

# **<sup>1</sup>THE HIGH COURT OF KARNATAKA SERVICE (CONDITIONS OF SERVICE AND RECRUITMENT) RULES, 1973**

(As amended up to date)

In exercise of the powers conferred by Articles 229(1) and (2) of the Constitution, and all other powers hereunto enabling, and in supersession of all the existing rules on the subject, the Chief Justice with the approval of the Governor of Karnataka so far as the rules relate to salaries, allowances, leave and pension, hereby makes the following rules to regulate the method of recruitment, the conditions of service, the salaries and allowances, leave and pensions of the High Court of Karnataka Service, hereafter referred to as “the Service”.

## **PART I**

### **General**

1. These Rules may be called The High Court of Karnataka Service (Conditions of Service and Recruitment) Rules, 1973 and shall come into force on the date of their publication in the Karnataka Gazette.

**(Published in the Karnataka Gazette, dated 14.03.1974, vide Notification No. RPS 153 of 1973, dated 06-03-1974)**

**2. Definitions.-** for the purpose of these rules.-

- (a) **“Chief Justice”** means the Chief Justice of the High Court of Karnataka;
- (b) **“Constitution”** means the Constitution of India;
- (c) **“Court”** means the High Court of Karnataka, Bangalore;
- (d) **“Court Servant”** means a member of the High Court Service.

**3.** Subject to the provisions of the Constitution, and except where it is otherwise expressed or implied, these rules shall apply to all members of the

High Court Service as classified in Schedule I to these rules, and holders of posts constituting that service.

**4.** Nothing in these rules shall be construed to abrogate any of the other powers delegated to the Chief Justice or Registrar under the financial or other rules made by the State Government in this behalf.

## **PART II**

### **Strength, Appointment and Conditions of Service**

**5. Appointing Authority.-** All appointments to the service shall be made by the Chief Justice (xxx).

**6. Strength and composition of the staff of the Court.-** There shall be in the Court such number of permanent and temporary posts of the categories in (Groups A, B, C and D) respectively as is specified in the first three columns of Schedule II to these rules and rates of scales of pay to which the holders of the said posts shall be respectively entitled shall be those specified in the fourth column of the said Schedule.

The Chief Justice may, from time to time, amend Schedule II by increasing or decreasing the number of permanent or temporary posts of the categories or character specified therein, with the previous approval of the Governor.

**7. Method of Recruitment.-** Recruitment to a post or class of posts shall be made by the Chief Justice as enumerated in Schedule III to these rules:

Provided that for the purpose of direct recruitment to various categories of posts in the establishment of the High Court in accordance with these rules, reservations shall be made for candidates belonging to Scheduled Castes and Scheduled Tribes to the extent of 15% and 3% respectively of the number of posts for which such recruitment is made, subject to such candidates possessing the prescribed qualifications and the minimum standard of suitability for the respective posts.

Promotion to post carrying a minimum pay upto and inclusive of Rs. 900 in 1976 scales or their equivalent in 1982 scales shall be subject to the same terms and conditions in the matter of reservations in favor of officials belonging to Scheduled Castes and Scheduled Tribes as prescribed in G.O. No. DPAR 29 SBC 77, dated 27<sup>th</sup> April, 1978 as modified by G.O. No. DPAR 22 SBC 79, dated 30<sup>th</sup> August, 1979 and such number of promotional vacancies arising after the commencement of this rule as is equal to the number of vacancies which should have been reserved for Scheduled Castes and Scheduled Tribes, after 27<sup>th</sup> April, 1978 and before the commencement of these rules under the said two orders, shall be filled by promotion of candidates belonging to Scheduled Castes or Scheduled Tribes as the case may be:

Provided further that for the purpose of direct recruitment to various categories of posts in the establishment of the High Court in accordance with these rules, reservation shall also be made for candidates belonging to other Backward Classes as per the Provisions of the Karnataka Civil Services (General Recruitment Rules, 1977:

Provided further that the Chief Justice shall have powers to amend the method of recruitment from time to time by a general or special order.

<sup>1</sup>["Further provided, notwithstanding anything otherwise provided in these Rules, that the Chief Justice, any in exigencies of the High Court in order to fill up the vacancies in Group-'D' Cadre appoint any suitable person or persons in that cadre subject to the Rules of Reservation"]

**1. Proviso added by Notification No. HCE/918/2001, dated 07.08.2001 w.e.f. 07.08.2001**

Provided further that the reservation in respect of Scheduled Caste and Scheduled Tribe, prescribed in the above said two Government Orders, shall cease in respect of any cadre, where 15% and 3% of the posts have been occupied by persons coming under Scheduled caste and Scheduled Tribe categories respectively. However, posts occupied by Scheduled Caste an

Scheduled Tribe candidates on becoming vacant, shall be filled up from the respective categories.

**Note.- 1. The above proviso shall come into effect in respect of promotion to be made on or after 7<sup>th</sup> October, 1996.**

2. The seniority of promotees coming under Scheduled Caste and Scheduled Tribe Categories, who are promoted on or after 7<sup>th</sup> October, 1996, by operation of the above two Government Order, shall be reviewed in the promoted cadre, by maintaining *inter se* seniority of the latter promotees coming under General Merit Category.

*2[“Provided further that reservation to ‘Local persons’ as defined in the Karnataka Public employment (Reservation in appointment for Hyderabad-Karnataka Region) Order, 2013 shall be provided in Direct Recruitment and Promotion to such extent as determined in terms of the Karnataka Public Employment (Reservation in appointment for Hyderabad-Karnataka Region) Order, 2013 and Notifications/Government Orders/Official Memorandum etc. issued from time to time thereon under the said order”.]*

**2. Proviso inserted by Notification No. HCE 1004/2014 dated 04.09.2014, w.e.f 03.09.2014**

8. Qualification for appointment.- Except as otherwise provided in these rules, the qualifications required for appointment to the various categories of posts by departmental promotion or otherwise shall be such as the Chief Justice may, from time to time, by general or special order, specify.

**9. Probation.-** Every person appointed to a post by direct recruitment for the first time shall be on probation for a period of two years, provided that the period of probation may in case of a particular person be extended or reduced by order of the Chief Justice.

**10. Seniority.-** Seniority of a person in a class or category of posts of the High Court Service shall, unless he has been reduced to a lower rank as punishment, be determined by the date of his first appointment to such class, category or post.

Provided that the Chief Justice may at the time of passing an order appointing two or more persons simultaneously to the Service fix the order of preference among them and where such order has been fixed the seniority shall be determined in accordance therewith.

**11. Conditions of Service.-** In respect of all such matters regarding the conditions of service of the members of the High Court Service for which no provision or insufficient provision has been made in these rules, the rules and orders for the time being in force and applicable to servants holding posts in the Government of Karnataka Shall regulate the conditions of service of the members of the High court Service, subject to such modifications, variations or exceptions, if any, in the said rules and orders, as the Chief Justice may from time to time, specify:

Provided that no order containing modifications, variations or exceptions in rules relating to salaries, allowances, leave or pensions shall be made by the Chief Justice except with the previous approval of the Governor of Karnataka.

Provided further that the powers exercisable under the rules and orders of the Government of Karnataka by the Governor or the Government or by any authority subordinate thereto shall be exercisable by the Chief Justice.

**12. Age of Superannuation.-** A member of the High Court Service shall retire at the age of 58 years but may be retained thereafter, in the interest of public service subject to an annual review, till the age of 60 years provided he continues to be efficient and such retention is in no way prejudicial to the interest of the Court.

**13.** Nothing contained in these rules shall prejudicially affect the conditions of service of the officers and servants allotted to the High Court of Karnataka under the States Reorganisation Act, 1956.

### **PART III**

## **Control and Discipline**

**14. Control and Discipline.-** All the members of the High Court Service shall be subject to the superintendence and control of the Chief Justice.

**15. Penalties.-** The following penalties may, for good and sufficient reasons and as hereinafter provided, be imposed on a Court servant, namely.-

- (i) Censure;
- (ii) Fine in case of Group-D Court Servants;
- (iii) Withholding of increments or promotion;
- (iv) recovery from pay of the whole or part of any pecuniary loss caused to the State Government by negligence or breach of orders;
- (v) reduction in rank including reduction to a lower post or time scale, or to a lower stage in the time scale;
- (vi) Compulsory retirement;
- (vii) removal from service which shall not be a disqualification for further employment;
- (viii) dismissal from service which shall ordinarily be a disqualification for future employment

**Explanations.-** (1) The termination of employment of a Court Servant or reversion of a Court Servant to the post originally held by him during or at the end of the period of probation, or the termination of employment of a temporary Court servant in accordance with the terms of his appointment or in accordance with the terms of the agreement under which he is employed, or the replacement of the services of a Court servant whose services have been borrowed from any office outside the Court at the disposal of the authority which had lent the services, does not amount to removal or dismissal within the meaning of this rule.

(2) The stoppage of Court servant at the efficiency bar in the time scale of his pay on the ground of his unfitness to cross the bar does not amount to withholding of increment or promotion within the meaning of this rule.

(3) The non-promotion of a Court servant, after due consideration of his case, to a post or grade to which promotions are made by selection, does not amount to withholding of promotion within the meaning of this rule.

(4) The reversion to a lower post of a Court servant who is officiating in a higher post, after a trial in the higher post or for administrative reasons (such as, the return of the permanent incumbent from leave or deputation, availability of a more suitable officer, and the like) does not amount to reduction in rank within the meaning of this rule.

(5) The compulsory retirement of a Court servant in accordance with the provisions relating to his superannuation or retirement shall not amount to a penalty under this rule.

(6) The withholding of increments of a Court servant for failure to pass a departmental examination in accordance with the rules or orders governing the post or the terms of his appointment does not amount to withholding of increment within the meaning of this rule.

**16.** (1) Subject to the provisions of clause (2) of Article 311 of the Constitution, the Chief Justice shall have the powers to institute disciplinary proceedings and impose any of the penalties specified in Rule 15 against any Court servant.

(2) Without prejudice to the provision of sub-rule (1), the Additional Registrar shall have the power to institute disciplinary proceedings and impose any of the penalties specified in clauses (i) and (iii) of Rule 15 on any Court Servant belonging to Group 'D'.

(3) An appeal shall lie against the order of the Additional Registrar, to the Chief Justice within 30 days.

**17. Procedure for imposing major penalties.-** (1) No order imposing on a Court Servant any of the penalties specified in clauses (iv) to (vii) of Rules 15 shall be passed except after an inquiry, held as far as may be, in the manner hereinafter provided.

(2) The Disciplinary Authority or any authority specially empowered by it in this behalf (hereinafter this rule referred to as 'Specially Empowered Authority') shall frame definite charges on the basis of the allegations which the enquiry is proposed to be held. Such charges together with a statement of the allegations or which they are based, shall be communicated in writing to the Court Servant, and he shall be required to submit, within such time as any be specified by the Disciplinary Authority or any authority specially empowered by it in this behalf a written statement of his defence and also to state whether he desires to be heard in person.

