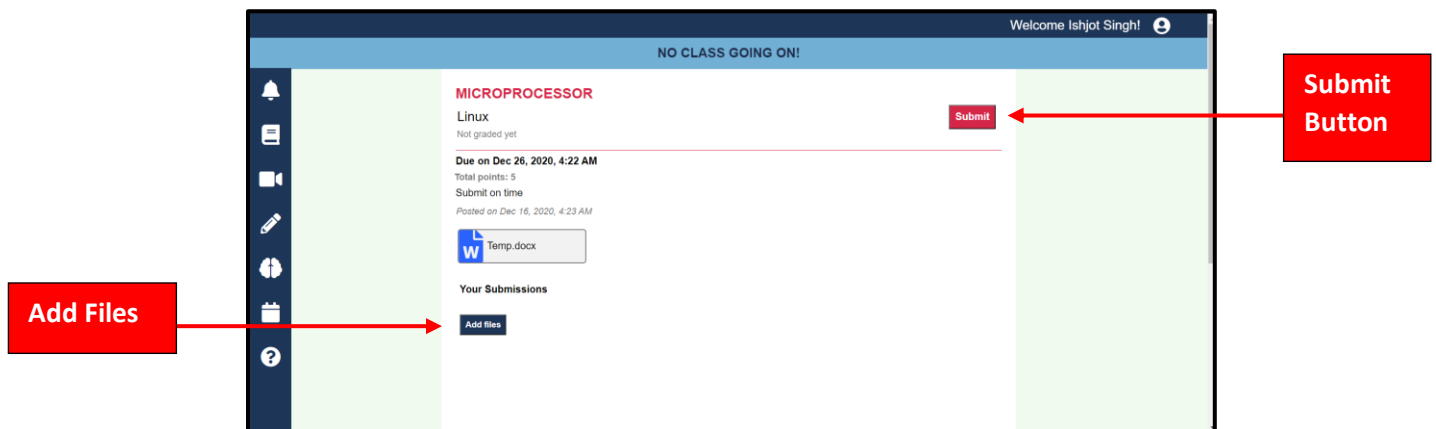
- a) The assignments are shown to the student as highlighted in *figure 6.1*.



*Figure 6.1*

## II. ADDING A SUBMISSION

- a) To submit an assignment, press the “*Add Submission Button*”, which redirects to a page where an assignment is to be uploaded.
- b) Press the “*Add Files Button*” to add the assignment file and proceed to click the “*Submit Button*” to submit the assignment.



*Figure 6.2*

- c) In case a re-submission of the assignment is required, an already submitted assignment can first be un-submitted using the “*Unsubmit Button*” that appears in place of the “*Submit Button*”.

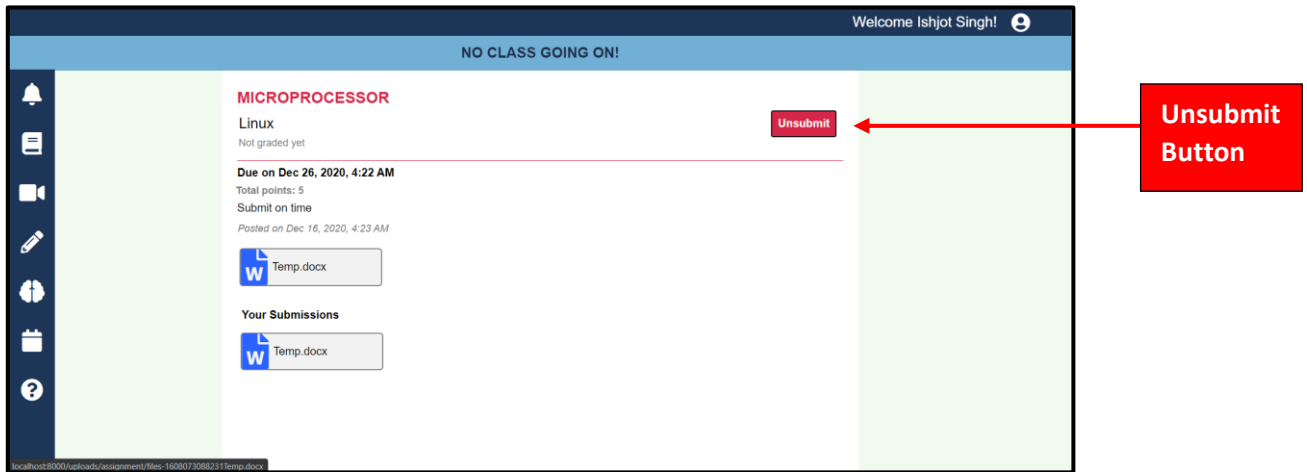


Figure 6.3

- d) After pressing the unsubmit button, the already added file is made editable, i.e, it it can be deleted and an option for adding more files is shown.

