

## KH SULTANA

Address: 51,52 Green Road, Suvastu Edifice, Kalabagan, Dhaka  
Mobile No 2 : 01734476505

e-mail : sultanaswn420@gmail.com, sultanakh223@gmail.com



### **Career Objective:**

Always I'm interesting at challenging Work where I can show my performance and from where I can learn something new. Actually, I am love in work where I will be able to develop my career for future.

### **Special Qualification:**

- \*Adobe Photoshop
- \*Adobe Illustrator
- \*Microsoft Office
- \*Typing

### **Employment History:**

**Total Year of Experience :** 5.2 Year(s)

#### **1. Social Media Executive ( May 5, 2018 - Continuing)**

##### **FIFO Tech**

Company Location : Software Technology Park, 9th Floor, Janata Tower, Kawran Bazar (3.48 km) 1215 Dhaka, Bangladesh  
Department: Software Technology Park

#### **2. Graphics Designer ( March 25, 2020 - October 31, 2020)**

##### **Techflix BD**

Company Location : Raninogor, Boalia, Rajshahi-6100

##### **Duties/Responsibilities:**

As a graphics Designer

#### **3. Sales Officer ( May 24, 2016 - February 19, 2018)**

##### **Walton Group**

Company Location : H-41,R-08,Block-C,Banasree,Rampura,Dhaka  
Department: PSD

##### **Duties/Responsibilities:**

Sales & promotion Responsibility

### **Academic Qualification:**

Exam Title	Concentration / Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Science (BSc)	Computer Science & Engineering	World University of Bangladesh	CGPA:3.31 out of 4	2019	3.4 Years	Good
Diploma In Computer Engineer.	Computer Science	Jessore Polytechnic Institute,Jessore	CGPA:3.47 out of 4	2016	4 Years	Good
BTEB	Dying,Printing And Finishing	Textile Vocational Institute,Jessore.	CGPA:4.5 out of 5	2011	10 Years	Good

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Learning & Earning Development Project - LEDP	Graphics Design	Babylon Resources Training	Bangladesh	Online( Jashore )	2020	6 Month
Professional Backoffice Service(PBS)	Skills for Employment Investment Program(SEIP) , Finance Division ,Ministry of Finance .	Basic Association of Call Center & Outsourcing at FIFO Tech	Bangladesh	Dhaka	2018	3 Month
Verbal Communication in English	Workplace Skill Development Academy (WSDA) , New Zealand	Basic Association of Call Center & Outsourcing at FIFO Tech	Bnagladesh	Dhaka	2018	3 Month
WOMEN IT TRAINING PROGRAM	Computer Training	Jatiyo Mohila Songstha.	Bangladesh	Jessore	2011	4 Month

**Career and Application Information:**

Preferred Job Category : Bank/Non-Bank Fin. Institution, Engineer/Architect, Design/Creative  
Available For : Full Time  
Preferred District : Dhaka, Jashore, Jhenaidah  
Preferred Country : Australia,Canada, America  
Preferred Organization Types : Software Company, IT Enabled Service

**Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High
Hindi	Low	Low	Medium

**Personal Details :**

Father's Name : KH. GOLAM SAROWAR  
Mother's Name : SHIRENA BEGUM  
Date of Birth : January 15, 1995  
Gender : Female  
Marital Status : Unmarried  
Nationality : Bangladeshi  
National Id No. : 4150055053  
Religion : Islam  
Permanent Address : Sheikh hati Bablatola, Jashore Sadar, Jashore Sadar, Jashore 7400  
Current Location : Dhaka