(3) The Court Servant shall for the purpose of preparing his defence, be permitted to inspect and take extracts from such official records as he may specify provided that such permission may be refused if, for the reasons to be recorded in writing, in the opinion of the Disciplinary Authority or Specially Empowered Authority such records are not relevant for the purpose or it is against the public interest to allow him access thereto.

(4) On receipt of the written statement of defence, or if no such statement is received within the time specified, the Disciplinary Authority or Specially Empowered Authority may (x x x) inquire into such of the charges as are not admitted or, if it considers it necessary so to do, appoint a Board of Inquiry or an Inquiring Officer for the purpose.

(5) The Disciplinary Authority or Specially Empowered Authority as the case may be may nominate any person to present the case in support of the charges before the authority inquiring into the charges (hereinafter referred to as the Inquiring Authority). The Court Servant may present his case with the assistance of any other Court servant approved by the Disciplinary Authority or Specially Empowered Authority as the case may be but may not engage a legal practitioner for the purpose unless the person nominated by the Disciplinary Authority or Specially Empowered Authority as aforesaid is a legal practitioner or unless the Disciplinary Authority or Specially Empowered Authority as the case may be holding the inquiry, having regard to the circumstances of the case, so permits.



(6) The Disciplinary Authority where it is itself the inquiring Authority or the Inquiring Authority, where one is appointed shall, in the course of the inquiry consider such documentary evidence and take such oral evidence as may be relevant or material in regard to the charges. The Court Servant shall be entitled to cross examine witnesses examined in support of the charges and the examine witnesses in his defence. The person presenting the case in support of the charges shall be entitled to cross-examine the Court servant and the witnesses examined in his defence. If the Inquiring Authority declines to examine any witness on the ground that his evidence is not relevant or material, it shall record its reasons in writing.

(7) At the conclusion of the inquiry, the Disciplinary Authority where it is itself the Inquiring Authority, or the Inquiring Authority where one is appointed shall prepare a report of the inquiry, recordings its finding on each of the charges together with reasons therefore. If in the opinion of such authority the proceedings of the inquiry establish charges different from those originally framed it may record findings on such charges provided that finding on such charges shall not be recorded unless the Court Servant has admitted the facts constituting them or has had any opportunity of defending himself against them.

**(8) The record of the inquiry shall include.-**

- (i) the charges framed against the Court Servant, and the statement of allegations furnished to him under sub-rule (2);
- (ii) his written statement of defence, if any;
- (iii) the oral evidence taken in the course of the inquiry;
- (iv) the documentary evidence considered in the course of the inquiry;
- (v) the orders, if any, made by the Disciplinary Authority and the Inquiry Authority in regard to the inquiry; and
- (vi) A report setting out the findings on each charge and the reasons therefore.

(9) The Disciplinary Authority shall, if it not the Inquiring Authority, consider the record of the inquiry and record its finding on each charge.

(10) (x x x)

(11) In a case where one of the penalties specified in clauses (iv) to (viii) of Rule 15 is imposed on a Court Servant on the ground of conduct which has led to his conviction on a criminal charge or where the Disciplinary Authority is satisfied that for some reason to be recorded by that authority in writing, it is not reasonably practicable to give to the Court Servant an opportunity of showing cause before imposing any of the aforementioned penalties or where the Disciplinary Authority is satisfied that in the interests of the security of the State it is not expedient to comply with any of the requirements of this rule, it shall be lawful for the Disciplinary Authority to waive the requirements of any of the provisions of this rule.

(12) Orders passed by the Disciplinary Authority shall be communicated to the Court Servant who shall also be supplied with a copy of the report of the Inquiring Authority and, where the Disciplinary Authority is not the Inquiring Authority, a Statement of its findings together with brief reasons for disagreement, if any, with the findings of the Inquiring Authority, unless they have already been supplied to him.

**18. Procedure for imposing minor penalties.-** (1) No order imposing any of the penalties specified in clauses (i) to (iii) of Rule 15 shall be passed except after.-

- (a) the Court servant is informed in writing of the proposal to take action against him and of the allegations on which it is proposed to be taken and given an opportunity to make any representation he may wish to make; and
- (b) such representation, if any, is taken into consideration by the Disciplinary Authority.

(2) The record of proceedings in such cases shall include.-

- (i) a copy of the intimation to Court Servant of the proposal to take action against him;
- (ii) a copy of the statement of allegations communicated to him;

- (iii) his representation, if any, and
- (iv) the orders on the case together with the reasons therefore.

**19. Suspension.-** (1) The Disciplinary Authority may place a Court Servant under suspension.

- (a) where a disciplinary proceedings against him is contemplated or is pending, or
- (b) where a case against him in respect of any criminal charge is under investigation or trial:

Provided that.-

- (i) in the case of a Court Servant on Deputation outside the Court the Borrowing Authority shall be requested to place him under suspension, pending the conclusion of the inquiry and the passing of the final order in the case; and
- (ii) in the case of a servant on deputation to the Court, the Registrar shall without delay inform the Lending Authority of the circumstances in which that Court Servant has been placed under suspension.

(2) A Court Servant who is detained in custody, whether on a criminal charge or otherwise, for a period exceeding forty-eight hours shall be deemed to have been suspended with effect from the date of detention, by an order of the Chief Justice and shall remain under suspension until further orders.

(3) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a Court Servant under suspension is set aside on review under these rules and the case is remitted for further inquiry or action or with any other directions, the order of his suspension shall be deemed to have continued in force on and from the date of the original order of dismissal, removal or compulsory retirement and shall remain in force until further orders.

(4) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a Court Servant is set aside or declared void or rendered

void in consequence of or by a decision of a Court of Law and the Disciplinary Authority, on a consideration of the circumstances of the case, decides to hold a further inquiry against him on the allegations on which the penalty of dismissal, removal or compulsory retirement was originally imposed, the Court Servant shall be deemed to have been placed under suspension from the date of the original order of dismissal, removal or compulsory retirement and shall continue to remain under suspension until further orders.

(5) An order of suspension made or deemed to have been made under this rule may at any time be revoked by the authority which made the order or by any authority to which the authority is subordinate.

**20. Powers of Chief Justice.-** Nothing in the rules in this part shall be construed to limit or abridge the power of the Chief Justice to deal with the case of any Court Servant in such manner as may appear to him to be just and reasonable:

Provided that where any rule is applicable to the case of a Court Servant, his case shall not be dealt with in a manner less favourable to him than that provided by the said rule.

**21. Review.-** No appeal shall lie against the orders of the Chief Justice passed under these rules by the Chief Justice may review any order passed under these rules.

#### **PART IV**

#### **Miscellaneous**

22. General.- (1) Every Court Servant shall at all times maintain absolute integrity and devotion to duty.

(2) No Court Servant shall act in a manner prejudicial to discipline and good order in the High Court premises.

**23. Residuary Powers.-** Nothing in these rules shall be deemed to affect the power of the Chief Justice to make such orders, from time to time, as he may deem fit in regard to all matters incidental or ancillary to these rules not

specifically provided for herein or in regard to matters as have not been sufficiently provided for:

Provided that if any such order relates to salaries, allowances, leave or pensions of Court Servants the same shall be made with the approval of the Governor.

**23-A.** A member of Bar, who has been directly appointed to Group-A post in the High Court Services and whose whole pensionable service is passed in the office of the High Court shall, if appointed at an age exceeding 28 years as entitled to reckon as service qualifying for superannuation pension (but not for any other class of pension) the actual period by which his age, at the time of appointment has exceeded 28 years subject to the proviso that five years shall be the maximum period which can be so added. No Officer can claim the benefit of this rule unless his actual qualifying service at the time he quits High Court service is not less than ten years.

**24.** Nothing in these rules shall affect any member of the All India Service when holding any post in the Court.

**25. Interpretation.-** All questions relating to the interpretation of these rules shall be referred to the Chief Justice, whose decision thereon shall be final:

Provided that all questions relating to the interpretation of any rule in so far as it relates to salaries, allowances, leave or pensions shall be decided by the Chief Justice with the approval of the Governor.

**Schedules-I, II and III Annexured**

**SCHEDULE – I**  
**{CATEGORIES OF POSTS IN THE ESTABLISHMENT OF  
THE HIGH COURT OF KARNATAKA}**

01	Registrar General
1A	Additional Registrar General
2	Registrar (Vigilance)
3	Registrar (Judicial)
4	Registrar (Administration)
4A	Registrar (Computers)
4B	Director, Mediation Centre
4C	Director, Arbitration Centre
4D	Registrar (Recruitment)
4E	Registrar (Infrastructure & Maintenance)
4F	Registrar (Statistics & Review)
4G	Additional Registrar (Judicial)
4H	Additional Registrar (Administration)
*	Central Project Coordinator.
4I	Director, Judicial Academy
4J	Additional Director, Judicial Academy
4K	Seniority Faculty Member
4L	Deputy Director, Judicial Academy
4M	Administrative Officer
4N	Assistant Director, Karnataka Judicial Academy
5	Director Training
5A	Deputy Director
5B	Deputy Director, Arbitration Centre
5C	Joint Registrar
6	Deputy Registrar
6A	Deputy Registrar (Protocol)
6B	Deputy Registrar (Secretarial Services)
7	Secretary to Hon'ble Chief Justice
7A	Software Engineer
7B	Hardware Engineer
7C	System Administration
8	Assistant Registrar
8A	Assistant Registrar (Protocol)
8B	Assistant Registrar-cum – Private Secretary to Hon'ble Chief Justice
9	Chief Librarian
9A	Assistant Chief Librarian

10	Public Relation Officer
10A	Assistant Registrar (Secretarial Services)
11	Accounts Officer
12	Financial Advisor
13	Superintendent of Police
14	Deputy Superintendent of Police
14A	Estate Officer
14B	Medical Officer
15	Section Officer
15A	Hostel Administrative Officer
16	Court Officer
17	Deputy Librarians
18	XXXXXX
19	Audit Officer
19A	XXXXXX
19B	Telephone Supervisor
19C	Translators (w.e.f.30.08.2017)
20	Senior Assistant
20A	Assistant Curator
21	Audit Superintends
22	Court Secretary
23	Assistant Court Officer
24	X x x x x x x x x x
25	Accountant
26	First Division Assistant
26A	Hostel Store Keeper
27	Protocol Officer
28	Assistant Librarian
29	Audit Clerk
30	Assistant Court Secretary
30A	X x x x x x x x x x
30B	Senior Electrician
31	Typewriter Mechanics
32	Senior Drivers
32A	Senior Office Assistant
33	Junior Statistical Assistants
33A	Senior Typists
34	Electricians
35	Library Assistants
36	Telex Operator