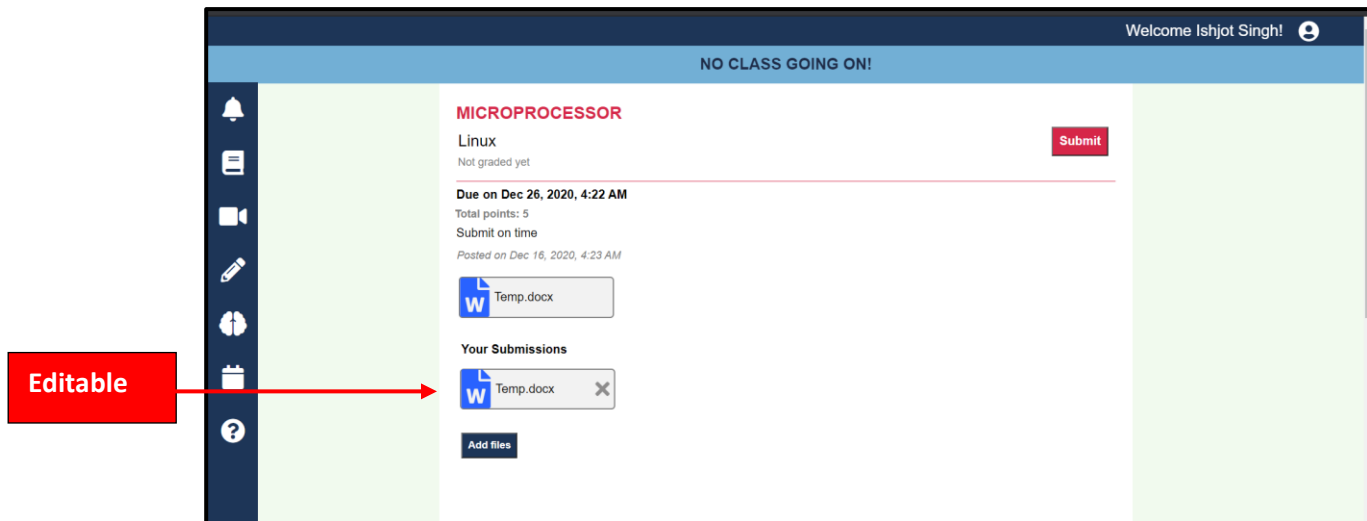
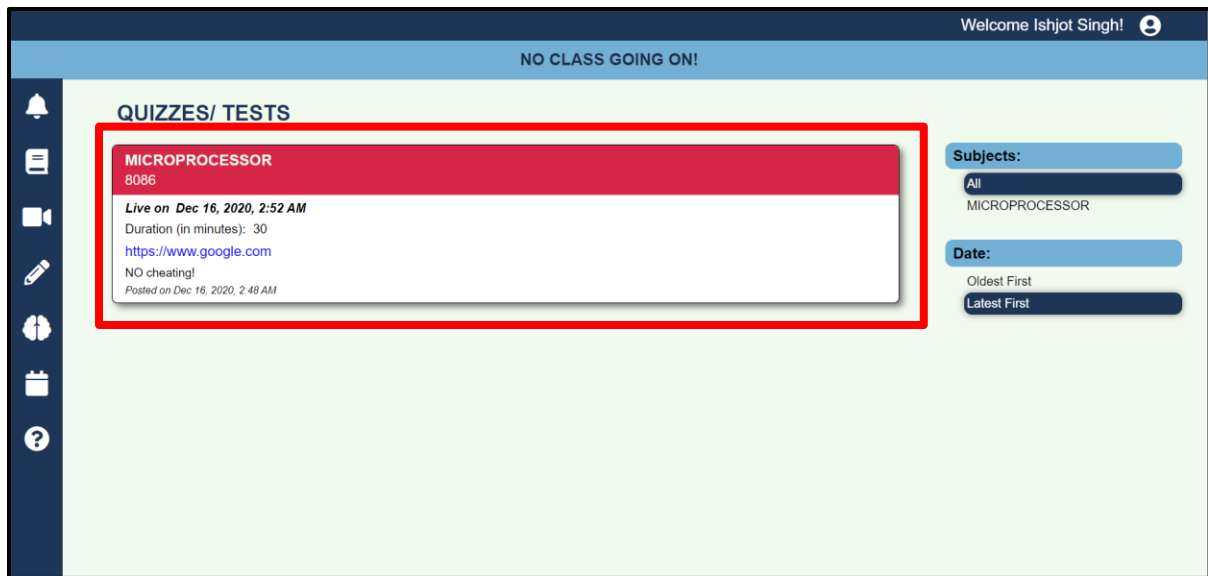


Figure 6.4

# QUIZZES/TESTS

## I. ACCESSING QUIZZES/TESTS

a) The quizzes/tests are shown to the student as highlighted in *figure 7.1*.