36A	Software Technician
37	Senior Lift Attender
37A	Senior Jameders
38	X x x x x x
39	X x x x x x
40	Head Constables comprising of (a) Head Constables (Vigilance Cell) (b) Senior Security Guards
41	Inspector of Police
41A	X X X X X
41B	X X X X X
41C	Compounder
41D	Staff Nurse
41E	Senior Book Binder
42	Constables comprising of (a) Constables (Vigilance Cell) (b) Junior Security Guards
43	Second Division Assistant
44	Typists
44A	Data Entry Operator
44B	Receptionist
45	Book Binder
46	Drivers
47	Assistant Security Officer (Sub-Inspector of Police)
48	Mutchies
49	Attenders
50	Dafterbands
51	Library Attenders
52	Jamedar
53	Lift Attender
54	Van Cleaner
55	Care Taker
56	Peon
56A	Peon (Cooks)
57	Watchman
58	Sweeper
59	Peon (House Keeping)
60	Gardener/Mali
61	Chowkidar
62	Tailor
63	Dhobi



64	Assistant Binder
65	Cable Operator
66	Pantry Staff

## <sup>1</sup>[SCHEDULE-II

Sl. No.	Designation	Permanent	Temporary	Revised Pay Scales	
				Level	Pay Scale
(1)	(2)	(3)	(4)	(5)	(6)
01	Registrar General	1	-	-	Deputation Post
02	Registrar (Vigilance)	1	-	-	Deputation Post
03	Registrar (Judicial)	1	-	-	Deputation Post
04	Registrar (Administration)	1	-	-	Deputation Post
05	Secretary to Hon'ble the Chief Justice	1	-	-	Selection or Deputation
06	Director (Mediation)	1	-	-	Deputation Post
07	Director (Arbitration)	1	-	-	Deputation Post
08	Director, Karnataka Judicial Academy	1	-	-	Deputation Post
09	Director of Training	1	-	-	Deputation Post
10	Registrar (Recruitment)	1	-	-	Deputation Post
11	Registrar (Infrastructure & Maintenance)	1	-	-	Deputation Post
12	Registrar (Statistics & Review)	1	-	-	Deputation Post
13	Registrar (Computers)	1	-	-	Deputation Post
14	Additional Registrar General	2	-	-	Deputation Post
15	Additional Registrar (Judicial)	2	-	-	Deputation Post
16	Additional Registrar (Administration)	2	-	-	Deputation Post
17	Senior Faculty Member	1	-	-	Deputation Post
18	Deputy Director (Mediation)	1	-	-	Deputation Post
19	Deputy Director (Arbitration Centre)	2	-	-	Deputation Post
20	Additional Director, Karnataka Judicial Academy	1	-	-	Deputation Post
21	Deputy Director, Karnataka Judicial Academy	1	-	-	Deputation Post

22	Administrative Officer, Karnataka Judicial Academy	1	-	-	Deputation Post
23	Assistant Director, Karnataka Judicial Academy	1	-	-	Deputation Post

**1. As amended by Notification No.HCE. 1174/2011 dated 06.03.2018.**

24	Central Project Co-ordinator	1	-	-	Deputation Post
25	Joint Registrar	5	-	Level-12	78800-209200
26	Deputy Registrar	10	-	Level-12	78800-209200
27	Deputy Registrar (Protocol)	1(Ex-cadre Post)	-	Level-12	78800-209200
28	Deputy Registrar (Secretarial Service)	4	-	Level-12	78800-209200
29	Chief Librarian	1	-	Level-11	67700-208700
30	System Administrator	1	-	Level-11	67700-208700
31	Assistant Registrar	39	-	Level-11	67700-208700
32	Assistant Registrar (Protocol)	2	-	Level-11	67700-208700
33	Assistant Registrar- cum-PS to Hon'ble the Chief Justice	1	-	Level-11	67700-208700
34	Assistant Chief Librarian	2	-	Level-11	67700-208700
35	Public Relation Officer	1	-	Level-11	67700-208700
36	Assistant Registrar (Secretarial Service)	64	-	Level-11	67700-208700
37	Financial Advisor	1	-	-	Deputation Post
38	Accounts Officer	-	1	-	Deputation Post
39	Superintendent of Police	1	-	-	Deputation Post
40	Deputy Superintendent of Police	1	-	-	Deputation Post
41	Estate Officer	-	1	-	Deputation Post
42	Medical Officers	-	2		Deputation Post
<b>GROUP-B</b>					
43	Section Officer	111	-	Level-8	47600-151100
44	Telephone Supervisor	1	-	Level-8	47600-151100
45	Court Officer	56	-	Level-8	47600-151100
46	Inspectors of Police	3	-		Deputation Post
47	Deputy Librarians	2	-	Level-8	47600-151100
48	Court Secretary	73	-	Level-8	47600-151100
49	Audit Officer	3	2		Deputation Post

<b>50</b>	<b>Hardware Engineer</b>	<b>5</b>	<b>-</b>	<b>Level-8</b>	<b>47600-151100</b>
<b>51</b>	<b>Software Engineer</b>	<b>1</b>	<b>-</b>	<b>Level-8</b>	<b>47600-151100</b>
<b>52</b>	<b>Software Technician</b>	<b>9</b>	<b>-</b>	<b>Level-8</b>	<b>47600-151100</b>
<b>53</b>	<b>Hostel Administrative Officer</b>	<b>1</b>	<b>-</b>	<b>Level-8</b>	<b>47600-151100</b>

*(15600-39100+GP 5400) (Applicable to all Group-B officers referred to above on completion of 4 years of service in the cadre)					
GROUP-C					
54	Translators (w.e.f.30.08.2017)	10	-	Level-7	44900-142400
55	Senior Assistant	135	-	Level-7	44900-142400
56	Audit Superintendent	3	-	Level-7	44900-142400
57	Assistant Court Officer	41	-	Level-7	44900-142400
58	Assistant Court Secretary	101	-	Level-7	44900-142400
59	Assistant Curator	1	-	Level-7	44900-142400
60	Accountant	2	-	Level-6	35400-112400
61	First Division Assistant	226	-	Level-6	35400-112400
62	Hostel Store Keeper	2	-	Level-6	35400-112400
63	Protocol Officer	1	-	Level-6	35400-112400
64	Assistant Librarian	15	-	Level-6	35400-112400
65	Audit Clerk	6	-	Level-6	35400-112400
66	Senior Electrician	2	-	Level-6	35400-112400
67	Supervisor (Vehicles)	2	-	Level-6	35400-112400
68	Typewriter Mechanic	3	-	Level-6	35400-112400
69	Senior Driver	16	-	Level-6	35400-112400
70	Junior Statistical Assistant	2	-	Level-6	35400-112400
71	Senior Typist	1	-	Level-6	35400-112400
72	Electrician	3	-	Level-5	29200-92300
73	Library Assistant	11	-	Level-5	29200-92300
74	Telex Operator	1	-	Level-5	29200-92300
75	Senior Lift Attender	5	-	Level-5	29200-92300
76	Senior Officer Attender	27	-	Level-5	29200-92300
77	Senior Jamedar	18	-	Level-5	29200-92300
78	Senior Book Binder	1	-	Level-5	29200-92300
79	Driver	96		Level-4	25500-81100
80	Assistant Security Officer (Sub-Inspector of Police)	1	-		Deputation Post
81	Head Constables comprising of (a) Head Constables (Vigilance Cell)	4	-		Deputation Post
82	(b) Senior Security Guards	3	-		Deputation Post
83	Constables comprising	7	-		Deputation Post

	<b>of (a) Constables (Vigilance Cell)</b>				
<b>84</b>	<b>(b) Junior Security Guards</b>	<b>10</b>	<b>-</b>		<b>Deputation Post</b>
<b>85</b>	<b>Second Division Assistant</b>	<b>338</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>86</b>	<b>Typist</b>	<b>321</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>87</b>	<b>Receptionist</b>	<b>2</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>88</b>	<b>Telephone Operator</b>	<b>3</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>89</b>	<b>Automobile Mechanic (Skilled)</b>	<b>1</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>90</b>	<b>Automobile Wireman or Electrician (Skilled)</b>	<b>1</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>91</b>	<b>Cataloguer</b>	<b>2</b>	<b>-</b>		<b>1000 per month consolidated</b>
<b>92</b>	<b>Computer Law Digest (Editor)</b>	<b>1</b>	<b>-</b>		<b>1000 per month consolidated</b>
<b>93</b>	<b>Compounder</b>	<b>1</b>			<b>Deputation Post</b>
<b>94</b>	<b>Staff Nurse</b>	<b>-</b>	<b>1</b>		<b>Deputation Post</b>
<b>95</b>	<b>Book Binder</b>	<b>1</b>	<b>-</b>	<b>Level-4</b>	<b>25500-81100</b>
<b>GROUP-D</b>					
<b>96</b>	<b>Office Attendant</b>	<b>72</b>	<b>-</b>	<b>Level-3</b>	<b>21700-69100</b>
<b>97</b>	<b>Jamedar</b>	<b>35</b>	<b>-</b>	<b>Level-3</b>	<b>21700-69100</b>
<b>98</b>	<b>Lift Attender</b>	<b>8</b>	<b>-</b>	<b>Level-3</b>	<b>21700-69100</b>
<b>99</b>	<b>Tailor</b>	<b>1</b>	<b>-</b>	<b>Level-3</b>	<b>21700-69100</b>
<b>100</b>	<b>Van Cleaner</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>101</b>	<b>Peon</b>	<b>353</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>102</b>	<b>Watchman</b>	<b>54</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>103</b>	<b>Sweeper</b>	<b>52</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>104</b>	<b>Peon (House Keeping)</b>	<b>25</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>105</b>	<b>Peon (Cooks)</b>	<b>50</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>106</b>	<b>Pantry Staff</b>	<b>4</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>107</b>	<b>Gardener/Mali</b>	<b>5</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>108</b>	<b>Chowkidar</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>109</b>	<b>Dhobi</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>110</b>	<b>Assistant Binder</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>111</b>	<b>Cable Operator</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>
<b>112</b>	<b>Care Taker</b>	<b>1</b>	<b>-</b>	<b>Level-2</b>	<b>19900-63200</b>

**NOTE: (1) The Special Allowances shall be paid for the posts to which the same has been sanctioned at the rates fixed by the Central Government from time to time. The existing conditions for drawal of special allowance and other allowances shall continue to apply until further orders to be issued by the Central Government.**

**(2) Application of Central Civil Services (Revised Pay), 2016:**

**The Provision of Central Civil Services (Revised Pay) Rules, 2016 as notified vide GSR 721(E), GI., MF Notification F.No.1-2/2016-IC, dated 25<sup>th</sup> July 2016 published in the Gazette of India Extraordinary dated the 25<sup>th</sup> July 2016 in regard to the fixation of pay and all other orders, Notifications, Circular etc., issued subsequently by the Government of India relating to Pay and Allowances or any other Pay Rules as the case may be shall be adopted the Officers and Officials of the High Court of Karnataka in respect of Group A, B, C & D employees.**

**BY ORDER OF HON'BLE THE CHIEF JUSTICE**

**(ASHOK G. NIJAGANNAVAR)  
REGISTRAR GENERAL]**

**SCHEDULE – III**  
**(See Rule 7)**

**Group-A**

SL. NO.	CADRE	METHOD OF RECRUITMENT
(1)	(2)	(3)
1	Registrar General	By selection of a person who is, or has been a District Judge
1A	Additional Registrar General	By selection of a person who is, or has been a District Judge
2	Registrar (Judicial)	(i) By selection of a person who is, or has been a District Judge; OR (ii) By promotion by selection of a person in the cadre of Deputy Registrar
2A	Registrar (Administration)	(i) Initially the post of Registrar (Administration) which is upgraded shall be filled up by giving higher scale to the officer who is officiating as Registrar (Administration). (ii) By selection of person who is, or has been a District Judge;  OR [By promotion by selection of a person in the cadre of Joint Registrar.]  Amended vide HCE 249/2011 dt. 12.11.2013)
3	Registrar (Vigilance)	By selection of a person who is, or has been a District Judge
3A	Registrar (Computers)	(i) Initially the Post of Central Project Co-coordinator re-designated as a Registrar (Computers) (ii) By selection of a person who is, or has been a District Judge.
3B	Director	By selection of a person who is, or has been a District Judge;
3C	Director (Arbitration Centre)	By deputation of an officer of the cadre of District Judge of Karnataka Judicial Service  OR

		<p>By appointment of a retired District Judge. In such a case the appointee shall be entitled to last drawn by such retired officer on the date of superannuation minus pension and perks and benefits attached to the post.</p> <p>Amended by HCE 510/12 dated 12.12.2012</p>
--	--	--

3D	Registrar (Recruitment)	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p> <p>Amended by HCE 554/13 dated 05.08.2013</p>
3E	Registrar (Infrastructure and Maintenance)	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p> <p>Amended by HCE 554/13 dated 05.08.2013</p>
3F	Registrar (Statistics and Review)	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p> <p>Amended by HCE 554/13 dated 05.08.2013</p>
3G	Additional Registrar (Judicial)	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p> <p>Amended by HCE 258/08 dated 13.01.2014</p>
3H	Additional Registrar (Administration)	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p>
3I	Director, Karnataka Judicial Academy	<p>By deputation of an officer in the cadre of District Judge (STS) of Karnataka Judicial Service</p>
3J	Additional Director	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p>
3K	Senior Faculty Member	<p>By deputation of an officer in the cadre of District Judge of Karnataka Judicial Service</p> <p>OR</p> <p>By appointment of retired District Judge</p>
3KK	Central Project Coordinator	<p>By selection of an officer of the cadre of Senior Civil Judge.</p> <p><i>(Vide HCE 873/2013 dated 10<sup>th</sup> August 2016, published in Gazette on 10.08.2016)</i></p>
3L	Deputy Director, (Karnataka Judicial Academy)	<p>By deputation of an officer in the cadre of Senior Civil Judge of Karnataka Judicial Service</p> <p>Amended by HCE 873/13 dated 17.04.2017</p>
3M	Administrative Officer	<p>By deputation of an officer in the cadre of Senior Civil Judge of Karnataka Judicial Service</p> <p>Amended by HCE 873/13 dated 17.04.2017</p>
3N	Assistant Director	<p>By deputation of an officer in the cadre of Civil Judge of Karnataka Judicial Service</p> <p>Amended by HCE 873/13 dated 17.04.2017</p>



4	Director of Training	By selection of person from the cadre of District Judges. <b>OR</b> By direct recruitment from among retired District Judges practicing Advocates or Academicians on contract basis.
4A	Deputy Director	By Selection of person who is a Civil Judge (Senior Division)
4B	Deputy Director, (Arbitration Centre)	By deputation of an officer of the cadre of Civil Judge (Sr.Dn) or Civil Judge (Jr. Dn) of Karnataka Judicial Service
4C	Joint Registrar	Details Out of 5 posts of Joint Registrars, 4 posts shall be earmarked and filled by promotion by selection by from the cadres of Deputy Registrar / Deputy Registrar (Protocol) provided that, he or she has completed at least 2 years of service in the said cadre. Other things being equal, preference should be given to those possessing a degree in Law.  To be eligible to come within zone of consideration, the common seniority in the cadre of Deputy Registrar Deputy Registrar (Protocol) shall be reckoned based on the date of entry into the cadre of Deputy Registrars and Deputy Registrar (Protocol).  Out of 5 posts of Joint Registrars, one post shall be earmarked and filled by promotion by selection exclusively from the cadre of Deputy Registrar (Secretarial Services).  (HCE 249/2011 dt 4.12.2013)
5	Deputy Registrar and Deputy Registrar (Protocol)	By promotion by selection from the cadres of Assistant Registrar and Public Relations Officer provided that, he or she has completed at least 2 years of services in the cadre. Other things being equal preference should be given to those possessing a degree in Law. <b>OR</b> If no suitable Assistant Registrar or Public Relations Officer is available for promotion, then by Direct Recruitment by selection from the members of the Bar who have practiced before any Court in the State of Karnataka for a period of not less than 7 years.  Note: - Assistant Registrar posted as Public Relations Officer is entitled to count the period spent by him as Public Relations Officer for purpose of seniority. (HCE 249/2011 dt 4.12.2013)
5A	Deputy Registrar (Secretarial Services)	By promotion by selection from the cadre of Assistant Registrar (Secretarial Services) provided that he / she has completed at least 2 years of combined service in the present cadre of Assistant Registrar (Secretarial Services) as well as erstwhile cadre of

		<p>Senior Judgment Writer. Other things being equal, preference should be given to those possessing a degree in Law. (HCE 249/2011 dt 4.12.2013)</p>
6	Assistant Registrar and Assistant Registrar (Protocol)	<p>By promotion on the basis of Seniority-cum merit from the cadres of Section Officers and Court Officers in the ratio of 2:1 provided that they have completed two years of satisfactory service in the feeder cadre. (HCE 249/2011 dt 15.2.2013)</p>
6A	A.R. cum P.S. to Hon'ble the Chief Justice	<p>By promotion on the basis of selection from the cadre of Senior Judgment Writers.</p> <p>The Assistant Registrar-cum-Private Secretary on promotion shall hold office for such period as the Chief Justice may determine from time to time. In case of Reversion, his/her seniority will be restored in the cadre of Senior Judgment Writer.</p>
6B	Assistant Registrar (Secretarial Services)	<p>1) Initially the posts of Senior Judgment Writes which are upgraded and redesignated as Assistant Registrar (Secretarial Services) shall be filled up by giving higher scale and redesignated posts to the officers working in the cadre of Senior Judgment Writers borne on the establishment of the High Court.</p> <p>2) By promotion from the cadre of Court Secretary working in the High Court based on the Seniority-cum-merit provided that, he/she has completed at least 2 years of combined satisfactory service in the present cadre of Court Secretary as well as erstwhile cadre of Judgment Writer.</p> <p>The existing Assistant Registrars who are promoted from the cadre of Senior Judgment Writer may be permitted to switch over to this cadre. If they are willing and opt for such change of cadre willing prescribed time. The option once exercised shall be final.</p> <p>The interse seniority between such Assistant Registrars who opt for the cadre of Assistant Registrar (Secretarial Services) and Assistant Registrar (Secretarial Services) who are upgraded from the cadre of Senior Judgment Writer cadre shall be based on their comparative seniority in the cadre of Senior Judgment Writers. (HCE 249/2011 dt 04.12.2013)</p>
6C	Assistant Chief Librarian	<p>1) Initially the 2 posts of Deputy Librarians which are upgraded and re-designated as Assistant Chief Librarians shall be filled up by giving higher scale and re-designated</p>

		<p>posts to the officers working in the cadre of Deputy Librarians based upon seniority-cum-merit.</p> <p>2) By promotion from the cadre of Deputy Librarians working in the High Court based on seniority-cum-merit, provided that they have completed two years of satisfactory service in the feeder cadre.</p> <p><i>(HCE 249/2011 dt 15.2.2013)</i></p>
7	Secretary to Hon'ble the Chief Justice	By selection from the cadres of District Judges, Civil Judges or Deputy Registrar of the High Court or Munsiff or Assistant Registrar of the High Court or by promotion by selection of a Court Servant who has passed proficiency examination in shorthand and who has also obtained a degree in Law of any University established by Law in India.
7A	Chief Librarian	<p><b>Details</b></p> <p>(i) Initially the post of Section Officer, Library which is upgraded and re-designated as Chief Librarian shall be filled up by giving higher scale and re-designation of the upgraded post to the officer who is officiating as Section Officer, Library.</p> <p><b>Note:</b> - (a) The post of the Chief Librarian shall be upgraded to that of a Deputy Registrar when an officer in the cadre of Assistant Registrar who has put in equal or lesser number of years of service in that cadre than the Chief Librarian, gets promotion as Deputy Registrar. The incumbent shall continue in the upgraded post of Chief Librarian as long as he holds the said post and thereafter the post of Chief Librarian shall stand down-graded to the original cadre.</p> <p>(b) Initially the up-gradation shall be for a period of 2 years and the approval of the Governor shall obtained for further continuance of the up-graded post of Chief Librarian if the incumbent continues in the up-graded post for more than two years.</p> <p>(ii) By promotion on the basis of seniority-cum-efficiency from the cadres of Deputy Librarians and if no eligible or suitable candidates is available for promotion, by Direct Recruitment.</p> <p><b><u>Qualification for promotion and direct recruitment:</u></b></p> <p>(1) The candidate shall possess a Master's Degree in Library Science awarded by a University established by Law in India with 5 years experience as a Librarian in a Government or Government recognized Library or any reputed institution having a large library.</p> <p style="text-align: center;"><b>OR</b></p> <p>A Degree in Library Science awarded by a University established by Law in India with seven years experience as a Assistant Librarians in a Government or Government recognized Library or any reputed institution having a large Library.</p> <p><b><u>AGE LIMIT FOR THE POST OF CHIEF LIBRARIAN</u></b></p> <p><b>Notwithstanding anything contained in the High Court of Karnataka</b></p>