*Figure 7.1*

# TIMETABLE

## I. VIEWING THE TIMETABLE

a) The timetable is shown to the student as highlighted in *figure 8.1*.

TIME TABLE							
Next Week >							
	MONDAY 14/12/2020	TUESDAY 15/12/2020	WEDNESDAY 16/12/2020	THURSDAY 17/12/2020	FRIDAY 18/12/2020	SATURDAY 19/12/2020	SUNDAY 20/12/2020
8:00 - 9:00							
9:00 - 10:00							
10:00 - 11:00							
11:00 - 12:00					MICROPROCESSOR		
12:00 - 13:00							
13:00 - 14:00							
14:00 - 15:00							
15:00 - 16:00							
16:00 - 17:00							

*Figure 8.1*



# DOUBTS

## I. ADDING A DOUBT

a) To add a doubt, press the “Add button” on the top left of the screen.

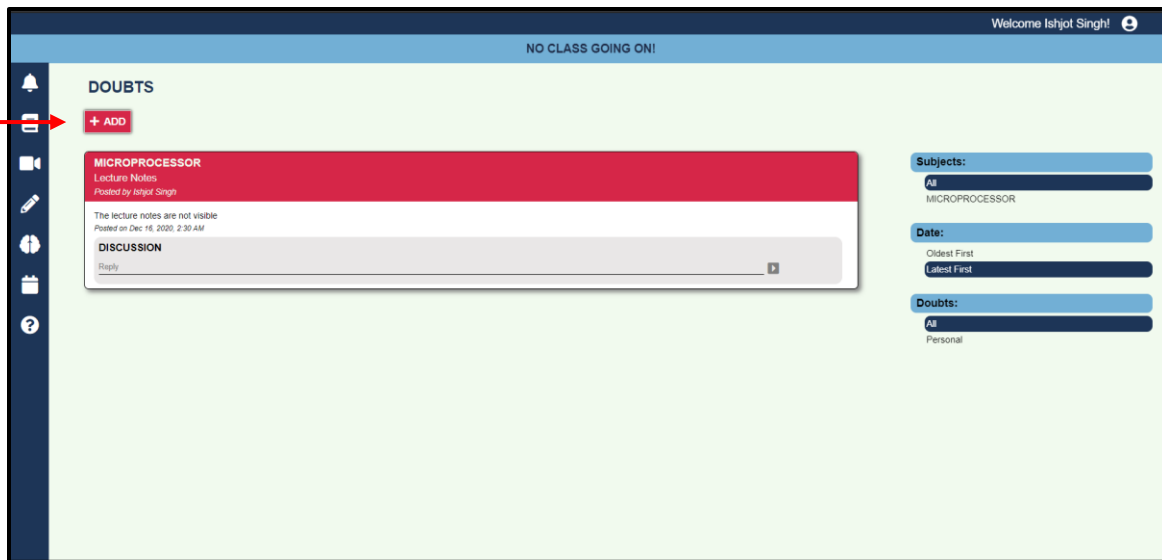


Figure 9.1

b) Upon pressing the button, the following input fields show up. Proceed to fill in the respective details. The doubt can be posted as a private doubt to the teacher as well by checked the “Private Doubt” option.