	<p>Service (Conditions of Service and Recruitment) Rules, 1973, the candidates for submission of application, for the post of Chief Librarian shall be not more than 45 years of age with a provision for relaxation by 5 years in case of suitable applicants having experience.</p> <p style="text-align: center;"><b>OR</b></p> <p>Ten years experience in the cadre of Deputy Librarian of this High Court.</p> <p>(2) The candidate shall have practical knowledge of cataloguing, coding and classification and shall have knowledge of computerisation of Library work.</p>	
7B	Public Relations Officer	<p>By transfer of a Assistant Registrar</p> <p style="text-align: center;"><b>OR</b></p> <p>By promotion by selection of a candidate from amongst Court servants belonging to Group-B cadre possessing:</p> <p>(i) a Degree of any recognized University established by Law in India, and</p> <p>(ii) Degree or Diploma in Public Relations or Journalism recognized by Government.</p> <p>Note: Qualification (ii) if not already secured by the selected candidate should be secured during the period of officiation.</p>
7C	System Administrator	<p>By Direct Recruitment</p> <p><u>Minimum Qualification:</u> -</p> <p>(a) First Class in BE (Electronics, Computer Science), MCA with one year experience as System Administrator or First Class M.Sc., (Computer Science/Electronics) with one year experience as System Administrator.</p>
8	Financial Advisor	By Deputation from State Accounts Department of an officer in the cadre of Deputy Controller or Joint Controller.
8A	Accounts Officer	By Deputation of an officer in the cadre of Assistant Controller from the State Accounts Department.
8B	Estate Officer	By Deputation from the Public Works Department of an officer in the cadre of Assistant Executive Engineer.
8C	Medical Officer	By Deputation from the Public Health Department of an officer in the rank of Senior Medical Officer preferably MD (Medicine) or Physician.
8D	Hardware Engineer	<p>Details</p> <p><u>Qualification and Experience for Direct Recruitment</u></p> <p>a) M.E./M.Tech., in Computer Science with first class or minimum 60% marks in aggregate</p> <p style="text-align: center;"><b>OR</b></p>

	<p>b) B.E., / B. Tech., / MCA in Computer Science / Engineering with First Class or minimum 60% marks in aggregate with one year experience in relevant field.</p> <p>c) Age Limit: Not exceeding 30 years.</p> <p><i>(Post created vide Notification No. RPS 171/1994 (HCE), dated 21.04.1999)</i></p>
--	---

8E	Software Engineer	Details
	<u>Qualification and Experience for Direct Recruitment</u>  a) M.E., M.Tech., in Computer Science with first class or minimum 60% marks in aggregate  OR  b) B.E./B. Tech./MCA in Computer Science/Engineering with First Class or minimum 60% marks in aggregate with one year experience in relevant field.  c) Age Limit: Not exceeding 30 years  (Post created vide Notification No. RPS 171/1994 (HCE), dated 21.04.1999)	
<u>GROUP-B POSTS</u>		
9	Section Officer	Details
	(1) 25% of the vacancies to be filled up by promoting the Senior Assistants having Degree from any university established by Law in India, provided that they have completed two years of satisfactory service in the feeder cadre  (2) 75% of the vacancies to be filled up by promoting the Senior Assistants based on seniority – cum – merit, regardless of whether they posses degree or SSLC qualification provided that they have completed two years of satisfactory service in the feeder cadre.  The ratio of promotion between the feeder channels mentioned at (1) and (2) above shall be 1:3.  (Amended vide HCE 249/2011, dated 15 <sup>th</sup> February 2013, published in Gazette on 12.02.2013)	
10	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
10A	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
11	Deputy Librarians	Details
	(i) Initially one post of Section Officer redesignated as Deputy Librarian shall be filled up by transfer of one of the Section Officer having Diploma or Certificate in Library Science of a recognized institutions and he is agreeable for such transfer. If no Eligible Section Officers are willing for such transfer, this post shall be filled up by promotion by	

	<p>selection of one of the promotion selection of one of the Senior Assistant having a Diploma or Certificate in Library Science of a recognized Institution. If no eligible Senior Assistant is available then this post shall initially be filled up by direct recruitment of a candidate possessing a Degree in Library Science with minimum experience of 3 years in maintenance of Library.</p> <p>(ii) Initially the upgraded post of one Senior Assistant as Deputy Librarian shall be filled up by promotion on the basis of seniority – cum – efficiency from the cadre of Senior Assistants in the High Court possessing Diploma or Certificates Course in Library Science of a recognized institution with experience in the maintenance of Library. If no eligible Senior Assistant is available, then this post shall initially be filled up by direct recruitment of a candidate possessing a degree in Library Science with minimum experience of 3 years in maintenance of Library.</p> <p>(iii) By promotion on the basis of seniority – cum – merit from amongst the Assistant Librarians.</p>	
11A	XXXXXX	XXXXXXXXXX
12	Court Officer	By promotion on the basis of Seniority – cum – merit from the cadres of Assistant Court Officer and Senior Assistants who are law graduates, seniority being reckoned on the basis of length of service in the feeder cadre, provided that they have completed two years of satisfactory service in the feeder cadre. Amended by HCE 249/2011 dated 15.02.2013
13	XXXXXXXX	XXXXXXXXXXXXXXXXXXXX
13A	Court Secretary	Details
	<p>(1) Initially the posts of Judgment Writer which are upgraded and re-designated as Court Secretary shall be filled up by giving higher scale and re-designated posts to the officials working in the cadre of Judgment Writers borne on the establishment of the High Court.</p> <p>(2) By promotion from the cadre of Assistant Court Secretary working in the High Court based on seniority – cum – merit, provided that they have completed two years of satisfactory service in the feeder cadre.</p> <p><i>(Inserted vide order in HCE 249/2011, dated 04<sup>th</sup> December 2013, published in Gazette 04.12.2013)</i></p>	
13B	Audit Officer	By deputation from the State Accounts Department
13C	xxxxxxxxxxxx	xxxxxxxxxxxx
13D	Telephone Supervisor	By direct recruitment with Diploma in Electronics as minimum qualification or by promotion from the cadre of Senior Assistant, having knowledge or experience of conducting minor repairs and quick installation of telephones, whenever needed.
13E	Translators	Details

**Eligibility for Appointment:-**  
 Appointment shall be by direct recruitment after calling for applications from candidates who have passed Masters Degree in English at least in second class with Kannada as one of the languages in Bachelor degree. The candidates must have passed in such Bachelor Degree (with Kannada as one of the languages) at least in second class.  
**Note:** Degree/Master Degree must have been obtained through regular course and not through correspondence course.

(a) **Written Test:-** The Candidates whose applications are in order shall be called for written test.

**Viva-voce:-** Out of the candidates who are successful in the written test, such candidates in the ratio of 1:10 in the order of merit in each category shall be called for viva-voce.

**Method of Recruitment**

For the purpose of selection of candidates, the appointing authority shall prepare a list of names of candidates on the basis of the total marks secured in the Written Test and viva-voce in the order of merit and if two or more candidates have secured equal marks, the order of merit in respect of such candidates shall be fixed on the basis of their age, the person or persons older in age being placed higher in the order of merit.

The final select list shall be prepared based on the total marks secured in the written test as well as in the viva-voce.

**Selection Process:** To assess the suitability of the candidates for appointment to the said post, selection shall be held in the following manner.

Sl. No.	Particulars	Maximum Marks	Minimum passing marks for others	Minimum passing marks for candidates belonging to (SC & ST)
1.	<b><u>Written Test</u></b> PAPER-I Test of Knowledge of Language (English & Kannada)	100	60	50
	PAPER-II Test of Knowledge of Translation:- (Kannada & English) & (English to Kannada)	100	60	50
2.	Viva – voce	50	25	20

	<p><b>Age Limit:-</b> Age limit shall be fixed as per existing Government Orders governing the age limit for direct recruitment</p> <p><b><u>SYLLABUS AND DURATION OF WRITTEN TEST</u></b></p> <p>The following syllabus is prescribed for the written test to be conducted in 2 papers namely Paper - I and Paper - II:</p>
--	--

	<p><b>PAPER - I (3 Hours)</b></p> <p><b><u>TEST OF KNOWLEDGE OF LANGUAGE</u></b></p> <p><b><u>Unit-I: Knowledge of English Language</u></b></p> <ol style="list-style-type: none"> <li>1. Knowledge of idioms and phrases of English language.</li> <li>2. Knowledge of synonyms and antonyms of English language.</li> <li>3. Knowledge of common errors that appear in the usage and application of English language.</li> <li>4. Knowledge of new trends and concepts appearing in the usage of English language.</li> <li>5. Knowledge of administrative terminologies of English language.</li> <li>6. Knowledge of legal terminologies of English language.</li> </ol> <p><b><u>Unit-II: Knowledge of Kannada Language</u></b></p> <ol style="list-style-type: none"> <li>1. Knowledge of idioms and phrases of Kannada language.</li> <li>2. Knowledge of synonyms and antonyms of Kannada language.</li> <li>3. Knowledge of common errors that appear in the usage and application of Kannada language.</li> <li>4. Knowledge of new trends and concepts appearing in the usage of Kannada language.</li> <li>5. Knowledge of administrative terminologies of Kannada language.</li> <li>6. Knowledge of legal terminologies of Kannada language.</li> </ol> <p><b><u>Unit-III: Knowledge of other Language terminologies being used in Kannada language</u></b></p> <ol style="list-style-type: none"> <li>1. Knowledge of administrative terminologies of other languages being used in Kannada language.</li> <li>2. Knowledge of legal and Judicial terminologies of other languages being used in Kannada language.</li> </ol> <p><b><u>Unit-IV: Basic Knowledge of Dictionaries given below:</u></b></p> <ol style="list-style-type: none"> <li>1. Glossary of Administrative Terms</li> <li>2. Legal Glossary</li> <li>3. Medical Glossary</li> </ol>
--	---



	<p>4. Agricultural Glossary</p> <p>5. Glossary of Science and Technology</p> <p>6. Environmental Dictionary</p> <p>English-Kannada Dictionary &amp; Kannada-English Dictionary and other important dictionaries.</p>
--	--

	<p style="text-align: center;"><b>PAPER-II (3 Hours)</b></p> <p style="text-align: center;"><b><u>Test of Knowledge of Translation</u></b></p> <p style="text-align: center;"><b><u>Unit-I: Knowledge of legal language.</u></b></p> <p>1. Knowledge of words, phrases, sentences and clauses of Kannada and English languages used in the Constitution of India and in some important Acts and Rules.</p> <p style="text-align: center;"><b><u>Unit-II: Knowledge regarding translation of administrative matters of the Karnataka Government.</u></b></p> <p>1. Knowledge regarding translation of matters pertaining to the proceedings of the Karnataka Legislature.</p> <p>2. Knowledge regarding translation of matters pertaining to various departments of the Karnataka Government.</p> <p style="text-align: center;"><b><u>UNIT-III: Knowledge regarding translation of Judicial Matters of High Court and Subordinate Courts of Karnataka.</u></b></p> <p>1. Knowledge regarding translation of matters pertaining to the proceedings of High-Court and Subordinate courts of Karnataka.</p> <p>2. Knowledge regarding translation of Judgments, Awards, Depositions, issues, charges and other orders of courts.</p> <p style="color: magenta;"><i>(Posted created vide HCE 145/2016 dated 30<sup>th</sup> August 2017, published in Gazette on 30.08.2017)</i></p>
--	--

	*****	
13F	Hostel Administrative Officer	By Posting a Section Officer Amended by HCE 873/2013 dated 17.04.2017

### **GROUP –C    POSTS**

14	Senior Assistant	Details
	<p>(1) 25% of the vacancies to be filled up by promoting the First Division Assistant / Audit Clerk / Accountants working in the High Court having Degree from any university established by Law in India, provided that they have completed two years of satisfactory service in the feeder cadre</p> <p>(2) 75% of the vacancies to be filled up by promoting the First Division Assistant / Audit Clerk / Accountants working in the High Court based on seniority – cum – merit, regardless of whether they possess degree or SSLC qualification provided that they have completed two years of satisfactory service in the feeder cadre.</p> <p>The ratio of promotion between the feeder channels mentioned at (1) and (2) above shall be 1:3.</p> <p><i>(Amended vide HCE 249/2011, dated 15<sup>th</sup> February 2013, published in Gazette on 15.02.2013)</i></p>	
14A	Assistant Court Officer	Details
	<p>By promotion on the basis of seniority – cum – merit from the cadres of First Division Assistant / Audit Clerks / Accountants who possess degree in Law of a recognized university provided that they have completed two years of satisfactory service in the feeder cadre.</p> <p>If no eligible candidate is available for promotion from among First Division Assistant / Audit Clerks / Accountants in the High Court of Karnataka, then by selection from the cadre of First Division Assistant and above cadres working in the Subordinate courts who possess degree in Law of a recognized University.</p> <p><i>(Amended vide HCE 249/2011, dated 15<sup>th</sup> February 2013, published in Gazette on 15.02.2013)</i></p>	

14B	Assistant Curator	By Direct Recruitment. The minimum qualification will be Bachelor Degree in Museology or Bachelors Degree in Archeology and Museology of recognized University.
15	First Division Assistant/Audit Clerks	<p>Details</p> <p>(1) 25 % of the vacancies to be filled up by promotion from the cadres of Second Division Assistants and typists having Degree from any university established by Law in India, based on common seniority in those cadres, provided that they have completed two years of satisfactory service in the feeder cadre</p> <p>(2) 75% of the vacancies to be filled up by promoting the Second Division Assistants and Typists based on common seniority list on seniority – cum – merit, regardless of whether they possess degree or SSLC qualification provided that they have completed two years of satisfactory service in the feeder cadre.</p> <p>The ratio of promotion between the feeder channels mentioned at (1) and (2) above shall be 1:3.</p> <p><i>(Amended vide HCE 249/2011, dated 15<sup>th</sup> February 2013, published in Gazette on 15.02.2013)</i></p>
15A	Protocol Officer	By posting a First Division Assistant
16	Assistant Librarians	<p>Details</p> <p>(i) The incumbent holding the post of Cataloguer – cum – Typist shall be re-designated as Assistant Librarian.</p> <p>(ii) Initially, three First Division Assistants working in the Library shall be given option to continue in the re-designated posts of Assistant Librarian by dispensing with the requirement of technical qualification in Library Science. If any one of them is unwilling to continue in the re-designated posts, any other First Division Assistant having experience in maintenance of Library would be given the option to be designated as Assistant Librarian.</p> <p style="text-align: center;">OR</p> <p><b><u>BY DIRECT RECRUITMENT BY SELECTION:</u></b></p> <p><b><u>Minimum qualification and experience for direct recruitment:</u></b></p> <p>Should be a holder of a degree or Diploma in Library Science of a recognized University or Institution with two years experience in a Government Library or a Government recognized Library.</p> <p style="text-align: center;">OR</p> <p>By promotion on the basis of seniority – cum – efficiency from amongst Library Assistants who have put in a minimum of three years of service in the cadre</p>
16A	Hostel store Keeper	By Posting First Division Assistant Amended by HCE 873/2013 dated 17.04.2017

17	Accountants	By posting of First Division Assistant working in the High Court Office who have passed the Accounts Higher examination conducted by the Karnataka Public Service Commission.
18	Cataloguers	By appointment of retired officers / officials who have experience in any of the recognized Libraries on contract basis for a term not exceeding two years at a time, subject to further continuance, if they are found fit to hold the appointment. The appointment shall be as per the terms and conditions specified in the order of appointment.
18A	Library Assistants	<p>(i) 50% of the posts shall be filled up by promotion on the basis of seniority-cum-efficiency from the cadres of Second Division Assistants and Typists, who have the practical knowledge and experience in the Library.</p> <p>(ii) 50% of the posts shall be filled up by direct recruitment.</p> <p>Qualification and Experience for Direct Recruitment.</p> <p>A pass in SSLC or Equivalent examination and certificate Course in Library Science with 2 years experience in any recognized Library (Holder of Degree or Diploma in Library Science preferred)</p>

18B	Telex Operator	<p>By transfer of a First Division Assistant having experience in Telex Operation.</p> <p>Note:- (1) existing incumbents in office shall be considered for promotion to the cadre of FDA, when the length of their service is grater the length of Typists at the time of their promotion. Thereafter , the posts shall be merged with the cadre of FDA's</p> <p>(2) For purpose of promotion to the higher cadre, the service rendered by a</p>
-----	----------------	--

		First Division Assistant as Telex Operator shall be reckoned.
18C	Computer Law Digest Editor	<p>By selection by the Chief Justice for a period of three years at time, of an Advocate who has put not less than 7 years practice at the Bar and who is well versed in the use of computer for purpose of preparation of Law Digest.</p> <p>The holder of the post shall be a part time Officer and He shall entitled to practice at the Bar.</p>
18D	Software Technician	<p><b><u>By Direct Recruitment</u></b> <b>Minimum Qualification:-</b></p> <ul style="list-style-type: none"> <li>(a) First Class in B.E., (Electronics, Computer Science), M.C.A.,</li> <li>(b) First Class in Diploma in Electronics / Computer Science, with two years experience in Computer Programming.</li> <li>(c) First Class B.Sc., (Computer Science) with one year experience in computer application.</li> <li>(d) First Class M.Sc., (Computer Science / Electronics)</li> </ul>

19	Second Division Assistant	Details
	<p>(a) 50% by direct recruitment by selection after calling applications from the applicants and after conducting Competitive Test and Interview as prescribed by the Appointing Authority. The minimum qualification for direct recruitment shall be a degree in Science/ Arts/Commerce/Business Management/ Computer Applications of recognized University with minimum of 55% marks in the aggregate for candidates belonging to General category &amp; other backward categories and a minimum of 50% marks in the aggregate for candidates belonging to scheduled Caste and Scheduled Tribes, with</p>	

	<p>knowledge of operation of computers.</p> <p>(b) 20% by Promotion on the basis of seniority-cum-merit from the cadre of group D officials working in the High Court and who have passed degree examination of recognized University with knowledge of operation of computers* and who have put in not less than two years of service.</p> <p>*The knowledge of operation of computers if not already possessed shall be acquired within one year from the date of promotion.</p>	
21	Assistant Court Secretary	Details.
	<p>(c) 20% by promotion on the basis of seniority-cum-merit from the cadre of Group D officials working in the High Court and who have passed the SSLC or Equivalent examination with knowledge of operation of computers* and who have put in not less than two years of service.</p> <p>1) Initially the posts of Stenographers which are upgraded and re-designated as Assistant Court Secretary shall be filled up by giving higher scale and redesignated posts to the officials working in the cadre of Stenographers</p> <p>*The knowledge of operation of computers if not already possessed shall be acquired within one year from the date of promotion.</p> <p>(d) 10% by providing cadre change on the basis of seniority to the officials belonging to the cadre of Drivers only to those Drivers who are willing for such cadre change) provided that they have put in a minimum service of 10 years in the cadre of Driver and also possess minimum qualification of SSLC with knowledge of operation of computers in both Type writing and Shorthand in English conducted by the Department of Public Instruction or the Karnataka Secondary Education Examination Board or Diploma in Commercial Practice /Secretarial Practice in English or any other examination</p> <p>*The knowledge of operation of computers if not already possessed shall be acquired within one year from the date of change of cadre.</p> <p>Secondary Education Examination Board or Technical Board, with Note: Knowledge of operation of computers in this rules means possessing a certificate in computer basics issued by an institute imparting Computer education.</p> <p><b>(inserted vide HCE 873/2013, dated 6<sup>th</sup> January 2017, published in gazette 06.01.2017)</b></p> <p>If any vacancy cannot be filled up by promotion/cadre change for want of eligible candidates under (b), (c) and (d) above, the same shall be filled by direct recruitment.</p> <p>Amended by HCE 873/2013 dated 29.06.2016</p>	
20	X x x x x x x x x x x	X x x x x x x x x x
	<p>from amongst the stenographers working in the Subordinate Courts, who have knowledge of operation of computers or by both, on the basis of a test conducted for the purpose, due weight being given to seniority and service records as prescribed</p> <p style="text-align: center;">OR</p> <p>(a) By direct recruitment (after calling for applications and holding a competitive test and interview)</p> <p>Minimum Qualification (for direct recruitment):</p> <p>I. Must have passed</p>	

- (1) SSLC examination conducted by the Karnataka Secondary Education Board or equivalent examination.

OR

Diploma in Commercial Practice / Secretarial Practice in English or any other examination recognized as equivalent examination to them by Universities or Karnataka Secondary Education Examination Board or Technical Board.

Note: Preference will be given to those who are graduates.

- (2) Senior Grade Examination in English Shorthand in first class

OR

proficiency grade examination in English shorthand; and

- (3) Senior Grade Examination in Typewriting in English conducted by the Department of Public Instruction of the Karnataka Secondary Education Board or equivalent qualification.

- (4) Must be having Knowledge of operation of Computers

Note: Knowledge of operation of computers in this Rules means possessing a Certificate in Computer Basics issued by the institute imparting computer education.