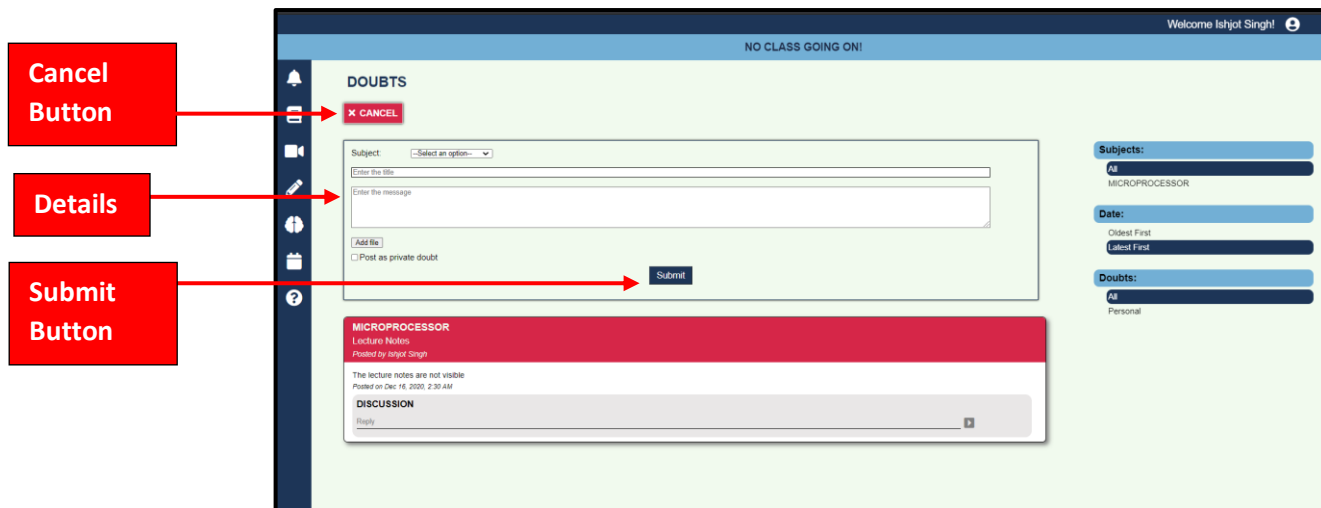
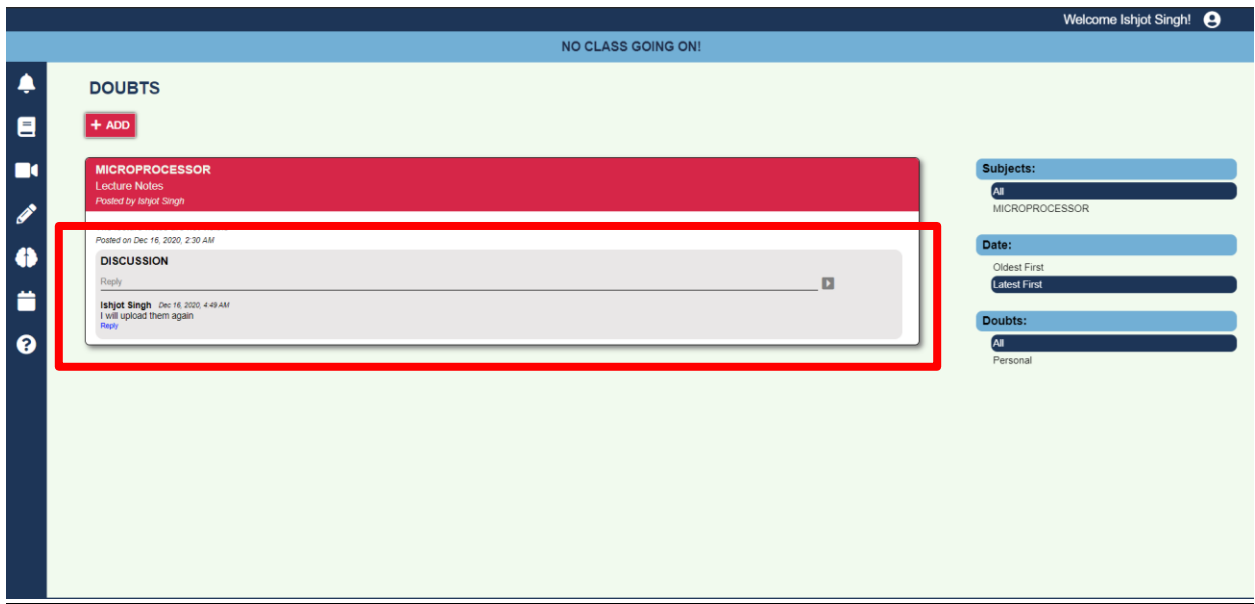


Figure 9.2

c) Press the “*Submit Button*” to post the doubt, else press the “*Cancel Button*”.

## II. REPLIES & FOLLOW UP QUESTIONS

a) The doubts answered by the teachers can be replied to, to ask follow up questions using the reply feature highlighted in *figure 9.3*.



*Figure 9.3*

b) The student can press either the *reply button* or the *enter key* on their keyboard to add a reply.