**COMPETITIVE TEST FORMAT FOR DIRECT RECRUITMENT TO THE CADRE OF ASSISTANT COURT SECRETARY]**

*(Inserted vide HCE 249/2011, dated 15<sup>th</sup> February 2013, published in Gazette 15.02.2013)*

**Amended Competitive Test Format**

Sl. No.	Particulars	Maximum Marks	Minimum Marks for pass
1)	Shorthand Test	100	60
2)	Viva – voce	20	10
Grand Total		120 Marks	70 Marks

(Amended vide HCE 873/2013 dated 6<sup>th</sup> January 2017, published on 06.01.2017)

21A	XXXXXXXXXX	XXXXXXXXXXXXXX
21B	Senior Electrician	<p>(i) Initially the post of senior electrician shall be filled up by promotion from the cadre of Electricians working in the High Court</p> <p>(ii) By direct recruitment of candidates possessing Diploma in Electrical or two years of ITI Certificate Course in Electrician Trade or Trade Certificate issued by Karnataka Electricity Board (Karnataka Power Transmission Corporation Limited) with two years experience in the concerned field .</p>
22	Typists	Details
	<p>(a) 85% by direct recruitment by selection as per the High Court of Karnataka Service (Direct Recruitment by Selection) Rules, 1984. Minimum qualification shall be a degree in Science/ Arts/ Commerce/ Business Management /Computer Applications of a recognized University with minimum of 55% marks in the aggregate for candidate belonging to General Category &amp; other backward categories and a minimum of 50% marks in the aggregate for candidates belonging to Schedule Caste and Schedule Tribes, and who have passed Senior Grade Typewriting examination in English and Kannada with Knowledge of operation of computers.</p> <p>(b) 15% by promotion by selection of Group D Officials in the High Court establishment who are having a minimum qualification of SSLC and Senior Typewriting Examination in English and Kannada with knowledge of operation of computers* and who have put in not less than two years of service.</p> <p>*The knowledge of operation of computers if not already possessed shall be acquired within one year from the date of promotion.</p> <p>Note: Knowledge of operation of computers in this rule means possessing a certificate in computer basics issued by an institute imparting Computer education.</p> <p>If any vacancy cannot be filled up by promotion for want of eligible candidates under (b) above, the same shall be filled by direct recruitment.</p>	



	Sl. No.	Particulars	Maximum Marks	Minimum Marks passing the Test
	1	Typing Test	100 Marks	60 Marks
	2	Viva-voce	20 Marks	10 Marks
		Grand Total	120 Marks	70 Marks

22A	Data Entry Operators	By direct recruitment by selection. Minimum Qualification : (1) Must have passed the SSLC examination or equivalent qualification. (2) Must passed the English Typewriting senior grade and (3) Must have working knowledge on the computer course in any computer institution.
22B	Receptionist	By posting of a typist who is having knowledge of computers. Amended by HCE 516/2007 dated 27.06.2017
23	Typewriter Mechanic	By direct recruitment by selection (after calling for applications and by interview) (Minimum qualification SSLC and a Certificate of Experience from a reputed institute)
24	Junior Statistical Assistant	By direct recruitment by selection or by promotion from the cadres of Second Division Assistant and Typists by rotation having the following minimum qualification:  A second class Bachelors Degree in Statistics or Mathematics or Economics of any University established by Law in India.
24A	Senior Typist	Who is not qualified for promotion to the cadre of First Division Assistant or equivalent post and who undertakes to continue to work in the Typing cadre
25	Police Officers and Police Staff of the Vigilance Cell	By Deputation from Police Department
26	Audit Superintendent	By promotion by seniority – cum – merit of First Division Assistants of the High Court who have passed SAS Part – I, II and III examinations or Deputation from state Accounts Department.
27	Automobile Mechanic (Skilled)	Abolished vide Notification No. HCE1006/90, dated 18-01-1994
28	Automobile Electrician	Abolished vide Notification No. HCE1006/90, dated 18-01-1994
28A	Compounder	By Deputation from the Public Health Department of an Official in the cadre of Pharmacist.
28B	Staff Nurse	By Deputation from the Public Health Department of an Official in the cadre of

		Pharmacist.
--	--	-------------

29	Copyists	By direct recruitment by selection
30	Jamedars	By promotion from the common seniority list of Watchman, Peons, Sweepers, Peons (House Keeping) and Peon (Cooks) working in the High Court.  (Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)
30A	Jamedars (including Leave Reserve)	By promotion from the common seniority list of Watchman, Peons, Sweepers, Peons (House Keeping) and Peons (Cooks) working in the High Court.  (Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)
31	Office Attendants	By promotion from the common seniority list of Watchman, Peons, Sweepers, Peons (House Keeping) and Peons (Cooks) working in the High Court. (HCE 249/2011 dated 15.02.2013 & Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)
32	Driver	Details
	By direct recruitment by selection of suitable candidates who have passed the SSLC or Equivalent examination and who possess license for driving Heavy Passenger Motor Vehicle or Heavy Goods Vehicle and who have got a minimum of 5 years experience in driving.  Further the candidate should have fair knowledge of English and Kannada OR	

	<p>By promotion by selection from the cadre of Group-D on the establishment of High Court who possess license for driving Heavy Passenger Motor Vehicle or Heavy Goods Vehicle and who have fair knowledge of English and Kannada.</p> <p><i>(Vide HCE 873/2013 dated 29<sup>th</sup> June 2016. Published in Gazette on 29 June 2016)</i></p>
--	--

32A	Senior Office Attendants	<p>By promotion from the cadre of Office Attendants on the basis of Seniority – cum – merit.</p> <p>However persons who possess the qualification of tenth standard or equivalent has got option either to elect to be considered for the post of Senior Office Attendants or to the post of Second Division Assistant and the option once exercised will be final.</p> <p><i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i></p>
32B	Senior Jamedar	<p>By promotion from the cadre of Jamedars on the basis of Seniority – cum – merit.</p> <p>However persons who possess the qualification of tenth standard or equivalent has got option either to elect to be considered for the post of Senior Jamedar or to the post of Second Division Assistant and the option once exercised will be final.</p> <p><i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i></p>
32C	Senior Book Binder	<p>By promotion from the cadre of Book Binder based upon seniority –cum–merit.</p> <p>Amended by HCE 249/2011 dated 15.02.2013</p>

33	Van Cleaner	By posting a suitable person in the cadre of peons working in the High Court Office.
34	Care Taker	By posting a suitable person in the cadre of Peons working in the High Court Office
35	Peons, Watchman, Sweepers and Peons, House Keeping	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and by appointment on deputation from other High Courts.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>

35A	Peons (Cooks)	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent who is having experience in cooking work  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
35B	Pantry Staff	By Posting Peons (Cooks)  <i>(Vide HCE 873/2013 dated 17<sup>th</sup> April 2017, Published in Gazette on 17.04.2017)</i>
36	Wireman	By direct recruitment by selection of a person having experience in electrical wiring and installations
37	Lift Attender	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and has experience in Lift Mechanism.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>

38	Gardener	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and has experience in Gardening or by deputation of an official working in the equivalent cadre in the other Departments.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
39	Chowkidar/Care Taker	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and or by deputation of an official working in the equal cadre from the Subordinate Courts.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
40	<u>xxxxxxxxxxxx</u>	<u>Xxxxxxxxxxxxxx</u>

40A	Assistant Binder	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and has experience in binding work for not less than two years.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
41	Electricians	a) Initially the post of wireman which is upgraded and re-designated as Electrician shall be filled up by giving higher scale and re-designation of the upgraded post to the Official who is Officiating as Wireman.  b) By promotion from among Group D officials possessing two years ITI certificate course in Electrician Trade or Trade Certification issued by Karnataka Electricity Board with Experience. OR By direct recruitment of a candidate possessing the above qualification and experience.
42	Book Binder	Details

By direct recruitment by selection of a person who has passed Tenth standard or equivalent and has got experience in Binding work for not less than three years / Diploma in Book Binding.

OR

By Promotion from the cadre of Assistant Binder based upon seniority – cum – merit, provided that they have complete two years of satisfactory service in the feeder cadre.

**Note 5A: Procedure for Direct Recruitment to Book Binder posts:-**

(i) The appointing authority shall among the candidates who have applied for the post of Book Binder in pursuance of the notification, prepare a list of candidates eligible for interview in order of merit on the basis of percentage of total marks secured in the qualifying examination and taking into consideration the orders issued by the Government relating to the reservation of posts for Scheduled Caste, Scheduled Tribe and other Backward classes including the reservation for women, rural candidate, ex-serviceman and other in accordance with law. The number of candidates included in such list of eligible candidates for the said post shall be equal to Five times the total number of vacancies notified in the order of merit.

(ii) The maximum marks for interview for recruitment to the post of Book Binder shall be Twenty (20). Such interview shall be held to ascertain the ability to the post.

*(Amended vide HCE 34/2016 dated 19<sup>th</sup> February 2016, published in Gazette on 28.07.2016)*

43	Tailor	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and has experience in tailoring work for not less than three years. <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
43A	XXXXXXXXXXXX	XXXXXXXXXXXX
43B	XXXXXXXXXXXX	XXXXXXXXXXXX

43C	Senior Lift Attender	By Promotion from the cadre of lift attenders on the bass of seniority
43D	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
43E	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
43C	Senior Lift Attender	By Promotion from the cadre of lift attenders on the bass of seniority
44	Dhobi	By direct recruitment by selection of a person who has passed Tenth Standard or equivalent and has worked as Dhobi.  <i>(Amended vide HCE 578/2013 dated 14.10.2014, published in Gazette on 14.10.2014)</i>
45	Cable Operator	(i) Minimum Qualification : Must have passed SSLC  (ii) Experience : Must have experience in cable maintenance and servicing Refrigerator and Air Conditioning Equipment for a period of not less than 3 years  (iii) Method of Recruitment: By Direct recruitment by Selection having experience as above.

**Note:-** Notwithstanding anything contained in these rules, it shall be competent for the Chief Justice.

- (i) Interchange the posts of incumbent in the cadres of Mutchies, Attendars, Library Attendars, Dafterbands and Jamedars.
- (ii) For purposes of determining seniority of the Officer and Officials holding posts which are merged with other cadres viz., Section Officer, First Division Assistants and Typists, their continuous length of service in the merged posts shall be taken into account.

**Note:-** The Government has conveyed the approval of the Governor for the creation/up-gradation /re-designation of the posts relating to Library Branch and the post of Public Relations Officer vide their letter o. SDC No. (1) DPAR 73 SHC 86, dated 3 / 4- 11- 1988, (2) DPAR 48 SHC 86 dated 06.06.1989.

**[Note:-** 1) The Cadres of Attendars, Library Attendars, Mutchi, Dafterbands are all merged into a common cadre and are re-designated as “Office Attendants”.

**Note:-** 2) The cadre of Scavenger is re-designated as “Peon (House Keeping)”

**Note:- 3) For all the promotional posts the following yardsticks have to be followed invariably:-**

- (a) There should not be any Disciplinary Enquiry pending / Currency of penalty imposed in any Disciplinary Enquiry as on the date of consideration of promotion against the officer / official who is under consideration for promotion.
- (b) There should not be any adverse remarks in the Annual Performance Reports against the officer / official who is under consideration for promotion, for the immediate past 5 years from the date of consideration of promotion. (If an officer / official who has put in less than 5 years of service comes in zone of consideration for promotion then for such years of service).
- (c) The officer / official who is under consideration for promotion to the next higher post shall have passed all such Departmental Exams (and Kannada Language Examination) which have been prescribed for the next higher post as per High Court of Karnataka (Service and Kannada Language Examination) Rules, 1975 failing which such officer / official will not be eligible for being considered for the next higher post.
- (d) To be eligible for promotion the period of probation shall be declared as satisfactorily completed in respect of those officer / official who is under consideration.

**Note:- 4) Notwithstanding anything contained in these rules it shall be competent for the Hon'ble the Chief Justice to allow change of cadre of any official in any class of post (Group – A/B/C/D) to any equivalent post in similar class carrying similar scale of pay within the said Group on medical grounds, based on a report of duly constituted Medical Board.**

**Note:- 5) The seniority of the persons who are promoted to various posts under reservation quota shall be determined by the Karnataka Determination of Seniority of the Government Servants promoted on the basis of reservation (to the posts in Civil Services of the State) Act, 2002. ]**

***[Inserted vide HCE 249/2011, dated 15<sup>th</sup> February 2013, published in Gazette on 15.02.2013]***

**Note:- 6) Procedure for Direct Recruitment of Group – D posts:-**

- (i) The appointing authority shall notify the vacancies on the notice board of all the subordinate courts in the State and also in at least two widely circulated regional news papers specifying the name of the post and conditions of eligibility, the number of vacancies (provisional) reserved in favour of Scheduled Castes and Schedules Tribes and other Backward Classes and the last date fixed for receipt of applications.
- (ii) The appointing authority shall from among the candidates who have applied in pursuance of the notification inviting applications under clause (i), prepare a separate lists of candidates for interview in the order of merit on the basis of percentage of total marks secured in the qualifying examination and taking into consideration the orders issued by the Government relating to the reservation of posts for the Scheduled Caste, Scheduled Tribe and other Backward classes including the reservation for women, rural candidates, ex-servicemen and others in accordance with the Law.



- (iii) The appointing authority shall from among the candidates who have applied for the posts in Group 'D' in pursuance of the notification, prepare a list of candidates eligible for interview in the order of merit as per the method stipulated in clause (ii). The number of candidates included in such list of eligible candidates for Group "D" post shall be equal to ten times the total number of vacancies notified in the order of merit.
- (iv) The maximum marks for interview for recruitment to the posts of Group "D" shall be ten. Such interview shall be held to ascertain the ability and suitability to the post.]

*(Inserted vide HCE no. 535/2013 dated 21<sup>st</sup> June 2013, published in Gazette on 21.06.2013)*

- [(v) The appointing authority shall on the basis of aggregate of the marks obtained at the interview and percentage of marks obtained in the qualifying exams and taking into consideration the orders issued from time to time by the Government relating to the reservation of posts for the Scheduled Caste, Scheduled Tribe and other backward Classes including reservation for women and Hyderabad Karnataka Region candidates prepare in the order of merit, a list of candidates eligible for appointment to the post. If the marks obtained in the interview by two or more candidates are equal, the order of merit in respect of such candidates shall be fixed on the basis of their age, older the age being placed higher in the order of merit. The number of candidates included in the shortlist for selection shall be equal to the number of vacancies notified.]

*(Amended vide HCE No. 578/2013 dated 14<sup>th</sup> October 2014, published in Gazette on 14.10.2014)*

## **THE HIGH COURT OF KARNATAKA SERVICE(DIRECT RECRUITMENT BY SELECTION) RULES, 1984**

**NOTIFICATION NO. HCE 628/1984, BANGALORE,  
DATED 15<sup>TH</sup> SEPTEMBER 1984.**

**(First published in the Karnataka Gazette, Part IV-2D.  
dated 20.09.1984**

In exercise of the powers conferred by Articles 229(1) and (2) of the Constitution of India read with Rule 7 of the High Court of Karnataka Service (Conditions of Service and Recruitment) Rules, 1973, and all other powers hereunto enabling, the Chief Justice hereby makes the following Rules namely:-

**1. Title and Commencement:-** (1) These Rules may be called The High Court of Karnataka Service (Direct Recruitment by Selection) Rules, 1984.

(2) They shall come into force on their publication in official gazette.

2. Definition:- <sup>3</sup>[(1) In these rules “Selecting Authority” means the Chief Justice or any person or committee nominated by Chief Justice.]

(2) Words and expressions used but not defined in these rules shall have the meaning assigned to them in the High Court of Karnataka Service (Conditions of Service and Recruitment) Rules, 1973.

3. Application:- (1) These rules shall apply to the following cadre or posts in the High Court of Karnataka Service, which are to be filled up by direct recruitment and for which no special or general rules have been issued prescribing the method by selection.

(a) <sup>3</sup>[Second Division Assistants]

(b) Typists

<sup>4</sup>[(c) XXXX]

and to such other cadres or posts as may be notified by the Chief Justice from time to time.

<sup>3</sup>[(2) The recruitment to the posts of Second Division Assistants and Typists or to any other cadre or post notified under Rule-3 shall be made in accordance with these rules as amended from time to time and as in force on the date of calling for interview or test and making the selection.]

**<sup>1</sup>[3A. Special Provision for certain categories:-**

(i) Notwithstanding anything contained in any rule made under Article 229 of the Constitution of India, in respect of Direct Recruitment vacancies of Second Division Assistants existing on the date of Promulgation of these rules <sup>2</sup>[the same shall be filled up by candidates who have worked for a period of not less than one year as on 9<sup>th</sup> March 1983 and continued to work as on the date of publication of the Amendment Rules, 1989 as Stipendiary Graduates on the Establishment of the High Court.]<sup>2</sup>

Explanation:-

‘Stipendiary Graduate’ means a person appointed on a stipend under the Stipendiary Employment Scheme sanctioned in Government Order No. PD 112 PMM 77, dated 28<sup>th</sup> December 1977.

The selection of Stipendiary Graduates shall be made according to the marks secured in the Degree Examination.

The selection shall be made by a Committee consisting of the Registrar and the Additional Registrar (Judicial), after receiving the applications of all the candidates eligible for recruitment under these Special Rules.]

<sup>2</sup>[4. Method of Recruitment:- Recruitment under these rules shall be made on the basis of the marks obtained in the qualifying examinations and at the –

- (a) Interview as provided under Rule 6(1) in respect of posts of Second Division Assistants;
- (b) Typing test to be conducted by the Selecting Authority in the manner as it directs, in respects of posts of Typists the maximum marks for which shall be 50.]

**5. Selection of Candidates for the <sup>2</sup>[Interview/Typing Test as the case may be]:** (1) For purpose of Selection of candidates for <sup>2</sup>[interview/Typing Test as the case may be], the selecting authority shall prepare a list of names of candidates on the basis of the percentage of total marks secured in the qualifying examination in the order of merit, and if two or more candidates have secured equal percentage of total marks in the qualifying examination, the order of merit in respect of such candidates shall be fixed on the basis of their age, the person or persons older in age being placed higher in the order of merit. Form among the candidates whose names are included in such list, as far as may be such number of candidates as is equal to <sup>1</sup>[five times the number of vacancies notified, selected in the order of merit, shall be called for the <sup>2</sup>[interview/typing Test as the case may be).

Provided that where the rules of recruitment to any cadre or posts prescribe and preferential or desirable qualifications (whether academic or

otherwise) or where graduates from recognized universities apply for any post for which <sup>1</sup>(SSLC is the only prescribed qualification] and if there are sufficient number of candidates (i.e., more than <sup>1</sup>[5] times the number of vacancies notified) possessing such qualifications, such candidates shall only be called for interview irrespective of the marks obtained by them in the qualifying examination:

Provide further that the relative merit of such candidates shall be determined taking into consideration the marks obtained in the preferential, desirable or graduate qualifications as the case may be.

(2) Where posts are reserved for SCs, STs and the required number of candidates in terms of sub-rule (1) belonging to such castes, tribes are not eligible for <sup>1</sup>[interview/typing Test as the case may be) then, notwithstanding anything contained in sub-rule (1), such number of candidates as will make up the deficiency, belonging to such castes, Tribes selected in the order of merit from the list of names of candidates shall also be eligible for the <sup>1</sup>[interview/Typing Test as the case may be).

(3) For the purpose of this rule-

(a) 'qualifying examination' means the examination or examinations prescribed as the minimum qualification required for appointment in the rules of recruitment to the cadre or post concerned.

(b) where the qualifying examination consists of more than one examination the percentage of total marks secured in the qualifying examination shall subject to Rule 5(1) be the average of the percentage of total marks secured in those examinations.

**6. <sup>1</sup>[Interview/Typing Test]:** (1) The selecting authority shall interview the eligible candidates selected under Rule 5 and award marks on the basis of their performance in the interview. The maximum marks for interview shall be fifty. The object of such interview is to assess the suitability of the candidates for appointment to the cadre or post applied for by them and their caliber including intellectual and social traits of personality.

(2) The applications which do not fulfill the requirements shall be rejected. The concerned applicants shall be informed of the reasons for the rejection.

<sup>1</sup>[(3) The candidates to be interviewed or to be called for Typing Test shall be informed sufficiently in advance by Registered Post, the time and place fixed for the Interview or the Typing Test.]

(4) at the time of interview marks shall be allotted to the candidates interviewed.

<sup>1</sup>[(5) After the Interview or the Typing Test as the case may be is over, a list of Selected Candidates shall be prepared.]

**7. List of selected Candidates:-** <sup>1</sup>[(1) The Selecting Authority shall on the basis of marks secured at the interview under sub-rule (1) of Rule 6 or in the Typing Test as the case may be and in the qualifying examination/s and taking into consideration the orders in force relating to reservation of posts for Scheduled Castes and Scheduled Tribes prepare in the order of merit a list of candidates eligible for appointment to the cadre or posts and if the marks secured at the interview under sub-rule(1) of Rule 6 or in the Typing Test as the case may be and in the qualifying examination/s of two or more candidates is equal, the order of merit in respect of such candidates shall be fixed in accordance with Rule 5(1). The number of candidates to be included in such list shall be equal to the number of vacancies notified.]

(2) the selecting authority shall in accordance with the provisions of sub-rule (1) also prepare an additional list of names of candidates not included in the list prepared under sub-rule (1) in which the number of candidate to be included shall, as far as possible, be twenty five percent of the number of vacancies notified.

(3) An advertisement in the newspaper should be published to the effect that the list of selected candidates has been put up in the Notice Board of the office and that individual intimations have been sent to all candidates who have been selected.

**8. Appointment of Candidates:-** (1) Candidates whose names are included in the list published under sub-rule (1) of rule 7 may be appointed by the appointing authority in the vacancies in the particular appointed cadre or posts in the order in which the names are found in the list after satisfying itself after such enquiry as may be considered necessary that each such candidate is suitable in all respects for appointment to a post in the cadre. Candidate whose names are included in the list prepared under sub rule (2) of rule 7 may be similarly appointed after the candidates whose names are included in the list prepared under sub-rule (1) of rule 7 have been appointed.

(2) The inclusion of the name of a candidate in any list published under rule 7 shall not confer any right of appointment.

**9. Duration of Operation of the lists:-** The lists of names of candidates published by the Selecting Authority under rule 7 in respect of any cadre of posts shall cease to be operative as from the date of publication of list prepared in respect of such cadre or posts on the basis of the next selection

By order of the Chief Justice

J. CHANNAVEERAPPA,  
Additional Registrar

1. Rule 3A inserted vide Notn. No. HCE.563/86 dt. 17/19<sup>th</sup> January 1990 w.e.f 19.01.1990
2. Corrigendum vide Notn. No. 563/86 dt. 07.02.1990
3. Substituted by Notn. No. HCE 421 of 89 dt. 17.04.1990 w.e.f. 17.04.1990
4. Clause (c) of sub-rule (1) deleted by Notn. No. HCE 421 of 89 dt. 17.04.1990 w.e.f 17.04.1990
5. Substituted by Notn. No.HCE 421 of 89 dt. 17.04.1990 w.e.f. 17.04.1990